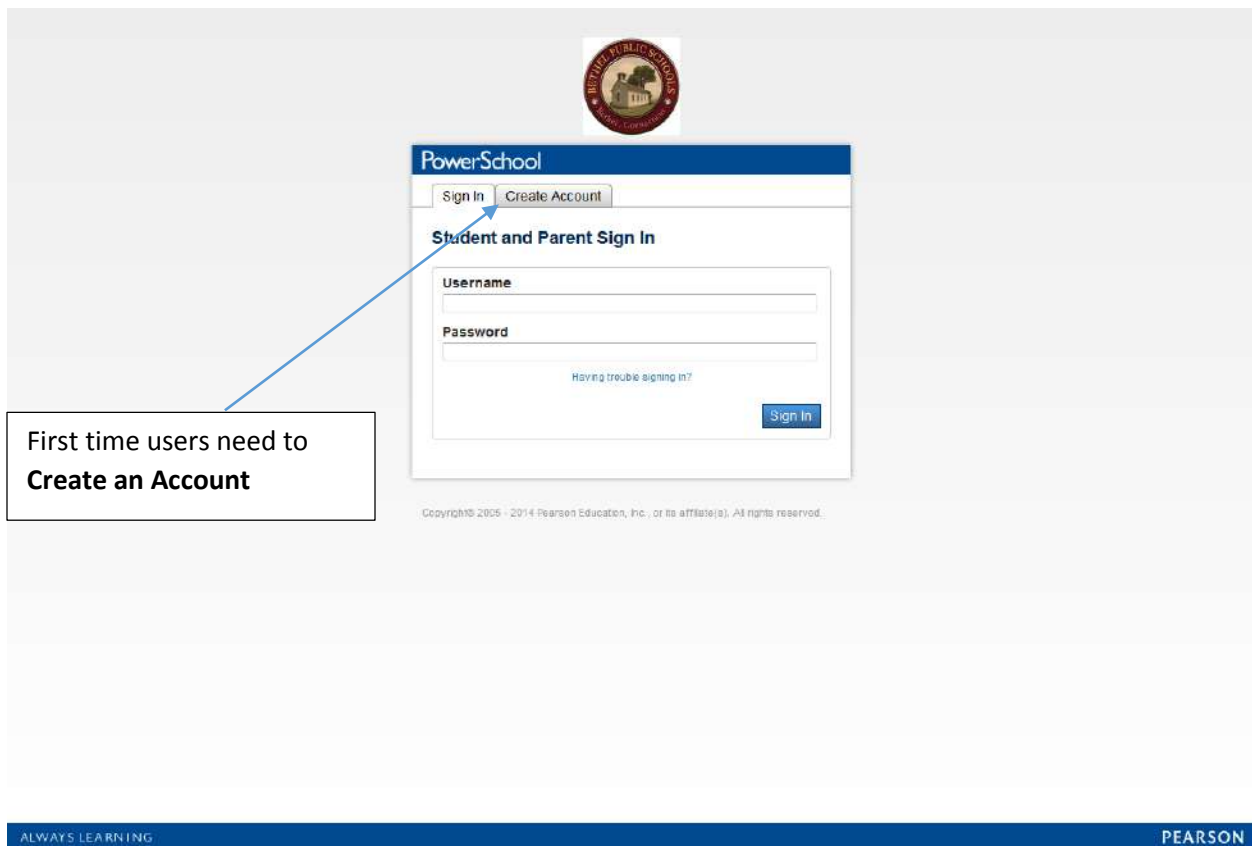


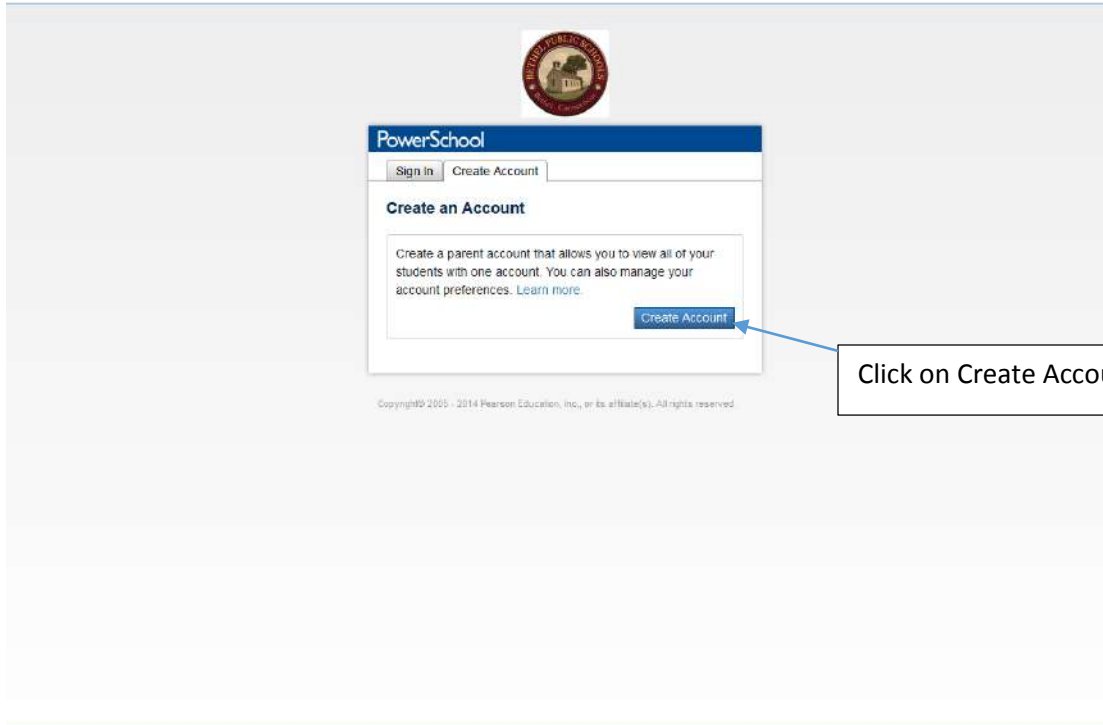
# PowerSchool Parent Portal Access

The address for the PowerSchool Parent Portal: <https://ps.bethel.k12.ct.us/public> or you may access the PowerSchool Parent Portal through the Bethel Public School website: <http://www.bethel.k12.ct.us>

**NOTE: If you have multiple children at other Bethel schools and already have a Parent Portal account, STOP and refer to Page 6 & 7 to add your student to your account. You just need to create 1 login to access all of your children in the Bethel Public schools.**



# Creating the Account



# Create an Account, continued

Enter all required information, Parent's First Name, Parent's Last Name, email address, desired username and password (must be 6 characters long).

You can link up to 7 students to your account.

Enter your child's first and last name, the **Parent's Access ID** and **Parent's Access Password**. **Access ID** and **Access Password** are case sensitive. Please enter them exactly as listed on the letter you receive from the school.

REMEMBER the Username and Password you create.

When ALL information has been entered, press the **Enter** key.

The screenshot shows the PowerSchool interface. At the top is the school logo and the 'PowerSchool' header. Below is the 'Create Parent Account' section with a form containing the following fields:

First Name	Beth
Last Name	Test
Email	TestB@yahoo.com
