

AGENDA



WIGGINS SCHOOL DISTRICT RE-50J BOARD OF EDUCATION Wednesday, October 7, 2015

Regular Meeting
6:30 p.m.
Board Room

1. Call to order/Pledge of Allegiance
2. Roll call
3. Approval of agenda
4. Approval of minutes, regular meeting September 2, 2015
5. Congratulations, Celebrations, Information
6. Public participation
7. Reports
 - A. Board Reports/Requests
 - B. Superintendent's Report
 - C. Preschool Report
8. Consent Agenda
 - A. Personnel
 - i. Resignations
 - ii. New Hires
 - iii. Change in Assignments
 - iv. Substitute List
 - v. Volunteers
 - B. Financial Report
 - i. September Financials
9. New Business
 - A. Administrator Contracts
10. Old Business
 - A. Policies
11. Meeting debrief, signatures on documents
12. Adjournment

4 MINUTES

AGENDA ITEM #: 4

AGENDA ITEM: Minutes

SUBMITTED BY: Cary Allen, BOE Clerk

TYPE OF ACTION: Report Discussion Action

SUMMARY OF ISSUE:

Minutes from the regular meeting September 2, 2015.

RECOMMENDATION:

Approve the minutes as presented.



september
minutes

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MINUTES OF THE BOARD OF EDUCATION
WIGGINS SCHOOL DISTRICT RE-50J

Regular Meeting September 2, 2015, 6:30 p.m.

Present: Rena Baessler, Jim Bostron, Craig Harris, and David Ritchey.

Administration: Gary Bruntz, Trent Kerr and Tara Boyer.

Staff: Cary Allen, Fran Covelli, Jeff Everett, Julie Hawkins, I'Nesha Jackman, Faith Johnson, Sara Kopetzky, Kyla Neb, Maggie Ortuno, Mark Pelton, Kathleen Sailer, Theresa Sears, Becky Sneller, Cassie Sonnenberg, Jordan Sonnenberg, Corey Stumpf, Lisa Trautwein, Sarah Wilson and Cheryl Weinstein.

Visitors: Reid Ernst, Blake Ferris, Lance Kaufman and Nathan Troutd.

The meeting was called to order by President Craig Harris at 6:30 p.m. with four members present. Brian Baker was absent.

1. Approval of Agenda

David Ritchey moved, Jim Bostron seconded to approve the agenda as revised – add Bond Issue to Consent Agenda.

Rena Baessler	aye	Craig Harris	aye
Brian Baker	absent	David Ritchey	aye
Jim Bostron	aye		

2. Approval of Minutes

Jim Bostron moved, David Ritchey seconded to approve the minutes of the regular meeting of September 2, 2015 as presented.

Rena Baessler	aye	Craig Harris	aye
Brian Baker	absent	David Ritchey	aye
Jim Bostron	aye		

3. Congratulations, Celebrations, Information

September 7- No School; September 26 – Midterm and September 25-No School.
Congratulations to Amy, Derek and Cami Windsheimer on the birth of a baby girl.
Congratulations to John Kopetzky on the birth of his granddaughter.

4. Public Participation

Reid Ernst and Blake Ferris gave a FFA update. The members attended State Convention, had a three day officer's retreat in Estes and participated in County and State Fair. Upcoming events include: back to school BBQ, CSU Ag Days, District Officer's Meeting and National Convention.

Jordan Sonnenberg, WEA, stated Representative Jon Becker will be holding a meeting for educators of Northeastern Colorado to talk about the work he did last session to reduce standardized testing and to discuss his legislative priorities for the upcoming session. The meeting will be on September 21st at the East Morgan County Library in Brush starting at 4:30 p.m.

5. Board Reports/Requests

None.

6. Superintendent's Report

Mr. Bruntz, reported that normally the District has state testing results back but with the new format last year, complete results will not be available until November. The Science and Social Studies CMAS have been released and the District was above the state average in three out of the four areas tested.

Mrs. Boyer and Mr. Bruntz attended the Colorado Education Initiative Summer Conference in June. The Colorado Education Initiative is a group totally funded by donations and much of the conference costs were paid for by the group. During the three day conference, the administrators were able to learn new and innovative ideas in education as well as network with other administrators from across the state.

At the last meeting, the board discussed consulting with a food service company. Mr. Bruntz requested additional information from the company but nothing was received. The District is part of a food coop with Centennial BOCES. CBOCES has hired a consultant for the program to help districts with menu planning, purchasing and training.

Mr. Bruntz also reported on his summer vacation.

7. Introduction of New Teachers

The Principals and Preschool Director introduced their new staff.

8. Preschool Report

Lisa Trautwein, Preschool Director, reported that enrollment is full at 45 students. There are eight students currently on the waiting list. Home visits are currently being conducted, staff trainings are being held and classrooms are being prepared. The Preschool Open House will be held September 3rd from 4-6 p.m. Preschool classes begin September 8th.

This is the third and final year of the Motherread/Fatheread research study. A demonstration will be held September 22nd in the Board Room at 6 p.m. Faith Johnson and her family are representatives of the excellence of this program. Faith started as a Motherread/Fatheread participant and then became a facilitator. Her family can be seen on PBS promoting this literacy program.

9. Maintenance Report

Mr. Kopetzky, Maintenance Director, was unable to attend the meeting. Mr. Bruntz gave the report prepared by Mr. Kopetzky. Mr. Kopetzky is starting his 21st year with the District. His department completed several smaller classroom projects during the summer in addition to the regular summer maintenance. Upcoming large projects/concerns include: event center roof needs to be re-coated, resurface parking lots and HVAC systems need updated. The board asked Mr. Bruntz to prioritize the projects and estimate the costs and report back to them.

10. Transportation Report

Mr. Crites, Transportation Director, reported the mileage of all the fleet vehicles. He completed fleet inspections and maintenance over the summer. He did have to overhaul an engine in one of the buses. The District is short route and sub drivers.

11. Technology Report

Mr. Pelton, Technology Director, reported this is his 16th year with the District. Over the summer, the internet bandwidth was increased, laptops in the library were replaced with Chromebooks, computers in the labs were replaced as needed and all computers in the District were updated to Windows 7. The computer that controls the HVAC in two buildings crashed in May. The control has been replaced and the system is up and running. Future projects include replacing computers in the classrooms with Chromebooks.

12. Election Report

Cary Allen, Designated Election Official, gave an update on the upcoming board election. There are seven candidates running for the three board seats: Lance Kaufman, Corey Covelli, Nathan Troutt, Kris Musgrave, Laura Lambert, Jerry Wolfswinkel and Troy Freauff. The election is November 3rd. There will need to be a special meeting in November for the new board members to take the oath of office.

