

Name \_\_\_\_\_ Teacher \_\_\_\_\_

Class \_\_\_\_\_



### Note-Taking Rubric

Criteria	4 Advanced	3 Proficient	2 Satisfactory	1 Unsatisfactory		
<b>Does my information make sense?</b>	I can explain all of notes	I have all but 1 or 2 words I cannot explain	My notes contain words I cannot explain	I cannot understand what I wrote		
<b>Completeness</b>	I answered all of the subtopics and questions	I skipped 1 or 2 subtopics but still answered questions	I answered some of the subtopics and questions	I missed many of the subtopics and questions		
<b>Use of own words</b>	All of my notes are in my own words and in short phrase format	All of my notes are in my words but in full sentences	My notes are at least 75% in my own words	I copied my notes directly from the sources		
<b>Questions</b>	My notes are helping me to ask more questions	My notes have lead me to write down a few questions that I understand	My notes are providing information that I do not fully understand, so I have not recorded more questions	I don't understand how notes should help me to ask more questions. I getting help with this		
<b>Citations</b>	I wrote the title, author, and page number on each note-card	I wrote down information on each card but missed a page number or title on 1 or 2 note-cards	I cite most of the information for the sources I use	I cite only a little to no information about my sources		