

Request for Proposals – Architectural Services

Re: Fremont High School

(RFP No. 13158 – date advertised July 17, 2014)

ADDENDUM No. 4 (AUGUST 15, 2014)

The following changes, additions, modifications and corrections hereinafter set forth shall apply to the Proposal and shall be made a part thereof and subject to all the requirements thereof, as if originally specified and/or shown.

A. PROPOSERS QUESTIONS AND DISTRICT RESPONSES:

1. Question:

The interview date was listed in Addendum 1 as the Tuesday after the 3-day Labor Day weekend, but also listed as "tentative." We will plan around things as best we can regardless, but if possible, it would be an enormous benefit to firm up the actual date as opposed to tentative. We put a tremendous amount of work into the preparation of interviews, and we have to clear our calendars to prep and then present.

District Response:

Interviews will occur between September 8 and 12.

2. Question:

- a. Is the FF&E budget in addition to the \$88,000,000 construction budget?
- b. Is the architect responsible for selection of FF&E?

District Response:

- a. The FF&E budget is included in the \$88,000,000 construction budget.
- b. The District's Agreement for Architectural Services Exhibit "A" Paragraph 1.4 reads as follows:

"Interior Design. Provide interior design and other similar services required for or in connection with selection and color coordination of materials. Architect is required to coordinate the placement of furniture, equipment layout, or schematic space allocation. The District shall procure furnishings and moveable equipment. Advise the District on lead times and availability of all Project equipment, materials, supplies, and furnishings to ensure that all of these will be available to the District in a timely fashion so as to not delay the Project and/or delay the District's beneficial occupancy of the Project".

3. Question:

Are the insurance limits noted in the standard OUSD contact negotiable? Will the entire consultant team need to meet those limits?

District Response:

At this time, the limits are not negotiable and apply to all firms on the team.

4. Question:

Are interviews likely to be the day after Labor Day?

District Response:

Interviews will occur between September 8 and 12.

5. Question:

We assume that site drawings (landscaping and civil) do not need to be in BIM. Is the correct?

District Response:

The civil drawings need to be prepared in BIM. The drawings for landscape do not need to be prepared in BIM.

6. Question:

- a. Addendum Number 2, Additional Information #1, Article 8 references BIM. Please confirm that the architect is responsible for modelling to LOD 300.
- b. Per the Agreement for Architectural Services, Article 1.1.15 Record Drawings it includes the requirements for the A/E team to prepare a final set of drawings per the contractor's marked up drawings. Please confirm that LOD 300 is the expectation for the final deliverable and not LOD 500 which includes modeling beyond A/E industry standards. If LOD 500 is requested then suggestion would be to defer requirement to contractor whom would be responsible for LOD 400 and LOD 500 work as part of their shop drawings / fabrication during construction.

District Response:

- a. Confirmed.
- b. If the District elects to require LOD 400 and LOD 500 work as part of their shop drawings and fabrication during construction, it will be the responsibility of the LLB Entity.

7. Question:

Joint Venture Text: If we are not part of Joint Venture, can we leave this section out of the proposal entirely?

District Response:

Yes

8. Question:

The "Form of Proposal and Signature" section of the RFP (page 11) refers to a Form on which the proposal shall be made. Does this requirement refer to the "Offer to enter into contract" form provided on page 16 of the RFP, or is another form for proposal required?

District Response:

The signature on the cover letter will serve the purpose of the form referred to in the RFP (page 11).

9. Question:

Does the District consider any of the following to be part of the specified construction budget and/or part of basic A/E services?

- a. FF&E
- b. Data wiring (other than backbone) and head-end or client-end equipment
- c. Interim Housing

District Response:

The items listed above are all part of the construction budget. The District's Agreement for Architectural Services Exhibit "A" addresses the services to be provided.

10. Question:

Given the response to Addendum 2, Question 4 regarding the proposal page limit, do the exceptions to the proposal page limit in sections 2.5 and 2.7 in the "Proposals-Submittal Requirements" portion of the original RFP still apply?

District Response:

Responses to section 2.5 and 2.7 may be submitted as part of the Appendix. Documents provided in the Appendix will not count against proposal page limit.

11. Question:

Given the response to Addendum 2, Question 4, does the proposal need to be single sided, or is double sided printing acceptable?

District Response:

The proposal may be printed single or double sided but must adhere to the 50 printed page limit. Resumes may be submitted as part of the Appendix. Documents provided in the Appendix will not count against proposal page limit.

12. Question:

Section 2.4.8 Experience in working with Agencies; DSA, CDE, OPSC, etc. the scoring matrix contradicts the RFP which has 2.4.8 School Projects Performed in the last 3 years. Which controls or do we answer both? If both, how are points allocated?

District Response:

Proposal Scorecard (Attachment No. 3) has been revised and is attached below.

PROPOSERS MUST ACKNOWLEDGE IN THE PROPOSAL HAVING READ AND REVIEWED THE LATEST VERSION OF THE DISTRICT'S AGREEMENT FOR ARCHITECTURAL SERVICES FOUND ON THE DISTRICT'S WEBSITE.

RECEIPT OF THIS ADDENDUM TO THE RFP MUST BE ACKNOWLEDGED IN THE PROPOSAL.

ATTACHMENT 3 (revised)
Fremont High School (RFP No. 13158) - Proposal Scorecard

Date: _____

Firm: _____

Evaluator: _____

Criteria	Points	Notes/Exceptions
Firm History and Technical Expertise (Section 2.4.1 of Request for Proposals (RFP)) (Max 5 Points)		
Experience in working with District Staff and Master Planning of High School Sites (Section 2.4.2 of RFP) (Max 15 Points)		
Experience in working within a political environment (Section 2.4.3 of RFP) (Max 5 Points)		
Experience in CHPS projects, sustainable design, green design, energy saving design (Section 2.4.4 of RFP) (Max 10 Points)		
Experience in Value Engineering, Life Cycle Cost Analysis and Bid Alternate(s) (Section 2.4.5 of RFP) (Max 5 Points)		
Experience in meeting Project Budgets and prioritizing project design to meet established budgets (Section 2.4.6 of RFP) (Max 10 Points)		
Experience in working with Project Schedules and successfully handling potential agency approval delays (Section 2.4.7 of RFP) (Max 10 points)		
Experience in working K-12 projects performed by firm in the past three (3) years (Section 2.4.8 of RFP) (Max 5 points)		
Local Business Participation and Local Hiring Work plan (Section 2.4.9 of RFP and LBU Policy Sheet) 25% LBU max w/25% SLBE/SLRBE min (22 pts) 25% LBU max w/35% SLBE/SLRBE min (23 pts) 25% LBU max w/45% SLBE/SLRBE min (24 pts) 25% LBU max w/55% or more SLBE/SLRBE min (25 pts) (Max 25 points)		
Proposed Fee (Section 2.6 of RFP) (Max 10 points)		
TOTAL POINTS ACHIEVED		