

# Norco High School Choirs Handbook

2018-2019



“When a team outgrows individual performance and learns team confidence, excellence becomes a reality.”

## **Norco High School Choirs**

2065 Temescal Ave., Norco, CA 92860

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# NORCO HIGH SCHOOL CHOIRS

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# Director's Letter

Welcome to Norco Choirs! The school year upon us will be fun-filled, educational and exciting! This year will be a BLAST, and I'm honored to be teaching your students this year. Thank you for giving me the opportunity to work with your future adult. It is my goal that the choir room will be filled with life long learning, amazing choral music, building a strong work ethic and much joy and fun!

We will continue expand our the program this year with choreographers, vocal coaches, accompanists and additional musicians. It will be exciting for us all to experience the building of new traditions and experiences!

As a music educator it is my goal for each group to be successful within the high school performance 'world' as well as preparing them to succeed in their experiences beyond the High School classroom. We will work towards excellence in the worlds of...

- music theory/sight-singing
- vocals and performance related to vocal production
- singing & performing within a large and small ensemble performance
- performance etiquette and excellence

To build a strong music program, we will need your partnership and your support. It is important that you and your performer take a moment to browse through the following pages regarding the performance and rehearsal calendar, costume expectations, donation information and scheduled events. The success of this program for the singers depends on everyone's committed participation in the years' events.

Music brings kids together creating friendships and memories that will last a lifetime. This is sure to be a year of fun and educational musical memories in the making!

Musically Yours,

*Rachelle Randeem*

Norco Choirs

"Teaching music is not my main purpose. I want to make good citizens. If children hear fine music from the day of their birth and learn to play it, they develop sensitivity, discipline and endurance. *They get a beautiful heart.*" ~Shinichi Suzuki

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# REMIND

Remind is utilized within each performing group! Be sure to sign up for your specific choir so you can be assured of the best communication possible!

**If your young adult is in two choirs, please sign up to receive text messages for both groups.**

- Zero Period - New Generation: Text : @NHSNewGen to 81010 or (843) 773-2362
- First Period - Madrigals: Text : @NHSMads to 81010 or (843) 773-2362
- Second Period - Advanced Treble Choir: Text : @nhsadvtrbl to 81010 or (843) 773-2362
- Third Period - Baritone Choir: Text : @nhsbari to 81010 or (843) 773-2362
- Fourth Period - Treble Choir: Text : @NHSTreb to 81010 or (843) 773-2362

## CharmsOffice

In order to handle the administration side of the Norco High School Choir Performance world, we will be using a browser based website called CharmsOffice. You will receive emails from Mrs. Randen via CharmsOffice. The most updated calendar can also be found on Charms. When signing up for volunteering, we will be using Charms.

## GRADING POLICIES

### Performance – 30%

- **Be There!**
- “Everything we do, we do together.” It is expected that you will pull your weight, even when it is inconvenient.
- Attendance is expected at class every day and at all outside rehearsals as well as at all performances & special events.
- Tardies and absences from both class and out of school activities, including rehearsals, will affect the student’s grade regardless of the nature of the absence. A chronically ill student will not do well in this type of class. Please see the Absence section below.
- On-time arrival is expected at class every day, outside rehearsals, performances & special events.
  - We rehearse from bell to bell.
  - Attendance is taken as soon as the bell rings. If you come into the classroom after the bell has rung you are considered tardy.
  - If a student arrives more than 20 minutes late he/she will remain marked absent and may not earn participation points for the rehearsal. In addition, he/she will be considered truant through the attendance office unless a parent clears the absence.
  - Continual tardiness and/or unexcused absences will result in parent notification, loss of performance experiences and possible removal from the group.
- Appropriate behavior and citizenship is expected at class every day, outside rehearsals, performances & special events.
- **Performance Calendar**
  - It may be helpful for you to import the choir calendar into your family calendar:
  - iPhones:
    1. Go into the Settings app
    2. Touch "Accounts & Passwords"
    3. On the Accounts & Passwords screen, touch "Add Account"
    4. On the Add Account screen, touch "Other"
    5. Under Calendars, touch "Add Subscribed Calendar"
    6. For the Server value, enter the URL for the teacher calendar:
    7. <https://www.charmsoffice.com/charms/calsynct.asp?s=NorcoHSChoir>
    8. Touch "Next" in the upper right corner.
    9. It will verify the server then show a subscription page. Change the description if you like.
    10. Touch "Save" to save the subscription.
  - Android phones
    1. To sync with Android devices, you will need to use your Google account and have a Google calendar created.
    2. In your Google calendar on a real computer:
      - a. Under "Other Calendars" click the Add link.
      - b. Select "Add by URL"
      - c. Enter the following URL:
      - d. <https://www.charmsoffice.com/charms/calsynct.asp?s=NorcoHSChoir>
      - e. Click "Add Calendar"
      - f. Google will begin to sync your calendar, and it will appear on the screen.
      - g. Click "Settings"
      - h. Change the long name of the new calendar to something you will remember such as "Charms Calendar"
      - i. Your phone should automatically be set to sync with your Google calendar.
      - j. On your phone: Click on "Calendar", then bring up the settings for the calendar. Click on Calendar Sync. You should see your google account listed already. Make sure Auto-Sync is checked.

