

May 17, 2016 12:30am **TELECONFERENCE CALL**

AGENDA

×12:30 – 2:00

- × First steps
 - ×Guest & Leadership Team Assess
- Personalization: Mission, Goals and Spotlight IndicatorsImportant Dates
- School Improvement Cycle
- ×Leadership Team Meeting
- XADD West 6 Indicators

Summary Display Progress Submitted Reports

District Bulletin Board

Submitted Reports (15)

NATIVE Star - Rapid Improvement Indicators (RI)

<u>District Name</u>	<u>school</u> Name	<u>SIP School</u> <u>Benchmark</u> <u>Report-</u> <u>(Window:</u> <u>April 1 -</u> <u>May 15</u>)	<u>SIP School</u> Benchmark Report- 12/15/16	Budget Review and Submit Schoolwide Budget Review - (Window: April1 - May 31)	<u>SMART</u> <u>Goals-</u> (<u>Window:</u> April 1- <u>May 31,</u> 2016)	<u>Title I</u> <u>Schoolwide</u> <u>-(Window:</u> April 1- <u>May 31,</u> 2016)	ESEA IDEA Action Plan	<u>Fiscal</u> <u>Action</u> <u>Plan</u>	(BIE) LEA <u>Title IA</u> <u>Assurances</u> <u>Add to</u> <u>Document</u> <u>Upload</u> (Window: <u>April 1-</u> <u>May 31,</u> <u>2016</u>)	<u>Local School</u> <u>Performance</u> <u>-09/30/15</u>	<u>Local School</u> <u>Performance</u> <u>-11/30/15</u>	<u>Local School</u> <u>Performance</u> <u>-01/30/16</u>	<u>Local School</u> <u>Performance</u> <u>-03/30/16</u>	<u>Local School</u> <u>Performance</u> <u>-05/30/16</u>	<u>FASA</u> <u>form</u> <u>11/30/16</u>	Part B Application Window: April 1-15	FACE Application	<u>School</u> Improvement <u>Supplemental</u> <u>Report-(ESSA</u> <u>Transition</u> <u>Year - Not</u> <u>Required)</u>	<u>Corrective</u> <u>Action</u> <u>Supplemental</u> <u>Report-(ESSA</u> <u>Transition</u> <u>Year - Not</u> <u>Required</u>)	<u>Restructuring</u> Supplementa <u>Report-(ESSA</u> <u>Transition</u> <u>Year - Not</u> <u>Required)</u>
Arizona South/Sacramento Office	Blackwater Community School												04/05/16			04/05/16				
Arizona South/Sacramento Office	Casa Blanca Day School											05/17/16	05/17/16			05/11/16				
Arizona South/Sacramento Office	Dishchii'bikoh Community School (Cibecue)															<u>04/12/16</u>				
Arizona South/Sacramento Office	Duckwater Shoshone Elementary School	<u>04/06/16</u>	<u>04/06/16</u>						04/12/16				04/12/16	04/12/16		<u>04/19/16</u>				
Arizona South/Sacramento Office	Gila Crossing Day School	05/11/16	05/10/16													<u>04/04/16</u>				
Arizona South/Sacramento Office	John F. Kennedy Day School											04/15/16	04/15/16			04/15/16				
Arizona South/Sacramento Office	Noli School															04/15/16				
Arizona South/Sacramento Office	Pyramid Lake High School															04/14/16				
Arizona South/Sacramento Office	Salt River Elementary School															04/15/16				
Arizona South/Sacramento Office	San Simon School	05/13/16										04/06/16		04/06/16		04/15/16				
Arizona South/Sacramento Office	Santa Rosa Day School								04/15/16							<u>04/01/16</u>				
Arizona South/Sacramento Office	Santa Rosa Ranch School											04/06/16	04/06/16			04/13/16				
Arizona South/Sacramento Office	Sherman Indian High School	05/12/16														04/15/16				
Arizona South/Sacramento Office	Theodore Roosevelt School																			
Arizona South/Sacramento Office	Tohono O'odham High School											04/06/16	04/06/16			04/01/16				

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Submitted Reports (2)

NATIVE Star - Rapid Improvement Indicators (RI)



Submitted Reports (2)

NDMILE/NATIVE Star School Indicators (CI)

<u>District</u> <u>Name</u>	: <u>School</u> <u>Name</u>	NDMILE/BIE Star - School Indicators- 12/15/16 Submission will meet indicator requirements for both NDMILE and <u>BIE</u>	<u>Corrective</u> <u>Action/Alternative</u> <u>Gov. Report</u> <u>(ESSA Transition</u> <u>Year - Not</u> <u>Required</u>)	<u>SMARTGoals</u> <u>-(Window:</u> <u>April 1-May</u> <u>31, 2016</u>)	<u>Schoolwide</u> <u>Report-</u> <u>(Window:</u> <u>April 1-</u> <u>May 31,</u> <u>2016)</u>	<u>ESEA/IDEA</u> - <u>BIE</u> <u>Schools</u> only	<u>Fiscal</u> <u>Action</u> <u>Plan</u>	(<u>BIE)</u> <u>LSPP</u> <u>2014-15-</u> 09/30/15	(<u>BIE)</u> <u>LSPP</u> <u>2014-15-</u> <u>11/30/15</u>	(<u>BIE)</u> <u>LSPP</u> <u>2014-15-</u> 01/30/16	<u>(BIE)</u> <u>LSPP</u> 2014-15- 03/30/16	<u>(BIE)</u> <u>LSPP</u> 2014-15- 05/30/16	(<u>BIE)</u> <u>FASA</u> <u>form</u> <u>11/30/16</u>	<u>School</u> Part B LEA <u>Application</u> Window: <u>April 1-15</u>	FACE Application	LEA Title IA Assurances Add to Document Upload (Window: April 1- May 31, 2016)	<u>Correction</u> <u>Action-</u> (ESSA (Tansition <u>Year - Not</u> <u>Required</u>)	Schoolwide Budget and Submit Schoolwide Budget Review - (Window: April1 - May 31)	<u>Restructuring</u> <u>Plan Report- (ESSA Transition Year - Not <u>Required</u>)</u>
Billings Office- NDBIE	Turtle Mountain Elementary School									<u>04/15/16</u>	<u>04/15/16</u>			<u>04/15/16</u>					
Billings Office- NDBIE	Turtle Mountain Middle School										<u>05/03/16</u>			<u>04/14/16</u>		05/10/16			

Submitted Reports (2)

NATIVE Star - Rapid Improvement Indicators (RI)

District <u>Name</u>	School <u>Name</u>	<u>SIP School</u> <u>Benchmark</u> Report: <u>(Window:</u> <u>April 1 -</u> <u>May 15)</u>	<u>SIP School</u> Benchmark <u>Report-</u> 12/15/16	Budget <u>Review</u> <u>and Submit</u> <u>Schoolwide</u> <u>Budget</u> <u>Review -</u> (Window: (Window: <u>April1 -</u> <u>May 31</u>)	<u>SMART</u> <u>Goals-</u> (Window: <u>April 1-</u> <u>May 31,</u> <u>2016)</u>	<u>Title I</u> <u>Schoolwide</u> -(Window: <u>April 1-</u> <u>May 31,</u> 2016)	ESEA IDEA <u>Action</u>	<u>Fiscal</u> <u>Action</u> <u>Plan</u>	(BIE) LEA Title 1A Assurances Add to Document <u>Upload</u> (Window: <u>April 1-</u> <u>May 31,</u> 2016)	<u>Local School</u> <u>Performance</u> <u>-09/30/15</u>	Local School Performance - <u>11/30/15</u>	<u>Local School</u> <u>Performance</u> <u>-01/30/16</u>	<u>Local School</u> <u>Performance</u> <u>-03/30/16</u>	Local School Performance -05/30/16	FASA form- 11/30/16	<u>Part B</u> Application <u>Window:</u> <u>April 1-15</u>	FACE <u>Application</u>	<u>School</u> <u>Improvement</u> <u>Supplemental</u> <u>Report (ESSA</u> <u>Transition</u> <u>Year - Not</u> Required)	<u>Corrective</u> <u>Action</u> <u>Supplemental</u> <u>Report (ESSA</u> <u>Transition</u> <u>Year - Not</u> Required)	<u>Restructuring</u> <u>Supplemental</u> Report-(ESSA <u>Transition</u> <u>Yoar - Not</u> <u>Required</u>)
Billings Office - Tony Dearman	Chemawa Indian School								04/13/16							<u>04/15/16</u>				
Billings Office - Tony Dearman	Riverside Indian School	<u>05/05/16</u>														<u>04/15/16</u>				

Submitted Reports (2)

NATIVE Star - Rapid Improvement Indicators (RI)

