



**Minutes  
Policy Committee**

**Avon Board of Education  
34 Simsbury, Avon, Connecticut 06001  
Meeting Room One  
Monday, October 9, 2018 —7:00 p.m.**

**Attendance**

**Members Present:** Laura Young, Chair; David Cavanaugh; Jason Indomenico

**Member(s) Absent:** Houston Putnam Lowry

**Administration Present:** Dr. B. Heston Carnemolla, Superintendent of Schools

Others Present: Pat DeRossi, Avon Public School Nurse Supervisor; Deb Chute, Ex Officio; Shirley Moy, Recording Secretary

I. Call to Order

*The meeting was called to order by Laura Young, Policy Committee Chair at 7:27pm.*

II. Approval of September 17, 2018 Minutes

*Jason Indomenico moved, David Cavanaugh seconded, to approve the minutes of the September 17, 2018 Policy Committee meeting.*

*The motion passed 3-0-0.*

III. Communication from Public

There was no communication from the public.

IV. Items for Discussion and Possible Action

Dr. Carnemolla requested to add discussion regarding Administration of Student Medication in the Schools to the agenda. The Chair asked to have this added to the agenda as Item 3 since it needs to be discussed as a separate policy in order to be included in the 5000 Series.

*David Cavanaugh moved, Jason Indomenico seconded, to add discussion regarding Administration of Student Medication in the Schools to the agenda as Item 3 under Items for Discussion and Possible Action*

*The motion passed 3-0-0.*

Dr. Carnemolla requested to table Item 2 from the Agenda requesting additional time to prepare the policy after reviewing suggested policy from Shipman and Goodman regarding how it relates to Avon policies.

*David Cavanaugh moved, Jason Indomenico seconded, to table Item 2, Policy 5125 – Student Records; Confidentiality.*

*The motion passed 3-0-0.*

a. Policies for Continued Review and Discussion

1. Policy 5141 – Student Health Services

- Dr. Carnemolla explained there were two items that needed to be addressed regarding Policy 5141 – to add in requirement of oral health which is now required by state law and to remove medication administration as a separate, standalone policy. The nurses were given time to review proposed policy revisions and related regulations, to ensure that what is going to be required by the state can be implemented properly.
- Ms. DeRossi explained that the medication administration regulations have not changed, however, the district needs to clarify and align policy language to the state regulations. Separating the policy and utilizing the state’s wording will help simplify and clarify local regulations.
- Ms. DeRossi and Dr. Carnemolla explained to the Committee that the state is requiring policy development regarding the request of families to comply with completing an Oral Health assessment. There is no consequence to families that do not comply, unlike the mandatory physical health assessments which are required of students. Oral Health assessment forms would be filed with student health records. Ms. DeRossi added that the state may be requiring oral health assessments, as well as vision assessments in the near future. Currently, the district is in the process of hiring a new Medical Advisor who will be asked to advise on the potential need for hiring a Dental Advisor. Students who are eligible for free and reduced meals would be able to ask the district to provide free oral health exams. This is an unfunded state mandate, whereas free and reduced meals are funded through the Federal government. Husky covers medical assessments though it is not clear if dental assessments would be.
- Questions and Comments
  - Mr. Indomenico asked if the new policy would require the district to pay for assessments if families cannot afford exams. Ms. Young wondered if the state was pushing Districts to be more proactive in providing overall health/dental assessments for children. Ms. DeRossi replied that years ago the District provided fluoride treatments for families that requested them but has since stopped since demand was not there. Dr. Carnemolla stated that only if the District were to offer districtwide Oral Health assessments, free assessments must be offered to students receiving free and reduced meals. Otherwise, there would be no requirement.
  - Ms. Young reiterated that it seemed clear there would be no ramifications to the district or to students should they not complete oral health assessments, unlike physical health assessments.
  - Ms. DeRossi and Dr. Carnemolla discussed how to inform parents and perhaps a letter will be sent out as part of the yearly notices.
  - Dr. Carnemolla summarized that within the Student Health Services policy, Oral Health is being added in and student medication is being deleted from the policy so that medication administration will now become a standalone policy in compliance with current State Statute and best practice. Policy 5141 was reviewed by attorneys at Shipman & Goodwin, as well as District staff including the Student Services Director and Nurse Supervisor.

***David Cavanaugh moved, Jason Indomenico seconded, to move to the full Board Policy 5141- Student Health Services as presented with the addition of the Oral Health Assessment and the removal of the Medication Administration.***

***The motion passed 3-0-0.***

2. Policy 5125 – Student Records; Confidentiality  
Tabled
3. Student Medication Policy
  - Ms. DeRossi added that administration of Narcan policy and regulations must be reviewed and approved by the new Medical Advisor. Dr. Carnemolla commented that proposed policy and regulations regarding administration of Narcan would help address liability issues.
  - Dr. Carnemolla reassured the Committee that regardless of when the policy regarding administration of medication is put in place, nurses are already following what is needed in order to make sure that the District is compliant.
  - Ms. DeRossie stated that depending on the particular medication there are rules on who can give it; some require yearly training and may even have stipulations of who can be trained.
  - Administration of Student Medication will be moved forward to the Policy Committee as a second read at a future meeting pending further review by administration.

V. Communication from Public  
No communication

- VI. Future Items for Review
- a. Bylaws
  - b. Organizational Chart
  - c. Student Dress Code

VII. Adjournment  
*The committee adjourned by unanimous consent at 7:52pm*

Minutes prepared by Shirley Moy, Recording Secretary  
Minutes respectfully submitted by Laura Young, Policy Committee Chair

*Laura Young 10/16/18*

*Minutes are approved at the next Policy Committee meeting, and any corrections to the minutes, if needed, will be made at that time.*