

# Marlborough Board of Education

25 School Drive, Marlborough, Connecticut 06447

Telephone: (860) 295-6236/Fax: (860) 295-6153

## NON-CERTIFIED EMPLOYEE APPLICATION

Date: \_\_\_\_\_ Position applied for: \_\_\_\_\_

Name: \_\_\_\_\_  
First Middle Last

Present Address: \_\_\_\_\_  
\_\_\_\_\_ Telephone No.: \_\_\_\_\_

Permanent Address: \_\_\_\_\_  
\_\_\_\_\_ Telephone No.: \_\_\_\_\_

Other phone number(s) where you can be reached: \_\_\_\_\_

Are you a United States Citizen?  Yes  No

Have you ever been convicted of a crime?  Yes  No

If yes, please give details: \_\_\_\_\_  
\_\_\_\_\_

Have you been fingerprinted?  Yes  No

If yes, when and where: \_\_\_\_\_  
(Proof that you have been fingerprinted is required.)

Effective July 1, 1994, Connecticut State Statutes requires all new employees be processed with a criminal background check. This process will include fingerprinting and criminal background check by local, state and FBI agencies.

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

The Marlborough Board of Education prohibits harassment and discrimination on the basis of race, color, religious creed, age, marital status, military or veteran status, national origin, sex, ancestry, sexual orientation, or past or present physical or mental disability in accordance with Title VII of the Civil Rights Act of 1964, Title IX of the Education Amendments Act of 1972, Section 504 and the Federal Vocational Rehabilitation Act of 1973, the American Disability Act of 1989, the Civil Rights Act of 1987 and applicable state laws.

**EMPLOYMENT HISTORY:** Please provide the following information for each job held, starting with your most recent employment.

Employer: \_\_\_\_\_

Employer's address: \_\_\_\_\_

Employer's telephone number: \_\_\_\_\_

Title/position: \_\_\_\_\_

Job duties: \_\_\_\_\_

Supervisor's name: \_\_\_\_\_

Dates employed: \_\_\_\_\_

Reason for leaving: \_\_\_\_\_

Starting wage: \_\_\_\_\_ Ending wage: \_\_\_\_\_

Employer: \_\_\_\_\_

Employer's address: \_\_\_\_\_

Employer's telephone number: \_\_\_\_\_

Title/position: \_\_\_\_\_

Job duties: \_\_\_\_\_

Supervisor's name: \_\_\_\_\_

Dates employed: \_\_\_\_\_

Reason for leaving: \_\_\_\_\_

Starting wage: \_\_\_\_\_ Ending wage: \_\_\_\_\_

Employer: \_\_\_\_\_

Employer's address: \_\_\_\_\_

Employer's telephone number: \_\_\_\_\_

Title/position: \_\_\_\_\_

Job duties: \_\_\_\_\_

Supervisor's name: \_\_\_\_\_

Dates employed: \_\_\_\_\_

Reason for leaving: \_\_\_\_\_

Starting wage: \_\_\_\_\_ Ending wage: \_\_\_\_\_

**EDUCATIONAL BACKGROUND:**

<b>A. Secondary Education:</b> List all high schools attended			
<b>Name/Location</b>	<b>Major Subject Area</b>	<b>Years Completed</b>	<b>Degree/Diploma</b>

  

<b>B. Higher Education:</b> List all schools attended since high school.			
<b>Name/Location</b>	<b>Major Subject Area</b>	<b>Years Completed</b>	<b>Degree/Diploma</b>

  

<b>C. Other schools or training:</b> (trade, vocational, business)			
<b>Name/Location</b>	<b>Major Subject Area</b>	<b>Years Completed</b>	<b>Degree/Certificate Earned</b>

Please list any special skills or licenses relevant to performance of the job duties in question.

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**PERSONAL REFERENCES:** Please list three.

<b>NAME</b>	<b>ADDRESS</b>	<b>YEARS KNOWN</b>	<b>PHONE #</b>