



**Phoenix Union High School District
Personal Curriculum
At-A-Glance
2012-2013**

Purpose:

The personal curriculum is available to students to modify the graduation requirement for math.

Why request a Personal Curriculum to the Arizona Math Graduation Requirements?

- To modify the mathematics requirements
- To properly place a student transferring into a PUHSD from out-of-state or a non-public school

Required Personal Curriculum Elements:

Education Career Action Plan (ECAP)

All Personal Curriculum must be in alignment with the student's ECAP:

- ECAP must be developed under the supervision of school counselor or other qualified designee acting in the counselor role.

Personal Curriculum Development Team

Upon the request of a Personal Curriculum by a parent/guardian/student with adult status, a PC development team must be formed and include:

1. Parent/guardian/student
2. School Counselor
3. Administrator
4. Math teacher

Personal Curriculum Content

All Personal Curriculum must:

- Establish measurable goals accompanied by a method to assess goals.
- Include all requirements for math and online learning experience for students without an IEP.
- Be agreed upon by members of PC Development Team as outlined above.

Personal Curriculum Content and Special Education

Students receiving special education services:

- Must have a current IEP developed that identifies the appropriate course of study, student's post-school goals, modifications, and accommodations necessary for the student to progress in the math curriculum.
- Must have an ECAP.
- Personal Curriculum Process should be a separate process from the IEP.
- IEP dictates students curriculum requirements so the Math Personal Curriculum is ***not*** needed.



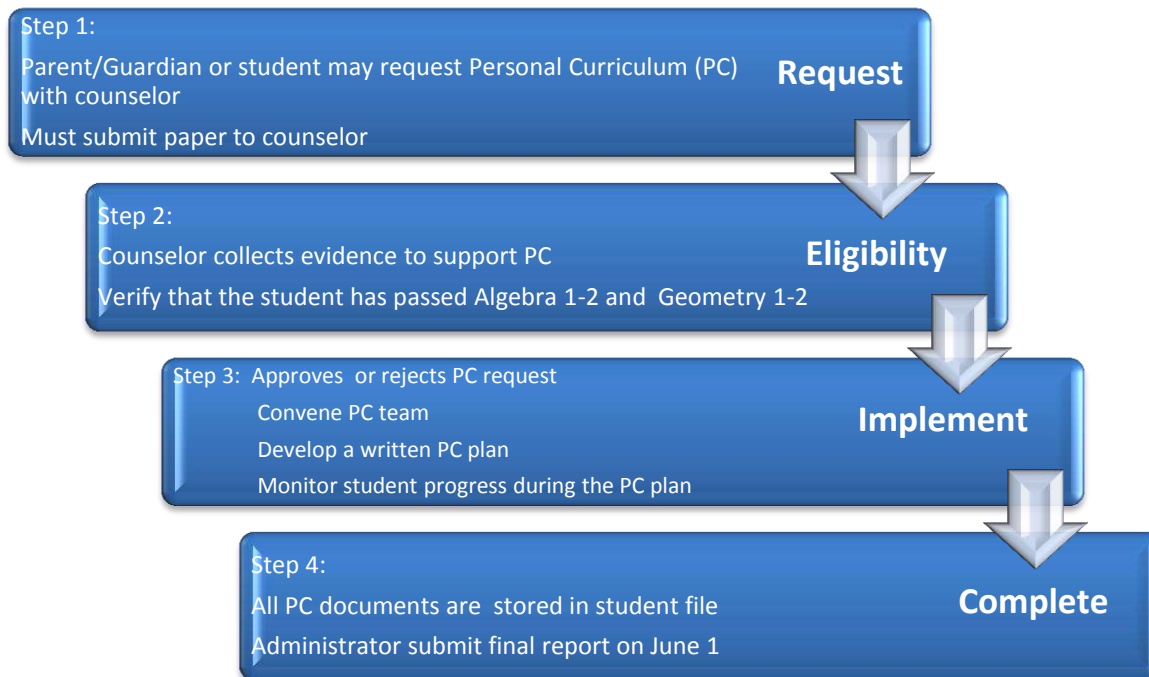
Other Personal Curriculum Elements to Consider:

- Parent/guardian/student with adult status may request a Personal Curriculum.
- Math credits as outlined for graduation, may be modified if math credits are behind due to failure in Algebra 3-4 or equivalent.
- Personal Curriculum may be modified/adjusted over time.
- A high school diploma may be awarded to a student with a Personal Curriculum.
- Personal Curriculum documents are to be kept with counselor or designee and reside within the cumulative folder.

Phoenix Union High School Process

1. Student/parent/counselor request personal curriculum. Complete **Personal Curriculum Request** Form.
2. Counselor or Administrator complete **Personal Curriculum Eligibility Determination** form.
3. If student is eligible, convene the personal curriculum team and complete the **Personal Curriculum Plan for Mathematics** form. PC team will submit copies of completed plan to counselor and credential specialist.
4. Student/parent/counselor monitor students' progress with the Personal Curriculum.
5. All Personal Curriculum documents are stored in student file.
6. Administrator will submit end of the year report to Curriculum division on June 1st each school year.