13. Consent Agenda

Personnel: *Resignations-* Tawnya Jordan, Cook; *New Hires-* Jennifer McCullough, Dishwasher and l'Nesha Jackman, Preschool Teacher Assistant; *Change in Assignment-* Corey Stumpf, High School Boys Basketball Head Coach and Zach Wyn, High School Boys Basketball Assistant Coach; *Coaches-* Mark Weinstein, Middle School Girls Basketball Head Coach; *Substitute List-* Tracy Clarkson and Matt Belasco; *Volunteers-* Brain Ferris, Football; Brian Baker, Football; Matthew Johnson, Middle School Football; Patsy Leon Middle/High; Jordan Forsha, Elementary; Tonya Huwa, Elementary; Angela Rutenbeck, Elementary; Jamie Bodine, Elementary; Jennifer Haubert, Elementary. **Financial:** August-General Fund \$321,950.97; Preschool \$17,902.08; Capital Reserve \$10,100; Lunch Fund \$8,563.80. **Bond Issue:** enter into agreement with George K. Baum for bond planning.

Jim Bostron moved, David Ritchey seconded to approve the consent agenda as presented.

Rena Baessler	aye	Craig Harris	aye
Brian Baker	absent	David Ritchey	aye
Jim Bostron	aye		

14. New Business

National FFA Trip

The National Convention will be held in Louisville, Kentucky on October 27th – November 1st. Interviews and final selection will be taking place on the evening of September 2nd to determine which members will be attending. Mr. Ernst requested board approval for the out of state travel.

David Ritchey moved, Jim Bostron seconded to approve the out of state travel for FFA to attend the National Convention on October 27th- November 1st in Louisville, KY.

Rena Baessler	aye	Craig Harris	aye
Brian Baker	absent	David Ritchey	aye
Jim Bostron	aye		

Policy Revisions

The following policy revisions were presented for 1st Reading: IKA Grading/Assessment Systems, IKA-R Grading/Assessment System regulation and IKFC Honors Graduation Requirements. Approval of the revisions will be at the October meeting.

Selling of Buses

The District has two buses that are no longer being used. Mr. Bruntz recommended that the buses be sold through a sealed bid process with a minimum bid amount.

Jim Bostron moved, David Ritchey seconded to approve two buses to be sold by sealed bid with a minimum amount set.

Rena Baessler	aye	Craig Harris	aye
Brian Baker	absent	David Ritchey	aye
Jim Bostron	aye		

15. Old Business

Out of District Students

The following out of district students were recommended for approval to attend the Wiggins School District for the 2015-16 school year. These students are in addition to those approved in June. Aden Flores (K), Carenity Bunfield (1), Zoe Acosta-Brown Deal (3), Caden Sneller (3), Keenan Wade (9) and Alex Whitehouse (10).

Minutes of the Board of Education
Wiggins School District RE-50J
Page 5, September 2, 2015

David Ritchey moved, Jim Bostron seconded to approve the out of district students for the 2015-16 school year.

Rena Baessler	aye	Craig Harris	aye
Brian Baker	absent	David Ritchey	aye
Jim Bostron	aye		

CASB Fall Regional Meeting

The Region I meeting will be held in Sterling on September 28th from 4:30-8:30 at the Plainsman Grill, Northeastern 18 Golf Course. The registration cost is \$65 per person and RSVP is required three weeks prior to the meeting. David Ritchey suggested inviting the board candidates to attend.

16. Next Meeting

The board, superintendent and board candidates will be attending the CASB regional meeting in Sterling on September 28th.

The next regular board meeting will be October 7, 2015 at 6:30 p.m.

17. Adjournment

Meeting adjourned at 7:20 p.m.

Respectfully submitted:

_____, President

_____, Secretary

Cary Allen, Secretary

_____, Date

- 5 CONGRATULATIONS, CELEBRATIONS, INFORMATION

- October 16 - No School - Clerical Day
- October 20 & 22 - Parent Teacher Conferences
- October 23 - No School
- November 3 - Board Election
- "Newsweek" publishes a list of the top 500 high schools in America that serve low-income students and are "beating the odds" with their academic achievements. This year's list placed Wiggins at number 377. It was one of six Colorado schools to make the cut, and the only one from eastern Colorado.



Colorado
top school

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Newsweek: Fort Collins school is state's best

 **Rob White**, rwhite@coloradoan.com 11:52 p.m. MDT August 26, 2015



(Photo: Coloradoan library)

Colorado Early Colleges-Fort Collins has been ranked the top public school in Colorado and No. 66 in the country in [Newsweek's 2015 high school rankings](http://www.newsweek.com/topic/high-schools-2015) (<http://www.newsweek.com/topic/high-schools-2015>).

Newsweek evaluated schools on a range of criteria in order to identify schools that excel at preparing students for college.

After identifying schools that performed at or above the 70th percentile on standardized state-level math and reading/language arts assessments, Newsweek ranked schools that participated in its survey to create a college readiness index based on factors including students' graduation and college enrollment rates, AP class

enrollment and college preparatory test scores.

CECFC, a charter school, is one of nine Colorado high schools in Newsweek's top 500 list. The others are D'Evelyn Junior-Senior High School of Denver (No. 81), The Classical Academy of Colorado Springs (No. 298), TCA College Pathways of College Springs (No. 340), Monarch of Louisville (No. 365), Mountain Vista of Highlands Ranch (No. 384), Aspen (No. 398), Rock Canyon of Highlands Ranch (No. 457) and Jefferson Charter Academy of Broomfield (No. 465).

PSD: [Local students outperform peers on CMAS tests](http://story/news/2015/07/16/poudre-school-district-cmas-results/30265753/) ([/story/news/2015/07/16/poudre-school-district-cmas-results/30265753/](http://story/news/2015/07/16/poudre-school-district-cmas-results/30265753/))

Newsweek factored in student poverty rates to create another ranking that combines performance with overcoming poverty. In those ratings, Career Education Middle College of Denver led Colorado and ranked No. 100 nationally, followed by Centauri of La Jara (No. 153), Springfield (No. 177), D'Evelyn (No. 224), John Mall of Walsenburg (No. 237) and Wiggins (No. 377).

Colorado Early Colleges provides students in grades 9-12 the opportunity to start working on college-level courses and earn college credits prior to graduation. Qualifying students can take college courses off-campus at Front Range or Aims community colleges.

Information: www.cefc914.org (<http://www.cefc914.org>).

