

AGENDA



WIGGINS SCHOOL DISTRICT RE-50J BOARD OF EDUCATION Wednesday, November 3, 2015

Regular Meeting
6:30 p.m.
Board Room

1. Call to order/Pledge of Allegiance
2. Roll call
3. Approval of agenda
4. Approval of minutes, regular meeting October 7, 2015
5. Congratulations, Celebrations, Information
6. Public participation
7. Reports
 - A. Board Reports/Requests
 - B. Incredible Year's Report
 - C. Superintendent's Report
 - D. Secondary Principal's Report
 - E. Elementary Principal's Report
 - F. Preschool Report
 - G. DAC Report
8. Consent Agenda
 - A. Personnel
 - i. Change in Contract
 - ii. Volunteers
 - iii. Substitute
 - B. Financial Report
 - i. October Financials
9. New Business
 - A. Policies
10. Old Business
11. Meeting debrief, signatures on documents
12. Adjournment

4 MINUTES

AGENDA ITEM #: 4

AGENDA ITEM: Minutes

SUBMITTED BY: Cary Allen, BOE Clerk

TYPE OF ACTION: Report Discussion Action

SUMMARY OF ISSUE:

Minutes from the regular meeting October 7, 2015.

RECOMMENDATION:

Approve the minutes as presented.



October 7

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MINUTES OF THE BOARD OF EDUCATION
WIGGINS SCHOOL DISTRICT RE-50J

Regular Meeting October 7, 2015, 6:30 p.m.

Present: Rena Baessler, Brian Baker, Jim Bostron, Craig Harris, and David Ritchey.

Administration: Gary Bruntz, Trent Kerr and Tara Boyer.

Staff: Cary Allen, Andrew Baker, Sara Kopetzky, Kyla Neb, Jordan Sonnenberg,
Lisa Trautwein and Sarah Wilson.

Visitors: Stephanie Alderton, Fort Morgan Times.

The meeting was called to order by President Craig Harris at 6:30 p.m. with five members present.

1. Approval of Agenda

Jim Bostron moved, David Ritchey seconded to approve the agenda as presented.

Rena Baessler	aye	Craig Harris	aye
Brian Baker	aye	David Ritchey	aye
Jim Bostron	aye		

2. Approval of Minutes

Brian Baker moved, Jim Bostron seconded to approve the minutes of the regular meeting of September 2, 2015 as presented.

Rena Baessler	aye	Craig Harris	aye
Brian Baker	aye	David Ritchey	aye
Jim Bostron	aye		

3. Congratulations, Celebrations, Information

October 16 - No School, October 20 & 22 - Parent Teacher Conferences, October 23 - No School, November 3 - Board Election. Congratulations to the Wiggins High School for being one of six Colorado schools that made "Newsweek's" top 500 High Schools in America!

4. Public Participation

Sara Kopetzky stated she is honored and proud to have worked for the District. The Board thanked Sara for her time with the District.

Jordan Sonnenberg, WEA, reported the meeting with Representative Jon Becker seemed very productive. Representative Becker voiced concern about the financial state of education and the issues small schools are facing.

5. Board Reports/Requests

None.

6. Superintendent's Report

Mr. Bruntz, reported beginning with the 2015-16 schoolyear, and subsequent years, local boards may use statewide assessment data as a measure of student learning for that year's evaluation rating only if the data is available two weeks prior to the last class day of the school year. If the local board does not receive the data in time to use it in the evaluation report prepared for the school year in which the assessments are administered, the local board must use alternate measures of student learning.

FY 16 preliminary assessed values again increased significantly. If the assessed value stays the same or is similar, the District's entire funding for this budget year will come from local taxes. The District will not receive any state share funding this year. This looks to be a one year situation according to the Weld County Assessor. Exact numbers will be available for the revised budget approval in January.

Local boards will have to establish new guidelines for the graduating class of 2021. The Board will select from a menu of College and Career Ready Demonstrations to create a list of options students must use to show what they know or can do in order to graduate from high school.

7. Preschool Report

Lisa Trautwein, Preschool Director, reported that enrollment is full. The National Association for the Education of Young Children (NAEYC) has accepted the preschool's annual report and Wiggins Preschool will maintain its accreditation status. The Preschool also received a Four Star rating through the Colorado Shines system. Classroom Assessment Scoring System (CLASS) ratings will be conducted on each preschool classroom in October and November. These assessments will be valuable in determining upcoming professional development needs for staff. The Preschool Fall Festival will be October 13th from 6-7:30 pm, Fire Safety October 14th, District Council October 27th from 6-7:00 pm and Gold Assessment checkpoint entries are due by October 30th.

8. Consent Agenda

Personnel: *Resignations:* Sara Kopetzky, Paraprofessional. *New Hires-*Kate Harris, Elementary Administrative Assistant; Ashley Goranson, Cook; Victoria Garcia, Dishwasher; Pat Bates, Elementary Paraprofessional; Labrea Moon, Game Duty; Zach Stanley, Game Duty; Norma Jaquez, Game Duty; Lorre Matson, Sub Driver; Ron Seiler, SPED Driver; Vern Shriver, SPED Driver. *Change in Assignments:* Jennifer McCullough, Cook; Colleen Gilliland, SPED Paraprofessional. *Substitutes:* Angela Ford and Tanya Johnson. *Volunteers:* Katelynn Ryan, Football Film; Linda Epple, Secondary SPED; Sara Kopetzky, Elem and Sec; Donita Kurtz, Elem; Jennifer McCullough, Elem; Regan Wilson, Elem. **Financial:** September General Fund \$350,012.99; Preschool Fund \$20,777.94; Lunch Fund \$19,758.29.

David Ritchey moved, Brian Baker seconded to approve the consent agenda as presented.

Rena Baessler	aye	Craig Harris	aye
Brian Baker	aye	David Ritchey	aye
Jim Bostron	aye		

9. New Business

Administrator Contracts

Mr. Bruntz recommend extending the Elementary Principal contract for two years (2016/17 – 2017/18) for Tara Boyer. He also recommended extending the Secondary Principal contract for two years (2016/17 – 2017/18) and adding the duties of Assistant Superintendent of Building & Public Information for Trent Kerr.

Brian Baker moved, David Ritchey seconded to approve the Administrator Contracts as presented.

Rena Baessler	aye	Craig Harris	aye
Brian Baker	aye	David Ritchey	aye
Jim Bostron	aye		

10. Old Business

Policies

The following policy revisions were recommended for approval: IKA Grading/Assessment Systems, IKA-R Grading/Assessment Systems regulation, IKFC Honors Graduation Requirements.

Jim Bostron moved, Brian Baker seconded to approve the policy revisions as presented.

Rena Baessler	aye	Craig Harris	aye
Brian Baker	aye	David Ritchey	aye
Jim Bostron	aye		

11. Next Meeting

The next regular board meeting will be November 4, 2015 at 6:30 p.m. The Board will hold a special meeting on November 30th for the new members to take the Oath of Office.

12. Adjournment

Meeting adjourned at 6:55 p.m.