Personal Curriculum Process



Personal Curriculum Request

(Completed by student)

PUHSD



Student Information		
Student:	Current Grade:	ID:
Parent/Legal Guardian:		
Request By: <input type="checkbox"/> Parent <input type="checkbox"/> Student <input type="checkbox"/> Counselor		
School:	Counselor:	Phone #
Anticipated Graduation Date:	Date of Request for Personal Curriculum:	
<input type="checkbox"/> Student has current Individual Education Plan (IEP) <input type="checkbox"/> Student is classified as ELD or ELL Monitor		

The purpose of this Personal Curriculum request is to modify the math requirement for high school graduation.

1. How is the student requesting to modify the math requirement?		
<input type="checkbox"/> reduce the math requirement from 4.0 credits to 3.0 credits (must earn 1 credit of math during the senior year)	<input type="checkbox"/> take 0.5 credit of Financial Algebra	<input type="checkbox"/> take 0.5 credit of Principles of Math Technology
<input type="checkbox"/> take 1.0 credit of Survey of Mathematics		
2. Why is this modification necessary?		
3. What are the student's postsecondary goals as identified in his/her Education Career Action Plan (ECAP)?		
4. What modifications will the student implement to be successful in math during his/her senior year?		

Signature of person requesting Personal Curriculum:	
School Response: Based on the above information:	
<input type="checkbox"/> This student meets the PUHSD criteria for a Personal Curriculum for math	
<input type="checkbox"/> This student does not meets the PUHSD criteria for a Personal Curriculum for math	
Counselor Signature: Date:	Administrator Signature: Date:



**Personal Curriculum Eligibility Determination
PUHSD
(Completed by counselor)**

Student Information		
Student:	Current Grade:	ID:
School:	PC Request Date:	

Criteria for Consideration of Personal Curriculum Eligibility

<input type="checkbox"/> Education Career Action Plan (ECAP) <input type="checkbox"/> Postsecondary Plan _____ <input type="checkbox"/> Career or Life Goals _____ <input type="checkbox"/> Must be a Junior or Senior student <input type="checkbox"/> Student is on track for graduation requirements other than in math	<input type="checkbox"/>	<p>(If Applicable)</p> <input type="checkbox"/> Current Individualized Education Program (IEP) Date of Current IEP ___/___/___ If a student has and IEP, the IEP dictates their graduation requirements and therefore, is not eligible for Personal Curriculum <input type="checkbox"/> Student has a 504 Plan ❖ <input type="checkbox"/> Transfer student enrolling with less than Arizona math graduation requirements
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	<p>Math History</p> Passed Algebra 1-2: _____ Grade Recv. _____ Comments: _____ Passed Geometry: _____ Grade Recv. _____ Comments: _____ <input type="checkbox"/> Attempted Algebra 3-4: _____ Grade Recv. _____ Comments: _____ Other _____ Grade Recv. _____ Comments: _____ <p>Additional Considerations</p> What accommodations, interventions and support have been attempted? (remediation opportunities, class participation) <input type="checkbox"/> Tutoring <input type="checkbox"/> Lab Class <input type="checkbox"/> Intervention _____ <input type="checkbox"/> Attendance history _____
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Findings (Check the appropriate determination)

	<p>Eligible (Check the boxes which apply):</p> <input type="checkbox"/> Graduation math requirement modified <input type="checkbox"/> Transfer student from out-of-state or non-public school
	<p>Ineligible (Provide rationale of ineligibility for a Personal Curriculum)</p> Rationale: <input type="checkbox"/>

Completed By Counselor or Administrator

Name:	Title	Date
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**Personal Curriculum Plan for Mathematics
PUHSD
(Completed by PC team)**

Student Information		
Student:	Current Grade:	ID
School:	Date of PC Request:	PC Meeting Date:

Personal Curriculum Math Plan		
<input type="checkbox"/> reduce the math requirement from 4.0 credits to 3.0 credits (must earn 1 credit of math during the senior year)	<input type="checkbox"/> take 0.5 credit of Financial Algebra	<input type="checkbox"/> take 0.5 credit of Principal of Math Technology
	<input type="checkbox"/> take 1.0 credit of Survey of Mathematics	

Personal Curriculum Team Meeting Participants (Signature indicates attendance/participation)	
Student: _____ Parent/Guardian: _____ _____ Counselor: _____	Math Teacher: _____ Administrator: _____ _____

Parent/Student Commitment (Signature indicates agreement with PC Plan)	
Parent/guardian/student is responsible for monitoring progress of Personal Curriculum each semester.	
<input type="checkbox"/> Agree <input type="checkbox"/> Disagree	
Student: _____	Date _____
Parent/Guardian: _____	Date _____
_____	Date _____

School Commitment/Implementation
Administrator Signature:
Counselor Signature:
Personal Curriculum Plan Implementation Date:

Personal Curriculum Plan for Mathematics

End of the year report PUHSD



School _____

Student		Student ID	Grade level	Request completed	Eligible	PC Team Meeting completed	Personal Curriculum Completed
Last Name	First Name						