<u>District</u> <u>Name</u>	<u>School</u> <u>Name</u>	<u>SIP School</u> <u>Benchmark</u> <u>Report-</u> <u>(Window:</u> April 1 - <u>May 15</u>)	<u>SIP School</u> <u>Benchmark</u> <u>Report-</u> <u>12/15/16</u>	Budget Review and Submit Schoolwide Budget Review - (Window: April1 - May 31)	<u>SMART</u> <u>Goals-</u> <u>(Window:</u> <u>April 1-</u> <u>May 31,</u> <u>2016)</u>	<u>Title I</u> <u>Schoolwide</u> <u>-(Window:</u> <u>April 1-</u> <u>May 31,</u> 2016)	<u>ESEA</u> <u>IDEA</u> <u>Action</u> <u>Plan</u>	<u>Fiscal</u> <u>Action</u> <u>Plan</u>	(BIE) LEA Title IA Assurances Add to Document Upload (Window: April 1- May 31, 2016)	Local School Performance -09/30/15	<u>Local School</u> <u>Performance</u> - <u>11/30/15</u>	<u>Local School</u> <u>Performance</u> <u>-01/30/16</u>	<u>Local School</u> <u>Performance</u> <u>-03/30/16</u>	<u>Local School</u> <u>Performance</u> <u>-05/30/16</u>	<u>FASA</u> <u>form</u> <u>11/30/16</u>	<u>Part B</u> <u>Application</u> <u>Window:</u> <u>April 1-15</u>	FACE Application	<u>School</u> <u>Improvement</u> <u>Supplemental</u> <u>Report (ESSA</u> <u>Transition</u> <u>Year - Not</u> <u>Required)</u>	<u>Corrective</u> <u>Action</u> <u>Supplemental</u> <u>Report-(ESSA</u> <u>Transition</u> <u>Year - Not</u> <u>Required)</u>	<u>Restructuring</u> Supplemental <u>Report-(ESSA</u> <u>Transition</u> <u>Year - Not</u> <u>Required)</u>
Billings Office - Eric North	Cheyenne Eagle Butte School															<u>04/15/16</u>				
Billings Office - Eric North	Flandreau Indian School	05/13/16		<u>05/13/16</u>	<u>05/13/16</u>											04/18/16				

Submitted Reports (2)

NATIVE Star - Rapid Improvement Indicators (RI)



Indistar®

BEGINNING THE PROCESS: THE FIRST FEW STEPS





THE FIRST ITEMS THAT A PROCESS MANAGER SHOULD DO IN THE SYSTEM ARE:



- Add Team Members
- Add demographics and test assessment scores

UPDATING SCHOOL INFORMATION

On this page, you will edit information about your school, principal and process manager. School Information Registered - 12/09/2010 *School Name: Lincoln Junior High School *Address: 1200 Redbird Lane *City: Lincoln *Title: Dr.< Mr. Ms. *First name: John *Last name: Danley *The Process Manager assists the Principal in preparing materials for Leadership Team meetings and entering the Team's work in the system. Title: Or. Mr. Mrs. First name: Sally Last name: Gentry Position: Head Teacher Phone: 217:555:2426 Email: tgentry Kencess Manager Mitchess Chool - High School School Type: Elementary - Middle School - High School	Lincoln Jun School Informat	n ior High School Indistar-xx	🕂 Navigation Toolbar
School Information Registered - 12/09/2010 *School Name: Lincoln Junior High School *Address: 1200 Redbird Lane *City: Lincoln *City: Lincoln *State: IL ▼ *Zip: 62656 *Phone: 217-555-8464 Fax: 217-555-8464 Website: www.caldwell.school School Principal *Title: Or. ● Mr. ● Ms. ● Mrs. *First name: John *Last name: Danley *Phone: 217-555-8464 *Email: sbenedict@adi.org The Process Manager assists the Principal in preparing materials for Leadership Team meetings and entering the Team's work in the system. Title: Or. ○ Mr. ○ Ms. ● Mrs. First name: Sally Last name: Gentry Position: Head Teacher Phone: 217-555-2246 Email: tgentry@school.com Cancel Process Manager Cancel Process Manager School Type: Elementary - Middle School - High School	On this page,	you will edit information about your school, principal and process manager.	() Help
*School Name: Lincoln Junior High School *Address: 1200 Redbird Lane *City: Lincoln *State: L ✓ *Zip: 62656 *Phone: 217-555-8484 Fax: 217-555-8464 Website: www.caldwell.school School Principal *Title: ○ Dr. ● Mr. ○ Ms. ○ Mrs. *First name: John *Last name: Danley *Phone: 217-555-8484 Fax: 217-555-8464 *Email: sbenedict@adi.org The Process Manager assists the Principal in preparing materials for Leadership Team meetings and entering the Team's work in the system. Title: ○ Dr. ○ Mr. ○ Ms. ⓒ Mrs. First name: Sally Last name: Gentry Position: Head Teacher Phone: 217-555-2246 Email: tgentry@school.com Cancel Process Manager School Type: Elementary - Middle School - High School	School Inform	nation Registered - 12/09/2010	
*Address: 1200 Redbird Lane *City: Lincoln *State: L ✓ *Zip: 62656 *Phone: 217-555-8484 Fax: 217-555-8464 Website: www.caldwell.school School Principal *Title: ○ Dr. ● Mr. ○ Ms. ○ Mrs. *First name: John *Last name: Danley *Phone: 217-555-8484 Fax: 217-555-8464 *Email: sbenedict@adi.org The Process Manager assists the Principal in preparing materials for Leadership Team meetings and entering the Team's work in the system. Title: ○ Dr. ○ Mr. ○ Ms. ● Mrs. First name: Sally Last name: Gentry Position: Head Teacher Phone: 217-555-2246 Email: tgentry@school.com Cancel Process Manager School Type: Elementary - Middle School - High School	*School Name:	Lincoln Junior High School	
*City: Lincoln *State: IL ✓ *Zip: 62656 *Phone: 217-555-8484 Fax: 217-555-8464 Website: www.caldwell.school School Principal *Title: ○Dr. ●Mr. ○Ms. ○Mrs. *First name: John *Last name: Danley *Phone: 217-555-8484 Fax: 217-555-8464 *Email: sbenedict@adi.org The Process Manager assists the Principal in preparing materials for Leadership Team meetings and entering the Team's work in the system. Title: ○Dr. ○Mr. ○Ms. ●Mrs. First name: Sally Last name: Gentry Position: Head Teacher Phone: 217-555-2246 Email: tgentry@school.com Cancel Process Manager School Type: Elementary - Middle School - High School	*Address:	1200 Redbird Lane	
*Phone: 217-555-8484 Fax: 217-555-8464 Website: www.caldwell.school School Principal *Title: Dr. • Mr. • Ms. • Mrs. *First name: John *Last name: Danley *Phone: 217-555-8484 Fax: 217-555-8464 *Email: sbenedict@adi.org * The Process Manager assists the Principal in preparing materials for Leadership Team meetings and entering the Team's work in the system. Title: • Dr. • Mr. • Ms. • Mrs. First name: Sally Last name: Gentry Position: Head Teacher Phone: 217-555-2246 Email: tgentry@school.com Email: tgentry@school.com Cancel Process Manager School Type: Elementary - Middle School - High School	*City:	Lincoln *State: IL 🗸 *Zip: 62656	
School Principal *Title: Or. Mr. Ms. Mrs. *First name: John *Last name: Danley *Phone: 217-555-8484 Fax: 217-555-8464 *Email: sbenedict@adi.org The Process Manager assists the Principal in preparing materials for Leadership Team meetings and entering the Team's work in the system. Title: Or. Mr. Ms. Mrs. First name: Sally Last name: Gentry Position: Head Teacher Phone: 217-555-2246 Email: tgentry@school.com Cancel Process Manager School Type: Elementary - Middle School - High School	*Phone:	217-555-8484 Fax: 217-555-8464 Website: www.caldwell.school	
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Email: tgentry@school.com Cancel Process Manager School Type: Elementary - Middle School - High School	Phone: 21	7-555-2246	
School Type: Elementary - Middle School - High School	Email: tge	entry@school.com Cancel Process Manager	
District Liaison:	School Type: District Liaiso	Elementary - Middle School - High School	

To edit principal or process manager information, simply change the information and click SAVE.

Note: Coach updates can not be made by a school or district process manager. Please contact your SEA if that information needs to be updated.



ADDING AND UPDATING YOUR TEAM

Here you will enter infor principal, the process m Add a Team Member	mation pertaining to the members of anager (if other than the principal), a	f yaur School Improvement te and others you choose to incl	am. This team should include your ude from the school or community.	Help	Add team members
Toam Mombor	Accordition	Dhona	Consil		membere
Weston Bales	Teacher	217-555-2135	westonb@email.net		Indate
James Berringer	Parent	217-555-6325	jamesb@email.net		
Connie Cooper	Teacher	217-555-4867	conniec@email.net		information
Jane Danley Melvin Harper Karen Harrison Jackie Kinder	Add a New Team Memb	C out the fields in the following form	le:		Delete team members
Shane Kishmore Sarah Parker Michele Seitzman	Last Name: Association: Phone: Email: Add this Team Member Cancel 4	k Close Form			

The process manager should add all team members as one of the first steps in using Indistar. Team members should be updated as needed. When the team begins creating plans and tasks, only those team members here will appear as a drop-down choice.