LOCAL SCHOOLS: [PSD building projects could cost \\$280 million](http://story/news/2015/08/26/poudre-school-district-bonds-buildings/32379869/) ([/story/news/2015/08/26/poudre-school-district-bonds-buildings/32379869/](http://story/news/2015/08/26/poudre-school-district-bonds-buildings/32379869/))

FORT COLLINS: [10 Fort Collins businesses named bike friendly](http://story/news/2015/08/26/10-fort-collins-businesses-named-bike-friendly/32417893/) ([/story/news/2015/08/26/10-fort-collins-businesses-named-bike-friendly/32417893/](http://story/news/2015/08/26/10-fort-collins-businesses-named-bike-friendly/32417893/))

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7A BOARD REPORTS

AGENDA ITEM #: 7A

AGENDA ITEM: Board Reports

SUBMITTED BY: Board Members

TYPE OF ACTION: Report Discussion Action

SUMMARY OF ISSUE:

7B SUPERINTENDENT'S REPORT

AGENDA ITEM #: 7B

AGENDA ITEM: Superintendent's Report

SUBMITTED BY: Gary Bruntz

TYPE OF ACTION: Report Discussion Action

SUMMARY OF ISSUE:

- **HB 15-1323/Educator Effectiveness:**
 - Beginning with the 2015-16 school year, and subsequent years, local boards may use statewide assessment data as a measure of student learning for that year's evaluation rating only if the data is available two weeks prior to last class day of the school year. If the local board does not receive the data in time to use it in the evaluation report prepared for the school year in which the assessments are administered, the local board must use alternate measures of student learning.
- **Funding Projection Budget Year 2015-16:**
 - FY 16 Preliminary Assessed value again increased significantly. If the assessed value stays the same or is similar, our entire funding for this budget year will come from local taxes. We will NOT receive any state share funding this year. This looks to be a one year deal according to the Weld County Assessor. Exact numbers will be available for the revised budget approval in January.
- **College and Career Readiness/Graduation Guidelines:**
 - See attached



OCT 15
Board Rep...

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GRADUATION GUIDELINES | FACT SHEET

Menu of College and Career-Ready Demonstrations

Local school boards establish high school graduation requirements that meet or exceed the Colorado Graduation Guidelines for the graduating class of 2021.



DETAILS



COLORADO
Department of Education

www.cde.state.co.us/postsecondary/graduationguidelines

WHY COLORADO GRADUATION GUIDELINES?

Life beyond high school is different from what it used to be. Most jobs require education beyond high school. Colorado Graduation Guidelines provide a road map to help students and their families plan for success after high school. The graduation guidelines take effect with ninth-graders in fall 2017.

Menu of College and Career-Ready Demonstrations

Local school boards establish high school graduation requirements that meet or exceed the Colorado Graduation Guidelines for the graduating class of 2021.

Local school boards and districts select from this menu to create a list of options their students must use to show what they know or can do in order to graduate from high school, beginning with the graduating class of 2021. School districts may offer some or all of the state menu options, may raise a cut score on an included assessment and may add graduation requirements in other content areas. Graduation Guidelines begin with the implementation of: Individual Career and Academic Plans (ICAP), Colorado Academic Standards and 21st century skills.

Students must demonstrate college or career readiness in English and math based on at least one measure.

Districts have the authority to adapt the college and career demonstrations necessary to earn a standard high school diploma to accommodate for students with the following exceptions: English learners, gifted students and students with disabilities.

MENU OF OPTIONS. This menu lists the minimum scores required.

ACCUPLACER	
English	Math
62 on Reading Comprehension	61 on Elementary Algebra
ACCUPLACER is a computerized test that assesses reading, writing, math and computer skills. The results of the assessment, in conjunction with a student's academic background, goals and interests, are used by academic advisors and counselors to place students in a college courses that match their skill levels.	
ACT	
English	Math
18 on ACT English	19 on ACT Math
ACT is a national college admissions exam. It measures four subjects - English, reading, math and science. The highest possible score for each subject is 36.	
ACT Compass	
English	Math
79	63
The ACT COMPASS is a computerized test that helps colleges evaluate students' skills and place them in appropriate courses. It offers tests in reading, writing, math, and English as a second language.	
ACT WorkKeys - National Career Readiness Certificate	
English	Math
Bronze or higher	Bronze or higher
ACT WorkKeys is an assessment that tests students' job skills in applied reading, writing, mathematics and 21st century skills. Scores are based on job profiles that help employers select, hire, train, develop and retain a high-performance workforce. Students who score at the bronze level (at least 3) in applied mathematics, mapping and reading earn the ACT's National Career Readiness Certificate.	
Advanced Placement	
English	Math
2	2
AP exams test students' ability to perform at a college level. Districts choose which AP exams will fulfill this menu option. Scores range from 1 to 5 (highest).	
ASVAB	
English	Math
31	31
The Armed Services Vocational Aptitude Battery (ASVAB) is a comprehensive test that helps determine students' eligibility and suitability for careers in the military. Students who score at least 31 are eligible for service (along with other standards that include physical condition and personal conduct). Students who take the ASVAB are not required to enlist in the military.	

Concurrent Enrollment	
English	Math
Passing grade per district and higher education policy	Passing grade per district and higher education policy
Concurrent enrollment provides students the opportunity to enroll in postsecondary courses, simultaneously earning high school and college credit. School districts and institutions of higher education each determine passing grades for credit. A passing grade is determined by district and higher education policy for concurrent enrollment. An eligible concurrent enrollment course is 1) the pre-requisite directly prior to a credit-bearing course or 2) a credit-bearing course.	
District Capstone	
English	Math
Individualized	Individualized
A capstone is the culminating exhibition of a student's project or experience that demonstrates academic and intellectual learning. Capstone projects often include a portfolio of a student's best work.	
Industry Certificate	
English	Math
Individualized	Individualized
An industry certificate is a credential recognized by business and industry. Industry certificates measure a student's competency in an occupation, and they validate a knowledge base and skills that show mastery in a particular industry.	
International Baccalaureate	
English	Math
4	4
IB exams assess students enrolled in the official IB Diploma Programme. Courses are offered only at authorized IB World Schools. Scores range from 1 to 7 (highest).	
SAT	
English	Math
430	460
The SAT is a college entrance exam that is accepted or required at nearly all four-year colleges and universities in the U.S. The current SAT includes sections on reading, writing and math. The highest possible score for each section is 800.	
Collaboratively-developed, standards-based performance assessment	
English	Math
State-wide scoring criteria	State-wide scoring criteria
<i>(In development)</i>	

7C PRESCHOOL REPORT

AGENDA ITEM #: 7C

AGENDA ITEM: Preschool Report

SUBMITTED BY: Lisa Trautwein, Director

TYPE OF ACTION: Report Discussion Action

SUMMARY OF ISSUE:

October Count Numbers:

CPP Slots	27
ECARE Slots	3
SPED	5
Total Enrollment	44
Waiting List	5

The National Association for the Education of Young Children (NAEYC) has accepted our annual report and Wiggins Preschool will maintain its accreditation status.

