

Broadway Elementary PTO Meeting Minutes

Date: November 15, 2018

Attended by: Jasmine Carver, Mandy Hopkins, Melissa Neubaum, Carrie Messing, Shannon Morlan (3rd grade), Susan Conner (kindergarten), Diana Curtis (kindergarten), Chris McGlade, Trish Vagneur

1. Fall Fest Review:
 - Overall it was very successful. Business sponsorship was down but higher ticket sales compensated.
 - We are learning how best to do the food so that the pizza is fresh but the wait is not too long.
 - Many sponsors commented on how kind and respectful the Broadway kids were.
 - Business sponsors have been happy with the Fall Fest and many want to come every year.
 - **We try to add 2 new games a year, so please suggest ideas to the PTO.**
2. Holiday Shop is coming soon:
 - We will be doing a video preview for teachers to show in class, and will send home a shopping list.
 - Teachers can sign up for a time slot to send kids to the Holiday Shop.
 - We are looking for volunteers and hope to have 6 each time slot.
 - **PTO sponsor students in need, so if teachers know of someone that will benefit, contact them.**
3. PTO has a special request fund;
 - **Teachers should contact the PTO if you have any ideas (i.e., playground equipment, etc.).**
 - One idea is a new sign on the building. It was mentioned that Safety and Security wants us to have a more visible sign and better signage for the front office.
 - The current sign out front was handmade and vintage, so it will be kept as a part of our school.
4. The Bookfair was successful but in the future Mrs. Johnson could use more help. The library budget from the district is only \$500/year so this is an important fundraiser.
5. PTO finance manage program is updated and we are currently getting our budget updated.
6. Box tops:
 - Not many are coming in and a lot are getting thrown away (expired, ripped, etc.).
 - We will finish the current contest but will need to make a decision on whether to continue promoting it and having competitions, or just continue collecting them at the front office.
 - It was suggested that some of the older students could trim and check the date themselves.
7. Spin City:
 - Spin City has been a big supporter of our school (they donate a pizza and skate party, and bump & jump for events). How can we support them?
 - Broadway has had a skate night on Halloween where everyone comes in costume.
 - We get 1 free party at Spin City. How should we use it? Box top competition, class that raises the most money for the Bear Walk or any other ideas?
8. Spring fundraiser:
 - We had discussed doing a 5K run as a spring fundraiser but decided that without business sponsorship it won't bring in enough funds and will be too difficult to do regulation timing, etc.
 - **So we are discussing how to modify the Bear Walk to make it a more successful fundraiser.**
 - Ideas included meeting on a Saturday and including the whole family and adding different components, like an obstacle course in someone's front yard.