THE FIRST ITEMS THAT A PROCESS MANAGER SHOULD DO IN THE SYSTEM ARE:

 ✓ Update school information

Add Team Members

Add demographics and test assessment scores

Lincoln Junior I	High	School	Indistar-xx	
School Demographics	5			

👆 Navigation Toolbar

0 % Native Hawaiian or Other Pacific Islander

58 % White

0 % Two or more races

2 Family / Parent Liaison

2 Reading Specialists

4 Teacher Aides

3 Support Staff

(If Other, add name here)

1 Counselor

0

-	
	\sim

Percentage of Students by Ethnicity

Percentages should equal 100%. Round each percent to the nearest percentile, i.e. 26.8 = 27. (numbers only)

23 % Hispanic/ Latino of any race

5 % American Indian or Alaskan Native

1 % Asian

13 % Black or African American

100 % Total

Other Student Demographics (numbers only)

14 % Percent of Students Qualifying for Free or Reduced Lunch

- 5 % Percent of Students Receiving Special Education (IEP students)
- 94 % School Attendance Percentage
- 95 % School Mobility Percentage
- 7 % Percent of Students that are Limited English Proficient (LEP)

School Personnel (numbers only)

Indicate the number of staff at your school in each of the following categories:

- Include only personnel who are at least half-time in building
- Include each person only once

14 Classroom Teachers

5 Special Education reachers	3	Special	Education	Teachers
------------------------------	---	---------	-----------	----------

3 Specials (Art, Music, PE, etc.)

0 Assistant Principal

1 Social Worker

0 Technology Specialists

0 Dean

School Grade Levels and Enrollment

What grade levels are in your s	school (e	.g. K-8)?	K-8
What is your total enrollment?	214		

ADDING DEMOGRAPHICS INFORMATION

- Ethnicity
- Other (attendance, mobility, IEP students, etc.)
- Personnel
- Enrollment

ADDING TEST (ASSESSMENT) SCORES

There are 3 steps to this process:

Step 1: Enter the name of the test and school year.

Step 2: Enter the subjects included in the test.

Step 3: Select the test for the appropriate school year and enter results.

ADD THE TEST...

	Test Information	
	Enter the name of the test, school year and describe the meaning of the score values entered.	
	Choose an existing test or enter a new test name: Test Name, please specify >> Select the school year of the test:	
Test Information	Check if this is a State Standards Assessment Test	
Test Subjects	Describe the meaning of the score values entered:	
Test Results		
	Create Test Cancel & Close	

ADD SUBJECTS...



ADD RESULTS...

	Tes	st Results:	State	Sta	nda	rds /	Asse	ssme	ent 1	Fest	/ 20	11-	2012	2			
	The avail i.e. 2	percent of all st able state asses 26.8 = 27.	udents (ssment f	(in eac or eac	:h grad :h subj	le leve ect are	l that ea tha	was te t applie	ested) es in y	who s our st	cored ate. R	profici ound e	ent or ach pe	better ercent	on the to the	e most r nearest	ecently t percentile,
Test Information	Add Save Clea Cano	or Edit results by e changes to you r results for a su cel changes to a s	y clicking r results I bject by subject l	the gr by clic clickin by click	een "+ king th g the r ing the	" icon i ne gree ed "x" e red ci	next to en cheo at the rcle at	the de kmark end of the be	esired that a the ro ginning	subject opears w for t g of the	t. when he des e row f	modify ired su or the	ing res Ibject. desire	sults for d subje	r a sub ct while	ject. e editing	l.
Test Subjects		Subject	PreK	K	1	2	3	4	5	6	7	8	9	10	11	12	
Test Desults	÷	Reading	0	0	0	0	84	82	76	88	0	0	0	0	0	0	×
Test Results	÷	Writing	0	0	57	0	0	71	0	0	0	0	0	0	0	0	×
	÷	Mathematics	0	0	0	59	66	74	74	82	0	0	0	0	0	0	×
	ł	English	0	0	0	0	0	0	0	0	0	0	0	0	0	0	×
												•		est Sul	bjects		Done

Guest and Leadership Team Access

INDISTAR®

GUEST PAGE



The guest page shares the ongoing progress and achievements of a school or district with its teachers, parents, school board, community, and others.



2- Reports/Wise Ways/Indicators/Rubric



Wise Ways – research briefs that provide an explanation, relevant research, and citations of resources for each indicator of effective practice.



	Welcome Reports/WiseWays/Indicators & Rubrics Resources Mission / Goals / Spotlight Indicators Leadership Team
	The Mission Statement for Mt. Adams School:
Mission \rightarrow	this is my statement
	Mt. Adams School established the following goals in alignment with the school's mission statement.
Goals →	• Goal #2 • Goal #3
///////////////////////////////////////	To achieve these goals, Mt. Adams School has chosen to focus on implementing these Spotlight Indicators:
	Support for School Improvement, "Steps to Success" - School Indicators (RI)
///////////////////////////////////////	No Spotlight indicators have been selected for this group.
///////////////////////////////////////	Transformation Implementation Indicators
Spotlight → Indicators	 A1 The LEA has an LEA transformation team. (1629) A2 The LEA has assessed its LEA capacity to support transformation. (1630) A3 The LEA provides LEA transformation team members with information on what the LEA can do to promote rapid improvement. (1631) A4 The LEA has designated an internal lead partner for each transformation school. (1632) B1 The LEA has examined current state and LEA policies and structures related to central control and made modifications to fully support transformation. (1633) B2 The LEA has reoriented its culture toward shared responsibility and accountability. (1634) C1 The LEA has determined whether an existing principal in position for two years or less has the necessary competencies to be a transformation leader. (1639) J5 The LEA assists school leaders in networking with potential partners and in developing partnerships. (1707)

Welcome Reports/WiseWays/Indicators & Ru Ise the links on the Reports/WiseWays/Indicators & ream meeting.	brics Resources Mission / Goals / Spotlight In Resources tab to review and print Indicator lists, WiseWa	adicators Leadership Team
Support for School Improvement, "Steps to Success" - School Indicators (RI) Indicators of effective practice to assess, plan, and implement. • <u>Team Agendas & Minutes</u> • <u>Team Members</u> • <u>Coaching Comments</u> • <u>Tasks Report</u>	Transformation Implementation Indicators SIG implementation indicators to assess, plan and monitor, designed to promote school improvement, while meeting federal requirements. • Team Agendas & Minutes • Team Members • Coaching Comments • Tasks Report	Turnaround Indicators Research-based effective practice indicators utilized for school improvement. <u>Team Agendas & Minutes</u> <u>Team Members</u> <u>Coaching Comments</u> <u>Tasks Report</u>

5 Loodorchin

Leadership Team members now have access to Coaching Comments and Meeting Agendas by using the Leadership Team login that can be found on the school or district dashboard.

NEW FEATURES OF INDISTAR?



+Web-based school/district/state improvement platform that is based on...*indicators* of effective practice

- Developed by the Academic Development Institute
- +Supported by the Center on Innovations in Learning

LEADERSHIP TEAM ASSESS





Note: Hover over the bars in the graph to view data details.



Middleton Elementary School

Working together for our students' success!

Welcome	Reports/WiseWays/Indicators & Rubrics	Resources	Mission / Goals / Spotlight Indicators	Leadership Team
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Use the links on the Reports/WiseWays/Indicators & Rubrics tab to review and print Indicator lists, WiseWays list, and Comprehensive Report for your Leadership Team meeting.

Indistar - SIP - School Indicators (RI) The Indistar school improvement planning process for the School Improvement Team, using indicators of effective practice.	Transformation Toolkit SIG implementation indicators to assess, plan and monitor, designed to promote school improvement, while meeting federal requirements.
 <u>Team Agendas & Minutes</u> <u>Team Members</u> <u>Coaching Comments</u> <u>Tasks Report</u> 	 <u>Team Agendas & Minutes</u> <u>Team Members</u> <u>Coaching Comments</u> <u>Tasks Report</u>

Middleton Elementary School Indistar-xx Spotlight Indicators

Welcome to the Spotlight Indicator selection page. Spotlight Indicators are a way to streamline and focus the work of the Leadership Team. Indicators selected here will be included in the Spotlight Indicator filter on the Assess, Create, and Monitor sections as well as reports.

To select the Spotlight Indicators, either:

Select indicators from Sections: Select the section of indicators to view only the indicators in that section. Select from the complete list: Use the Display all Indicators button to view the complete list of indicators.

To add an indicator to the Spotlight Indicators list, simply check the box. A message in a green box will appear at the top of the page confirming that the indicator has been added to the list.

