



# Chickahominy Middle School

## Note to the Office

*Please Print and Bring to the Main Office*

\_\_\_\_\_ Date

\_\_\_\_\_ Student's First Name

\_\_\_\_\_ Student's Last Name

### **EARLY DISMISSAL**

The above-named student will be picked up on \_\_\_\_\_ Date

at \_\_\_\_\_ Time by \_\_\_\_\_ Adult Designee

due to \_\_\_\_\_ Reason

### **ABSENCE**

The above-named student was/will be absent on \_\_\_\_\_ Date

due to \_\_\_\_\_ Reason

### **LATE ARRIVAL**

The above-named student arrived/will arrive late on \_\_\_\_\_ Date

due to \_\_\_\_\_ Reason

\_\_\_\_\_ Signature of Parent/Guardian