- Calendars will be posted online and in class as soon as possible.
- Changes in the calendar (and communication about these changes) will be made as efficiently as possible.
- **It is YOUR responsibility to check the updated calendar.**
- Sometimes we will be asked to perform at an outside event. We will inform you of the event at the earliest possible moment. Your attendance will be required, unless otherwise noted, and all performance requirements will be in place.

### **Absences: Excused & Unexcused**

#### ● **Rehearsal & Performance Absences:**

- If an activity is missed due to an excused, school-approved cause that is communicated far in advance (3+ weeks), the points from that activity may be made up with an approved performance replacement activity. Points missed due to an unexcused absence or tardy may not be made up.
- **Excused absences** include illness, a death in the family, a performance, sporting or family event planned **well in advance (3 weeks to a year)** of the publication of the choir department calendar. These students may make up points only in the case of an excused absence. *Informing the director of an absence the week of or the day of a performance does not count as well in advance.*
- **Unexcused Absences** include, but are not limited to, transportation issues, work, babysitting, family or social events, rehearsals or sports practices, doctor’s appointments, forgetfulness, and homework. Skipping a competition for any reason is an unexcused absence and points will not be allowed to be made up.
- **Participation** in a performance following a missed rehearsal is at the sole discretion of the director.
- **Communication** is required in ALL cases. The director must be notified of a planned or unplanned absence for outside activities via email or phone as early as possible. Email: [rachelle.randeen@cnusd.k12.ca.us](mailto:rachelle.randeen@cnusd.k12.ca.us)
- Teachers and detention are available at other times of the day. If a student chooses to participate in these other activities during a choir rehearsal without specific and advance permission from the director, he/she will be considered absent and/or tardy. If make-up work is necessary because a student missed a class due to a choir activity allowances will be made to miss a choir rehearsal at the discretion of the choir director.
- During competition season if a student misses more than 2 rehearsals (class or outside) the week prior to a competition he/she may not be allowed to perform in the competition that week.
- Notes from parents, guardians, teachers and bosses explaining your tardiness or absence will be excused at the discretion of the director. Your absence or tardy, regardless of the reason, will result in the inability to earn participation points for that particular event. Only serious, legitimate excuses are acceptable.
  - This does not include car trouble or parent lateness.
- *If the absence or tardy has already been recorded through the attendance office, regular school procedure must be followed.*

### **Technique, Theory, Written, In-Class Assessments – 20%**

- Music Theory and Sight Singing is expected to be learned, understood and represented during a student performance/test.
- Vocal technique, rehearsal technique and performance technique is expected to be learned, understood and represented at all times.

### **Repertoire Assignments/Written Curriculum – 10%**

#### **Participation – 40%**

- “Everything we do, we do together.”
- The performance groups at Norco HS are performance & participation classes. Since it is impossible to make up what is missed in a rehearsal and since the ensemble is affected by each individual’s presence, grading is based heavily on participation.
- “Practice makes Permanent” - learn, sing, dance and perform your part.
- Maintain citizenship & classroom behavior expectations as well as rehearsal and performance attire requirements.