Choose a filter to narrow your Indicator search.
Key Indicators only Show Spotlight Indicators Only (3 of 3 spotlight indicators in this group have been assessed)
apply Closswark Filter
Remove Filter(s)

To view Indicators, choose a section below or Display all Indicators

Catego ry	Section	Subsection I	SubSection II	Assessed
School Leadership and Decision Making	Establishing a team structure with specific duties and time for instructional planning			12 of 12
	Focusing the principal's role on building leadership capacity, achieving learning goals, and improving instruction			7 of 7
	Aligning classroom observations with evaluation criteria and professional development			9 of 9
Curriculum, Assessment, and Instructional Planning	Engaging teachers in aligning instruction with standards and benchmarks			3 of 3
	Engaging teachers in assessing and monitoring student mastery			5 of 5
	Engaging teachers in differentiating and aligning learning activities			2 of 2

Spotlight	Code	Indicator	Status
	ID01	A team structure is officially incorporated into the school governance policy. (36)	None/Not Priority
V	ID02	All teams have written statements of purpose and by-laws for their operation. (37)	Full
	ID03	All teams operate with work plans for the year and specific work products to produce. (38)	Limited
	ID04	All teams prepare agendas for their meetings. (39)	Full
	ID05	All teams maintain official minutes of their meetings. (40)	Full
V	ID06	The principal maintains a file of the agendas, work products, and minutes of all teams. (41)	None/Not Priority
	ID07	A Leadership Team consisting of the principal, teachers who lead the Instructional Teams, and other key professional staff meets regularly (twice a month or more for an hour each meeting). (42)	Limited
	ID08	The Leadership Team serves as a conduit of communication to the faculty and staff. (43)	Limited
	ID10	The Leadership Team regularly looks at school performance data and aggregated classroom observation data and uses that data to make decisions about school improvement and professional development needs. (45)	Limited
	ID11	Teachers are organized into grade-level, grade-level cluster, or subject-area Instructional Teams. (46)	Limited
	ID13	Instructional Teams meet for blocks of time (4 to 6 hour blocks, once a month; whole days before and after the school year) sufficient to develop and refine units of instruction and review student learning data. (48)	None/Will Include
	ID14	Teams of special educators, general education teachers, and related service providers meet regularly to enhance/unify instructional planning and program implementation for students with disabilities. (2407)	Full
	IE05	The principal participates actively with the school's teams. (56)	Limited
	IE06	The principal keeps a focus on instructional improvement and student learning outcomes. (57)	Limited
	IE07	The principal monitors curriculum and classroom instruction regularly. (58)	None/Will Include
	IE08	The principal spends at least 50% of his/her time working directly with teachers to improve instruction, including classroom observations. (59)	Full
	IE09	The principal challenges and monitors unsound teaching practices and supports the correction of them. (60)	Full

Middleton Elementary School Indistar-xx

Assess - Team Assesses In	dicators				
In the Assessment proview previous assessm	cess, tabs serve as a wa ents.	y to navigate through th	ne indicators that need to be assessed or to		?
 Tab 1 will help narr or choose Display Al 	ow your search for an indica Il Indicators to see a complet	tor. Choose a filter option, a te list.	a section to view indicators by a specific area,	Tutorial Video	Help
• Tab 2 will display in	dicators that have not been	assessed, or those needing	to be reassessed.		
 Tab 3 will display as indicator, the Level implementation deservation 	ssessment information for in of Development cannot be cl cription and evidence can be	dicators previously assessed hanged. However, Priority a updated.	d. Once a plan has been created for an nd Opportunity Scores, as well as current		
• Tab 4 will display w	hen initially adding or updat	ing an assessment for an in	dicator.		
	,				
1. Select Indicator	2. Indicators to Assess	3. Indicators Assessed	4. Assess Indicator		
Filter(s): Choose a filte	er to narrow your Indicator s	earch.			
Key Indicators only	Indicators ready to be re-	assessed only 🔲 Show Spo	tlight Indicators Only		
apply Crosswalk Filter	•				
apply Reporting Filter	apply Indicator Fi	ltor -			
apply Reporting Filter					
Pomovo Eiltor/s)	1				
Keniove Filler(s)	J				
L)
To view Indicators, cho	oose a section below or	Display all Indicators			

🛉 Navigation Toolbar

Middleton Elementary School Indistar-xx Create - Team Creates & Revises Objective Plans

Indicators are now called objectives. Teams will create plans, including a series of tasks, to meet the objective. Select an objective to create or update a plan.

Indicators assessed by the team as Fully Implemented or No Development/Not in Plan will not appear in the Create Plan process.

Objectives shown in blue are either new objectives needing a plan and/or task created, or objectives with tasks that have not been completed. Objectives shown in green have all tasks completed and the objective has been met, with evidence and sustainability provided. Objectives shown in red need additional tasks added to reach full implementation, or the team is undecided if the objective has been met.

Note: Columns with underlined headers are sortable. Click on header name to sort.

Select Objectives by Section **Display All Objectives** All Objectives Your school plan has a total of 29 objectives. *Note: Index = Priority Score x Opportunity Score Show Spotlight Indicators Only Hide Completed Plans Added <u>Target</u> Objectives *Index Assigned to Tasks Filter Tag(s) <u>ID</u> Date <u>Date</u> Michael Davison 6/12/2015 **ID03** All teams will operate with work plans for the year and specific 2/21/2014 Semester1 undecided work products to produce. (38)



Navigation Toolbar

Tutorial

Video





Lighting our path to stellar learning® www.indistar.org

Middleton Elementary School

Working together for our students' success!

Welcome	Reports/WiseWays/Indicators & Rubrics	Resources	Mission / Goals / Spotlight Indicators	Leadership Team
---------	---------------------------------------	-----------	----------------------------------------	-----------------

The Mission Statement for Middleton Elementary School:

To provide the best possible learning environment where students thrive. test

Middleton Elementary School established the following goals in alignment with the school's mission statement.

No goals have been entered.

To achieve these goals, Middleton Elementary School has chosen to focus on implementing these Spotlight Indicators:

Indistar - SIP - School Indicators (RI)

ID01 A team structure is officially incorporated into the school governance policy. (36)
 ID02 All teams have written statements of purpose and by-laws for their operation. (37)
 ID06 The principal maintains a file of the agendas, work products, and minutes of all teams. (41)

Transformation Toolkit

No Spotlight indicators have been selected for this group.

School Pr	rincipal				
'Title: 🍭	Dr. OMr. Ms. Mrs.	*First name: Taylor	*Last name: Swift		
Phone:	123-474-4128	Fax: 123-474-4128			
*Email:	sbenedict@adi.org				
The Process	s Manager assists the Princip	pal in preparing materials for Lea	adership Team meetings and entering the '	Team's work in the system.	
Title: OD)r OMr OMs OMrs E	First name:	Lact name:		
Desition:		nischame.			
Posicion:					
e i					
Email:		Cancel Process Manage	÷L		
School Ty	/pe: Elementary				
District Li	iaison: Mr. Bret Farmer	r			
Instructio	ons:				
Enter you	ur mission statement i	in the Mission Statement	box. Edit and update your Missior	n Statement as needed.	- 1
Use the "	"Add a Goal" button to) add new goals.			
Entor your	Mission Statements				\backslash
	mission Statement:				_\
To prov test	vide the best possib.	le learning environment	t where students thrive.		^
					/
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Goals:					
)				
Add	d a Goal				
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$ \longrightarrow$					
	Save				•
	imprementee of cross malescere for mi	nen e per ne seen eresteer			
----------------------------------------------------------------------------------------	-------------------------------------------------------------------------------------------------	--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------			
Coaching Comments	This report displays the conversational and comments from their coach.	tool designed for districts to receive and respond to helpful tips			
Where are we now?	This report gives an overview of the sch implemented and completed indicators	hools execution of its plan in graph form, as well as a list of fully ·			
Summary Report	This report displays summary informati assessed and planned, number of coacl information.	ion such as the number of meetings held, numbers of indicators hing comments, and forms submitted, as well as leadership team			
Improvement Plan Report	This report is a minimized version of the	Middleton Elementary School Mission, Goals, and Spotlight Indicators			
Last 3 months 6 months 12 months School Mission Goals and Spotlighted Indicators	This report displays the Mission and Go the Leadership Team to focus the work	This report displays the Mission and Goals of the school as well as the Spotlight Indicators selected by the Leadership Team to focus the work of school improvement. Mission Statement for Middleton Elementary School: To provide the best possible learning environment where students thrive. test			
		Middleton Elementary School has established the following goals in alignment with the school's mission statement:			
		To achieve these models Middleters Flowersters, Cohered has a horse to factor an implementing these Constitutes			

To achieve these goals, Middleton Elementary School has chosen to focus on implementing these Spotlight Indicators:

ID01	A team structure is officially incorporated into the school governance policy. (36)
ID02	All teams have written statements of purpose and by-laws for their operation. (37)
ID03	All teams operate with work plans for the year and specific work products to produce. (38)
ID04	All teams prepare agendas for their meetings. (39)
ID05	All teams maintain official minutes of their meetings. (40)
ID06	The principal maintains a file of the agendas, work products, and minutes of all teams. (41)
ID07	A Leadership Team consisting of the principal, teachers who lead the Instructional Teams, and other key professional staff meets regularly (twice a month or more for an hour each meeting). (42)
ID08	The Leadership Team serves as a conduit of communication to the faculty and staff. (43)
ID10	The Leadership Team regularly looks at school performance data and aggregated classroom observation data and uses that data to make decisions about school improvement and professional development needs. (45)



WHAT CAN WE SEE?