Wiggins Preschool received notice that our 4 Star rating has cross walked thru to the Colorado Shines system. Four stars is the highest rating available until Wiggins Preschool conducts the full evaluation process later this year.

Classroom Assessment Scoring System (CLASS) ratings will be conducted on each preschool classroom in October and November. These assessments will be valuable in determining upcoming professional development needs for staff.

Preschool Fall Festival will be held Tuesday, October 13th from 6-7:30 p.m.

Fire Safety will be held Wednesday, October 14th.

District Council will be held Tuesday, October 27th from 6-7:00 p.m.

Gold Assessment checkpoint entries are due by Friday, October 30th.

8 CONSENT AGENDA

AGENDA #8

AGENDA ITEM: Consent Agenda

SUBMITTED BY: Gary Bruntz, Superintendent

TYPE OF ACTION: Report ____ Discussion ____ Action __X__

SUMMARY OF ISSUE:

- A. Personnel
 - Resignations
 - New Hires
 - Change in Assignments
 - Substitute List
 - Volunteers
- B. Financial Report
 - September Financials

RECOMMENDATION:

Approve consent agenda as presented.

8A PERSONNEL

PERSONNEL

1. Resignations -
 - Sara Kopetzky - Elementary Paraprofessional
2. New Hires -
 - Kate Harris - Elementary Administrative Assistant
 - Ashley Goranson - Cook
 - Victoria Garcia - Dishwasher
 - Pat Bates - Elementary Paraprofessional
 - Labrea Moon - Game Duty Custodian
 - Zach Stanley - Game Duty Custodian
 - Norma Estrada Jaquez - Game Duty Custodain
 - Lorre Matson - Sub Driver
 - Ron Seiler - SPED Driver
 - Vern Shriver - SPED Driver
3. Change in Assignments FY 2015-16
 - Jennifer McCullough move from Dishwasher to Cook
 - Colleen Gilliland move from Cook to SPED Paraprofessional
4. Substitute List -
 - Angela Ford
 - Tanya Johnson
5. Volunteers -
 - Katelynn Ryan - Football Film
 - Linda Epple - Secondary SPED
 - Sara Kopetzky - Elementary & Secondary
 - Donita Kurtz - Elementary
 - Jennifer McCullough - Elementary
 - Regan Wilson - Elementary

8B FINANCIAL

Monthly Expenditures for September

• General Fund	\$350,012.99
• Preschool	\$ 20,777.94
• Capital Reserve	\$ 0.00
• Bond Redemption	\$ 0.00
• Lunch Fund	\$ 19,758.29
• Total	\$390,549.22



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SEPTEMBER 2015 FINANCIALS

Fund	Check	Vendor	Description	Account	Payment
21	4260	American Fidelity Assurance	SEPT PAYROLL		308.1
21	4261	ANTHEM	SEPT PAYROLL		1006.52
21	4262	AXA EQUITABLE	SEPT PAYROLL		50
21	4263	Colorado Employer Benefit Trust	SEPT PAYROLL		119.4
21	4264	Colo.dept.of Revenue	SEPT PAYROLL		74
21	4265	High Plains National Bank	SEPT PAYROLL		322.61
21	4266	P.e.r.a. Of Colorado	SEPT PAYROLL		1389.03
21	4267	TEXAS LIFE	SEPT PAYROLL		64.25
21	4268	MANDY ANSBACH	FOOD	Hot Lunch Food	33.31
21	4269	Cash-Wa Distributing	FOOD	Hot Lunch Food	146.8
21	4269	Cash-Wa Distributing	PANS	Hot Lunch Non Food	254.8
21	4270	Culligan	WATER COOLER	Hot Lunch Purch Service	75
21	4271	FOOD SERVICES OF AMERICA	SUPPLIES	Hot Lunch Non Food	364.04
21	4271	FOOD SERVICES OF AMERICA	FOOD	Breakfast Food Expense	1138.72
21	4271	FOOD SERVICES OF AMERICA	MILK	Hot Lunch Milk Expense	1652.4
21	4271	FOOD SERVICES OF AMERICA	FOOD	Hot Lunch Food	8137.82
21	4272	Rodlan Administrative Software	DEPOSIT SLIPS	Hot Lunch Non Food	82
21	4273	Business Card	PANS	Hot Lunch Non Food	276.17
10	21885	Wiggins Postmaster	SEPTEMBER BULLETIN	Admin-Postage	234.65
10	21890	TIM BROWN	TRAINING	Sec.Princ.Dues/Fees	60
10	21891	CAMBIUM LEARNING INC	DAZE STUDENT BOOKS	REAP - MATER/SUPPLIES	459.64
10	21892	Colorado Rural School Alliance	FY 15-16 DUES	Board Of Educ. Dues/fees	750
10	21893	Colorado/West Equipment	PARTS	Trans. Parts/Supplies	3.24
10	21894	Conserve-A-Watt Lighting	SUPPLIES	O/M Material/Supplies	47.31
10	21895	CONTINUUM ENERGY	NATURAL GAS	O/M Natural Gas	103.66
10	21896	Country Hardware	SUPPLIES	Technology Materials/Supplies	12.98
10	21896	Country Hardware	SUPPLIES	Trans. Parts/Supplies	65.41
10	21896	Country Hardware	SUPPLIES	O/M Material/Supplies	858.95
10	21897	Cummins Rocky Mountain, Inc.	BUS REPAIR	Trans. Parts/Supplies	564.06
10	21897	Cummins Rocky Mountain, Inc.	BUS REPAIR	Trans. Purchased Service	958.92
10	21898	ELLSWORTH PUBLISHING	KEYBOARDING LICENSES	Sec.Vo-Busi Mater/Supply	438
10	21899	Grainger	SUPPLIES	O/M Material/Supplies	60.72
10	21900	Great Copier Service	COPIES	Trans. Purchased Service	5.93
10	21900	Great Copier Service	COPIES	Admin-Purchased Services	48.29
10	21900	Great Copier Service	COPIES	Elem Principal Print/duplicat	372.31
10	21900	Great Copier Service	COPIES	Sec.Prin.Printing/duplicating	404.65
10	21901	GREELEY ELECTRIC REPAIR INC	GARBAGE DISPOSAL REPAIR	O/M Purchased Services	714.91
10	21902	HARRIS SCHOOL SOLUTIONS	ACTIVITY FUND CHECKS	Sec.Prin. Mater/Supplies	177.44
10	21903	Hillyard - Denver	SUPPLIES	O/M Material/Supplies	636.94
10	21904	INTRADATA	READ N QUIZ	Elem.Libr.Mater/Supplies	282.5
10	21905	Lakeshore Learning Materials	JOURNALS	Elem.Materials/supplies	24.9
10	21906	Mccomas & Associates	LEXIA	REAP - PUR.SERVICE	1950
10	21907	Mid-American Research Chemical	SUPPLIES	O/M Material/Supplies	130.47
10	21908	Morgan County Quality Water	WATER	Trans. Bldg Utilities	25.04
10	21909	Morgan County School Dist. RE-3	COPY PAPER	Warehouse Materials/supplies	972
10	21910	MORGAN COUNTY REA	ELECTRIC	Trans. Bldg Utilities	339.59
10	21910	MORGAN COUNTY REA	ELECTRIC	O/M Electricity Expense	9148.21
10	21911	Pinnacol Assurance	WORKERS COMP	Work. Comp. Insur. Prem.	3291.3
10	21912	Pioneer Manufacturing Co.	FIELD PAINT	Athletic Materials/Supplies	808.25
10	21913	Pro Sports	HELMETS/BASKETBALLS	Athletic Materials/Supplies	2838.93
10	21914	Rudy's GTO	FLAT REPAIR	O/M Material/Supplies	14
10	21914	Rudy's GTO	TIRES	Trans. Tires	377.64
10	21915	RURAL SOLUTIONS	SUICIDE PREVENTION TRAINING	Sec.Princ.Dues/Fees	50
10	21916	SPRINT	LONG DISTANCE	O/M Telephone Expense	103.16

