### Rydell Middle School

## The New ProgressBook ParentAccess home page shows important information at a glance.

Homework

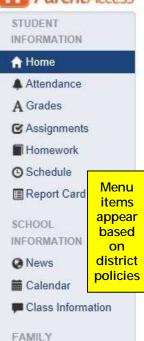




Home

Morgan Parry Student ID: 999961268

details



Grades		detail
Grades for 3RD QUARTER		
Course	Grade	As Of
SPANISH I	84.70 B	Mar 18
PRE ALGEBRA	95.65 A	Mar 19
SCIENCE	79.73 C+	Mar 15
US HISTORY	94.00 A	Mar 19
PHYSICAL EDUCATION	95.65 A	Mar 18
LANGUAGE ARTS	89.04 B+	Mar 19

3RD QUARTER			Homework due today or next 2 day
	Grade	As Of	Course
Ē	84.70 B	Mar 18	SPANISH I
EBRA	95.65 A	Mar 19	PRE ALGEBRA
	79.73 C+	Mar 15	SCIENCE
PRY	94.00 A	Mar 19	
L EDUCATION	95.65 A	Mar 18	Q View all homework
GE ARTS	89.04 B+	Mar 19	
grades			Daily Attendance
		details	Attendance totals for the year

Assignments			
Assignmen	ts recorded in past 2 days	ACTUAL AC	
	PRE ALGEBRA		
Date	Assignment	Mark	
Mar 20	Surface area and dilation quiz	30/40	
	SCIENCE		
Date	Assignment	Mark	
Mar 20	Earth history project	45/50	
	US HISTORY		
Date	Assignment	Mark	
Mar 20	Federalism Pop Quiz - Unit 8	15/20	



Set up email alerts for notifications of missed or low-grade assignments (If enabled by the school)

INFORMATION

M Alerts

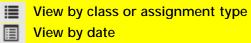
Profile

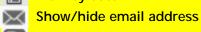
♣ Change

Password

▲ Manage Students





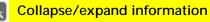


Number of

homework

assignments

due in 2 days





Linked students appear here



# **ProgressBook Quick Reference**



Student Information					
Screen	Description		Symbols	Additional Information	
↑ Home	Summary of a student's progress including <b>Today's Comments</b> and sections for <b>Grades</b> , <b>Homework</b> , <b>Grade Details</b> , and <b>Daily Attendance</b> .	M	Missing assignment	If you registered additional students to your account, the viewed student displays with a green highlight, and the students you are not viewing display partially hidden.	
		E	Excluded assignment		
		1	Number of homework assignments due		
A Grades	Information about a student's current grade in each	•	Click to expand (show additional information)	Along the right side of the screen, <b>(now)</b> displays next to the current reporting period. You can click another reporting period to view grades for that	
71 0.000	course.  Click to collapse (hide additional information)		Click to collapse (hide additional information)	period. To view a list of assignments and grade details for a course, click the course name.	
	Displays homework that is assigned or due during the current week (from Monday to Sunday). Information	∷	Link to online activities	You can view a different date range by clicking the Prev 7 days or Next 7 days links. You can also specify a date range by entering a Start Date and End Date (or by selecting these from the calendar date picker) and clicking Refresh. Use the colored tabs on the right side of the screen to "jump" to a class quickly. Click on the email address, if displayed, to email the teacher.	
■ Planner	includes course name, name of assigned work, date due and date assigned. Links display to View Class Information and to View Activity (for online activities only). Assigned Work is usually graded and includes homework, tests, quizzes, projects and more. Posted Homework is often ungraded work and/or work that is done on a weekly or ongoing basis.	-	View Class Information		
Planner		•	Click to expand (show additional information)		
		•	Click to collapse (hide additional information)		
O Schedule	Information about a student's schedule. The default view is the current day. You can email the teacher from this screen.		Calendar	If you view the schedule on the weekend, the schedule for the following school day displays. You can also view the full schedule for each reporting period by clicking <b>View Full Schedule</b> .	
Attendance	Information about a student's daily attendance for the year and today's period attendance.		N/A	You can click <b>View daily attendance detail</b> or <b>View period attendance detail</b> to see more detailed information.	
<b>■</b> Activities	Information about a student's online activities for each course. The default view displays the name, due date and status of <b>Assigned</b> activities. The <b>Recent Activity</b> area displays activities that were submitted or graded in the past seven days.		Started Partial Redo Redo Redo Redo Redo Redo Redo Redo	Click the <b>Submitted</b> , <b>Graded</b> or <b>All</b> button (near the top of the screen) to change which activities display. Click the name of the activity to view details about it. Parents can view, but cannot edit or submit online activities.	
Report Card	Information about a student's report card with grade level, school year, and marks.	ē	Print	You can change the report card if your school uses more than one report card or interim.	



# **ProgressBook Quick Reference**



School Information					
Screen	Description	Symbols		Additional Information	
News	Displays news for district and schools. When you click a district or school, the news displays.	N/A		If news is posted, district and/or schools display with a green background.	
	Displays the calendar by month (default), but you can change it to week or day. You can also view a list of events by date range.	Settings	Calendar Setting Preferences		
			Class homework		
<b>iii</b> Calendar			Daily attendance	The first time you access the screen, you are asked to	
			District/School events	set your preferences by selecting Events, Classes, and Schools you want to appear on the calendar.	
			Calendar view	,	
			List of events by date range view		
Class Information	Displays the student's classes. When you click a class name, the class information displays.	N/A		If information is posted, the class name displays with a green background.	

Family Information					
Screen	Description	Symbols		Additional Information	
	Provides the ability to subscribe to email alerts for missing assignments and low assignment marks.	Set Low Mark Settings	Set low mark threshold	You cannot select a low mark threshold for standards-based (elementary) classes.	
<b>3</b> Profile	Provides the ability to update your account information and displays students' information added to your account.	Manage Students	Go to Manage Students	You cannot change your user name.	
Change Password	Provides the ability to change your password.	N/A		N/A	
▲ Manage Students	Provides the ability to add a child to your account, create a student account for your child, and reset your child's password.	C Reset Password	Reset a student's password	When registering a student, you do not have to enter an email; however, without one, your child cannot reset his/her forgotten password. The teacher or parent would have to do so.	
		• Link Another Student	Register another student		
		♣ Create Account	Create a student's account		

### **Additional Tips**

### **Creating an Account**

- 1. User names may be letters and/or numbers and 6 to 50 characters. You cannot change your user name once you register.
- 2. Registration keys are provided by your child's school district and are not case sensitive.
- 3. Passwords must contain 1 letter, 1 number, and 8 to 50 characters, are case sensitive, and cannot match user name.

#### **Accessing an Account**

- 1. If you forget your user name or password, click Can't access your account?.
- 2. For security purposes, if you are unsuccessful after 5 attempts to log in to your account, the system automatically locks your account for 10 minutes.
- 3. If the school district locks a student's account and the student tries to log in, the student receives a message stating that his/her account is locked. If a parent tries to log in, the student's icon is disabled, and a hover tip displays stating the account is locked.
- 4. If the school district disables your account and you try to log in, a message appears on the Login screen stating your account is disabled.