### **Grading Scale:**

Grades can be checked at [parentconnect.cnusd.k12.ca.us](http://parentconnect.cnusd.k12.ca.us)

100% - A+    90-99% - A    80-89% - B    70-79% - C    60-69% - D

### **Academic Requirements for performance and travel:**

Students must maintain a solid grade point average. If a student falls below 2.0 in any semester he/she may not be allowed to perform with the group. Since performing is the primary activity in choir, the student may be dropped from the program. In addition, if a student is carrying a “D” or below in any class prior to a performance, he/she will not be allowed to travel or perform during school hours until the grade is raised.



# Norco Choirs “What We Learn”

## **Musical Skills learned in a music class:**

- Read, write and perform intervals, rhythmic and melodic notation.
- Transcribe simple melodic and rhythmic notation.
- Sight-sing melodies and rhythms.
- Listen to, Analyze and Describe Music
- Sing a variety of vocal repertoire.
- Sing music in two and three parts.
- Learn how to utilize their vocal instrument with expression, technical accuracy, tone quality, enunciation and articulation.
- Basic composition
- Perform and become familiar with music from various cultures.
- Listen, evaluate and write about the music performed and/or listened to.
- Begin to identify the many languages and terms utilized in music that are based from and carry over to other languages and cultures.

## **Performance Skills learned through a choral performing group:**

- Performing with basic vocal technique.
- Performing basic dance steps and techniques.
- Learning to sing a song well, learning to dance a song well...learning to do both well.
- Preparing a song to be pleasant enough for public viewing & concert viewing
- Preparing a song to be strong enough for competition.
- Learning what it means to go beyond singing and dancing a song to PERFORMING a song.
- Body and facial expression techniques.
- Persistence and endurance while performing.
- Always have an overwhelming facial and body expression so the audience can engage.
- Learning how to make the performance “magical” for the audience!

## **Life Skills learned through involvement in a Performing Group:**

- Appropriate behavior in a classroom that is open and free (no desks!)
- Living with the joy brought forth from singing & dancing every day.
- Living with the extreme joy brought forth from singing AND dancing many days! It’s a magical combination.
- Organizational skills (keeping costumes and all performance details in order)
- Balancing scheduling skills (making sure there is enough time to rehearse/perform AND play soccer/football/cheer, etc. AND do homework AND get good grades).
- Preparing for a grades that are not a paper handed in (costume days, sight-reading tests, performances, competitions).
- Developing relationships in an academic AND artistic environment.
- Behaving appropriately in an academic AND artistic environment.
- Helping the creative side AND the math/science sides of the brain work together.
- Dealing with nerves and still performing to the best of their abilities!
- “Renting” a solo, and learning to perform amongst the nerves that come along with it.
- Audition skills (standing and performing in front of others)
- Dealing with disappointment (not getting the part he/she wanted, having a friend receive the part they wanted, things changing and not having the part they had anymore).
- Learning to “go with the flow”: the ‘constant’ in choir is that things are always changing!
- Blooming where they are planted!
- Learning to be part of the crowd.
- Learning to become a leader in behavior, vocal strength, attitude and musical prowess.

## **Classroom Supplies:**

1. **Three ring binder** or folder to put all the choir information and music into.
2. **A small pencil pouch** with a few pencils, eraser and a highlighter.
3. **Page protectors** help in keeping music and resource material orderly and safe inside the binder.

**A strong “work ethic” is expected:** the principle that hard work is intrinsically virtuous or worthy of reward. “Grit” is also expected to be developed within each student. It can be described as:

- courage and resolve; strength of character.
- Courage, bravery, pluck, mettle, backbone, spirit, strength of character, strength of will, moral fiber, steel, nerve, fortitude, toughness, hardiness, resolve, resolution, determination, tenacity, perseverance, endurance

## **Auditions, Group Placement and Solos – Be flexible!**

Performance group placements are made at the sole discretion of the director. Such decisions are based on a wide variety of factors and insight that may not be obvious to performers and/or their parents. Placement decisions are FINAL. Mrs. Randeem will NOT enter into any discussion with parents or students regarding these decisions. She would be happy to let you know how a performer can improve his/her skills and better prepare for the next audition opportunity. Discussion and arguments related to the decisions made are unacceptable and could quite possibly result in the loss of leadership positions and affect future performance opportunities.

## **Small Group / Solo Performance Auditions**

We will add some small vocal group and solo vocal acts to our performances this year. If you are interested in this opportunity, you must audition with your performance piece on the audition date. Auditions must provide the 100% perfected act. Acts that have not adequately prepared will not be considered.

