

## **New Construction**

### **Naming of Facilities**

#### **School Buildings**

The Brookfield Board of Education shall name each new school after the name of the geographic section where it is located. If for some reason the school is not to be named for the section where it is located, a representative group of parents will be consulted in naming the school.

In naming schools, the Board of Education shall appoint an advisory committee of two citizens from the community and one representative from each of the following groups: teachers, administrators, PTO, and in the case of a high or middle school, two student representatives.

The committee shall observe these guidelines:

- The name should be easily identifiable with the school.
- The name should not be in conflict with the name of other schools in the system, surrounding counties or in the state.
- The name should be selected on a geographical basis but most important, it should have significance for the students who will attend the school.
- The names of individuals should not be used.

The school-naming committee shall present a list of not less than three names nor more than five names to the Board, which shall make the final selection.

#### **Other Facilities**

Facilities within a school campus — other than the school building itself — may be named for honorees or benefactors. The Brookfield Board of Education shall determine if and when such naming is appropriate.

Policy adopted: 5/19/93  
Policy Revised: 10/6/04

BROOKFIELD PUBLIC SCHOOLS  
Brookfield, Connecticut