

# WATERBURY PUBLIC SCHOOLS

## Meeting Minutes

<b>Group/Team:</b>	Governance Council		
<b>Location:</b>	Conference Room	<b>Norms Reviewed:</b>	<input type="checkbox"/> yes <input type="checkbox"/> no
<b>Date of Meeting:</b>	October 24, 2019	<b>Start Time:</b>	6:00
<b>Minutes Prepared By:</b>	Bjanka Avxhiu	<b>Finish Time:</b>	7:00

### Attendance at Meeting (list all team members present or not and guests)

Name	Position	Signature
1	Maryanne Patrillo	Parent Liasion
2	Bjanka Avxhiu	3 <sup>rd</sup> Grade Teacher
3	Sonya Fleming	1 <sup>st</sup> Grade Teacher
4	Brianna Flaherty	2 <sup>nd</sup> Grade Teacher
5	Viven Ferron	Parent
6	Stephanie Dunn	Parent
7	Aimee Deleone	Parent
8	Heather Chandler	Parent
9	Steve Curess	5 <sup>th</sup> Grade Teacher
10	Ashley Sabia	Parent
11	Pastor Mike	Community member
12		
13		
14		
15		

### Purpose of Meeting – Instructional Focus:

### Meeting Notes, Decisions, Issues

- Introductions
- Election of new Chair Person
  - Sonya Flemming
- Review of old agenda minutes
- Ice Cream social should be announced ahead of time so it gives parents a chance to work out the schedule.
- Meeting days for 2019-2020 school year:
  - November 21<sup>st</sup>
  - January 23<sup>rd</sup>,
  - March 19<sup>th</sup>
  - May 21<sup>st</sup>
- Watch Dog Conference: October 31<sup>st</sup>
  - Review of Watch Dogs Program
  - Maryann and Aimee will hold phone conference for launch.
  - Recruiting “father figures” for the program will be challenging
  - “Father figures” could also be community member- each person has to be screened

# WATERBURY PUBLIC SCHOOLS

## Meeting Minutes

- Coordinator needs to be selected for the school
- Compact Policy
  - Add Wonders to the “in the classroom” section of the policy
  - I-Ready for 2<sup>nd</sup>-5<sup>th</sup> grades
  - Can parents sign off on the compact policy through dojo?
  - Sign and return added to the policy?
- Title I Meeting
  - Buy materials for Welcome Center
  - Bunker Hill magnets to hand out
- New Questions/Concerns
  - Girl Scouts- check if they can come after school on Mondays
  - Boy Scouts?
  - Collections for Christmas?
  - Church will help with donations for Christmas for recommended families
  - Shelter donations- add in newsletter
  - Family night – partnering with restaurants

Next Steps (Include action items)		
Action	Assigned to	Due Date

Next Meeting			
Date:		Time:	
Location:			
Agenda:			

**Meeting Minutes guidelines:**

- Publish Minutes within 48 hours of any meeting
- Minutes available to all stakeholders (e.g., binders, shared drive, e-mail, website)
- Send Minutes via email to all team members