Respectfully submitted:

_____, President

_____, Secretary

Cary Allen, Secretary

_____, Date

- 5 CONGRATULATIONS, CELEBRATIONS, INFORMATION

- November 25-27 - No School - Thanksgiving Break
- Boys and Girls Cross Country both teams earned Regional Runner-up honors. Individual winners included: Connar Kauffman 3rd place, Trevor Dye 7th place, Pete Kammerzell 11th place, Marisol Mendez 10th place and Maggie Allen Regional Champion. Both teams earned a spot to compete at the State Championships
- Girls VB made it to Regional Volleyball. They will play next Friday.
- Cody Corsentino FFA National Farm Degree Finalist- Not sure if winner we will know before meeting.
- FB Team made it to State Playoffs, that will begin next Saturday.
- Stephanie Clark- Chosen to speak at National STEM Convention in San Diego.
- Elementary had a very successful fundraiser, thank you to the community for the support.
- We are having "BOOK TASTINGS" in the library during lunch for students.
- We are planning to have Literacy Night November 12th, the theme is Thankful for Books.
- The elementary has a newly formed student council. Their first event was Red Ribbon Week where they planned a poster contest, a day to wear red, and a door decorating contest.
- The elementary had a science day at the corn maze where students rotated around science themed stations and enjoyed the maze.
- As part of our positive behavior system students are collecting buttons and would like to share one with each Board Member.

7A BOARD REPORTS

AGENDA ITEM #: 7A

AGENDA ITEM: Board Reports

SUBMITTED BY: Board Members

TYPE OF ACTION: Report Discussion Action

SUMMARY OF ISSUE:

7B INCREDIBLE YEAR'S REPORT

AGENDA ITEM #: 7B

AGENDA ITEM: Incredible Year's Report

SUBMITTED BY: Lisa Trautwein, Director

TYPE OF ACTION: Report Discussion Action

Catherine Millard will give an overview of social/emotional outcomes of the Dinaschool curriculum that preschool and kindergarten classes are currently using.

SUMMARY OF ISSUE:

7C SUPERINTENDENT'S REPORT

AGENDA ITEM #: 7C

AGENDA ITEM: Superintendent's Report

SUBMITTED BY: Gary Bruntz

TYPE OF ACTION: Report Discussion Action

SUMMARY OF ISSUE:

- **Colorado School Finance Project: 2015 Profile Data Highlights**
 - Information from the 2013-2014 Audited Data
 - 2013-14 was the fifth consecutive year of legislative reductions to Per Pupil Funding
 - 2014-15 was only slightly better
 - At risk students have increased by over 5% from 2008-09 to 2013-14
 - Colorado districts served 126,730 English Language Learners but were only funded for 35,695.
 - Mill Levy Override dollars: Increased \$125.4 million across the state from 08-09 to 2013-2014
 - In 2013-14, \$813.7 Million Generated by 113 of the 178 school districts across the state in mill levy overrides
 - Almost 2/3 of school districts across the state currently have a mill levy override
 - Mill Levy overrides are usually a 5 year mill levy increase that is passed by voters in districts to add extra money to the General Fund for specific needs.
 - Wiggins School District has never asked voters for a mill levy override in its history
- **A special thank you to the 3 board members; Rena Baessler, David Ritchey and Craig Harris, that have served the district for the past 8 years. They started during difficult times and have seen it through to where we have received numerous academic awards in the elementary and secondary in those 8 years. We have also remained financially stable during a stretch of tough economic times during those years as well. Thank you very much for your dedication to the students, staff and community.**

7D SECONDARY PRINCIPAL'S REPORT

AGENDA ITEM #: 7D

AGENDA ITEM: Secondary Principal's Report

SUBMITTED BY: Trent Kerr

TYPE OF ACTION: Report Discussion Action

SUMMARY OF ISSUE:



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Secondary Principal's Report Summary Sheet

First Quarter 2015-2016

Enrollment: High School 162 up 27 students from 2013-2014 school year, 117 in MS

Student Attendance Rate: 96.95%

Teachers Attendance Rate: 93% --40 of the 54 days due to maternity leave

Discipline Report Semester

Middle School Events: Detentions =15

Talking during class

High School Events: Detentions =9, Suspension =2

PDA, leaving school grounds, Fighting

Parent Teacher Conferences: 75% of MS parents attended; 42% of HS parents attended; this lack of attendance has me concerned. We are showing a decline on the percentage of student performance on school work, (especially the ACT prep class) and involvement in clubs. A correlation can be made between parental involvement and student achievement. The high school has to come up with some way to foster parent participation.

STEM Instruction: Miss Clark, Dr. Saulmon, and Mr. Wyn attended STEM training at UNC over the summer. Professors from UNC have been coming out over the past few weeks to observe these three teach STEM lessons to their classes. Miss. Clark's instruction has caught the eye of UNC, so she has been chosen to attend the National STEM Convention in San Diego. Miss Clark will present what she has learned through UNC and how she teaches STEM lessons in her classroom.

SECONDARY
PRINCIPAL'S
REPORT
FOR THE
FIRST
QUARTER

2015-2016

SUBMITTED BY TRENT KERR

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**FIRST QUARTER
SECONDARY ABSENTEE REPORT - 2015-2016**

Teacher	Bereavement			Total	Subs Used
	Sick	and Personal	School Related		
Baker, A.	1			1	1
Clark, S.		1		1	1
Clay, C.				0	0
Croissant, D.			2	2	2
Dubbs, D.				0	0
Epple, L.			1	1	1
Ernst, R.			2	2	2
Everett, J.	1	1		2	2
Garcia, M.			1	1	1
Gibbs, J.				0	0
Goddard, P.	1.5		0.5	2	2
Johnson, C.		1		1	0
Phillips, A.		2	3	5	5
Saulmon, M.			1	1	1
Sees, M.				0	0
Sneller, R.	1	1	1	3	2
Sonnenberg, C.		2	1	3	3
Sonnenberg, J.		2	1	3	3
Windsheimer, A.	40			40	39
Wyn, Zach				0	0
TOTAL	44.5	10	13.5	0	68

1. Days in the Quarter - 39
2. Total Number of Staff - 20
3. Total Days Absent - 54.5
4. Teachers' Attendance Rate for 1st Quarter - 93.02%

**SUBSTITUTE REPORT
2015-2016**

<i>SUBSTITUTE</i>	<i>QUARTER 1</i>
HALVORSEN, CASSIE	14
HANSEN, LEIGHANN	5.5
JOHNSON, TANYA	1
KAMMERZELL, ARNOLD	2
MIDCAP, LINDA	23
REID, LEANN	4
SHEPARD, PEGGY	1
UHRICK, CONNIE	3
WEINSTEIN, MARK	4.5
YARBROUGH, SANDRA	7
<i>TOTAL</i>	65

**FIRST QUARTER
ENROLLMENT REPORT**

GRADE	ENROLLMENT 5/15/15	ENROLLMENT 10/16/15	WITHDRAWN	NEW
6	45	45	4	4
7	42	37	8	3
8	33	35	1	3
9	39	49	1	11
10	30	30	5	5
11	41	44	2	5
12	31	33	3	5
TOTAL	261	273	24	36

Grade is the grade level of the students for the 2015-2016 school year.

