Pure Contact is a brand-new ParentSquare feature that allows users to verify and confirm their contact information at login.

- Verify their email/phone - *confirmation code is sent*
- Edit their email/phone - *correction is verified*
- Confirm their children

Verify-in Web Browser

1. Go to **parentsquare.com** and sign in**.**
2. If you have unverified contact information, you will see one or more contact cards under, **Action Required** Confirm Your Account Information.
- Select:
- **Verify Email or Phone:** An email or phone number will be sent with a verification code. To confirm, you'll enter the verification code into ParentSquare.
- **Edit Email or Phone:** Correct your email and/or phone number. A verification code will be sent to your corrected email or phone number. **Enter verification code** into ParentSquare to confirm.
- **Skip For Now:** You will be able to verify or correct your contact information the next time you sign in. (You'll continue to receive notifications.)

3. Confirm Child(ren): Select **Confirm** or **Not My Child** for each child.
4. Select "**Yes, this is me**" or "**This is Not Me**".

5. If you choose Skip For Now on any information on a contact card, you won't see the option "Yes, This is Me," and you'll have to choose between Skip For Now and This is Not Me.
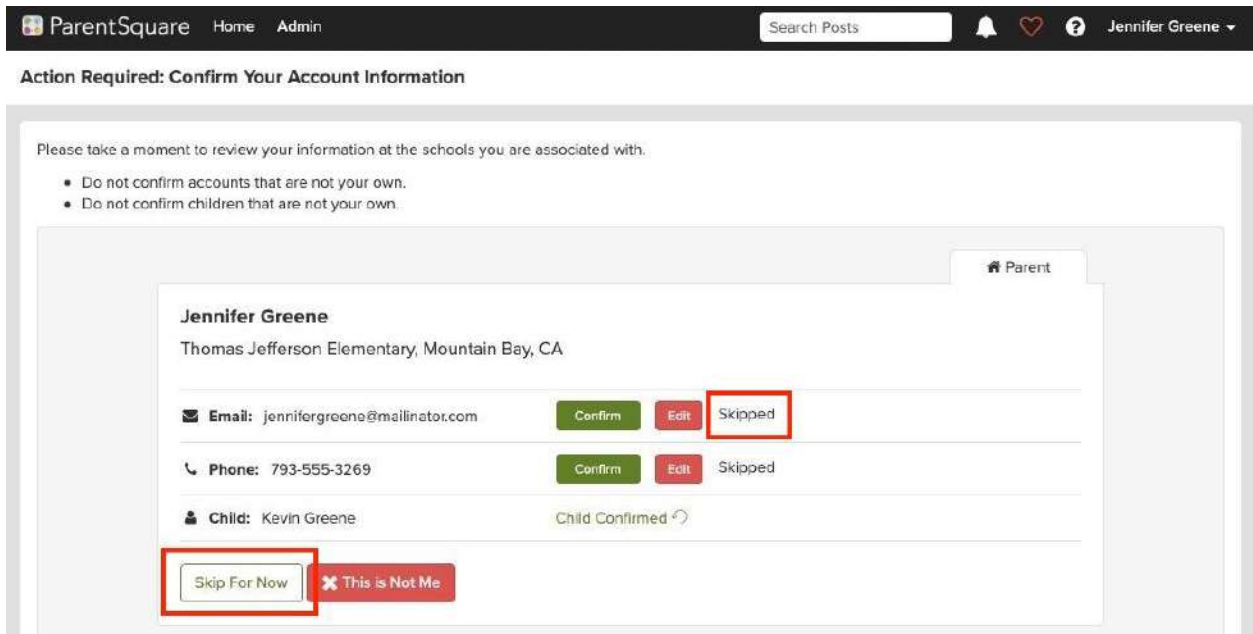

6. Your school will be notified of the changes so that their student information system can be updated (SIS). Your account will be updated once the school has updated the information. Depending on your school's settings, the corrected email or phone number may appear in your account immediately or the next day.

Verify-in Mobile App

1. Log in to your main ParentSquare account.
2. If you have unverified contact information, you will see one or more contact cards with **"Action Required"**, "Confirm Your Account Info." Tap the **arrow** to the right of Email and Phone to confirm or edit each one.
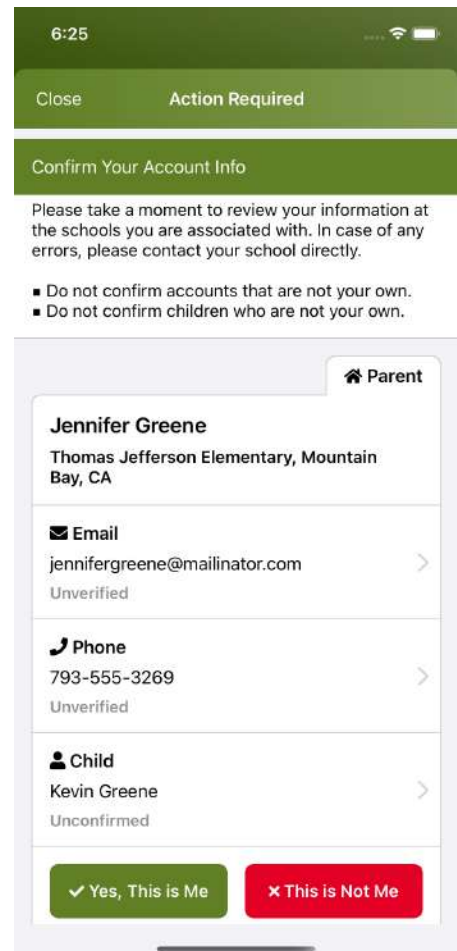
3. Select Confirm, Edit, or Skip For Now. Repeat for phone number.

- **Verify Email or Phone:** tap **Confirm.** A verification code will be sent to the email or phone number. **Enter verification code** into ParentSquare to confirm.
- **Correction to Email or Phone:** tap **Edit:** Enter correct email and/or phone number. A verification code is sent to your corrected email or phone number. **Enter verification code** into ParentSquare to confirm.
- **Skip For Now:** You will be able to verify or correct your contact information at a later time. (You'll continue to receive notifications.)

4. Confirm Child(ren): Select **Confirm** or **Not My Child.**

5. Tap **Yes, this is me** or **This is Not Me**.

6. Your school will be notified of corrections in order to update the student information system (SIS). After school updates information, it will show in your account. Depending on your school's settings, you may see the corrected email or phone number immediately in your account or the next day.

How to Verify If You 'Skipped for Now'

1. The next time you sign out and then sign in again, you will be asked to verify your contact information.

2. OR, when you are signed in to ParentSquare, click on **your name** in the upper right and select **My Account**. Go to the yellow box, "Missing kids, schools or contact info?" and select **Confirm Contact Info**.

3. Follow the steps above to confirm.