10	21917 Superior Irrigation & Electric, LLC	FUSE	O/M Material/Supplies	6.75
10	21918 WICKHAM TRACTOR COMPANY	PARTS	O/M Material/Supplies	303.34
10	21919 Wiggins Auto Supply	SUPPLIES	Trans. Parts/Supplies	19.48
10	21919 Wiggins Auto Supply	SUPPLIES	O/M Material/Supplies	69.95
10	21920 WIGGINS JUNCTION TRUCK STOP, LLC	BARBIE BUS TOW	Trans. Purchased Service	120
10	21921 Wiggins Telephone Association	PHONE	O/M Telephone Expense	589.1
10	21921 Wiggins Telephone Association	INTERNET	Technology Purchased Services	1757.8
10	21922 WOLFE WASTE REMOVAL	TRASH	O/M Water & Sanitation	478.86
10	21923 Xcel Energy	NATURAL GAS	Trans. Bldg Utilities	44.88
10	21924 VOID			0
19	21925 Country Hardware	SUPPLIES	Preschool Materials/Supply	26.94
19	21926 Discount School Supply	SUPPLIES	Preschool Materials/Supply	2943.35
19	21927 Great Copier Service	COPIES	Preschool Purchased Services	22.21
19	21928 KAPLAN Early Learning Co.	SUPPLIES	PRESCHOOL GRANT MATERIALS	1444.14
10	21929 American Fidelity Assurance	SEPT PAYROLL		275
10	21930 American Fidelity Assurance	SEPT PAYROLL		27.76
10	21931 American Fidelity Assurance	SEPT PAYROLL		1082.5
10	21932 American Fidelity Assurance	SEPT PAYROLL		1338.51
10	21933 ANTHEM	SEPT PAYROLL		35203.11
10	21934 AXA EQUITABLE	SEPT PAYROLL		530.64
10	21935 Colorado Employer Benefit Trust	SEPT PAYROLL		3196.6
10	21936 Colo.dept.of Revenue	SEPT PAYROLL		5885.77
10	21937 FIRST INVESTORS	SEPT PAYROLL		1137.1
10	21938 Fort Morgan Schools Credit Union	SEPT PAYROLL		1315
10	21939 High Plains National Bank	SEPT PAYROLL		22718.99
10	21940 P.e.r.a. Of Colorado	SEPT PAYROLL		53797.97
10	21941 Pre-paid Legal Services, Inc.	SEPT PAYROLL		57.8
10	21942 TEXAS LIFE	SEPT PAYROLL		220.6
10	21943 UNITED WAY OF MORGAN COUNTY	SEPT PAYROLL		15
10	21944 Pera 401k Investment Plan	SEPT PAYROLL		2672.56
10	21945 Wiggins Educ. Assn.	SEPT PAYROLL		1278.49
19	21946 American Fidelity Assurance	SEPT PAYROLL		93.39
19	21947 ANTHEM	SEPT PAYROLL		1900.64
19	21948 Colorado Employer Benefit Trust	SEPT PAYROLL		184.94
19	21949 Colo.dept.of Revenue	SEPT PAYROLL		255.23
19	21950 High Plains National Bank	SEPT PAYROLL		947.01
19	21951 P.e.r.a. Of Colorado	SEPT PAYROLL		2665.29
19	21952 Pera 401k Investment Plan	SEPT PAYROLL		295.83
19	21953 Wiggins Educ. Assn.	SEPT PAYROLL		55.31
19	21954 Colorado Dept of Human Services	CHILD CARE APP	Preschool Dues/Fees	176
10	21955 Gary Bruntz	MILE REIM	Admin-Travel/Registration	27
10	21956 Colorado Assoc. of School Boards	REGIONAL MEETING	Board Of Educ. State Meetings	585
10	21957 Colorado Department of Investigation	FINGERPRINTS	Admin-Purchased Services	79
10	21958 CHS	FUEL	O/M Material/Supplies	158.03
10	21959 COLORADO COUNCIL	2015 DUES	Sec.Couns Dues/fees	15
10	21960 Decker Equipment	PARTS	O/M Material/Supplies	154.7
10	21961 Dependable Plumbing	ROTO SEWER & DRAIN LINES	O/M Purchased Services	350
10	21962 First National Bank	SUPPLIES	Elem.Music Mater/supply	22.41
10	21962 First National Bank	SUPPLIES	Elem.Materials/supplies	27.4
10	21962 First National Bank	ELEM-READING	TEXTBOOKS	39.97
10	21962 First National Bank	POSTAGE	Admin-Postage	49
10	21962 First National Bank	SUPPLIES	Sec.SocScience Mater/Supp	99
10	21962 First National Bank	BACK TO SCHOOL MTG	Meetings/Meals - Dist.	107.52
10	21962 First National Bank	SUPPLIES	Technology Materials/Supplies	335
10	21962 First National Bank	SUPPLIES	O/M Material/Supplies	387.28
10	21962 First National Bank	SEC-CHEM	TEXTBOOKS	394.7
10	21962 First National Bank	SUPPLIES	Sec.Instr.ART Mater/supply	632.18
10	21963 RAUL IBAARA	MILEAGE REIM	Trans. Purchased Service	145

