

WATERBURY PUBLIC SCHOOLS

Meeting Minutes

Group/Team:	School Governance Board		
Location:	Principal's Office	Norms Reviewed:	<input type="checkbox"/> yes <input type="checkbox"/>
Date of Meeting:	11/19/14	Start Time:	3:05 pm
Minutes Prepared By:	Rachel Bette	Finish Time:	4:00 pm

Attendance at Meeting (list all team members present or not and guests)

	Name	Position	Signature
1	Ralph Cantito	2 nd Grade Teacher	Y
2	Judd Smith	Title 1	Y
3	Rachel Bette	Bilingual Basic Skills Title 1	Y
4	Kelly Wells	4 th Grade Teacher	Y
5	Anne Harvey	3 rd Grade Teacher	Y
6	Inez Ramirez	Asst. Principal	N
7	Mercedes Rivera	Parent Liaison	Y
8	Albert Nieves	Parent of Joshua	Y
9	Melanie Santos	Parent of Melody	N
10	Arelis Aponte	Parent of Yarelis	Y
11	Tiffany Grant	Parent of Cheyenne	N
12	Mary Leary	Parent of Ayla and Tamra	Y
13	Ivelisse Torres	Parent of Dyanellys & Jeremiah	N
14	Margaret Rucker	Parent of Robert & Joshua	Y
15	Gloria DesRoches	Somers Brass	Y
16	Mike Bellagamba	Somers Brass	Y
17	Stan Youngberg	Pastor	Y
18	Vince Caggiano	Pastor	Y

Purpose of Meeting – Instructional Focus:

To introduce any new members, Vote on Bylaws, Review and approve mission/vision/goal statement, Discuss topics: Behavior display, PRIDE Project, Pause for PRIDE, and attendance.

Meeting Notes, Decisions, Issues

1. Pastor Stan Youngberg and Vince Caggiano were introduced as new community members as well as Margaret Rucker and Arelis Aponte as new parent members.
2. We will review the vision/mission/goal statement at our next meeting.
3. A motion was made by Mrs. Bette to accept Hopeville Bylaws. Seconded by Mr. Cantito.
4. Mike Bellagamba presented a draft of the behavior display. It looks awesome and he will move forward with production. He is shooting for the first of January for the completion. There is a possibility that students may help with the production. He will be in contact.

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5. Fifth grade is studying biographies this unit and workers from Somers Brass have been asked to come to our school to tell their autobiographies. Fifth grade teachers will be notified to see what time would work best.
6. By January 21, 2015 Mr. Smith will provide us with more details to unveil our PRIDE Project. We will discuss with the literacy team: Pause for Pride. It might be possible to take 5 minutes out of our staff meeting tomorrow to explain to teachers. The plan is to provide clues in the beginning of March and read the book the last two weeks of March. We need guest speakers. Possible trivia questions for students to win prizes. Talk to Kennedy High about using their auditorium again.
7. The South Congregational Church would like to provide teachers with sandwiches the night of parent teacher conferences on 12/3/15. They are collecting gently used coats for a drive on December 20 between 9 am and 12.
8. By December 1st, we are hoping to award students who had perfect attendance throughout November. If the weather permits students can be taken down to Hopeville Park. If not, we can have some sort of activity for them inside.

Next Steps (Include action items)

Action	Assigned to	Due Date
PRIDE Project	Mr. Smith	1/21/14
Pause for Pride	Mrs. Harvey	Staff Meeting
December 3 Sandwiches	Mrs. Harvey	11/26/14
Behavior Display	Mr. Bellagamba	1/1/15
Autobiography Guest Speakers	Mrs. Bette	11/26/14
Attendance Award	Mrs. Harvey	Discuss with Mrs. Ponte

Next Meeting

Date:	January 21, 2015 3:05pm				
Agenda:	PRIDE Project, Behavior Display, Review vision/mission/goal, Discuss attendance, any new ideas/concerns,				

Meeting Minutes guidelines:

- Publish Minutes within 48 hours of any meeting
- Minutes available to all stakeholders (e.g., binders, shared drive, e-mail, website)
- Send Minutes via email to all team members