

## VERY IMPORTANT:

Please be aware that pupil records are cumulative and follow the pupil as they go from one school to another until the last high school of attendance. It is very likely that you will find your records at your LAST SCHOOL OF ATTENDANCE. Keep in mind, that, in California, pupil records may also follow the pupil to other school districts.

SCHOOL NAME	Contact the school directly IF... if you last attended the school after the date indicated below.	CONTACT	PHONE	FAX	OFFICE	Contact Microfilm/Archives ONLY IF... if you left ON or BEFORE the month & year indicated below.
			All phone & FAX numbers are in the 510 area code			
Adult Education (ALL, open or closed)	<b>ALL YEARS</b> -Contact the <b>Adult Education Office</b>	Ms. Veronica Richardson	273-2310	ousdace.org	2607 Myrtle St., #104	
CAL-SAFE or any other Pregnant Teen Program	<b>ALL YEARS</b> -Contact the Alameda County Office of Education	Daisy Guzman	670-7738	670-3738	303 W. Winton Ave. Hayward, CA 94544	
Castlemont (including it's closed academies)	If you left <u>after September 1987</u> , contact school at <a href="http://www.ousd.k12.ca.us/domain/3038">www.ousd.k12.ca.us/domain/3038</a>	Ms. Irma Fuentes <a href="http://www.ousd.k12.ca.us/domain/3038">www.ousd.k12.ca.us/domain/3038</a>	639-1466	639-4271	Bldg. 200	If you left on or before June 1987
Clawson	<b>ALL YEARS</b> -Contact Ralph J. Bunche directly	Ms. Duckworth	874-3300	874-3305	Attendance Office	
Dewey	If you left <u>after September 1998</u> , contact school	Ms. Patricia Rhone	874-3660	874-3661	Attendance Office	If you left on or before June 1998
East Oakland Community HS	<b>ALL YEARS</b> -Contact Microfilm / Archives	Alma Alvarado	273-1647	273-1602	746 Grand Ave., Port A	
East Side High School	<b>ALL YEARS</b> -Contact - Independent Studies Program	Ms. Patricia Navarro	729-4308	636-4701	8251 Fontaine Street	
Edward Shands	<b>ALL YEARS</b> -Contact the <b>Adult Education Office</b>	Ms. Veronica Richardson	273-2310	ousdace.org	2607 Myrtle St., #104	
Far West	<b>ALL YEARS</b> - Contact school directly first	Ms. Ringo	654-7116	654-7157	Attendance Office	
Fremont Federation (including it's closed academies)	If you left <u>after September 1984</u> , contact school.	LaDale Cummings	434-5257	434-2018	Room 2129	If you left on or before June 1984
Grant HS	<b>ALL YEARS</b> -Contact Ralph J. Bunche Directly	Ms. Duckworth	874-3300	874-3305	Attendance Office	
Life Academy	<b>ALL YEARS</b> - Contact School Directly	Ms. Alicia Garibaldi	534-0282	534-0283	Attendance Office	
Merritt Middle College	<b>ALL YEARS</b> -Contact Microfilm / Archives	Alma Alvarado	273-1647	273-1602	746 Grand Ave., Port A	
MetWest	<b>ALL YEARS</b> - Contact school directly	Mr. Edgar Nunez	451-5902	call first	Main Office	
McClymonds (Including BEST & EXCEL)	If you left <u>after September 1985</u> , contact school	Mr. Sam McNeal	879-3033	874-3796	Main Office	If you left on or before June 1985
Oakland High	If you left <u>after September 1978</u> , contact school (Also has Grad Info starting from:1970)	Ms.Cynthia Adams	874-3676	874-3675	Attendance Office	If you left on or before June 1978
Oakland Technical	If you left <u>after September 1987</u> , contact school	Ms.Nona Conocono	450-5400	450-5428	Room 120	If you left on or before June 1987
Ralph J. Bunche	<b>ALL YEARS</b> -Contact Ralph J. Bunche directly	Ms. Duckworth	874-3300	874-3305	Attendance Office	
Rudsdale	If you left <u>after September 2003</u> , contact school	Ms. Patricia Iford	636-7992	636-7996	Attendance Office	If you left on or before June 2003
Skyline	If you left <u>after September 1991</u> , contact school	Ms. Joann Adams	482-7109	482-7296	Attendance Office	If you left on or before June 1991
Street Academy-Emiliano Zapata	If you left <u>after September 1973</u> , contact school	Mr. Bobby Young	874-3630	874-3633	Main Office	
YES - Youth Empowerment	<b>ALL YEARS</b> -Contact Microfilm / Archives	Alma Alvarado	273-1647	273-1602	746 Grand Ave., Port A	

For all **GED** records you must contact the State of California: **1-866-370-4740**

For any **Special Education Records** do NOT contact the school

Contact:  
IEP Records Specialist      Phn: 874-3713      FAX: 874-3736

Programs for Exceptional Children:  
2850 West Street, Oakland, CA 94608

**NOTE: All Special Ed records are destroyed when the student turns 25 years of age.**

In accordance with the provisions in the Family Educational Rights and the Privacy Act of 1974, as amended ("Buckley Amendment"; 20 USC 1232g), a picture ID and a signed release from the former student is required *before* we can give out any information. If you have a subpoena please call our Legal Office at (510) 879-8483.