

# Capital Asset Advisory Committee Meeting Notes

Thursday, August 6, 2020

## Attending

Members: Megan Castle, Kathy Hodgson, Tom Murray, Jeff Wilhite

Staff: Kathleen Askelson, Steve Bell, Heather Frizzell, Jason Hendricks, Bruce Huxley, Berry Jones, Tim Reed, Nicole Stewart, Maureen Wolsborn, Robin Acree

**Location: FM Conference Room/Zoom, 809 Quail Street, Bldg. 4, Lakewood, CO 80215**

**Time: 8:00-10:00am**

## General

- Dr. Glass has accepted the position of Commissioner of Education for Kentucky and will remain with the district until mid-September. Kathleen Askelson announced that she will retire 8/31.
- CIP Update-Presentation
  - In July, \$32 million in construction was performed.
  - Charters are up \$3.5 million in expenditures and encumbrances are up \$8.5 million.
  - Revenue is projecting there is sufficient funds to cover projects.
  - Several projects will be bid in September and October.
- Work in Progress Report-Presentation
  - COVID-19 has had a minimal effect on construction this summer.
    - There have been a few shortages on playground equipment at three sites.
    - HVAC roof top units are delayed. The existing units are operational and have not been disconnected. Units will be installed during fall break.

## Communications

- Working with Denver Channel 7 News for an interview about construction.
- Communications has been focusing on the start of school and working through all of the changes.

## Planning/Property Management Update

- General Updates:
  - Planning and Property has worked with internal and external departments/agencies to coordinate Jeffco 2020 graduation. 19 graduations have been planned to take place at either Jeffco Stadium or the NAAC over a three week period.
    - Columbine Sr. graduation was the first to take place.
    - The Jeffco Public Health has been involved and stated that so far the district has implemented a great plan for the graduates.

## Construction Management Update

- General Updates: Currently we have a job opening for a Project Manager I.
- H Bond-5 projects are in design, will go to bid in about a month.
- 19M Programs-all projects closed.
- 20M –projects are partially funded by the schools.