FIRST QUARTER HOURLY STUDENT ATTENDANCE REPORT

2515 Wiggins District Generated on 10/27/2015 03:53:09 PM Page 1 of 1	Attendance/Membership Summary Report Start/End Date: 08/20/2015 - 10/15/2015 School(s): 2 Calendar(s): 2 Grade: 06, 07, 08, 09, 10, 11, 12
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SUMMARY Total Schools: 2 Total Calendars: 2

Grade	Student Count	Membership Days	Absent Days	Present Days	ADM	ADA	Unexcused Absences		Percent In Attendance	
							Days	Avg. Daily		
06	46	1772	51.43	1720.57	45.44	44.19	1.75	0.04	97.10%	
07	38	1445	46.56	1398.44	37.05	35.89	3.04	0.06	96.78%	
08	35	1335	40.91	1294.09	34.23	33.20	2.53	0.07	96.94%	
09	49	1875	77.24	1797.76	48.08	46.15	8.99	0.21	95.88%	
10	32	1177	51.30	1125.70	30.18	28.87	4.33	0.09	95.64%	
11	44	1716	63.58	1652.42	44.00	42.40	2.76	0.06	96.29%	
12	38	1461	66.18	1394.82	37.46	35.81	8.77	0.18	95.47%	
Total	7	282	10781	397.20	10383.80	276.44	266.51	32.17	0.71	96.32%

School: Wiggins High School Calendar: 15-16 Wiggins High School

Grade	Student Count	Membership Days	Absent Days	Present Days	ADM	ADA	Unexcused Absences		Percent In Attendance	
							Days	Avg. Daily		
09	49	1875	77.24	1797.76	48.08	46.15	8.99	0.21	95.88%	
10	32	1177	51.30	1125.70	30.18	28.87	4.33	0.09	95.64%	
11	44	1716	63.58	1652.42	44.00	42.40	2.76	0.06	96.29%	
12	38	1461	66.18	1394.82	37.46	35.81	8.77	0.18	95.47%	
Total	4	163	6229	258.30	5970.70	159.72	153.23	24.85	0.54	95.85%

School: Wiggins Middle School Calendar: 15-16 Wiggins Middle School

Grade	Student Count	Membership Days	Absent Days	Present Days	ADM	ADA	Unexcused Absences		Percent In Attendance	
							Days	Avg. Daily		
06	46	1772	51.43	1720.57	45.44	44.19	1.75	0.04	97.10%	
07	38	1445	46.56	1398.44	37.05	35.89	3.04	0.06	96.78%	
08	35	1335	40.91	1294.09	34.23	33.20	2.53	0.07	96.94%	
Total	3	119	4552	138.90	4413.10	116.72	113.28	7.32	0.17	96.95%

ACTIVITY FUNDS Current Cash Balance Report

ALL Data

Date: 07/01/2015 thru 10/27/2015

Arranged by:
Group ID and Reporting ID

Reporting ID and Description	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
A ATHLETIC					
1 ATHLETIC	8,766.57	25,527.40	24,060.75	1,000.00	11,233.22
A ATHLETIC Totals:	8,766.57	25,527.40	24,060.75	1,000.00	11,233.22
B ACADEMIC					
27 YEARBOOK	7,082.44	5,260.00	506.58	0.00	11,835.86
51 CADA	551.43	0.00	0.00	0.00	551.43
64 DRAMA	3,389.68	304.00	940.81	0.00	2,752.87
B ACADEMIC Totals:	11,023.55	5,564.00	1,447.39	0.00	15,140.16
C CLUBS					
18 ART HONOR SOCIETY	5.36	0.00	0.00	0.00	5.36
20 TRACK CLUB	345.11	697.00	1,014.60	0.00	27.51
21 SENIOR HONOR SOCIETY	38.17	0.00	0.00	0.00	38.17
22 CLOSE UP	1,029.15	0.00	284.04	0.00	745.11
24 LULAC	2,833.06	406.16	0.00	0.00	3,239.22
25 VOLLEYBALL CLUB	5,928.51	5,920.00	2,738.37	0.00	9,110.14
26 WRESTLING CLUB	575.97	0.00	0.00	0.00	575.97
28 BOYS BASKETBALL	7,766.55	50.00	0.00	0.00	7,816.55
29 BASEBALL	-1.56	0.00	0.00	0.00	-1.56
34 FOOTBALL CLUB	-530.51	18,158.99	11,604.12	-519.00	5,505.36
37 GIRLS BASKETBALL	989.28	200.00	0.00	0.00	1,189.28
38 Spirit Club	0.00	12.00	0.00	0.00	12.00
39 FFA SCHOLARSHIP	17,158.35	0.00	0.00	-747.48	16,410.87
4 BAND	2,550.58	124.50	509.94	0.00	2,165.14
47 CONCESSIONS	448.26	2,393.89	2,647.33	28.50	223.32
49 MIDDLE SCHOOL VOLLEYBALL	164.84	575.00	0.00	0.00	739.84
5 FBLA	-56.21	614.50	645.00	0.00	-86.71
55 INTERNATIONAL CLUB	1,697.51	2,517.36	1,767.38	0.00	2,447.49
58 SCIENCE CLUB	34.08	40.00	0.00	0.00	74.08
6 FFA	30,359.23	3,212.50	8,503.07	0.00	25,068.66
60 MIDDLE SCHOOL STUDENT COUNCIL	217.63	0.00	0.00	0.00	217.63
61 YOUTH SPORTS	4,768.08	1,767.00	849.45	-1,000.00	4,705.63
63 MS ACADEMIC & LEADERSHIP CLUB	50.00	0.00	0.00	0.00	50.00
8 STUDENT COUNCIL	2,042.97	2,428.00	1,378.75	0.00	3,092.22
C CLUBS Totals:	78,414.41	39,136.90	31,942.05	-2,237.98	83,371.28
D CLASS					
44 CLASS OF 2015	212.69	0.00	0.00	-212.69	0.00
50 CLASS OF 2016	1,151.32	0.00	0.00	0.00	1,151.32
53 CLASS OF 2017	1,625.21	1,598.36	72.00	495.00	3,646.57
56 CLASS OF 2018	357.60	706.88	140.00	0.00	924.48
57 CLASS OF 2019	158.06	200.00	0.00	0.00	358.06
62 CLASS OF 2020	76.07	0.00	0.00	0.00	76.07
65 CLASS OF 2021	100.00	0.00	0.00	0.00	100.00
D CLASS Totals:	3,680.95	2,505.24	212.00	282.31	6,256.50
E MISCELLANEOUS					
16 CLEARING	1,025.63	0.00	251.10	212.69	987.22
17 SUNSHINE	1,475.93	569.65	481.25	0.00	1,564.33
19 ELEM LIBRARY FINES	823.97	0.00	567.10	0.00	256.87
32 INSURANCE	0.00	0.00	0.00	0.00	0.00
42 HS LIBRARY FINES	920.97	49.00	351.71	0.00	618.26
46 MIDDLE SCHOOL PTO	672.39	0.00	0.00	0.00	672.39

Wiggins High School

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**ACTIVITY FUNDS
Current Cash Balance Report**