Desired Username	Betheltest
Password	.....
Re-enter Password	.....

Below the form is a green 'Go' button and a note: 'Password must: •Be at least 6 characters long'. The 'Link Students to Account' section follows, with the instruction: 'Enter the Access ID, Access Password, and Relationship for each student you wish to add to your Parent Account'. It contains two numbered rows:

1	Student Name	Mary Test
	Access ID	Stu
	Access Password	...
	Relationship	Daughter
2	Student Name	
	Access ID	
	Access Password	

# Log into Parent Portal

Now, sign on with your newly created userID and password.

PowerSchool

Sign In Create Account

**Student and Parent Sign In**

Username

Password

[Having trouble signing in?](#)

Sign In

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# Parent Portal

TEST Server

Welcome, **Beth Test** Today is: 04/13/2016 | Schedule: Regular Day (School day) | Help | Sign Out

Mary

Navigation

- Grades and Attendance
- Grade History
- Attendance History
- Email Notification
- Teacher Comments
- School Bulletin
- Balance
- My Calendars
- Account Preferences**
- Access Logs
- Discipline
- Graduation Progress
- Honor Roll
- My Schedule
- School

### Account Preferences - Profile

Profile | Students

If you want to change the name, e-mail address, username or password associated with your Parent account, you may do so below. Please click the corresponding Edit button to make changes to your username, or password.

