

# Online Enrollment for Palomar College

<b>1</b>	<ol style="list-style-type: none"> <li>1. Go to <a href="http://www.palomar.edu">www.palomar.edu</a></li> <li>2. Click "Apply"</li> <li>3. Click on "Create an Account" (You will be redirected to the "Create Your OpenCCC Account" page.)</li> <li>4. Click on "Begin Creating My Account"</li> </ol>
<b>2</b>	<p><b><u>CREATE ACCOUNT</u></b></p> <ol style="list-style-type: none"> <li>1) Fill in Legal Name</li> <li>2) Date of Birth</li> <li>3) Social Security Number/Taxpayer Identification Number               <ol style="list-style-type: none"> <li>a. If you are an international student, nonresident alien, or do not have a Social Security Number or Taxpayer Identification Number, check the appropriate box to bypass having to fill out this section</li> <li>b. If you do not have your SSN with you, you may check the "I don't have a SSN" option and then fill this part in with your parents at home tonight. It can be edited under the Education section of the application (see below)</li> </ol> </li> <li>4) Fill in your Email Address</li> <li>5) Fill in your Telephone Number               <ol style="list-style-type: none"> <li>a. Be sure to uncheck the box if you do not authorize text messages to the number listed</li> </ol> </li> <li>6) Fill in your Permanent Address</li> <li>7) Create Username</li> <li>8) Create Password</li> <li>9) Choose a 4 digit PIN number</li> <li>10) Answer security questions</li> <li>11) Click box saying you are not a robot</li> </ol>
<b>3</b>	<p><b><u>COMPLETE THE APPLICATION</u></b></p> <p><b>12) Click "Start a New Application"</b></p> <p><b><i>Enrollment Information</i></b></p> <ul style="list-style-type: none"> <li>• Term Applying For: Select the current semester (i.e. Fall 2018 or Spring 2019)</li> <li>• Educational Goal: You can choose anything. Most pick "undecided"</li> <li>• Intended Major or Program of Study: Choose anything that interests you</li> </ul> <p><b><i>Account Information</i></b></p> <ul style="list-style-type: none"> <li>• Double check that your information is correct               <ul style="list-style-type: none"> <li>○ If you have a SSN or Taxpayer ID Number and were not able to enter it earlier, this is where you can click "edit" and add it to your account.</li> </ul> </li> <li>• Enter Parent/Guardian Information as required and confirm their address</li> </ul>
<b>4</b>	<ol style="list-style-type: none"> <li>13) Semester you plan to attend: <b>Spring 2015</b></li> <li>14) Expected Graduation: <b>Spring 2016</b></li> <li>15) Enrollment Status: <b>Currently enrolled in a grade K-12</b></li> <li>16) Pick one of the degrees: Use the drop down to choose a topic of study or select Undecided</li> </ol>
<b>5</b>	<ol style="list-style-type: none"> <li>17) What is your immediate educational goal? <b>High school credit</b></li> <li>18) Select language spoken most</li> <li>19) Select employment while in school</li> <li>20) Current GPA</li> <li>21) For questions about your family, you can answer or select <b>Decline to state</b></li> </ol>
<b>6</b>	<ol style="list-style-type: none"> <li>22) Click the second option from the top that states: <b>I will be attending high school while enrolled at Palomar and enter your graduation year (from High School) in the box to the right</b></li> <li>23) Click <b>High School/ Adult School in California</b></li> <li>24) Click the letter that corresponds with the first letter of your High School</li> <li>25) Use the drop down to find your High School</li> </ol>
<b>7</b>	<ol style="list-style-type: none"> <li>26) Select <b>I have never attended College</b></li> </ol>

8	27) Select your citizenship status 28) City and State you were born in 29) Select ethnic background 30) When did your present stay in California begin? <b>How long have you lived in California?</b> 31) Select <b>No</b> for the next three questions
9	32) Answer questions about your parents
10	<p><b>Supplemental Questions</b></p> <ul style="list-style-type: none"> <li>○ Answer these to the best of your ability</li> </ul> <p><b>Submission</b></p> <ul style="list-style-type: none"> <li>○ Read Statements</li> <li>○ Decide if you consent or do not content to them releasing information</li> <li>○ Check appropriate boxes</li> </ul> <p><b>Click “Submit My Application”</b></p> <p><i>** After submitting your application, you will receive an email from Palomar Community College in 24-48 hours with your Student ID#. Once you receive your student ID, you can follow the instruction on how to log into CATEMA and fill out the form to be eligible to receive college credit for your course. **</i></p> <p style="text-align: center;"><b>Please keep the following in mind:</b></p> <ul style="list-style-type: none"> <li>➤ After you create your account and finish applying to Palomar College, write down and save your Palomar ID number</li> <li>➤ Remember credit is given for a “B” or better grade in your class</li> <li>➤ For questions, please contact <a href="mailto:ctetransitions@palomar.edu">ctetransitions@palomar.edu</a> at Palomar College</li> </ul>