ALL Data
Date: 07/01/2015 thru 10/27/2015

Arranged by:
Group ID and Reporting ID

Reporting ID and Description	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
48 BOOSTER CLUB	3,240.47	1,045.05	254.71	-1,000.00	3,030.81
52 PRIDE	2,914.77	3,145.12	3,085.41	0.00	2,974.48
59 SHOP PROJECTS	810.12	0.00	0.00	0.00	810.12
E MISCELLANEOUS Totals:	<u>11,884.25</u>	<u>4,808.82</u>	<u>4,991.28</u>	<u>-787.31</u>	<u>10,914.48</u>
F ELEMENTARY					
31 ELEMENTARY	12,424.64	73.73	1,280.39	0.00	11,217.98
35 ELEMENTARY TPO	6,400.91	34,377.55	16,682.50	0.00	24,095.96
36 OUTDOOR ED	3,398.56	0.00	0.00	0.00	3,398.56
43 ELEMENTARY MUSIC	164.76	0.00	0.00	0.00	164.76
F ELEMENTARY Totals:	<u>22,388.87</u>	<u>34,451.28</u>	<u>17,962.89</u>	<u>0.00</u>	<u>38,877.26</u>
H SCHOLARSHIPS					
30 SCHOLARSHIPS	21,739.85	41,968.70	26,175.00	1,000.00	38,533.55
H SCHOLARSHIPS Totals:	<u>21,739.85</u>	<u>41,968.70</u>	<u>26,175.00</u>	<u>1,000.00</u>	<u>38,533.55</u>
I INTEREST EARNED					
9101 INTEREST EARNED	1,720.92	12.25	0.00	0.00	1,733.17
I INTEREST EARNED Totals:	<u>1,720.92</u>	<u>12.25</u>	<u>0.00</u>	<u>0.00</u>	<u>1,733.17</u>
Z INACTIVE ACCOUNTS					
Z INACTIVE ACCOUNTS Totals:	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Report Totals:	<u>159,619.37</u>	<u>153,974.59</u>	<u>106,791.36</u>	<u>-742.98</u>	<u>206,059.62</u>

7E ELEMENTARY PRINCIPAL'S REPORT

AGENDA ITEM #: 7E

AGENDA ITEM: Elementary Principal's Report

SUBMITTED BY: Tara Boyer

TYPE OF ACTION: Report Discussion Action

SUMMARY OF ISSUE:



First
Quarter El...

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Elementary Principal's Report Summary Sheet

Enrollment: 250

Student Attendance Rate for 1st Quarter: 96.59%

Teacher Attendance Rate for 1st Quarter: 96.44%

Discipline Report:

***22 Behavior Events in the 1st Quarter**

Parent Teacher Conference Parent Attendance Rate:

Parent Attendance Rate 1st Quarter: 96.49%

**Elementary Principal's
Report For The
First Quarter
2015-2016**

Submitted by Tara Boyer

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1st Quarter Enrollment Report
2015/16

Grade	Enrollment	New Enrollment	Withdrawals
Kinder	40	41	1
1	40	4	5
2	44	4	0
3	46	4	5
4	37	1	4
5	43	4	4
Total:	250	58	19

15-16 Wiggins Elementary School 415 Main St, Wiggins CO 80654 Generated on 10/27/2015 09:53:25 AM Page 1 of 1	Attendance/Membership Summary Report Start/End Date: 08/20/2015 - 10/15/2015 School(s): 1 Calendar(s): 1 Grade: KG, PK, 01, 02, 03, 04, 05
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School: Wiggins Elementary School Calendar: 15-16 Wiggins Elementary Schoo

	Grade	Student Count	Membership Days	Absent Days	Present Days	ADM	ADA	Unexcused Absences		Percent In Attendance
								Days	Avg. Daily	
	KG	40	1320	51.94	1268.06	40.00	38.42	5.59	0.17	96.07%
	PK	45	1172	34.10	1137.90	43.40	42.20	33.64	1.19	97.09%
	01	40	1530	52.19	1477.81	39.23	37.89	5.98	0.17	96.59%
	02	44	1651	48.17	1602.83	42.34	41.09	4.49	0.13	97.08%
	03	46	1794	68.94	1725.06	46.00	44.24	2.04	0.05	96.16%
	04	38	1457	45.46	1411.54	37.36	36.20	1.04	0.02	96.88%
	05	44	1679	60.89	1618.11	43.05	41.48	4.96	0.13	96.37%
Total	7	297	10603	361.69	10241.31	291.36	281.52	57.74	1.86	96.59%

15-16 Wiggins Elementary School 415 Main St, Wiggins CO 80654 Generated on 10/27/2015 09:55:17 AM Page 1 of 1	Behavior Type Report Staff: All; Date Range: 08/20/2015~10/15/2015 Events: All Events All Roles Group by Submitted By Staff: 5 Events types: 5 Events: 22 Students: 13
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Submitted By	Event Type	Event	Students
Boyer, Tara Events: 6 Students: 5	Detrimental Behavior	4	5
	Disobedient or Defiant	2	2
Harris, Kate Events: 13 Students: 8	Disobedient or Defiant	10	7
	Other Violations of Code of Conduct	1	1
	Profanity/Obscenities	2	1
Hawkins, Julie Events: 1 Students: 1	Detrimental Behavior	1	1
Lapp, Mackenzie Events: 1 Students: 1	Academic Dishonesty	1	1
Stumpf, Corey Events: 1 Students: 1	Detrimental Behavior	1	1

**1st Quarter
Absentee Report 2015/16**

Teacher	Sick	Bereavement or Personal	School Related	Jury Duty	Total		Total YTD
Beauprez, S.					0		
Donaghy, T.	0.5	0.5			1		
Eklund, R.	2.5		1		3.5		
Francone, C.	1				1		
Fullmer, S.					0		
Green, K.					0		
Hawkins, J.			2		2		
Herbstman, A.	2.5		1		3.5		
Kammerzell, S.					0		
McCourt, J		1	4		5		
Mook, K.	0.5				0.5		
Neb, K.		0.5			0.5		
Ryan, D.			1		1		
Sailer, K.	1	1			2		
Stumpg, C.			1		1		
Weinstein, C.	0.5	1			1.5		
Werner, L.	1.5				1.5		
Wilson, S.	1				1		
Total:	11	4	10	0	25		

Days In the Quarter: 39
 Total Number of Staff: 18
 Total Days Absent: 25.00
 Teacher Attendance Rate: 96.44%

**Substitute Report
2015/16**

Substitute	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total
Halvorsen, Cassandra					
Hansen, Leighann	6.5				
Kammerzell, Arnold					
Lough, Peggy	3				
Shepard, Peggy	1				
Uhrick, Connie					
Weinstein, Mark					
Yarbrough, Sandra	9				
Thomas, B.	1.5				
Belasco, M	1				
Reid, L.	1				
Total:	23	0	0	0	0

7F PRESCHOOL REPORT

AGENDA ITEM #: 7F

AGENDA ITEM: Preschool Report

SUBMITTED BY: Lisa Trautwein, Director

TYPE OF ACTION: Report Discussion Action

SUMMARY OF ISSUE:



First
Quarter Pr...