### **Audition requirements:**

- Adequate preparation – the piece must be prepared completely
- Accompaniment available – (sheet music in the correct key or backtrack); Youtube is not a backtrack.

**Audition results: See above (Auditions, Group Placement and Solos).**

## **Stage Standing Order Placement – Bloom Where You’re Planted!**

In performing groups, EVERY “player” is on the “court” 100% of the time. No one sits on the bench. Stage placements are also based on a wide variety of factors that may not be obvious to the performers and/or their parents. Whether you perform in the third row, the sixth row or the front row, each student is encouraged to “bloom where he/she is planted”. Everyone is on the “court”, and everyone is required to give 100% all the time! Mrs. Randeem will not enter into conversations regarding stage placement. Students are encouraged to “bloom where they are planted!”

## **Norco High School Choirs Leadership Team**

The Norco Leadership team is a group of hard-working and insightful students that work hard to ensure an amazing experience. We will all work hard towards making life in choir less stressful and more fun while achieving a high level of performance. These students will keep things moving! In addition, they will be in charge of administrative, social duties, basic communication and some rehearsal leadership. Lastly, they will also have a role of communication between choir members and the director and parent leadership. Leaders are to lead with love, kindness and respect. Norco Choir students are expected to follow these leaders with respect, keeping personal opinions or likes / dislikes to themselves.

- New Generation (Show Choir) President - Emma Mettler - 951.532.6144
- Madrigals & The Society (Advanced Treble) President - Natalie Barragan - 951.496.5355
- Madrigals & The Society (Advanced Treble) Vice President - Emily Newcomer - 951.529.8345
- The Fraternity (Baritone Choir) President - Adrian Maciel - 951.294.9999
- The Sorority (Treble Choir) President - TBD

# REHEARSAL & CLASSROOM EXPECTATIONS

**Citizenship & Character:** Students are expected to represent positive citizenship and portray a character that will benefit themselves, Norco Choirs and Norco High School as a whole. Decisions that will detract from that will not be tolerated. Situations of negative citizenship include parent notification, school administration involvement and potential removal from the class/program. Examples (again, this list is not exhaustive) include...

1. Behavior that goes against the District Code of Conduct.
2. Illegal or immoral activity.
3. Ignoring director's requests.
3. Displaying a negative attitude towards the program or those involved in the program.

In addition, performers are expected to have high levels of **behavior** and **work ethic**. These expectations are no different than in the other classrooms. However, in high school, when there are no desks or chairs, tweens and new-teens often struggle with boundaries that are more easily followed in traditional classrooms. While on field trips or in performance situations, inappropriate behavior often results in removal from the group. Therefore, if your child comes home with a detention, he/she has earned it by doing one of the following (this list is not exhaustive) in class or in a rehearsal, and already been assigned consequences in the classroom:

Being Tardy	Eating food or chewing gum in the room.
Drinking beverages other than water	Horseplay / Running
Disruptive Attitude	Disruptive Behavior
Forgetting essential performance items	Neglecting assigned meeting times
Disrespect	Leaving the assigned locations
Physical Contact	PDA's
Bullying	Any inappropriate behavior or language

**Productivity** is expected every day when performers enter the rehearsal room. Students will be actively involved in the entire rehearsal. Productivity is the first task on the schedule each day. We will practice GRIT: choosing to be productive even when do not feel that way. In this way we will learn perseverance, becoming responsible and productive young adults for which your future employers will be so thankful!

## **Each day the performers must....**

1. Leave **electronic devices** in backpacks, unless we are utilizing the device in class.
2. Be in their seats when the bell rings, with the appropriate music and tools in their possession in their seat.
3. Treat other members and the director with respect at all times. Appropriate language is always required.
4. Eat or drink (water is the exception) at another time....not during rehearsal, or a performance time.
5. Put all items back in their appropriate locations at the end of rehearsal.
6. Attend class every day. Students who miss class/rehearsals may not be allowed to participate in that day's event. Notes from parents, guardians and teachers explaining your tardiness or absence will be excused at the discretion of the director.
7. Wear appropriate dress for choreography rehearsals. Per school policy, students must wear proper footwear during rehearsals. Those who do not do so will not be allowed to rehearse that day and may be excluded from the song being rehearsed that day. An alternate activity will be required during the rehearsal time.
8. Complete an alternate activity if you are unable to rehearse or perform due to illness, injury, lack of appropriate attire (shoes!) or any other reason.