10	21964	MCGRAW HILL	EVERYDAY MATH	Middle Sch. Math M/S	33.81
10	21965	NE SAFETY & FIRE EQUIPMENT	SERVICE CALL-ALARMS	O/M Purchased Services	206.75
10	21966	Pearson Education	SEC SS	TEXTBOOKS	1416.79
10	21967	TAYLOR ASSOCIATES COMMUNICATIONS, IN	READING PLUS	REAP - PUR.SERVICE	1800
10	21968	Viaero Wireless	CELL PHONES	O/M Telephone Expense	805.96
10	21969	WEX BANK	FUEL	Trans. Fuel Purchase	1494
19	21970	Colorado Department of Investigation	FINGERPRINTS	Preschool Dues/Fees	79
19	21971	CDHS, BIU, RECORDS & REPORTS	BACKGROUND CHECK	Preschool Dues/Fees	15
19	21972	Lakeshore Learning Materials	SUPPLIES	PRESCHOOL GRANT MATERIALS	1062
10	21973	BACKGROUND INFORMATION SERVICES, INC	BACKGROUND CHECKS	Trans. Purchased Service	10
10	21973	BACKGROUND INFORMATION SERVICES, INC	BACKGROUND CHECKS	Athletic Dues/Fees	15
10	21973	BACKGROUND INFORMATION SERVICES, INC	BACKGROUND CHECKS	Admin-Purchased Services	40
10	21974	Business Card	ELEM	TEXTBOOKS	80.88
10	21974	Business Card	SUPPLIES	Sec.SocScience Mater/Supp	79
10	21974	Business Card	REGISTRATION	Sec.Music FTrip/Regist	80
10	21974	Business Card	BOOKS	Sec.Library Mater/Supply	110.52
10	21974	Business Card	SUPPLIES	Technology Materials/Supplies	1707.2
10	21975	CENGAGE LEARNING	SEC ACCOUNTING	TEXTBOOKS	614.63
10	21976	C K M Refrigeration	REPAIR FREEZER	O/M Purchased Services	392.75
10	21977	COLORADO SCIENCE CONFERENCE	JORDAN & STEPH CONF	REAP - PUR.SERVICE	120
10	21978	D.R. ASSOCIATES, LLC	JACE UPGRADE	O/M Material/Supplies	2700
10	21979	Flesher Hinton	CLARINET REPAIR	Sec.Music Equipment	76.4
10	21980	Grainger	SUPPLIES	O/M Material/Supplies	174.75
10	21981	NE SAFETY & FIRE EQUIPMENT	ANNUAL INSPECTIONS	O/M Purchased Services	1573
10	21982	Northern Colo. Superintendent	ANNUAL DUES	Supt-Dues/Fees	50
10	21983	Office Depot Card Plan	SUPPLIES	Sec.Spec.Ed Mat/supplies	9.06
10	21983	Office Depot Card Plan	SUPPLIES	Technology Materials/Supplies	95.15
10	21983	Office Depot Card Plan	SUPPLIES	Sec.Vo-Ag Mater/Supplies	106.92
10	21983	Office Depot Card Plan	SUPPLIES	Elem.Materials/supplies	158
10	21983	Office Depot Card Plan	SUPPLIES	Warehouse Materials/supplies	283.05
10	21983	Office Depot Card Plan	SUPPLIES	Sec.Material/Supplies	344.98
10	21984	PRAIRIE MOUNTAIN PUBLISHING, LLP	EMPLOYMENT ADS	Board Of Educ. Advertising	78.5
10	21984	PRAIRIE MOUNTAIN PUBLISHING, LLP	ELECTION NOTICE	Board Of Educ. Election Fees	129
10	21985	Town Of Wiggins	WATER & SEWER	O/M Water & Sanitation	4113.15
10	21986	Twotrees Technologies,LLC	INTERNET FIREWALL	Technology Purchased Services	100
10	21987	Waxie Sanitary Supply	SUPPLIES	O/M Material/Supplies	1536.62
10	21988	Xcel Energy	NATURAL GAS	O/M Natural Gas	186.71
(checks 21886-89 are not included as they were for payroll)					<u>213469.58</u>

FUND SUMMARY			PRIOR MONTH	PRIOR YEAR
10	GENERAL FUND	185,808.33	178,235.15	163,084.19
19	PRESCHOOL	12,166.28	7,458.78	6,874.47
21	LUNCH FUND	15,494.97	4,368.81	0.00
31	BOND FUND	0.00	0.00	23,030.50
43	CAPITAL RESERVE	0.00	10,100.00	8,638.68
		<u>213,469.58</u>	200,162.74	201,627.84

PAYROLL	177,079.64	158,354.11	167,417.53
TOTAL EXPENDITURES	390,549.22	358,516.85	369,045.37

BUDGET SUMMARY		
REVENUE YET TO RECEIVE (percentage) as of 8/31/2015		
10	GENERAL FUND	95.30%
19	PRESCHOOL	96.20%
31	BOND FUND	99.80%
43	CAPITAL RESERVE	4.23%
51	LUNCH FUND	95.01%

EXPENSE BUDGET REMAINING as of 9/30/2015

10 GENERAL FUND	81.80%
19 PRESCHOOL	80.43%
31 BOND FUND	99.96%
43 CAPITAL RESERVE	40.19%
51 LUNCH FUND	86.87%

GENERAL FUND EXPENSE BUDGETS REMAINING BY DEPARTMENT *as of 9/30/2015*

ELEMENTARY	84.66%
SECONDARY	83.70%
ADMIN	80.78%
TECHNOLOGY	70.25%
O/M	80.09%
TRANS	85.75%

SHOULD HAVE AT LEAST 75% TO STAY ON BUDGET

ACCOUNT BALANCES *as of 9/30/2015*

		COLOTRUST		
Beginning	\$314,261		Ending	\$327,564
		High Plains MMDA		
Beginning	\$358,062		Ending	\$397,058
		High Plains Checking		
Beginning	\$942,936		Ending	\$642,340
Total				\$1,366,962

9A ADMINISTRATOR CONTRACTS

AGENDA ITEM #: 9A

AGENDA ITEM: Administrator Contracts

SUBMITTED BY: Gary Bruntz, Superintendent

TYPE OF ACTION: Report Discussion Action

SUMMARY OF ISSUE:

Renew the Elementary Principal Contract for two years 2016/17 - 2017/18 for Tara Boyer.