Guests

- Wiseways®
- Indicator Lists
- Latest Updates/Progress
- View-only Charts/Reports
 - Celebrate Our Success!
 - Where are We Now
 - Comprehensive Report
 - Summary Report
 - Accomplishments Report



Leadership Team

- Wiseways®
- Indicator Lists
- Latest Updates/Progress
- View-only Charts/Reports
 - Same as guest
- Coaching Comments
- Leadership Team Agendas and Meeting Minutes
- Team Roster



Principal/Superintendent & Process Manager

- Full/Editable Access to:
 - Wiseways®
 - Indicator work
 - All Reports
 - All Forms
 - Submissions/Due Dates
 - Coaching Comments
 - Agendas and Minutes

PERSONALIZATION: MISSION, GOALS, AND SPOTLIGHT INDICATORS

Indistar®

Schools and **Districts** can enter their mission statement, as well as goals to increase student achievement on the School or

Mission

Goals

Schoo Informa	ol School Team tion	Demographics	Assessment	Coaching Comments	Meeting Agenda Setup	Where Are We Now?	Resources	Worksheets	(
/							X Close	Toolbar	
School Infor	mation Registered - 12	2/06/2011							
	221 Diver Dead	ary							
City:	Atlanta		Stat	e: GA #7in: 13	355				
Phone:	217-555-1212	Fax: X	- Dide	Website: X					
		1.0.0		4					
School Princ	ipal								
Title: ①Dr.	\bigcirc Mr. \bigcirc Ms. \bigcirc Mrs.	*First name: Jenr	hifer	*Last name	: Edwards				
Phone: 2	17-555-1212	Fax: X							
Email: je	edwards@email.com								
osition: A	ssistant Principal	1							
hone:									
imail: d	farns@email.com	Cancel Process	Manager						
	Elementary - Mido on: Mrs. Wendy Grey	lle School - High Sch	nool	c' 11 168	17 <u>1</u> 7 40 5536 1				
School Type: District Liais Instructions		and the set of the set	ment box. Edi	t and update y	our Mission Sta	tement as neede	d.		
School Type: District Liais Instructions Enter your r	nission statement in	the Mission State							
School Type: District Liais Instructions Enter your r Jse the "Ad	nission statement in d a Goal" button to a	the Mission State dd new goals.							
School Type: District Liais Instructions Enter your r Jse the "Ad	nission statement in d a Goal" button to a ssion Statement:	the Mission State dd new goals.							
School Type: District Liais Instructions Enter your r Jse the "Ad	nission statement in d a Goal" button to a ssion Statement:	the Mission State dd new goals.							
School Type: District Liais Enter your r Jse the "Ad	nission statement in d a Goal" button to a ssion Statement:	the Mission State dd new goals.						^	

Alter the text and click the update link on the left

dit Delete

Add a Goal

oals:



Spotlight Indicators are a way to streamline and focus the work of the Leadership Team.

ID08 The Leadership Team serves as a conduit of communication to the faculty and staff. (43) has been ADDED as a spotlighted indicator.

Spotlight	Code	Indicator	Status
\checkmark	ID01	A team structure is officially incorporated into the school governance policy. (36)	None/Not Priority
\checkmark	ID02	All teams have written statements of purpose and by-laws for their operation. (37)	Limited
\checkmark	ID03	All teams operate with work plans for the year and specific work products to produce. (38)	Limited
\checkmark	ID04	All teams prepare agendas for their meetings. (39)	Limited
\checkmark	ID05	All teams maintain official minutes of their meetings. (40)	
\checkmark	ID06	The principal maintains a file of the agendas, work products, and minutes of all teams. (41)	
✓	ID07	A Leadership Team consisting of the principal, teachers who lead the Instructional Teams, and other key professional staff meets regularly (twice a month or more for an hour each meeting). (42)	
\checkmark	ID08	The Leadership Team serves as a conduit of communication to the faculty and staff. (43)	
	ID09	The Leadership Team shares in decisions of real substance pertaining to curriculum, instruction, and professional development. (44)	Full

Once the Leadership Team has decided on which indicators will be their focus, they can simply go to the Spotlight Indicators page and click all indicators they would like to include. Selected Spotlight Indicators will be included in the Spotlight Indicator filter on the Assess, Create, and Monitor sections .

Select Indicator	2. Indicators to Assess	3. Indicators Assessed	4. Assess Indicator				
Iter(s): Choose a filter i	to narrow your Indicator : Show Spotlight Indicator	search.					
apply Crosswalk Pilter		S Oliny					
apply Indicator Filter 🗸							
D							
Remove Filter(s)							
view Indicators, choo	se a section below or	Display all Indicators					
view Indicators, choo	se a section below or	Display all Indicators					
view Indicators, choos	se a section below or	Display all Indicators	Subsection I	SubSection II	۵۵۵۹۵		
view Indicators, choos Category	se a section below or	Display all Indicators Section	Subsection I	SubSection II	Asses		
view Indicators, choos Category hool Leadership and D king	se a section below or Decision <u>Establishing</u>	Display all Indicators Section a team structure with as and time for	Subsection I	SubSection II	Asses 4 of 8		

Once the Spotlight Filter is checked, it will remain so in all areas until unchecked.

The Mission, Goals, and Spotlight Indicator report can be found on the School or District report listing page, as well as on the Guest and Leadership Team pages.

Mission

Goals



IMPORTANT DATES

SY2016-17 REPORTING DATES

Elementary and Secondary Education Act (ESEA) of 196	5, as amended, Title I Part A
Report Name	SY2015-16 Initial Submission f Date
NATIVE Star -SIP- School Benchmark Report- 05/15/14	May 15, 2016
AYP/SMART Goals Report	May 31, 2016 – Use any interim assessment
Title I Schoolwide Supplemental Report	May 31, 2016
School Improvement Supplemental Report	
Corrective Action Supplemental Report	No AYP Determination this year.
Restructuring Supplemental Report	
Consolidated Schoolwide Budget Template (SY2016-17)	May 31, 2016 Upload to Document Upload
LEA Title IA Assurances (SY 2016-17)	May 31, 2016

UPDATES TO THE DOCUMENT UPLOAD





Please remind LEAs/schools of the following:

- SY 14-151 folders are no longer visible.
- Refer LEAs/schools to the "Document Upload Guidance" under the Docs & Links tab for naming and uploading documents.
 - Budget and Assurances should be saved in this file
 - Only SIG LEAs/schools will use this folder
 - Only LEAs/schools receiving 21st CCLC grant funds will use this folder
 - Only LEAs/schools receiving McKinney-Vento grant funds will use this folder
 - Only LEAs/schools receiving FACE funds will use this folder
 - Documentation for the FASA and onsite fiscal monitoring will be uploaded into this folder
- The "x" is only to send the folders to the bottom of the list.

Native Star is a tool to **organize and document** the LEA's/school's improvement processes based on **decisions made at the local level**.

EFFECTIVE SCHOOL IMPROVEMENT PLANNING RESULTS IN COMPLIANCE

THE SCHOOL IMPROVEMENT CYCLE



When the Native Star tool is used to effectively *organize* improvement processes, documentation for compliance is an outcome.

THE EVIDENCE IS ORGANIZED IN NS



¹Budget Justification must ensure supplemental services, allowable costs and meets the intent of program including set asides

STEP I: ASSESS AND DIAGNOSE

- Complete/update the schoolwide Comprehensive Needs Assessment and summarize the data from all four measures of data.¹
 - + student achievement data (state assessments; interim/benchmark assessments; and other formative assessments)
 - + school programs/process data (data such as evaluations of interventions and supplemental services/activities that help to understand how and why impact did or did not occur; and monitoring/assessment of the indicators of effective practice) ²
 + perception data (student, parent, and teacher surveys)
 + demographic data (NASIS current and trend data-students counts by grade, LEP/ELL, GT, attendance, graduation rates, staffing, etc.) ³

¹ OUTCOME: Response to Question 1 of the BIE Title I Schoolwide Supplemental Report. Copy of the Needs Assessment and the summary can be provided in the NS Document Upload.

² **OUTCOME:** Copy of Evaluations and summaries of evaluations can be uploaded. Submission of <u>updated</u> Benchmark Reports

³ OUTCOME: Update demographic information under School Demographics in NS.

STEP 2: PLAN

After you have reviewed and assessed all data the next step is to PLAN for the coming year.

- + Complete the AYP SMART Goals based on data.⁴
- + Complete the Title I Schoolwide Supplemental Report based on data.⁵
- + Complete SI/CA/Restructuring Report based on data.⁶
- + Complete Benchmark Report 1: Planning tasks for the indicators in NS based on the data (provides more detail to plans).
- + FISCAL: Develop the Consolidated Schoolwide Budget.⁷

⁴ OUTCOME: Provides an overview of LEAs plan to address gaps (math/reading, graduation rate, etc.). SI/CA/Restructuring Reports would provide even more detail for those schools that did not make AYP.
 ⁵ OUTCOME: Description of reform strategies to increase achievement for all students, this includes HQ, Parental Involvement, early childhood education, use of data, interventions, and professional development as identified during STEP 1. PD plans, RTI plans, PI policies & compact etc. Documentation can be uploaded.
 ⁶ OUTCOME: Detailed plans to address school improvement per section 1116 (extended day, 10% set aside for PD, Parental involvement, parents, right to know, etc.) Documentation can be uploaded.
 ⁷ OUTCOME: Develop budget and are based on the needs of students. Provide justification that clearly demonstrates allowable and reasonable supplemental costs (personnel, materials, etc.) that aligns with the plans.