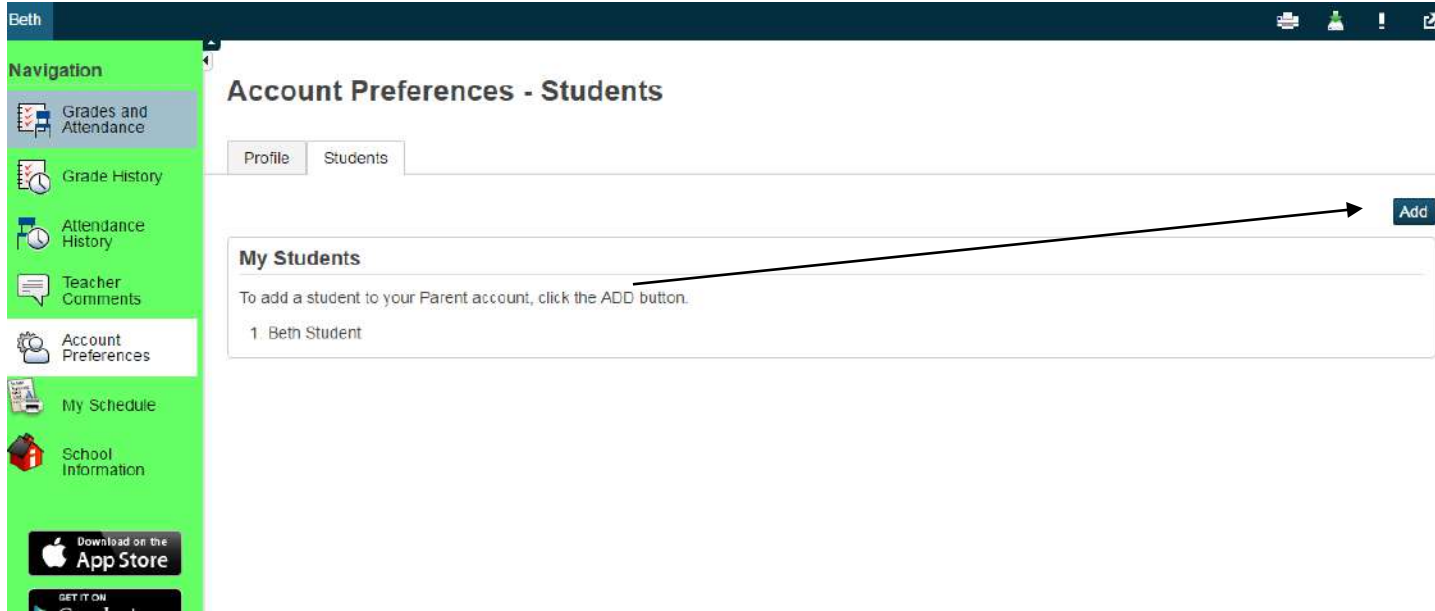
First Name:	Beth
Last Name:	Test
Email:	TestB@ynhoo.com
Select Language	English
Username:	Bethetest
Current Password:	

Cancel Save

Once logged in, you will see your child's name in the left hand corner and all the applicable icons related to your school.

**Account preferences** is where you can change your Profile information and add additional children in the Bethel School system.

# How to add a student to an Existing account



The next screen will appear.

Beth

### Account Preferences - Students

Profile | Students

#### My Students

To add a student to your Parent account, click the ADD button.

1. Beth Student

#### Add Student

Student Name	Access ID	Access Password	Relationship
<input type="text"/>	<input type="text"/>	<input type="text"/>	-- Choose

Your child's name.

This Parent information comes from the letter you will receive from your child's school.

Relationship to your child. I.e. Son, daughter, etc

The image shows a screenshot of a web application interface for 'Beth'. The main heading is 'Account Preferences - Students'. There are two tabs: 'Profile' and 'Students'. Under the 'Students' tab, there is a section titled 'My Students' with a sub-heading '1. Beth Student'. Below this is an 'Add Student' form. The form has four input fields: 'Student Name', 'Access ID', 'Access Password', and 'Relationship'. The 'Relationship' field is a dropdown menu currently showing '-- Choose'. There are 'Cancel' and 'Submit' buttons at the bottom right of the form. Three callout boxes with arrows point to the 'Student Name', 'Access ID', and 'Relationship' fields. The first callout says 'Your child's name.' The second callout says 'This Parent information comes from the letter you will receive from your child's school.' The third callout says 'Relationship to your child. I.e. Son, daughter, etc'. On the left side of the page, there is a navigation menu with icons for 'Grades and Attendance', 'Grade History', 'Attendance History', 'Teacher Comments', 'Account Preferences', 'My Schedule', and 'School Information'. At the bottom of the navigation menu, there are buttons for 'Download on the App Store' and 'GET IT ON Google play'.

Once, done then click on **Submit**. Your child will be added to your account.