### **Off Stage & Holding Room Behavior:**

1. Call Time for a performance is important. If performers are late for call time, there is really not a good time for the performers to warm-up and gain focus for the show. Call time will normally be 45 minutes before a concert.
2. Performers create “magic” for the concert attendees. They must not be seen except on stage. At call time the performers must be checked into the holding room. Performers are NOT allowed to go outside the holding room before the concert, during the concert or during intermission.
3. After call time, parents and concert attendees are not allowed to socialize with the performers. The time to connect with the performers is AFTER the show!
4. Whenever in a holding room, performers are required to have ‘something’ to do (cards, chess, board games, etc.). Brain-based games are helpful, and help keep their “heads in the game”. They cannot lose focus of their job during the performance.
5. Adult supervisors and student leaders will be assigned to keep students safe during off-stage times. Challenging the authority of any parent, teacher or supervisor will result in the following consequences from the teacher and/or Norco Administration: detention, Saturday School and potential removal from the choir.
6. Food and drink are NOT allowed when in costume. It is wise for performers to bring along a big shirt to cover their costume IF they HAVE to eat something.
7. No student is to bring any large amount of money, electronics, or valuables into a performance or rehearsal. Students will be responsible for any lost or stolen items.

### **Out of Class Rehearsals**

Choir takes you places! Going places takes time in preparation as well as performance experiences. To perform at the level Norco Choirs are accustomed to, extra time is required. Rest assured, rehearsals that are not important or required will not be called. If a rehearsal is called, it IS required for your performer to attend for the entire rehearsal.

- Weekly Time Commitment: 5 hours within class
- Out-of-class Time Commitments:
  - After school rehearsals: Each week a rehearsal for one or more choirs will be scheduled.
  - Choreography Rehearsals - Dates are determined by our choreographers and their professional working schedules. These dates will not always be convenient for you or I, or our children, but we do what we can do to make sure the performers have the greatest opportunity to look amazing on stage.
  - Concert Dress Rehearsals (2-3 hours) – Concert Dress Rehearsals will be scheduled. Attendance is required.
  - Competition Dress Rehearsals (2-3 hours) – Competition Dress Rehearsals occur before competition to make sure we know our show and can work through the entire set and costume changes efficiently with the entire backstage crew (choir coordinators & backstage helpers)
- Musical:
  - The musical requires after school rehearsals. These are OFTEN and required for leads. Tech and Dress rehearsals occur the 2-3 weeks before the musical and are required for ALL participants.

Please remember...

- Mrs. Randeem will not call a rehearsal that is unnecessary.
- If a rehearsal is called, it is expected that all performers attend for the entire time.
- If we can cancel a rehearsal, we will!
- Performers who do not live up to their responsibility both in class and in the out-of-school rehearsals will be dropped from the group.

# Performance|Field Trip Behavior Requirements| Consequences

**Performing** is the goal of the rehearsals. Performances are designed to be executed as close to as perfect as possible and be entertaining to the audience. Our goal as performers is to become “magic” to the audience. As such, the following guidelines apply...

## **Required Behavior for performances and travel:**

There is a zero tolerance policy for less than appropriate behavior.

Suspension from school for any reason, including a violation of dress code, will also result in either suspension from the team or immediate removal from the group. The following items will result in disciplinary action and potentially removal from the group. This list may not be 100% inclusive.

Eating and drinking in costume	Leaving the assigned rooms	Forgetting essential performance items
Horse-play	Disruptive Attitude	Disruptive Behavior
Neglecting assigned meeting times	Disrespect of chaperones and scheduled meetings	
Physical Contact	PDA's	Technology misuse
Use of drugs, alcohol or tobacco	Bullying	Any inappropriate behavior or language
Inappropriate behavior when backstage, in the wings, or traveling between any of these locations		

## **Substance Use:**

- Vocal Performing groups at Norco High School are expected to be excellent examples of good sportsmanship, integrity, leadership, school spirit and academic excellence within the supporting communities as well as the regions in which they perform.
- We have a no tolerance rule for alcohol, vapes, tobacco, drugs or fighting.
- While the director cannot observe every move of every performer/student, if any performer/student is caught or at a school function using alcohol, vapes, tobacco, drugs or fighting, that performer/student will be removed from choir for the remainder of the year.
- Suspension from school for any reason, including a violation of dress code, will also result in either suspension from the team or immediate removal from the squad.