After you have completed your plans for school improvement, completed tasks for the indicators, and developed the budget that supports the plans, the next step is to IMPLEMENT your plans.

Implement plans to address the AYP Goals through the supplemental services outlined in the Title I Schoolwide Supplemental Report and the applicable SI/CA/Restructuring Reports.⁸

+FISCAL: Expenditure of funds that support school improvement according to the Consolidated Schoolwide Budget. ⁹

⁸ OUTCOME: Implementation of activities & supports would be reflected in progress plan and of tasks.
 ⁹ OUTCOME: Funds for supplemental personnel, materials/supplies, consultants, PD, etc. are expended as outlined in the Consolidated Schoolwide Budget.

The next step is to MONITOR the progress of implementation. Some of the measures are noted below.

- + Complete and submission of Benchmark Report 2.¹⁰
- + Implement formative assessments and summative assessments.¹¹
- + Implement staff walkthroughs, staff evaluations, and solicit staff/student/parent feedback.¹²
- + FISCAL: Participation in Administrative Calls and Quarterly Financial Reviews to confirm expenditure of funds according to plan. Ensure fidelity to fiscal management plans.¹³

¹⁰ OUTCOME: Monitor progress of school improvement plans and progress of implementation of tasks.
 ¹¹ OUTCOME: Monitor student progress toward the goals that results from the supplemental activities/supports.
 ¹² OUTCOME: Monitor plan implementation and verify that staff is ensuring fidelity to implementing strategies, and that strategies are resulting in increased student achievement.

¹³ OUTCOME: Monitor to ensure funds are used for reasonable, allowable supplemental personnel, materials/supplies, consultants, PD, etc. Confirm that funds are expended according to the CSW Budget, in a timely manner (within the year allocated) and *budget modifications are made if necessary*.

STEP 5: ADJUST

- Complete and submit Benchmark Report 3. 14
- Annual state assessments and final benchmark assessments.¹⁵
- Annual evaluation of program activities to find out "what did and did not work" prepare for coming year. ¹⁶
- FISCAL: Financial Quarterly Reviews, budget modifications if necessary, ensure funds are expend for the year of allocation. Review funding: decreased/increases in student counts, staffing and supplemental activities necessary for coming year.¹⁷

¹⁴ OUTCOME: Review completion of tasks and progress toward full implementation of indicators, and update plans.
 ¹⁵ OUTCOME: Review student assessments and progress in student achievement. Adjust targets for next SY.
 ¹⁶ OUTCOME: Review supplemental activities, staffing, interventions, etc., to adjust for the next SY.

¹⁷ **OUTCOME:** Funds for supplemental personnel, materials/supplies, consultants, PD, etc. are expended as outlined in the Consolidated Schoolwide Budget. Begin planning allowable, necessary, and reasonable costs to include in the budget for next SY based on student progress and students' needs.



Leadership Team Meetings

WHERE CAN WE PLAN A MEETING?



From the Navigation Toolbar, simply click on 'Team Agendas & Meetings'

Set up a New Meeting Agenda

Set up a new meeting or choose an existing meeting.



Set up a new Meeting Agenda

- Create a new Agenda: Click on the "Set up a new Meeting Agenda" button above and complete the form.
- Update, Edit Agenda, or Add Meeting Minutes: Click on the date link to open the Agenda or Minutes form to make edits or updates as needed.
- Delete an Agenda: Click on "remove". (Note: The "remove" option is not available if minutes have been entered).
- To only view Agenda or Minutes: Click on the Agenda or Meeting Minutes link

Filter to display meeting agendas or minutes by specified date range.

Start Date:	End Date:	Submit Res	et Dates	
Date	Meeting Title	Location	View Agenda or Minutes	Remove this Meeting
08/12/2014	Leadership Team Meeting	Principal's Conference Room	<u>Agenda</u>	remove
01/01/2014	Work	Work	<u>Agenda</u>	remove

Dack to my meetings		Help
. Enter or Edit Meeting Ageno	a 2, Print Documents for Meeting	
Meeting Information	Time	

To set up a new Meeting, add:

✓ Meeting date

- ✓ Meeting time
- ✓ Meeting title
- ✓ Meeting location

Click Save/Update

ADD INDICATORS

Agenda Items

- Use these agenda items as a guide for your meeting. Some of these items will need to be entered now while others will entered on the 'Enter Meeting Minutes' tab after the meeting has occurred.
- I. Team/guest attendance
- II. Celebrate recent successes
- III. Review and respond to coaching comments
- IV. Approval of last meeting's minutes
- V. Old business
- VI. Indicators to Assess-Plan-Monitor

Add and review indicators to Assess, Plan, and Monitor.

Add Indicators to Agenda

Assess Indicators No indicators have been added for this step

Plan/Monitor Indicators No indicators have been added for this step To add Indicators to a Meeting Agenda, click on the button:

Add Indicators to Agenda



AFTER CHOOSING A SET OF INDICATORS TO DISPLAY, THE CATEGORY AND SECTION TITLES WILL DISPLAY AT THE TOP OF THE PAGE.

Indicators to Assess, Plan and Monitor								
Category: L Section: A a	eadership istributed leadership approach is implemented to support transformation/turnaround		📢 Back to In	dicator Categories				
Code Key	Indicator	Assess	Plan/Monitor	Implementation				
B01	(ALL SCHOOLS) Principal fosters the success of all students by facilitating the development, communication, implementation, and evaluation of a shared vision of teaching and learning that leads to school improvement. (Non-Negotiable)			No Development/Will Include				
B02	(ALL SCHOOLS) Principal fosters the success of all students by supporting, managing, and overseeing the school's organization, operation, and use of resources to ensure a dramatic improvement of school climate.			Limited Development				

Indicators to Assess, Plan and Monitor

Category: Leadership

Section: A distributed leadership approach is implemented to support transformation/turnaround

Code	Key	Indicator	Assess	Plan/Monitor	Implementation
B01		(ALL SCHOOLS) Principal fosters the success of all students by facilitating the development, communication, implementation, and evaluation of a shared vision of teaching and learning that leads to school improvement. (Non-Negotiable)	✓		No Development/Will Include
B02		(ALL SCHOOLS) Principal fosters the success of all students by supporting, managing, and overseeing the school's organization, operation, and use of resources to ensure a dramatic improvement of school climate.			Limited Development
B03		(ALL SCHOOLS) Using LKES and the Turnaround Principal Competencies, the LEA ensures that the principal demonstrates the competencies of a transformation/turnaround leader. (Non-Negotiable)	✓		Objective Met
B04		(ALL SCHOOLS) School leadership team meets a minimum of twice a month to monitor the implementation of the school improvement plan/SIG plan through Indistar. (Non-Negotiable)			Limited Development
B05		(ALL SCHOOLS) To make decisions about school improvement, the school leadership team regularly analyzes data, including but not limited to: demographic, attendance, discipline, formative assessment, achievement, aggregated informal and TKES classroom observations, graduation rate, course failure rates and GAPSS target actions. (Non-Negotiable)			Limited Development
Add	Select	ted Indicators Cancel Changes & Close Indicators			

To add indicators to assess or plan for your meeting, simply check the appropriate box

Back to Indicator Categories

- Once you have selected all necessary indicators for a section, click the button to add them to your meeting agenda.
- **REPEAT** above steps to add additional indicators

ADD 'OTHER BUSINESS', IF APPLICABLE, AND

Entor	Other Rusiness information in the box below
	$\square \square \square \square \land \land \land \square \square$
/////	
/////	

...'Save Agenda' or 'Save and Print Documents' to finish the agenda set-up.

PREPARE DOCUMENTS FOR MEETING

Back to My Meetings)
Leadership Meeting #6 9/5/2014 3:00 Library			най	
1. Enter or Edit Meeting Agenda	2. Print Documents for Meeting	3. Enter Meeting Minutes		
Print Documents for yo	ur Meeting			
Instructions				
To prepare for your leadership tea print any needed documents.	am meeting, log into your Leadership Te	am page and use the links on t	he Leadership Team tab to open, download, and	
Use the links on this page to oper	and print blank worksheets and forms f	for taking notes during your me	eting.	
1. Print blank agenda/minutes fo Meeting agenda	rm Click link to create, then export int	to word, pdf, etc. to print or sha	are via email.	
2. Print blank worksheets to Asse	as-Plan-Monitor Click link to print a b	lank Meeting Minutes form.		
Assess worksheet Plan/tasks worksheet				
Implementation worksheet				

Once an agenda has been created, the process manager can print personal meeting documents, from Tab 2.

Items to prepare for a meeting may include:

- ✓ Agenda
- Meeting Minutes Form
- Blank Worksheets
- Reports, such as Task Report and Celebrate Our Success Report.

A Leadership Team login can be found on the school's dashboard page. The principal or process manager should share this with all team members. Team members can use this login to access the agenda, indicator list, and Wise Ways®, as well as progress reports.

AGENDA AND MEETING MINUTES FORMS...

