



**CLARKDALE-JEROME
ELEMENTARY SCHOOL DISTRICT #3**

1615 Main Street Clarkdale, AZ 86324
Ph 928-634-5035 Fax 928-639-0917
www.cjsd.k12.az.us

Every student, every day, preparing for tomorrow

Application for K-8 School Principal

Please type or use blue ink

Date _____

The information you supply will be treated confidentially. References will be checked for finalists only.

PERSONAL

Name _____

Address _____

Phone: Home/Cell _____ Business _____ Ext. _____ Email: _____

Present Position _____

Current Contract End Date _____ Date Available _____

The Clarkdale-Jerome School District does not discriminate in its educational programs, activities or employment practices based on race, color, national origin, sex, disability, age, religion, ancestry or any other legally protected classification. This policy is in accordance with state and federal laws, including Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Sections 503 and 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, and the Americans with Disabilities Act of 1990.

The Clarkdale-Jerome School District has a Tobacco Free Environment Policy. There are no designated areas for tobacco use within Clarkdale-Jerome School District buildings, in its vehicles, or in or around other restricted areas.

CERTIFICATION

(List all areas in which you hold valid Arizona and/or Out-of-State Certificate)

Area of Certification	Issuing State	Expiration Date

EDUCATIONAL BACKGROUND

	School/Institution and Location	Major/Minor	Diplomas, Degrees or Credits Earned	Grade Point Average (GPA)
High School		N/A		N/A
College/University				
College/University				
Graduate Study				
Graduate Study				

TEACHING EXPERIENCE

(other than student teaching)

Employer	Dates	Nature of Work	Salary

ADMINISTRATIVE EXPERIENCE

School/Institution and Location	Dates	Title and Responsibilities	Salary

PROFESSIONAL DATA

+ How, as a K-8 school principal, would you address the following? Please use a separate sheet of paper.

1. How would you shape a vision that improves student academic success while creating a positive school climate?
2. How do you cultivate a climate of collaboration among stakeholders to improve instruction and create a process of continuous improvement?

PERSONAL DATA

List any reasons known to you why you might be unable to perform consistently and promptly any of the duties, with or without reasonable accommodation, for the position for which you are applying.

GENERAL BACKGROUND INFORMATION

Please give complete answers to all questions. If you answer "Yes" to any question, you must list all offenses, and for each conviction, provide date of conviction and disposition, regardless of the date or location of occurrence. Conviction of a criminal offense is not a bar to employment in all cases. Each case is considered on its merits. Your answers will be verified with appropriate policerecords.

Criminal Offense includes felonies, misdemeanors, summary offenses and convictions resulting from a plea of "nolo contendere" (no contest).

Conviction is an adjudication of guilt and includes determinations before a court, a district justice or a magistrate, which results in a fine, sentence or probation.

You may omit: minor traffic violations, offenses committed before your 18th birthday which were adjudicated in juvenile court or under a Youth Offender Law, and any convictions which have been expunged by a court or for which you successfully completed an Accelerated Rehabilitative Disposition program.

Were you ever convicted of a criminal offense? Yes No

Are you currently under charges for a criminal offense? Yes No

Have you ever forfeited bond or collateral in connection with a criminal offense? Yes No

Within the last ten years, have you been fired from any job for any reason? Yes No

Within the last ten years, have you quit a job after being notified that you would be fired? Yes No

Have you ever been professionally disciplined in any state? Yes No

•Professionally disciplined means the annulment, revocation or suspension of your teaching certification or having received a letter of reprimand from an agency, board or commission of state government such as the Arizona Dept. of Education

Are you subject to any visa or immigration status that would prevent lawful employment? Yes No

Note: If you answered "Yes" to any of the above questions. please provide a detailed explanation on a separate sheet of paper, including dates, and attach it to this application. Please print and sign your name on the sheet, and include your social security number.

REFERENCES

Give at least three references, including an individual under whom you have worked, and those whom have firsthand knowledge of your character, personality, scholarship, and administrative abilities.

Name	Position	Address	Telephone

I hereby affirm that the information provided on this application (and the accompanying resume, if any) is true and complete to the best of my knowledge and agree that falsified information or significant omissions may disqualify me from further consideration for employment and may be considered justification for dismissal from employment if I become an employee of the Clarkdale-Jerome School District.

I authorize persons, schools, current employer (if applicable), and previous employers and organizations named in this application (and accompanying resume, if any) to provide the Clarkdale-Jerome School District with any relevant information that may be required to arrive at an employment decision.

Signature of Applicant

Date

Please return completed application packet to:

Kris Fuchs, HR Secretary
Clarkdale-Jerome School District
1615 Main St.
Clarkdale, AZ 86324
Fax: 928-639-0917
Or
Email to: kfuchs@cjsd3.net

Unless notified otherwise, this application packet shall be kept on file for one (1) year.