



Q-global is a web-based application for test administration, scoring and reporting. It is accessible from any computer connected to the internet. Secure and affordable, Q-global helps you quickly and efficiently organize examinee information, generate scores, and produce accurate, comprehensive reports.

Q-GLOBAL QUICK START GUIDE

WELCOME SCREEN

When you log into the system, a pop up image will appear. You have the option of turning this image off (by selecting the check box) or leaving it on and clicking the Close button to close the pop up window). If you turn the pop up image OFF, you will NOT have the ability to turn it back on.

QUICK START GUIDE -

CREATE AN EXAMINEE

1. Click the home link from the header navigation menu. Examinee table will display.
2. Click the New Examinee button above the table.
3. Enter information for the new examinee.
4. Click Save.

Q-global User Guide

CREATE AN ASSESSMENT FOR AN EXAMINEE

1. Click the home link from the header navigation menu. Examinee table will display.
2. Find the examinee in the table.
3. Click the check box next to the examinee's name (if you click on the row, the Examinee Details page will display).
4. Click the Assign New Assessment button above the table. A pop up window will display.
5. Select the Assessment. The Assessment Details page will display.
6. Enter information for the assessment.
7. Click Save.

From the Examinee Details Page

1. Click the Assign New Assessment button. A pop up window will display.
2. Select the Assessment. The Assessment Details page will display.
3. Enter information for the assessment.
4. Click Save.

GENERATE A REPORT FOR AN EXAMINEE

1. Click the home link from the header navigation menu. Examinee table will display.
2. Find the examinee in the table, click anywhere on the row to select the examinee. Examinee details page will display.
3. Click the check mark next to the assessment name (if you click on the row, the Assessment Details page will display).
4. Click the Generate Report button above the table. A drop-down menu of reports will display.
5. Select the Report. A report configuration window will display.
6. Select the report options.
7. Click Generate Report.

Note: Reports can only be generated for assessments

CHANGE YOUR PASSWORD

1. Click the Settings link in the header navigation menu. The Settings page will display.
2. Click the Change Password button. The Change Password page will display.
3. Completed the required fields.
4. Click Submit.

Quick Facts

Authors: Dr. Alan S. Kaufman and Dr. Nadeen L. Kaufman

Publisher: Pearson

Date of Publication: 2014

Appropriate Ages: 4:0 through 25:11

Norm Groups: Age and Grade

Subtests/Composites: 19 Subtests

14 Composites

Report Options: Standard Report

Parent Report

Growth Scale Value Charts

4 Subtests and Composites

Subtests

Phonological Processing

Math Concepts & Applications

Letter & Word Recognition

Math Computation

Nonsense Word Decoding

Writing Fluency

Silent Reading Fluency

Math Fluency

Reading Comprehension

Written Expression

Associational Fluency

Spelling

Object Naming Facility

Reading Vocabulary

Letter Naming Facility

Listening Comprehension

Word Recognition Fluency

Oral Expression

Decoding Fluency

Composites

Reading

Math

Written Language

Academic Skills Battery (ASB)

Sound-Symbol

Decoding

Reading Fluency

Reading Understanding

Oral Language

Oral Fluency

Comprehension

Expression
Orthographic Processing
Academic Fluency