-	are: 09/09/2014 - 3:00	
le:	Leadership Meeting #6	
cation:	Library	
genda Team/ç	ltems guest attendance	
Team l	Members in Attendance:	
Guests	s in Attendance:	The process manager should have a Meeting minutes form for note-taking
Celeb	rate recent successes	5
. Revie	w and respond to coaching comments	
. Appr	oval of last meeting s minutes	
Old B	usiness	
Old B	usiness	
Old B	usiness ators to Assess-Plan-Monitor:	
Old B Indicat	usiness ators to Assess-Plan-Monitor: tors to Assess	
Old B I. Indica Indicat	ators to Assess-Plan-Monitor: tors to Assess (ALL SCHOOLS) There is an LEA organizational structure in which assigned district personnel remove barriers and support the Priority/SIG implementation. Additionally, the LEA will modify practices and policies that interfere with implementation.(2688)	
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WORKSHEETS...

eveland Avenue Elementary	letermines the level of minimum and the level of minimum and the level of minimum and the level of the level	Cleveland Avenue Elementary	Date:
her the Leadership Team discusses the Wise Ways rescars), B. No Dev	elopment (with a below relative to that	Category:	
or the indicator: A. No Development (ited		Cartier	
imited Development, or an		Section:	
Category			
Section:			
		· ·	
- priority or Interest		Plan	
A. No Development and Not a Priority		1. Assign a team member to manage and monitor your work	toward this objective.
Please explain why this is not a part		2. Describe how it will leak when this objective is fully mat	Also describe the information you will need to
		 Describe now it will look when this objective is fully met. 	Also describe the mormation you will need to
		·····	
Dian Of			
No Development - Will Include in Fian			
B. Limited Development			
C. Linit Coore: 3-High			
Priority Score.		3 Establish a date by which your description above will be a	reality / /
П 1-Low		5. Establish a date by which your description above will be a	eanty//
- 3 - Relatively easy	to address		
Opportunity Score: D - More difficult, b	ut can be attained when onlicy and / or budget	Tasks	
I - Changes will b	e required to current party	T.4. Create a period of tasks that will load to full inclusion	ation of this objective. Do sure to include table
L finglementation	nc	for gathering and applyzing the information peeded to show	auon of this objective. Be sure to include tasks
Describe your current level of impo		for gautering and analyzing the information needed to show	evidence of run implementation.

A blank worksheet for each indicator chosen may be printed to use for note-taking, as the team discusses and decides on implementation and/or creates a plan and tasks

ADDING MEETING MINUTES

1. Enter or Edit Meeting Agenda 2. Print Documents for Meeting 3. Enter Meeting Minutes
Meeting Minutes
Team Members in Attendance:
□ Jill Adams □ Cindy Smith □ Celeta Thomas □ Lyn Wenzel
Guests in Attendance:
II. Celebrate recent successes
III. Review and respond to Coaching Comments
IV. \Box Approval of last meeting's minutes
V. □Old business
VI. Indicators to Assess-Plan-Monitor
VII. Other Business

Once the meeting has concluded, the process manager should:

- ✓ Update the meeting information
- Add specific indicator information to Assess, Create a Plan, or Monitor Progress from the main menu
- ✓ Prepare and set up for the next Leadership team meeting

Set up a new Set up a new Create a n Update, Ec Delete an To only vie	Meeting or choose an existing m Meeting Agenda ew Agenda: Click on the "Set up a ne lit Agenda, or Add Meeting Minutes Agenda: Click on "remove". (Note: Th ew Agenda or Minutes: Click on the A	w Meeting Agenda" button above and co Click on the date link to open the Agen remove" option is not available if minu Agenda or Meeting Minutes link	mplete the form. da or Minutes form to make edits or utes have been entered).	Help	
ilter to displ	ay meeting agendas or minutes b	by specified date range.			
ilter to displ t art Date:	End Date:	Submit Res	et Dates View Agonda or Minutes	Romovo this Mosting	
ilter to displ tart Date: Date	Ay meeting agendas or minutes b Barrier End Date: Meeting Title	Submit Res	et Dates View Agenda or Minutes	Remove this Meeting	
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Edit current agenda or add Meeting Minutes

SIMPLY EDIT DATE, TIME, LOCATION, INDICATORS OR OTHER BUSINESS AND SAVE

0 Library
dit Meeting Agenda 2. Print Documents for Meeting 3. Enter Meeting Minutes
Information
le: Leadershin Meeting #6
Library (optional)
he 'Save Agenda' button at the bottom of the page to save this information and other information on this form.
Items
hese agenda items as a guide for your meeting. Some of these items will need to be entered now while others will
ed on the Enter Meeting Minutes tab arter the meeting has occurred.
m/guest attendance
ebrate recent successes
iew and respond to coaching comments
roval of last meeting's minutes
business
istors to Assess Dan Monitor
ld and review indicators to Assess, Plan, and Monitor.
Add Indicators to Agenda
sess Indicators
02 (ALL SCHOOLS) There is an LEA organizational structure in which assigned district personnel remove barriers and support
the Priority/SIG implementation. Additionally, the LEA will modify practices and policies that interfere with implementation. remove (2688)
06 (ALL SCHOOLS) At least once per quarter, the LEA and school evaluate the effectiveness of the implementation of Increased Learning Time (ILT) or the Flexible Learning Plan (FLP). (Non-Negotiable)(2695)
IF YOU NEED TO REMOVE A MEETING, JUST CLICK 'REMOVE' IN THE LAST COLUMN AND CLICK OK ON THE POP-UP IF YOU ARE SURE.

Filter to display meeting agendas or minutes by specified date range.					
Start Date:	End Date:	Submit	Reset Dates		
Date	Meeting Title	Location	View Agenda or Minutes	Remove this Meeting	
<u>09/18/2014</u>	September Leadership Meeting	Message from webpage	2 <u>enda</u>	remove	
09/05/2014	Leadership Meeting #6		ı <u>q Minutes</u>		
<u>08/12/2014</u>	Leadership Team Meeting	Are you sure you war	t to remove this Meeting?	remove	
01/01/2014	Work		<u>genda</u>	remove	
<u>12/14/2013</u>	Leadership Meeting		OK Cancel genda	remove	
<u>11/14/2013</u>	Leadership meeting		genda	remove	

Delete an Agenda: Click on "remove". (Note: The "remove" option is not available if minutes have been entered).

- To only view Agenda or Minutes: Click on the Agenda or Meeting Minutes link

- Create a new Agenda: Click on the "Set up a new Meeting Agenda" button above and complete the form.
- Update, Edit Agenda, or Add Meeting Minutes: Click on the date link to open the Agenda or Minutes form to make edits or updates as needed.



Set up a new meeting or choose an existing meeting.

Set up a new Meeting Agenda



Set up a new meeting or choose an existing meeting. Set up a new Meeting Agenda Held Create a new Agenda: Click on the "Set up a new Meeting Agenda" button above and complete the form. Update, Edit Agenda, or Add Meeting Minutes: Click on the date link to open the Agenda or Minutes form to make edits or updates as needed. Delete an Agenda: Click on "remove". (Note: The "remove" option is not available if minutes have been entered). • To only view Agenda or Minutes: Click on the Agenda or Meeting Minutes link Filter to display meeting agendas or minutes by specified date range. Start Date: End Date: Submit Reset Dates Meeting Title Location View Agenda or Minutes **Remove this Meeting** Date 10/24/2014 October Leadership Team Conference Room B Meeting Minutes September Leadership Meeting Meeting Minutes 09/18/2014 Room 123 Leadership Meeting #6 Meeting Minutes 09/05/2014 Library Leadership Team Meeting Principal's Conference Room 08/12/2014 Agenda remove 01/01/2014 Work Work Agenda remove 12/14/2013 Leadership Meeting Media Center Agenda remove

View existing Agendas or Meeting Minutes

	Date	Meeting Title	Location	View Agenda or Minutes	Remove this Meeting
	09/18/2014	September Leadership Meeting		Agenda	remove
<u> </u>	09/05/2014	Leadership Meeting #6	Library	Meeting Minutes	
	()))))))	61.5		1	UTTUTUT
Cleveland	Avenue Elementa	ry		7 /	
Meeting Date:	09/05/2014 - 3:00			- /	
Title:	Leadership Meeting #6				
Location:	Library			TO VIEW, EX	(PORT,
I. Team/guest	attendance				
Team Membe	ers in Attendance:			MEETING A	GENDA
Jill Adams, Ci	indy Smith			OR MINUTE	S. CLICK
Guests in At	ttendance:			ON THE LIN	ĸ
				UNDER 'VIE	W
II. Celebrate r	ecent successes - Revie	wed		AGENDA OF	2
III. Review an	d respond to Coaching (Comments - Reviewed			
IV. Approval of	of last meeting's minute	s - Approved		WINUIES'.	
V. Old busine	ess - Discussed				
VI. Indicators	to Assess-Plan-Monitor				

ADD WEST 6 INDICATORS

ADD WEST 6 INDICATORS

ADD West Indicators

SY14-15

School Leadership & Decision Making

Establish a team structure with specific duties and time for instructional planning ID10 The school's Leadership Team regularly looks at school performance data and aggregated classroom observation data and uses that data to make decisions about school improvement and professional development needs.