## **Electronic Devices:**

1. CNUSD has a strict policy regarding electronic devices, and it is to be adhered to in every rehearsal and performance situation.
2. Performers may have these items in their possession but are to be put away and not become a distraction. Items that ring or are seen during a rehearsal will be confiscated. Performers may use electronic devices on a bus. **Strict adherence to the CNUSD district technology, media and social media policies will be required and expected.**
3. Travel:
  - The District electronics/technology/media policy stands.
  - Cell phones may be used when **traveling** to and from an event.
  - They may also be used during free time **away** from the performance.
  - They may NOT be used at any time when in a performance event situation (performing, backstage, audience, etc.).

## **Social Media:**

1. Performers/Students will follow the district internet/technology/social media policy.
2. Performers/Students not post inappropriate pictures, comments, tweets, statuses, etc. on any form of social media.
3. Performers/Students posting about school, Norco High School Choir and performing arts in Norco will be positive in nature and positively community building. Social Media is public: independent of your account settings, anything you post is accessible by others. Any suspension resulting from social media inappropriateness will result in removal from the program.

## **Valuables:**

1. Please do not bring valuables to rehearsals and/or performances.
2. Please do not bring large amounts of money to rehearsals and/or performances.
3. It is important to bring a small amount of money for food when needed.

### ***Performance Details:***

1. Performers are on stage to PERFORM! Please refrain from other activities.
2. When walking on and off stage the goal is silence.
3. Performers will be 1) in their holding room 2) on deck, ready to perform, or 3) performing on stage. Wandering will not be tolerated. No one is allowed in the wings and backstage. This creates chaos, safety issues and distraction for the performers, the crew and the audience.

### ***Field Trip and Travel Details:***

Chaperones will have student and parent phone numbers.

- Students are to check in (by phone/text or in person) at times designated by the teacher, itinerary or chaperone.
- If a student does not check in within 15 minutes of the required time, the parents will be notified.
- If a student has not checked in within 30 min. of scheduled/expected departure the parents must report to the pick-up location.
- Students who do not follow protocols and take the time of chaperones and advisors will be issued school consequences and removed from the performing group.

### ***Bus behavior:***

- District and class behavior policies must be followed.
- Respect of the cleanliness of the bus is expected/required.
- Seating orders will be provided.
- Using electronics is allowed, but following the district technology policy is expected/required.
- Everyone loads and unloads.

#### ***Pre-Boarding the bus:***

- Meet in the assigned location 15 minutes before departure.
- You must be dressed appropriately.
- Attendance will be taken.
- If you are late, we will try to contact you. However, there comes a time when the buses will leave.
- If you miss the bus, you must be driven to the event venue by a parent.

### ***Various Details:***

- On our way home, we will ask students to call home with our arrival time back to school. Students may use their own cell phones or borrow another student's or chaperone's phone.
- It is important for students to be picked up promptly. Please do not wait until we return to school to call your ride. That is disrespectful to those who have to sit and wait for your ride to show up.
- If a student has their parent's written permission, he/she can leave with his/her parent. You must check your child out with the head chaperone.
- If a student desires to depart with the parents of another student, the appropriate district document must be on file.

### **Performance Appearance**

Performing is a way to create magical experience for the audience. Everything helps create that magic...music, standing positions, costumes, grooming, make-up (girls), props, etc. These items, when combined, portray an excellence in stage presence and enhance the visual experience for the viewer. In addition, the performer increases their level of performance and expectations of 'self' when spending extra time and energy creating an amazing visual experience. Guidelines will be in place. These guidelines are not just random 'rules'...they are expected to be followed. Ignoring the strict costume dress code will result in removal from a performance (concert or competition) and will be counted as an unexcused absence when graded.

\*\*Information related to required appearance are found in the next few pages. It is important information, so please read it carefully. Additional information may be provided before each performance event online or at Mrs. Randeem's teacher website.

# Show Choir & Musical Make-up | Hair | Hygiene

Please remember that it is YOUR job to ensure YOU are prepared for the performance.

Do not rely on your parents, instructor, friends or choir coordinator.

Boys who play leads will be required to wear make-up for musicals. See Mrs. Randeem for details.