Inserted from: <[file:///C:/admin/First Quarter Preschool.pdf](file:///C:/admin/First%20Quarter%20Preschool.pdf)>

Wiggins Preschool
1st Quarter Report
November 4, 2015

Student Enrollment:	Boys	Girls	Total
All Day Class (M-F)	5	10	15
All Day Class (M-Th)	9	5	14
AM Class	6	9	15
Total Enrollment:			44

Special Education Students	Boys	Girls	Total
	3	3	6

Student Attendance Rate: 97.09%

Preschool Staff Absences
1st Quarter
November 4, 2015

	Sick	Personal	Bereavement	School Related	Jury	Total
Freauff		.5				.5
Sauer						0
Segura		1				1
Johnson	1					1
Sears	1					1
Ortuno						0
Jackman						0
Total	2	1.5				3.5

Staff Attendance Rate: 98.08%

Wiggins School Board
Preschool Report
November 4, 2015

New staff members will be receiving the last day of a three (3) day training in the use of Dinascchool Incredible Years social-emotional curriculum in November. Mentor and technical support will also continue throughout the year with Catherine Millard from Invest In Kids. A grant was received from Invest In Kids for this training and support.

The last year of the Motherread/Fatheread research has begun. The enrollment numbers for the program (throughout Morgan County) were at the highest level ever since beginning this project.

Preschool Conferences will be held the week of November 16-20th.

The preschool 360 Fundraiser raised \$2260. We thank all our families and the community for supporting our schools and children.

A dental screening will be conducted thru the Northeast Colorado Health Department on November 19, 2015 for preschool children.

A Buckle Up for Safety Presentation will be made on Tuesday, November 24th in the Elementary Gym. Pam Kage, from the Morgan County Early Childhood Council, will conduct a car seat inspection for anyone in the community. With the holidays right around the corner, many families will be traveling and can have their car seat placement and safety checked to ensure children are properly cared for in vehicles.

7G DAC REPORT

AGENDA ITEM #: 7G

AGENDA ITEM: District Assessment Coordinator Report

SUBMITTED BY: Fran Covelli

TYPE OF ACTION: Report Discussion Action

SUMMARY OF ISSUE:

8 CONSENT AGENDA

AGENDA #8

AGENDA ITEM: Consent Agenda

SUBMITTED BY: Gary Bruntz, Superintendent

TYPE OF ACTION: Report ____ Discussion ____ Action __X__

SUMMARY OF ISSUE:

- A. -Change in Contract
 - Volunteers
 - Substitute
- B. Financial Report
 - October Financials

RECOMMENDATION:

Approve consent agenda as presented.

8A PERSONNEL

PERSONNEL

1. Change in Contract -
Casey Clay from BA to MA \$750 Bonus
2. Volunteers -
Eryikha McCool- Elementary
Tammy Yoder-Elementary
Jaylin Busch-Elementary
3. Substitute-
Kim Romero-Kitchen

8B FINANCIAL

Monthly Expenditures for October

• General Fund	\$343,776.33
• Preschool	\$ 18,348.01
• Capital Reserve	\$ 0.00
• Bond Redemption	\$ 0.00
• Lunch Fund	\$ 24,728.89
• Total	\$380,906.51



October 15

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OCTOBER 2015 FINANCIALS

Fund	Check	Vendor	Description	Account	Payment
21	4274	JUSTIN ADAMS	LUNCH ACCT REFUND	Hot Lunch Food	8.5
21	4275	WENDY COOK	LUNCH ACCT REFUND	Hot Lunch Food	13.95
21	4276	SEAN COONEY	LUNCH ACCT REFUND	Hot Lunch Food	18.3
21	4277	KATIE DENNY	LUNCH ACCT REFUND	Hot Lunch Food	5.05
21	4278	GILES KLIEMEN	LUNCH ACCT REFUND	Hot Lunch Food	42.25
21	4279	ROBIN PERRY	LUNCH ACCT REFUND	Hot Lunch Food	24.35
21	4280	CHARLOTTE PUGH	LUNCH ACCT REFUND	Hot Lunch Food	5.9
21	4281	BOBBIE ROGERS	LUNCH ACCT REFUND	Hot Lunch Food	9.4
21	4282	YUMEX	FOOD SAFETY TRAINING	Hot Lunch Purch Service	80
21	4285	MANDY ANSBACH	FOOD	Hot Lunch Food	89.96
21	4285	MANDY ANSBACH	APRONS/SUPPLIES	Hot Lunch Non Food	166.09
21	4286	Cash-Wa Distributing	FOOD	Hot Lunch Non Food	282.78
21	4286	Cash-Wa Distributing	FOOD	Breakfast Food Expense	478.38
21	4286	Cash-Wa Distributing	FOOD	Hot Lunch Food	1588.56
21	4287	Colorado Department of Human Services	COMMODITIES	Hot Lunch Food	11
21	4288	Culligan	WATER COOLER	Hot Lunch Purch Service	75
21	4289	FOOD SERVICES OF AMERICA	FOOD	Hot Lunch Non Food	96.18
21	4289	FOOD SERVICES OF AMERICA	FOOD	Breakfast Food Expense	713.61
21	4289	FOOD SERVICES OF AMERICA	FOOD	Hot Lunch Milk Expense	1965.94
21	4289	FOOD SERVICES OF AMERICA	FOOD	Hot Lunch Food	5103.95
21	4290	American Fidelity Assurance	OCTOBER PAYROLL		308.1
21	4291	ANTHEM	OCTOBER PAYROLL		503.26
21	4292	AXA EQUITABLE	OCTOBER PAYROLL		50
21	4293	Colorado Employer Benefit Trust	OCTOBER PAYROLL		35.6
21	4294	Colo.dept.of Revenue	OCTOBER PAYROLL		85
21	4295	High Plains National Bank	OCTOBER PAYROLL		362.11
21	4296	P.e.r.a. Of Colorado	OCTOBER PAYROLL		1553.08
21	4297	TEXAS LIFE	OCTOBER PAYROLL		64.25
21	4298	Business Card	SHIRTS	Hot Lunch Non Food	246.99
10	21989	Ag Ed Network	SUBSCRIPTION	Carl Perkins Material/Supplies	399
10	21990	AMERICAN TRANS & EQUIP CO	HEATER CORE	Trans. Parts/Supplies	168.2
10	21991	Business Mart	FOLDERS	Sec.Music Material/supply	192.32
10	21992	Colorado Assoc. of School Boards	FALL DELEGATE CONF	Board Of Educ. State Meetings	330
10	21993	Colo.Assoc. of School Executives	JOB VACANCY SUBSCRIPTION	Admin-Purchased Services	210
10	21994	Colorado/West Equipment	PARTS	Trans. Parts/Supplies	746.37
10	21995	CONTINUUM ENERGY	NATURAL GAS	O/M Natural Gas	110.37
10	21996	Country Hardware	SUPPLIES	Sec.Spec.Ed Mat/supplies	6.49
10	21996	Country Hardware	SUPPLIES	Technology Materials/Supplies	12.93
10	21996	Country Hardware	SUPPLIES	O/M Material/Supplies	197.17
10	21996	Country Hardware	SUPPLIES	Trans. Parts/Supplies	259.2
10	21997	Flescher-Hinton Music Co.	LYRES	Sec.Music Equipment	71.62
10	21998	Flinn Scientific, Inc.	SUPPLIES	Sec.Science Material/supply	384.28
10	21999	Grainger	SUPPLIES	O/M Material/Supplies	20.2
10	22000	HOLSCHER, MAYBERRY & COMPANY, LLC	AUDIT FEES	Board Of Educ. Audit Services	3700
10	22001	Kallsen Chiropractic Clinic	CDL EXAMS	Trans. Purchased Service	180
10	22002	Morgan County Quality Water	WATER	Trans. Bldg Utilities	25.04
10	22003	MORGAN COUNTY REA	ELECTRIC	Trans. Bldg Utilities	293.54
10	22003	MORGAN COUNTY REA	ELECTRIC	O/M Electricity Expense	11225.37
10	22004	Rudy's GTO	TIRES	Trans. Tires	362.86
10	22005	SCHOOL SPECIALTY	TARDY SLIPS	Elem.Materials/supplies	24.15
10	22006	SPRINT	LONG DISTANCE	O/M Telephone Expense	124.21
10	22007	Stub's Gas And Oil	BOND INFO MTG	Meetings/Meals - Dist.	46.97
10	22008	Unique Embroidery & Engraving, Inc	PLAQUE NAME PLATES	Admin-Materials/Supplies	78
10	22009	Wiggins Auto Supply	SUPPLIES	Trans. Parts/Supplies	21.03