Renew the Secondary Principal Contract for two years 2016/17 - 2017/18 and add duties of Assistant Superintendent of Building & Public Information for Trent Kerr.

RECOMMENDATION:

Approve as presented.

10A POLICIES

AGENDA ITEM #: 10A

AGENDA ITEM: Policies

SUBMITTED BY: Gary Bruntz, Superintendent

TYPE OF ACTION: Report Discussion Action

SUMMARY OF ISSUE:

The following policy revisions are being recommended for approval. IKA Grading/Assessment Systems, IKA-R Grading/Assessment Systems regulation, IKFC Honors Graduation Requirements.

RECOMMENDATION:

Approve the policies as presented.

IKA Grading/Assessment Systems



IKA
073115-2

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Revised Sample Policy

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NOTE: Colorado school districts are required by law to adopt a policy on this subject, and the law contains some specific direction as to the content or language. This sample policy contains the content/language that CASB believes best meets the intent of the law these legal requirements, as follows: (1) policy on use of pencil and paper to complete any portion of a state assessment that students would otherwise complete on a computer; (2) policy to allow parents to excuse their children from participating in one or more state assessments; and (3) policy to ensure appropriate school personnel share with and explain student state assessment results and longitudinal growth information with the student's parent/guardian. However, the district should consult with its own legal counsel to determine appropriate language that meets local circumstances and needs.

This policy is intended to replace former policies IKAB, Report Cards/Progress Reports; ILBA, District Program Assessments; and ILBB, State Program Assessments.

Grading/Assessment Systems

The Board believes that students will respond more positively to the opportunity for success than to the threat of failure. The district shall seek, therefore, in its instructional program to make achievement both recognizable and possible for students. It shall emphasize achievement in its processes of evaluating student performance.

State assessment system

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State and federal law require district students to take standardized assessments in the instructional areas of English language arts, math and science. State law also requires students to take standardized assessments in the instructional area of social studies. Accordingly, the district shall administer standardized assessments pursuant to these state and federal legal requirements.

State law also requires the district to adopt policies and/or procedures concerning the use of pencil and paper on the computerized portion of state assessments; parent requests to excuse their children from taking state assessments; and the district's assessment calendar. This policy and its accompanying regulation represent the district's processes to address these requirements.

1. Pencil and paper testing option

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The district may determine that a specific classroom or school within the district will use pencil and paper to complete the computerized portions of a state assessment. Factors that will be considered in making this determination include:

- the technological capacity and resources of the particular school/classroom;
- students' previous experience with computerized and written assessments;

- whether the instructional methodology of the particular school/classroom is consistent with the use of computerized assessments or written assessments; and
- the logistics of administering the state assessment in different formats at a particular school or schools.

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Prior to making this determination, the superintendent or designee shall consult with the school principal(s) affected by this determination as well as parents/guardians of students enrolled in the district.

For students with disabilities, the use of pencil and paper instead of a computer to complete a state assessment shall be determined by the student's Individualized Education Program (IEP) team or Section 504 team, in accordance with applicable law.

2. Parent/guardian request for exemption

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A parent/guardian who wishes to exempt his or her child from a particular state assessment or assessments shall make this request in accordance with this policy's accompanying regulation.

In accordance with state law, the district shall not impose a negative consequence upon a student whose parent/guardian has requested an exemption from a state assessment or assessments.

This policy's exemption process shall apply only to state assessments and shall not apply to district or classroom assessments.

3. Sharing of student state assessment results with parents/guardians

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The Colorado Department of Education is required to provide diagnostic academic growth information for each student enrolled in the district and for each public school in the district based on the state assessment results for the preceding school years. This information shall be included in each student's individual student record. Appropriate school personnel, including those who work directly with the student, shall have access to the student's state assessment results and longitudinal academic growth information and shall share with and explain that information to the student's parent/guardian.

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District Assessment system

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In addition to the state assessment system, the district has developed a comprehensive program of assessment system that shall be developed by the district that adequately measures each student's progress toward and achievement of the district's academic standards. The district's program of student assessment shall:

- challenges students to think critically, apply what they have learned and gives them the opportunity to demonstrate their skills and knowledge;

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- includes "early warning" features that allow problems to be diagnosed promptly to let students, teachers and parents/guardians know that extra effort is necessary;
 - provides reliable and valid information on student and school performance to educators, parents/guardians and employers; and
 - provides timely and useful data for instructional improvement and improved student learning, including feedback useful in determining whether the curriculum is aligned with the district's academic standards.
- In accordance with applicable law, the district's **program of assessment system** shall accommodate students with disabilities and English language learners.

The district's assessment results, in combination with state assessment results, will be used as the measurement of student achievement. It is believed these results will provide reliable and valid information about student progress on the district's academic standards.

Additional assessment information for parents/guardians

In accordance with state law and this policy's accompanying regulation, the district shall distribute an assessment calendar and related information to parents/guardians on an annual basis to inform them about the state and district assessments that the district plans to administer during the school year.

Classroom assessment system

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Classroom assessment practices shall be aligned with the district's academic standards and assessment program. Assessment is an integral part of the teaching and learning process that should occur continuously in the classroom. The primary purpose of classroom assessment shall be to enable teachers to make instructional decisions for students on a continual basis.

Students are encouraged to engage in informal self-assessments as they study and attempt to solve problems, monitor their own progress and improve their learning.

Grading system

The administration and professional staff shall devise a grading system for evaluating and recording student progress and to measure student performance in conjunction with the district's academic standards. The records and reports of individual students shall be kept in a form meaningful to parents/guardians as well as teachers. The grading system shall be uniform district-wide at comparable grade levels. Peer grading of student assignments and classroom assessments is permissible. The intent of this practice is to teach material again in a new context and to show students how to assist and respect fellow students.

The Board shall approve the grading, reporting and assessment systems as developed by the professional staff, upon recommendation of the superintendent.

The Board recognizes that classroom grading and/or assessment systems, however effective, are subjective in nature but urges all professional staff members to conduct student evaluations as objectively as possible.