Here is a list of recommended make-up you can purchase. All of it came from Target and was under \$20. For the show it is recommended you have a base make-up, that is your foundation. It can be powder or liquid. Your cheeks should have blush, not too dark or light, just enough to give them some color. For your eyes below you will see suggested eye-shadows, eye-liners, and mascara. Your eyes should pop, but without it being overdone. Below you will see the lipstick color that is recommended is a pink rosy color. The make-up list below is just suggested, *you can use make-up you already have*, just note the colors required for each show.

## Suggested make-up (find something similar!):

- Elf Tinted Moisturizer SPF-20 (nude or match skin tone) - \$3
- Elf Clarifying Pressed Powder (Light Beige or match skin tone) \$1
- Elf Blush (tickled pink or match skin tone) \$3
- Elf Eye Shadow Palette \$3
- Elf eyeliner (cream or stick) \$3
- NYC Expert Last Lipstick \$2 - color pending
- MAYBELLINE Volum'Express Pumped Up Mascara Black Drama \$5-6

## Hair

- Hair should be half up, half down, out of face and curly. The wand works amazing providing long lasting spiral curls.

## Hygiene

- **DEODORANT!!! DEODORANT!!! DEODORANT!!!** Please be careful not to wear the kind that could leave white on the dresses.
- If possible shower before every show.

# Costume Care & Basics

1. Costume items will be a combination of items you purchase and items provided to you.
2. You may be asked to provide your own items for a particular song or event. Please find these items at home, borrow them from a friend, or purchase at a thrift store. Do not tell your parents you “must” purchase new clothes for the concert.
3. YOU are responsible for your costume(s). You are expected to care for it, keep it clean, make sure it is stain and wrinkle free and alter it if needed after you receive the garment. This will require hanging them up after each performance and not throwing them in the garment bag for later.
4. Costumes provided to you:
  - a. Costume care instructions must be followed.
  - b. A lost or damaged item will be replaced by or paid for by the student. You must let someone in charge know right away if an item has been broken or lost.
  - c. Proper care of an item assures use of the item again, so BE CAREFUL with costumes and props!
5. Garment bags should be used regularly by all choir members.
6. Performers must provide shoes and undergarments.
7. A list specific to each performance may be provided so everyone is clear as to what is needed.
8. Think AHEAD of items you may be missing so you will not be running around frantically looking for black socks, tights without runs or hair ties. Such situations stress you (and everyone around you) out and are not conducive for a fun, peaceful and stress-free performance opportunity.
  - a. We may have some emergency items available. These items can be PURCHASED.
  - b. Emergency items will be replaced at a premium, and can be purchased at other retailers for less. This is to encourage performers to be prepared and not rely on the costuming ‘store’.
  - c. Remember to bring some cash for such emergencies (\$20 should cover it).

## Norco High School Choir Parents

Norco Choir Parents ROCK!! They are committed to the growth and support of vocal music at Norco High School. Norco Choir parents are responsible for...

- Helping with (or being in charge of) costume purchases and alterations
- Helping with (or being in charge of) sets and set building
- Administration and helping with fundraisers and all performance events

## Volunteering & Fund Raising

- High achievement in any realm requires funding!
- Each choir will travel to perform - it is life changing and fun!
- Everyone's participation in the program and fundraising will ensure that Norco Choirs have the opportunity to expand their performance experience by traveling to perform.
- The goal is to fundraise (or donate) the money required to cover the cost of travel.
- It will be necessary to have parents of each choir jump in to organize and run the various fundraisers each choir works on.
- Monies earned from these activities go directly into the Norco High School Choirs ASB fund.
- Each choir will have fundraising requirements specific to their needs.
- All students are required to volunteer and participate in
  - Musical (all aspects of the event): Set-construction, tech, costuming, sewing, etc.
  - Various sales throughout the year
  - Additional fundraisers necessary to cover the costs of our costumes/performance/travel

### Volunteer Details & Options:

1. Volunteers can be the choir member and/or family member
2. Volunteer times may include performances designed to raise money for specific groups(s).
3. These following listed expectations/guidelines are not exhaustive and subject to change.

### Madrigals - Fundraising requirements per member *\*\*anticipate changes/adjustments*

- Norco Rodeo Clean-up (2-4 shifts), Coffee House (all shows), Football Games (3+), Murder Mystery (all), Princess Tea (all), Princess Parties, additional fundraisers necessary to cover the costs of our costumes/performance/travel.

