

PITTSBURG UNIFIED SCHOOL DISTRICT

MEASURE S PARCEL TAX AUDIT

FOR THE YEAR ENDED
JUNE 30, 2018

San Diego

Los Angeles

San Francisco
Bay Area

christywhite
A PROFESSIONAL
ACCOUNTANCY CORPORATION *associates*

**MEASURE S PARCEL TAX
PITTSBURG UNIFIED SCHOOL DISTRICT
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JUNE 30, 2018**

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INDEPENDENT AUDITORS' REPORT

Board of Directors
Pittsburg Unified School District
Pittsburg, California

Christy White, CPA

Michael D. Ash, CPA

John Whitehouse, CPA

Heather Daud Rubio

Report on Performance

We have conducted a performance audit of the Pittsburg Unified School District Measure S Parcel Tax for the year ended June 30, 2018.

Management's Responsibility

Management is responsible for ensuring that the District expended Measure S funds for the year ended June 30, 2018 only for the purposes approved by the voters, in accordance with the requirements of the published election materials specifying the intended use of Measure S proceeds.

Auditor's Responsibility

Our audit was limited to the objectives listed on page 4 of this report which included determining that the District expended Measure S funds for the year ended June 30, 2018 only for the purposes approved by the voters, in accordance with the requirements of the published election materials specifying the intended use of Measure S proceeds.

We conducted our performance audit in accordance with *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain sufficient, appropriate evidence to provide a reasonable basis for our conclusion based on our audit objectives.

Solely to assist us in planning and performing our performance audit, we obtained an understanding of the internal controls of Pittsburg Unified School District to determine if internal controls were adequate to help ensure the District's compliance with the requirements of the published election material specifying the intended use of Measure S proceeds. Accordingly, we do not express any assurance on the internal controls.

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Opinion

In our opinion, Pittsburg Unified School District expended Measure S funds for the year ended June 30, 2018 only for the purposes approved by the voters, in accordance with the requirements of the published election materials specifying the intended use of Measure S proceeds.

Christy White Associates

San Diego, California

March 13, 2019

**MEASURE S PARCEL TAX
PITTSBURG UNIFIED SCHOOL DISTRICT
BACKGROUND INFORMATION
FOR THE YEAR ENDED JUNE 30, 2018**

SUMMARY

1. The Measure S Parcel Tax was authorized by an election of the registered voters of Pittsburg Unified School District. Measure S was approved to support the quality of public education. The funds raised are to be used to enhance and expand access to art, music, and athletic programs; and attract and retain highly qualified teachers for Pittsburg Unified School District by collecting taxes of \$91 dollars per taxable parcel. This rate will be adjusted by \$6 for inflation every year.
2. Total proceeds from parcel taxes for Measure S were \$1,305,452 for the year ending June 30, 2018. In addition, interest proceeds were \$6,822 for the year ending June 30, 2018.
3. For the year ending June 30, 2018, the District recorded expenditures of Measure S parcel tax revenues of \$288,963.
4. The Pittsburg Unified School District maintains a separate Cash in County sub-fund for the Measure S parcel tax, and as of June 30, 2018 the balance of this sub-fund was \$1,135,783.

**MEASURE S PARCEL TAX
PITTSBURG UNIFIED SCHOOL DISTRICT
OBJECTIVES, SCOPE, METHODOLOGY AND CONCLUSIONS
FOR THE YEAR ENDED JUNE 30, 2018**

OBJECTIVES

The objective of our performance audit was to determine that the District expended Measure S funds for the year ended June 30, 2018 only for the purposes approved by the voters, in accordance with the requirements of the published election materials specifying the intended use of Measure S proceeds.

SCOPE

The District provided to us a list of all Measure S expenditures for the year ended June 30, 2018. Approximately \$288,963 in expenditures from July 1, 2017 through June 30, 2018 were identified.

METHODOLOGY

1. Verified that the Measure S expenditures were accounted for separately in the accounting records of the District.
2. Verified that the net revenues received from the parcel taxes were deposited in total into the District's Measure S Fund.
3. Tested expenditures of each resource code ensuring that such expenditures were spent in accordance with the scope of the published material specifying the intended use of proceeds for the Measure S funds.
4. Testing performed (including those items above) included a sample of expenditures and employee payroll related expenditures totaling \$74,720.
5. Tested exemptions granted to senior citizens to ensure approvals and denials are properly processed.

CONCLUSION

The results of our procedures indicated that, in all significant respects, Pittsburg Unified School District expended Measure S funds for the year ended June 30, 2018 only for the purposes approved by the voters, in accordance with the requirements of the published election materials specifying the intended use of Measure S proceeds.