10	22009	Wiggins Auto Supply	SUPPLIES	O/M Material/Supplies	28.98
10	22010	Wiggins Telephone Association	PHONE	O/M Telephone Expense	589.1
10	22010	Wiggins Telephone Association	INTERNET	Technology Purchased Services	1757.35
10	22011	WOLFE WASTE REMOVAL	TRASH	O/M Water & Sanitation	478.86
10	22012	Xcel Energy	NATURAL GAS	Trans. Bldg Utilities	45.03
19	22013	Country Hardware	SUPPLIES	PRESCHOOL GRANT MATERIALS	60.97
19	22014	SCHOLASTIC	SUBSCRIPTION	PRESCHOOL GRANT MATERIALS	247.01
10	22015	Wiggins Postmaster	OCT BULLETIN	Admin-Postage	234.85
10	22020	Colorado Library Consortium	ONLINE DATABASE	Technology Purchased Services	302
10	22021	COLORADO MOBILE DRUG TESTING	DRUG TESTING	Trans. Purchased Service	110
10	22022	Commerce Bank	FEE	Admin-Purchased Services	1.85
10	22023	First National Bank	SUPPLIES	Admin-Purchased Services	76.19
10	22023	First National Bank	HEADPHONES	Technology Materials/Supplies	119.18
10	22023	First National Bank	CONFERENCE	Sec.Couns Profess.Dev	130
10	22023	First National Bank	FFA	Sec.Ao-Ag Regist/Ftrip	140.76
10	22023	First National Bank	ENVELOPES	Admin-Postage	288.55
10	22024	FIRST CLASS SECURITY SYSTEMS LLC	SECURITY SYSTEM	Technology Purchased Services	62.85
10	22024	FIRST CLASS SECURITY SYSTEMS LLC	SECURITY SYSTEM	Technology Materials/Supplies	242.75
10	22025	Great Copier Service	COPIES	Admin-Purchased Services	100.44
10	22025	Great Copier Service	COPIES	Sec.Prin.Printing/duplicating	284.38
10	22025	Great Copier Service	COPIES	Elem Principal Print/duplicat	1046.94
10	22026	TRENT KERR	TAPE	Athletic Materials/Supplies	15.87
10	22027	Mfasco Health And Safety	SAFETY GLASSES	Sec.Wood Shop NON REIM M/S	54.76
10	22028	Morgan County Central Services	AMBULANCE AT FB GAMES	Athletic Purchased Services	170
10	22029	Morgan Community College	ACADEMIC	MCC Academic Classes	11875.5
10	22030	Pinnacol Assurance	MONTHLY PAYMENT	Work. Comp. Insur. Prem.	3031.3
10	22031	Pro Sports	FOOTBALL	Athletic Materials/Supplies	563.94
10	22032	Mike Saulmon	ACCOMPANIST	Sec.Music FTrip/Regist	80
10	22033	Viaero Wireless	CELL PHONES	O/M Telephone Expense	716.79
10	22034	Waxie Sanitary Supply	SUPPLIES	O/M Material/Supplies	953.76
10	22035	WEX BANK	FUEL	Trans. Fuel Purchase	4156.14
19	22036	Discount School Supply	COT SHEETS/HELMETS	PRESCHOOL GRANT MATERIALS	337.07
19	22037	Wiggins School Lunch Program	TEACHER LUNCHES SUMMER	PRESCHOOL GRANT MATERIALS	219.2
10	22038	American Fidelity Assurance	OCTOBER PAYROLL		175
10	22039	American Fidelity Assurance	OCTOBER PAYROLL		27.76
10	22040	American Fidelity Assurance	OCTOBER PAYROLL		1182.5
10	22041	American Fidelity Assurance	OCTOBER PAYROLL		1338.61
10	22042	ANTHEM	OCTOBER PAYROLL		34189.75
10	22043	AXA EQUITABLE	OCTOBER PAYROLL		517.77
10	22044	Colorado Employer Benefit Trust	OCTOBER PAYROLL		3199.45
10	22045	COLORADO DEPT OF REVENUE	OCTOBER PAYROLL		75
10	22046	Colo.dept.of Revenue	OCTOBER PAYROLL		5481.35
10	22047	FIRST INVESTORS	OCTOBER PAYROLL		1138.5
10	22048	Fort Morgan Schools Credit Union	OCTOBER PAYROLL		1315
10	22049	High Plains National Bank	OCTOBER PAYROLL		21053.58
10	22050	P.e.r.a. Of Colorado	OCTOBER PAYROLL		55953.5
10	22051	Pre-paid Legal Services, Inc.	OCTOBER PAYROLL		57.8
10	22052	TEXAS LIFE	OCTOBER PAYROLL		220.6
10	22053	UNITED WAY OF MORGAN COUNTY	OCTOBER PAYROLL		15
10	22054	Pera 401k Investment Plan	OCTOBER PAYROLL		2663.25
10	22055	Wiggins Educ. Assn.	OCTOBER PAYROLL		1278.67
19	22056	American Fidelity Assurance	OCTOBER PAYROLL		93.29
19	22057	ANTHEM	OCTOBER PAYROLL		1900.19
19	22058	Colorado Employer Benefit Trust	OCTOBER PAYROLL		184.89
19	22059	Colo.dept.of Revenue	OCTOBER PAYROLL		247.65
19	22060	High Plains National Bank	OCTOBER PAYROLL		948.73
19	22061	P.e.r.a. Of Colorado	OCTOBER PAYROLL		3385.75
19	22062	Pera 401k Investment Plan	OCTOBER PAYROLL		294.34

