

**October Minutes**  
**October 4, 2017**

**Officers:** Ivelisse A. Cruz: President, Joy Bohn: Vice President, Kimberly A. Pabey-Rivera: Treasurer, Raquel Barbosa: Secretary

**Principal:** Ms. Cullen/Mrs. Phillips

Called to order at 635p

Attendees: 15

**Icebreaker** - Successful –Everyone introduced themselves and said something a little about themselves and answered the question.

**Principal's/Vice Principal's Report:**

2<sup>nd</sup> grade Rogers orchards on October 13

Pre-K having fall festival on 10/31

Monday October 9<sup>th</sup> off

**Treasure's Report:**

-Main PTO account \$22,002.09

-\$9786.79 playground account

-The money in the playground account will go to odds and ends to finish playground.

-Main account: not all checks were cleared

Scholastic \$3839

Fertelli pizza \$29.41

Two requests put in :

1. Request for stoppers \$123

2. Request for reading teacher - PTO allocate funds for reading- she gives each student a book so every student has a new book –

\$610 approximately will be used for that

Great American fundraiser \$6676.50 deposited

Profit not yet determined at this time – invoice not received yet

Scholastic – deposited \$6237.37

Profit \$1559.34

**Business:**

**Update on Events in September:**

Great America Fundraiser (catalog fundraiser)

-We get 40-50% from this fundraiser.

-Bob will have it ready and delivered on 10/26.

-Profit not yet determined, but we did better than last year. Pre K did not participate last year, this year they participated.

-We will choose the top 3 sellers. They will get 12 coups...the collection.

Book Fair – great success.

-Many volunteers participated which helped students. The book fair was very organized and the volunteers were so helpful and friendly. Calculators helped this year b/c volunteers were able to assist the kids before the children reached the register. We thanked volunteers.

Picture Day (Rogue Studio) -also a great success.

- Every student gets a class picture even if they do not buy anything.

- Retake 11/8 or 11/14 – pending Ms Cullen's approval .

-Pictures will arrive sometime in October.

- No charge for a retake fee.

## **Happening in October**

### 1. Box Tops –

Melissa – last year we made \$1036, this year our goal will be \$1200.

- Our first submission is 11/1.

- A letter will be going home in regards to box tops and explained. A paper will be attached where you can staple each box top.

- Melissa has a list of products that participate.

- On the box top website parents can add their name and school and they will send you emails.

The website also provides coupons for products that participate with box tops. They have a contest every month. The last contest gave a school 10,000 box tops, which equals \$1000.

- Box tops also have an app, which also lets you earn box tops. If you scan receipt when you purchase the product with box tops they will double the box tops after scan. Mrs. Phillips suggested that a flyer goes home with that information with the website and app for box tops.

- Collecting from teachers on 10/24.

- Asked for volunteers to cut the box tops. Maybe we can send something put for volunteers.

Maybe speak to Mr. Dunn and ask the before school kids to help.

### 2. Craft Night - October 11<sup>th</sup>.

-Incorporating Hispanic heritage month.

- 5 countries were chosen to focus on. There will be a craft on that country along with information/facts on that country.

-One example is Puerto Rico and we will be making the Coqui.

Times are 5:15p-6:15p for Pre K -2<sup>nd</sup> and 6:30p-7:30p for 3<sup>rd</sup> ,4<sup>th</sup>, and 5<sup>th</sup> grades

### 3. Silly Sock Day Friday October 13<sup>th</sup> – students pay \$1.00 and wear their silliest socks to school.

### 4. Lyman Orchard (pies and cookies) - flyers went out.

-There are different percentages that can be earned depending on when we hand in the orders. If we get it in early we get a better percentage.

- Due Friday 13<sup>th</sup> October. Orders and money are due.

- Pick up date is November 17. No freezers to keep any pies and cookies.. Must be picked up on 11/17 between 3pm and 6pm.

## **Upcoming Events/Future Fundraisers**

1. Hero Shirt Day \_ November 9 - Students pay \$1.00 and wear a shirt with their hero on it (super hero, policy officer, etc)

2. Kids go Shopping Dec 12,13,14

- Kids have the opportunity to shop for their holidays and buy for their families and friends.
- Usually we break even. Last year we made a profit , not sure if it was \$1200 or \$2000, will have that number next meeting.
- We did not go with a company , we went shopping ourselves. There was more of a variety.
- An idea is getting a change machine, next meeting we can print out a few options and take a vote and purchase that. The other idea was a cash register. Scholastic they provide the cash register.. For kids go shopping we have moneyboxes. A cash register would help with kids go shopping and can be used over and over again. We feel it is worth the investment. The cash register will make it run easier. A parent at the meeting donated a cash register.
- The last few years we have had handmade ornaments. Sold for \$1. We purchased 4 for \$1. They are a big hit. Other items are not marked up. Will ask for volunteers to help with ornaments. Maybe in November get together to decorate. We get approximately 100 ornaments.

Silly Sweater - over their uniform - December 15<sup>th</sup>

## **New Business**

Broadway show – 5<sup>th</sup> grade class trip.

- To NYC and watch a play. Been doing it for 20 years. Last year they asked the PTO for some funds. Usually they go on the coach buses, but because of funds they were only able to take school buses. We are trying to see how much will be needed to have students take the coach buses.

- An idea to raise money is to sell slushies for \$1. We would provide a note to go home to notify parents.

- We have to decide as a PTO – do we want to commit to the 5<sup>th</sup> grade class to help with field trip. We need to know how much is needed before we can commit. We need to have a conversation with Ms. Cullen for an approximate cost of the trip. There was a motion to commit to help the 5<sup>th</sup> graders with the trip. Melissa 2<sup>nd</sup> the motion. Unanimous vote to help the 5<sup>th</sup> graders. We will decide on the fundraisers.

Vendor Sale Fundraiser -

-School cannot request it with downtown. PTO needs to get approval from downtown.

-Ivelisse motioned to commit to agree to participate in the vendor fair if we can get the vendors and Ms. Cullen's approval and date. Joy 2<sup>nd</sup> the motion and there was a unanimous vote.

## **Ideas/Suggestions**

Stress money amount for holiday shopping. We want to make sure the kids have enough money.

**Adjourned 8:09**