

New Google Classroom Feature for MBS parents PK-9th Grades

April 18, 2020

The MBS Technology Team added guardian emails to Google Classroom for parents of PK – 9 grade students on **April 17**. All guardians on record for each student were added.

The primary goal of this update is to provide MBS guardians of students utilizing Google Classroom with safe and equitable parent access while also improving their ability to monitor and support student learning.

When guardian emails were added on **April 17**, parents should have received an email invitation to become a Classroom Guardian to their student. The invitation was from Jason Falconer, Mountain Brook Schools Network Administrator. An example of the email is below.

When individual guardians opt in, they will begin receiving regular, automatic email summaries for each of their students. Guardians can choose and even update the frequency of the emails—daily or weekly—and can unsubscribe at any time. Guardians cannot access Classroom, view the class stream, or see other students or their work. Click [here](#) to preview a sample Guardian Email Summary.

Guardian email summaries include:

- Missing work — Work that is late at the time the email was sent
- Upcoming work — Work that is due today and tomorrow (for daily emails) or work that is due in the upcoming week (for weekly emails)
- Class activity — Announcements, assignments, and questions recently posted by teachers

Guardians will be able to choose the frequency with which to receive these email summaries and can opt out at any time. For more information, please visit the links below.

- [Classroom Email Summaries for Guardians](#)
- [Guardian Email FAQs](#)

From: "Jason Falconer j (Classroom)"
Date: April 17, 2020 at 3:48:07 PM CDT
To: |
Subject: Get Google Classroom email summaries for John



The screenshot shows an email invitation from Jason Falconer j (Classroom) to John. The email header includes the sender's name, date (April 17, 2020 at 3:48:07 PM CDT), recipient (John), and subject (Get Google Classroom email summaries for John). The main body of the email features the Google Classroom logo and the text: "Jason Falconer j invited you as a guardian in Google Classroom. You'll get a weekly summary of John's progress with missing and upcoming work, and new teacher posts." Below this, there is a blue "ACCEPT" button and a link for "I'M NOT THE GUARDIAN". A small icon of a graduation cap is also visible. At the bottom, there is a disclaimer: "If you accept, your contact information will be shared with John, John's teachers and domain administrators, and applications they authorize for use with Classroom. Learn more" and a note: "Forward to only those you trust. Anyone with this email may be able to accept the invitation." The Google logo and address (Google Inc., 1600 Amphitheatre Pkwy, Mountain View, CA 94043 USA) are at the very bottom.