19	22063 Wiggins Educ. Assn.	OCTOBER PAYROLL		55.13
10	22064 B&G Equipment Inc.	PARTS	Trans. Parts/Supplies	1285.94
10	22065 BACKGROUND INFORMATION SERVICES, INC	BACKGROUND CHECKS	Trans. Purchased Service	10
10	22065 BACKGROUND INFORMATION SERVICES, INC	BACKGROUND CHECKS	Admin-Purchased Services	30
10	22066 CHS	TRACTOR FUEL	O/M Material/Supplies	90.99
10	22067 COLORADO LEAGUE OF CHARTER SCHOOLS	NWEA USERS CONFERENCE	Assessment Director Materials/Sup	225
10	22068 Office Depot Card Plan	SUPPLIES	Admin-Materials/Supplies	50.43
10	22068 Office Depot Card Plan	SUPPLIES	Admin-Materials/Supplies	59.86
10	22068 Office Depot Card Plan	SUPPLIES	Elem.Materials/supplies	200.7
10	22069 Xcel Energy	NATURAL GAS	O/M Natural Gas	193.34
10	22070 Business Card	BOOKS	Admin-Materials/Supplies	18.86
10	22070 Business Card	SUPPLIES	Elem.Materials/supplies	18.93
10	22070 Business Card	BOOKS	Admin-Materials/Supplies	29.9
10	22070 Business Card	BOOKS	Sec.Library Mater/Supply	79.13
10	22070 Business Card	SPELLING BEE	G/T Dues/Fees	136
10	22070 Business Card	BOOKS	Elem.Libr.Mater/Supplies	151.97
10	22070 Business Card	BLINDS	O/M Material/Supplies	223.43
10	22070 Business Card	SUPPLIES	Technology Equipment	333.8
10	22070 Business Card	SUPPLIES	Technology Materials/Supplies	751.28
10	22071 MOBY MAX, LLC	LICENSE	Sec.Spec.Ed Mat/supplies	99
10	22072 POPES PUMPKIN PATCH	K-5 FIELD TRIP	Elem.Registration/F.Trip	750
(checks 4283-84 and 22016-19 are not included as they were for payroll)				203430.85

FUND SUMMARY			PRIOR MONTH	PRIOR YEAR
10 GENERAL FUND		181,469.09	185,808.33	180,141.98
19 PRESCHOOL		7,974.22	12,166.28	6,602.60
21 LUNCH FUND		13,987.54	15,494.97	0.00
31 BOND FUND		0.00	0.00	3,000.00
43 CAPITAL RESERVE		0.00	0.00	13,044.40
		203,430.85	213,469.58	202,788.98

PAYROLL	177,475.66	177,079.64	159,491.63
TOTAL EXPENDITURES	380,906.51	390,549.22	362,280.61

BUDGET SUMMARY

REVENUE YET TO RECEIVE (percentage) *as of 9/30/2015*

10 GENERAL FUND	92.30%
19 PRESCHOOL	94.33%
21 LUNCH FUND	91.43%
31 BOND FUND	99.73%
43 CAPITAL RESERVE	4.23%

EXPENSE BUDGET REMAINING *as of 10/31/2015*

10 GENERAL FUND	69.10%
19 PRESCHOOL	64.40%
21 LUNCH FUND	74.60%
31 BOND FUND	99.96%
43 CAPITAL RESERVE	40.19%

GENERAL FUND EXPENSE BUDGETS REMAINING BY DEPARTMENT *as of 10/31/2015*

ELEMENTARY	70.57%
SECONDARY	69.70%
ADMIN	68.98%
TECHNOLOGY	58.74%
O/M	70.04%
TRANS	75.05%

SHOULD HAVE AT LEAST 66.66% TO STAY ON BUDGET

ACCOUNT BALANCES as of 10/28/2015

		COLOTRUST		
Beginning	\$327,564		Ending	\$351,133
		High Plains MMDA		
Beginning	\$397,058		Ending	\$436,012
		High Plains Checking		
Beginning	\$642,340		Ending	\$363,751
Total				\$1,150,896

9A POLICIES

AGENDA ITEM #: 9A

AGENDA ITEM: Policies

SUBMITTED BY: Gary Bruntz, Superintendent

TYPE OF ACTION: Report Discussion Action

SUMMARY OF ISSUE:

Policy IKF, Graduation Requirements is being revised to include Chemistry II on the 5.0 grade scale.

RECOMMENDATION:

Review the revision, approval will be at the December meeting.



IKF
Graduatio...

Inserted from: [file:///Y:/POLICIES/Section I Instruction/IKF Graduation Requirements \(1st Reading Nov 2015\).doc](file:///Y:/POLICIES/Section I Instruction/IKF Graduation Requirements (1st Reading Nov 2015).doc)

NOTE: Beginning in the 2014-15 school year, each local board must establish high school graduation requirements applicable to students enrolling in the ninth grade that "meet or exceed any minimum standards or core competencies or skills identified in the (state's) guidelines for high school graduation requirements...." C.R.S. 22-32-109(1)(kk)(II). This sample policy is intended to provide the Board with a starting place for discussion related to graduation requirements. Additional revisions to this sample policy are forthcoming, due to the formation of state working groups to refine and further develop the state's graduation guidelines. Once the State Board of Education acts upon the working groups' recommendations, this sample policy will be further revised.

Graduation Requirements

In pursuit of its mission to ensure that all students reach their learning potential, the Board of Education has established the following graduation requirements.

District academic standards

All students must meet or exceed the district's academic standards prior to becoming eligible to graduate or complete the requirements and goals as listed on a student's Individualized Education Program (IEP), which may include modified academic standards.

Graduation from high school is a culminating event that results from the foundations built at the elementary and middle levels. Graduation is a collaborative effort among levels in a student's public school career. Each level of school and each staff member or parent/guardian who instructs or counsels a student shares responsibility for the ultimate ability of that student to demonstrate proficiency in the district's academic standards and to meet the expectations for graduation.

Units of credit needed

A total of 26 (28.5 beginning with class of 2020) credits earned during grades nine through twelve are required for graduation. A credit is defined as the amount of credit given for the successful completion of a course which meets five days per week for a minimum of 40 minutes daily for at least 36 weeks or the equivalent. Successful completion means that the student obtained a passing grade for the course.

The following criteria shall entitle a student to a high school diploma:

- Achievement in the district's academic standards as demonstrated by mastery of the curriculum which may include, but is not limited to, daily classroom assignments, state and district assessments, classroom assessments, and student participation in, and completion of, assigned projects.
- Completion of 26 (28.5 beginning with class of 2020) credits in grades nine through twelve in the prescribed categories listed below.
- Completion of the requirements and goals as listed on a student's Individualized Education Program (IEP) which may include modified academic standards.

Required credits/courses

Seniors are responsible for purchasing their caps and gown for graduation!