(Adoption date)

- LEGAL REFS.: ~~C.R.S. 22-7-407 (district academic standards)~~
~~C.R.S. 22-7-1006.3-409 (1) (state assessment implementation schedule)~~
~~C.R.S. 22-7-1006.3 (1)(d) (district must report to CDE the number of students who will take the state assessment in a pencil and paper format)~~
~~C.R.S. 22-7-409 (1.2)(d)(II) (assignment of scores on statewide assessments for students with disabilities)~~
~~C.R.S. 22-7-1006.3-409 (1.9) (7)(d) (state assessment results included on student report card if feasible; results of college entrance exam included on student transcripts)~~
~~C.R.S. 22-7-1006.3 (8)(a) (policy required to ensure explanation of student state assessment results)~~
~~C.R.S. 22-7-1013 (1) (district academic standards)~~
~~C.R.S. 22-7-1013 (6) (policy required regarding the use of pencil and paper on state assessments)~~
~~C.R.S. 22-7-1013 (7) (procedure required concerning distribution of assessment calendar to parents/guardians)~~
~~C.R.S. 22-7-1013 (8) (policy and procedure required to allow parents to excuse their children from participation in state assessments)~~
~~C.R.S. 22-11-101 et seq. (Education Accountability Act of 2009)~~
~~C.R.S. 22-11-203 (2)(a) (principal required to provide educators access to their students' academic growth information "upon receipt" of that information)~~
~~C.R.S. 22-11-504 (3) (policy required to ensure explanation of student state assessment results and longitudinal growth information)~~

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- CROSS REFS.: AEA, Standards Based Education
AED*, Accreditation
IK, Academic Achievement
JRA/JRC, Student Records/Release of Information on Students

[Revised July 2015-November 2014]
COLORADO SAMPLE POLICY 1992©

IKA-R Grading/Assessment Systems regulation



IKA_R
073115-1

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New Sample Regulation

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NOTE: Colorado school districts are required by law to adopt a regulation on this subject, and the law contains some specific direction as to the content or language. This sample contains the content/language that CASB believes best meets the intent of the law. However, the district should consult with its own legal counsel to determine appropriate language that meets local circumstances and needs.

Grading/Assessment Systems

(Exemption Procedure and Information to Parents/Guardians)

Parent/guardian request for exemption

In accordance with the accompanying policy, the parent/guardian of a student enrolled in the district may request that his or her child be exempt from participating in one or more state assessments.

1. The request for exemption must be submitted in writing to the school principal on the District's state test exemption form.
2. The parent/guardian will not be required to state the reason for asking for the exemption.
3. The request for exemption may apply to all or specific state assessments administered to the student during the school year.
4. A request for exemption will be valid for one school year. Requests for exemption from state assessments in subsequent school years require a new written request.
5. Parents/guardians are encouraged to submit their requests for exemption before the state testing window is open each school year so that the district may plan accordingly.

Information to parents/guardians

Each school year at the earliest possible time, the district shall distribute information to students' parents/guardians regarding the state and district assessments that the district will administer that year. This information shall also be posted on the district's website.

NOTE 1: The information distributed to parents/guardians must include: (1) the state and local assessments that the district will administer during the school year; (2) whether the assessment is required by federal law and/or state law or is required by the district; (3) the "anticipated" calendar for administering state and district assessments; (4) the "purposes" of the state and district assessments; and (5) the "manner" in which the results will be used by the district and the Colorado Department of Education. C.R.S. 22-7-1013(7)(a).

1 of 3

File: IKA-R

The district shall also distribute a district assessment calendar to students' parents/guardians at the earliest possible time each school year, and shall post the calendar on the district's website.

At a minimum, the district assessment calendar shall include:

- an estimate of the testing hours required on each testing day; and
- whether the assessment is required by federal and/or state law or was selected by the district.

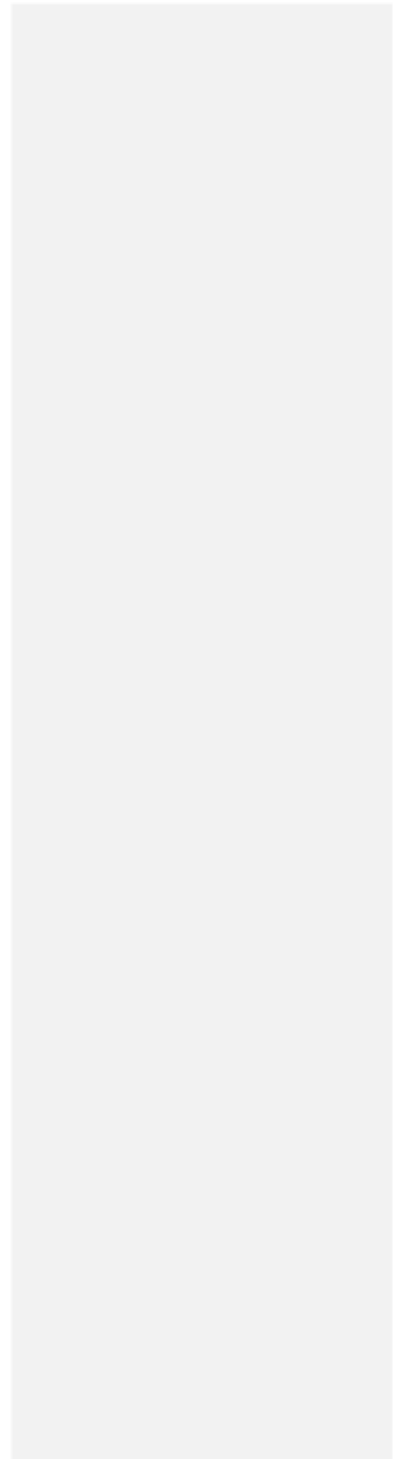
NOTE 2: Districts are not required to include "course-specific assessments that are not adopted by the [Colorado State Board of Education]" or "nonstandardized, classroom based assessments" in the district assessment calendar or in information provided to parents/guardians. C.R.S. 22-7-1013(7)(c).

(Adoption date)

COLORADO SAMPLE REGULATION 2015©

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3 of 3



IKFC Honors Graduation Requirements



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HONORS GRADUATION REQUIREMENTS

Students may graduate “cum laude” (with honors).

This distinction will appear on his/her diploma and they will receive special recognition (Honor Cords) during graduation ceremonies.

A student who wishes to graduate with honors from Wiggins High School must meet the following requirements

<u>SUBJECT</u>	<u>REQUIREMENT</u>
Language Arts	4 Credits
Social Sciences	4 Credits Science 4 Credits (Must include Chemistry and either Biology II, Chemistry II or Physics)
Mathematics	4 Credits (Algebra I, Algebra II, Geometry, Advanced Math)
Foreign Language	2 Credits
Physical Education	1 Credit
Business	1 Credit
Financial Literacy	1 Credit
Electives	4.5 Credits
Speech	1/2 Credit
TOTAL	26 Credits

Student must maintain a 3.25 grade point average and all courses must be completed without failure.

Adopted: March 7, 2001

Revised: August 11, 2010

Revised: April 3, 2013