Focusing the principal's role on building leadership capacity, achieving learning goals, and improving instruction

IE08 The principal spends at least 50% of his/her time working directly with teachers to improve instruction, including classroom observations.

Curriculum, Assessment, and Instructional Planning

Assessing student learning frequently with standards-based assessments

IID11 Instructional Teams review the results of unit pre-/post-tests to make decisions about the curriculum and instructional plans and to "red flag" students in need of intervention (both students in need of tutoring or extra help and students needing enhanced learning opportunities because of early mastery of objectives).

Classroom Instruction

Expecting and monitoring sound instruction in a variety of modes - Preparation

IIIA01 All teachers are guided by a document that aligns standards, curriculum, instruction, and assessment.

Expecting and monitoring sound instruction in a variety of modes – Student Directed, Small-Group and Independent Work

IIIA33 All teachers interact socially with students (noticing and attending to an ill student, asking about the weekend, inquiring about the family).

Expecting and monitoring sound homework practices and communication with parents IIIB06 All teachers systematically report to parents the student's mastery of specific standards-based objectives. Native Star – Docs & Links http://www.indistar.org/app /DashboardDocs/SY16-17_ADD_West_Indicators_0 33116%20FINAL.pdf



Assessing the Indicators

WHEN ASSESSING AN INDICATOR, THE LEADERSHIP TEAM SHOULD:

✓ Utilize the Wise Ways research

Engage in a culture of candor

Acquire a deep understanding of the practice

THE LEADERSHIP TEAM SHOULD ASK THEMSELVES:





Assess School Indicators

Utilizing Wise Ways and candid conversations, teams will determine if indicators are:

- □ Fully Implemented
- □ Limited development
- □ No development

No Development or Implementation

1. Select Indicators	2. List of Indicators to Assess	3. List of Indicators Assessed	4. Assess Indicator	
<u>Wise Ways ®</u>				
1.1 The LEA has exa	mined current state and LEA p	policies and structures related	to central control and	made modifications to fully
support transforma	ion. (1655)			
1. Choose your level o	f Development or Implementation	for this Indicator.		
🗹 No development d	or Implementation 🔲 Limited Dev	elopment or Implementation 🔲 F	ull Implementation * req	uired field
☑ Not a Priority or I	nterest 🔲 Will include in plan 🔹 re	equired field		
2. Please explain w	ny this Indicator is not a Priority	y or Interest. * required field		
				*
				.
Save this Indicator				

If the team determines there is no implementation, it then decides

if the indicator is:

□ not a priority (provide explanation why)

a priority and will be included in the school improvement plan.

Will Include in Plan/Limited Development

1. Select Indicators 2. List of Indicators to Assess 3. List of Indicators Assessed 4. Assess Indicator
<u>Wise Ways ®</u> 1.1 The LEA has examined current state and LEA policies and structures related to central control and made modifications to fully support transformation. (1633)
1. Choose your level of Development or Implementation for this Indicator.
No development or Implementation 🗹 Limited Development or Implementation 💿 Full Implementation * required field
2. Priority Score: * required field
I 3 - highest priority
© 2 - medium priority
1 - lowest priority
3. Opportunity Score: * required field
◎ 3 - relatively easy to address
2 - accomplished within current policy and budget conditions
1 - requires changes in current policy and budget conditions
4. Please describe the current level of development or implementation. * required field

If the team determines that it will include the indicator in their plan OR if the team assesses the indicator as Limited Development, then the team will determine:

- ✓ Priority of the indicator
- ✓ Opportunity to reach full implementation
- ✓ Description of current implementation

Full Implementation

1. Select Indicators	2. List of Indicators to Assess	3. List of Indicators Assessed	4. Assess Indicator	
<u>Wise Ways ®</u>				
1.1 The LEA has exa	mined current state and LEA p	policies and structures related	to central control and made modifi	cations to fully
support transforma	tion. (1633)			-
. Choose your level o	f Development or Implementation) for this Indicator.		
No development o	r Implementation 🔲 Limited Deve	elopment or Implementation	ull Implementation * required field	
Blosso provide ou	idence that this indicator has h	hoop fully and offectively impley	montod	
Also, describe the	continued work that will be ne	ecessary to sustain your effort	5. * required field	
				*
Please complete require	ed fields			
Save this Indicator				

If an indicator is determined to be fully implemented, the team must provide:

- ✓ Evidence of full implementation
- ✓ Description of sustainability efforts

*Indicators marked as fully implemented or not a priority will not move into the planning process.

NOW WHAT?

- Reassess all 6 Indicators due May 15th
- Plan and Create 2 tasks per indicator due December 15th
 - Short term task complete by December 15th
 Long term task complete by May 15th

REMINDERS

REMINDERS

✓ Set Asides –

- Allocate a minimum 1.0% of Title I-A funds for parental involvement.

- Allocate a minimum of 0.5% of Title I-A for students living in a homeless situation.

- Allocate a minimum of 10.0% of Title I-A funds for Professional Development if the school is in Improvement Status (applicable School Improvement Supplemental Report).

ACCESSING THE IA&S ACTION PLAN IN NS

The Action Plan Template is found on the NS Dashboard under the "Complete Forms" Tab
 – BIE-SY13-14 BIE ESEA & IDEA Integrated Accountability & Support Action Plan.

Bureau of Indian Education	NATIVE Star
Test - Many Farms High School BIE-Native Star	School Bulletin Board
🦻 Document Upload 🛞 Dashboard Tutorial	Share this guest login with building staff, school board, parents, and others Guest Login - Password / guestMT1150 - guestMT1150
	Share the Leadership Team login with the Leadership Team members Leadership Team Login - Password / LTS1150 - LTS1150
Home Complete Forms Submit Forms/Reports Docs & Links	
Corrective Action Supplemental Report	of AYP status. [NCLB Section 1116(b)(7)] Schools in Corrective Action Year 2 (planning for restructuring) must complete Questions 1-7 of this report within the reporting window or within 90 days from receipt of notification of AYP status. [NCLB Section 1116(b)(7)] Submit by November 1, 2014 Submission Window: July 1-November 1, 2014
Restructuring Supplemental Report	Only Schools in Restructuring (including all SIG Schools) must complete this report within the reporting window or within 90 days from receipt of notification of AYP status. [NCLB Section 1116(b)(8)] Submit by November 15, 2014 Submission Window: July 1-November 1, 2014
SY13-14 BIE ESEA and IDEA Integrated Accountability & Support Action Plan	Only schools that received an IA&S onsite review in SY13-14 must complete. Schools use the IA&S Onsite Review Report to include all compliance actions based on findings and dates that actions will be completed. Once the form is complete, submit to your Regional office for review. After the Regional staff reviews the form, please check for feedback, make adjustments, and submit on the Submit Forms/Reports Tab. Submit 20 days from receipt of Onsite IA&S Report
SY14-15 BIE ESEA and IDEA Integrated Accountability & Support Action Plan	Only schools that received an IA&S onsite review in SY14-15 must complete. Schools use the IA&S Onsite Review Report to include all compliance actions based on findings and dates that actions will be completed. Once the form is complete, submit to your Regional office for review. After the Regional staff reviews the form, please check for feedback, make adjustments, and submit on the Submit Forms/Reports Tab. Submit 20 days from receipt of Onsite IA&S Report

THE IA&S ACTION PLAN

Schools may enter their actions they are taking in SY14-15 to address the areas on noncompliance identified from the desk review or the desk review and on-site verification visit

SY 2013-14 BIE ESEA and IDEA Integrated Accountability	A Support Action Plan
Due: 20 days from receipt of the NCLB Mo	nitoring Report
	Page
Name:	
Chief School Administrator:	
Title (choose one)	
Principal Superintendent Other	
Line Officer:	
ADD:	

THE "HINT" BUTTON

Date Completed:	G		
Please use the NCLB Monitoring Report to add all com dates that actions will be completed by. Once the forn ELO reviews the form, please check for feedback, mak	pliance actions that your , n is complete, please sub e adjustments, and subn	FindingExplain what information was given in the	×
Hint		findings that suggests the school was non-compliant for each requirement.	
Finding	Compliance	Compliance Action RequiredExplain what the school must do to become compliant (e.g., fill core teaching positions with certified teachers)	E
Status:	1	DeadlineSet a deadline that is reasonable and achievable	
Date this action was completed:		StatusExplain whether the action(s) is in progress, not started, or completed. If complete, please give date of completion.	Z
Save Save and Preview Save and Send	l for Review Close		

SET TARGET DATE AND CHART PROGRESS

Date Completed:

Please use the NCLB Monitoring Report to add all compliance actions that your school will be completing due to findings and dates that actions will be completed by. Once the form is complete, please submit to your ELO office for review. After the ELO reviews the form, please check for feedback, make adjustments, and submit on the Required Reports tab.

Please click REPEAT to add additional findings. Hint		
Repeat		
Finding	Compliance Action Required	Target Date
Status:	1	
Date this action was completed:		
Reviewer comments:		
Save Save and Preview Save and Send	l for Review Close	

QUESTIONS



THANK YOU FOR JOINING!

Have a great school year!

602-265-1592 wk cheryl.johnson@bie.edu 505-377-1574cell

CHERYL JOHNSON