In pursuit of its mission to ensure that all students reach their learning potential, the Board of Education has established the following graduation requirements:

- 4 years of English (Required English I, II, III, and English IV or College Comp)
- 4 years of Math (Accounting, and consumer math would count as a math credit) (higher education (4 year) requires Algebra I, Geometry and Algebra II) If Algebra I is taken during grade 8 that class will count toward high school credit.
- 3 years of Science (a minimum of 4 years of Vo Ag counts as a science credit)
- 3 years Social Studies (Required –Geography 9 , U.S. History, American Government)
- 1 year of Financial Literacy (may be filled by consumer math, accounting, business economics or financial literacy)
- 1 year Technology/Business
- 1 year Physical Education/Health (Required for all Freshmen) (weight class, or ¼ credit for every sport played up to 1 credit)
- 1 year Foreign Language
- 1 year ACT Prep (Required of all Juniors)
- 1 semester Speech I (Ag may be substitute for Speech Class if student meets all the requirements given by Ag instructor.)
- 9 credits of electives
- **Total credits needed for graduation – 28.5 Beginning with class of 2020**

Community Service Credits or Extras Credits may be earned in the following manner:

- Learn and Serve – half a credit per semester up to one credit. Juniors and seniors only. Must be approved through the counseling office.
- Work Study – half a credit per semester up to one credit. Juniors and seniors only. Must be approved through the counseling office.
- Participation in each drama will be worth ¼ credit up to 1 credit.
- Participation in sports will be worth ¼ credit up to 1 credit.

Credit from other institutions and home-based programs

All students entering from outside the district must meet the district graduation requirements. The principal shall determine whether credit toward graduation requirements shall be granted for courses taken outside the district. Students who are currently enrolled in the district and wish to obtain credit from outside institutions, or through "online" programs, must have prior approval from the principal.

The district shall accept the transcripts from a home-based educational program. In order to determine whether the courses and grades earned are consistent with district requirements and district academic standards, the district shall require submission of the student's work or other proof of academic performance for each course for which credit toward graduation is sought. In addition, the district may administer testing to the student to verify the accuracy of the student's transcripts. The district may reject any transcripts that cannot be verified through such testing.

Class rankings and grade point averages

Graduating seniors shall be ranked within the graduating class for each high school upon the basis of grade-point averages for the four-year program.

Grades for regular classes will be given on a 4.0 scale. Physics, Biology II, [Chemistry II](#) and Calculus along with all academic college classes will be on a 5.0 scale.

After a course has been passed, no future grade earned in the same course shall be used to determine class rank or grade point average.

Students who attain a 3.95 GPA or higher will be recognized as *summa cum laude*, those students who attain a 3.75 to 3.94 GPA will be recognized as *magna cum laude*, and those students who attain a 3.25 to 3.74 will be recognized as *cum laude*. These GPAs will be figured on the weighted scale described above.

When transcripts of transfer students show grades such as pass or satisfactory, such grades shall not be counted in determining class rank or grade point average. Students entering from home-based education programs will not have grades computed in GPA or class average.

Independent study

Independent study approved in advance by the principal may be taken for high school credit. Students must submit a request for approval that includes a summary of the educational objectives to be achieved and monitored by a faculty member.

Student course load

The course load for freshmen, sophomores, juniors and seniors shall be a minimum of 7 credits per school year. Students who wish to take less credits in any given school year must obtain advance permission from the principal.

Years of attendance

The Board of Education believes that most students benefit from four years of high school experience and are encouraged not to graduate early. However, in some cases, students need the challenge provided by postsecondary education or other opportunities at an earlier age. Therefore, the principal may grant permission to students wishing to graduate early, provided the student has met all district graduation requirements.

Special Education Graduation Requirements

Special education student's graduation requirements may be adjusted per IEP and/or principal, counselor and special education teacher's decision. A certificate of Completion may be recommended rather than a Diploma.

Adopted: September 5, 2001
Revised: August 14, 2002
Revised: September 3, 2003
Revised: March 7, 2007
Revised: August 13, 2008
Revised: August 4, 2010
Revised: August 11, 2010
Revised: August 17, 2011
Revised: June 13, 2012
Revised: April 3, 2014

Revised: February 4, 2015
Revised: December 9, 2015

LEGAL REFS.: C.R.S. 22-1-104 (teaching history, culture and civil government)
C.R.S. 22-32-109 (1)(kk) (board to establish graduation requirements that "meet or exceed" state graduation guidelines)
C.R.S. 22-32-132 (discretion to award diploma to honorably discharged veterans)
C.R.S. 22-33-104.5 (home-based education law)
C.R.S. 22-35-101 et seq. (Concurrent Enrollment Programs Act)

CROSS REFS.: AE, Accountability/Commitment to Accomplishment
AEA, Standards Based Education

IHBG, Home Schooling
IHBK*, Preparation for Postsecondary and Workforce Success
IHCDA, Concurrent Enrollment
IK, Academic Achievement
IKA, Grading/Assessment Systems

NOTE 1: In May 2013, the State Board of Education adopted a comprehensive set of guidelines regarding high school graduation requirements. State law establishes a process for local boards of education to develop their own local graduation guidelines that meet or exceed these state graduation guidelines. The following are the critical dates in this process.

By the beginning of the 2014-15 school year — local school boards must adopt high school graduation requirements applicable to students enrolling in the ninth grade in the 2014-15 school year. These local graduation requirements must "meet or exceed any minimum standards or core competencies or skills identified" in the state graduation guidelines. C.R.S. 22-32-109(1)(kk)(II). Staff at the Colorado Department of Education inform CASB that a local board of education meets this statutory requirement for 2014-15 if: (1) the local board has adopted academic standards that meet or exceed the state's academic standards, including standards concerning 21st century skills; and (2) the district develops an Individualized Career and Academic Plan (ICAP) for every student beginning in at least the 9th grade.

Local school boards must undertake a community-based process to develop a blueprint for the education system in the community and to determine the skills students will need to be successful after graduation. School boards shall seek input from the community at large, which may include students, parents, business persons, neighboring school districts and BOCES. C.R.S. 22-32-109(1)(kk)(I).

Prior to the 2017-18 school year — School boards shall use the blueprint, along with the state graduation guidelines, to establish high school graduation requirements. These local graduation requirements shall be implemented and apply to students enrolling in the ninth grade in the 2017-18 school year, but can be implemented before 2017-18 if the board wishes to do so.

Each school board shall report its blueprint and its new or revised high school graduation requirements to the public through the accreditation process as determined by the State Board. In its

report, the school board shall demonstrate how its high school graduation requirements meet or exceed any minimum standards, core competencies or skills identified in the state graduation guidelines. C.R.S. 22-32-109(1)(kk)(II).

NOTE 2: In August 2013, the State Board of Education and the Colorado Commission for Higher Education jointly approved the criteria for the postsecondary and workforce readiness (PWR) high school diploma endorsement. State law permits local boards of education to choose whether to require "demonstration of postsecondary and workforce readiness (PWR) as a graduation requirement" and also permits boards to choose to grant a PWR endorsement to each graduating high school student who meets the criteria." C.R.S. 22-7-1016(3), -1017(1)(a). A high school student who graduates with a PWR endorsement is guaranteed admission to some state institutions of higher education and is given "priority consideration" for admission into more selective state institutions of higher education, such as the University of Colorado. C.R.S. 22-7-1017(2).