### New Generation- Fundraising requirements per member *\*\*anticipate changes/adjustments*

- Coffee House (1 show), Football Games (3), additional fundraisers necessary to cover the costs of our performances/costumes/travel.

### Advanced Treble|Baritone|Treble Fundraising requirements per member *\*\*anticipate changes/adjustments*

- All of the above and fundraisers necessary to cover the costs of our performances/costumes/travel.

# Lettering in Choir

It is possible to letter in choir! Lettering is an honor bestowed on outstanding students. It is not a right for those who just come to rehearsal and warm the chair! All awards are given at the Spring Choir Banquet. The following criteria must be met in order to qualify for a letter.

1. Membership in the Norco High School Choir Department a minimum of two consecutive semesters in an auditioned ensemble or a minimum of four consecutive semesters in a non-auditioned ensemble.
2. Maintain an 90% or better in choir for all grading periods and a 70% or better in all classes.
3. Maintain a O or S in citizenship in choir for all grading periods in a year. A positive attitude and positive influence are required.
4. Attend at all required performances. One excused absence allowed. Please see handbook for more details on excused absences.
5. Attendance to all after school rehearsals. No more than two excused absences per semester. Unexcused absences will remove you from lettering.
6. Leadership students must fulfill their position in a satisfactory manner.
7. Represent evidence of good will towards fellow choir members and a spirit of cooperation with the director.
8. Participate fully in fundraising activities each semester.

## Norco High School Choir MVP

To become a Norco High School Choir MVP, the following is required.

1. All the requirements listed above to letter in choir.
2. Audition for an Honor Choir (Regional, All-State).
3. Lessons with a private voice teacher outside of school (minimum of 6 lessons/year).
4. Volunteer in the community in a musical manner (four hours per semester).
5. Sing a solo at a Norco High School Choir concert or event.
6. Volunteer in the Choir department (set-up/strike events, tech crew, building sets/creating costumes, music library, secretarial support).
7. Attend at least one music performance outside of Norco High School (program and/or ticket required to document your attendance).
8. Audition for a lead in the musical.

# Lettering Application

## Norco High School Choir

Due April 15, 2019

Your Name:

Your Choir(s):



Please provide the necessary information in the space provided.

1. Membership in the Norco High School Choir Department a minimum of two consecutive semesters in an auditioned ensemble or a minimum of four consecutive semesters in a non-auditioned ensemble.
2. Maintain an 90% or better in choir for all grading periods and a 70% or better in all classes.
3. A positive attitude and positive influence are required. Maintain a O in citizenship in choir for all grading periods in a year.
4. Attend at all required performances. One excused absence allowed.
5. Attendance to all after school rehearsals. No more than two excused absences per semester.
6. Leadership students must fulfill their position in a satisfactory manner.  
Leaders, please give yourself a grade of A, B, C, D or F: \_\_\_\_\_
7. Represent evidence of good will towards fellow choir members and a spirit of cooperation with the director. Please give yourself a grade of A, B, C, D or F: \_\_\_\_\_
8. Participate fully in fundraising activities each semester. Please list the fundraisers you participated in:

# MVP Application

## Norco High School Choir

Due April 15, 2019



Your Name:

Your Choir(s):

**In the space provided, please include details of how you fulfilled the requirements listed below.**

1. Audition for an Honor Choir (Regional, All-State).
2. Lessons with a private voice teacher outside of school (minimum of 6 lessons/year).
3. Volunteer in the community in a musical manner (four hours per semester).
4. Sing a solo at a Norco High School Choir concert or event.
5. Volunteer in the Choir department (set-up/strike events, tech crew, building sets/creating costumes, music library, secretarial support).
6. Attend at least one music performance outside of Norco High School (program and/or ticket required to document your attendance).
7. Audition for a lead in the musical.





# Madrigals - 10<sup>th</sup> - 12<sup>th</sup> Grade - First period

- Audition required for any student desiring to be part of this choir.
  - Auditions will assess the individual's ability to perform, read music, vocal quality and performance ability.
- This group will be expected to
  - **Be flexible! The first rule in the arts: EVERYTHING changes!!** Schedules, details and performance requirements are always subject to change.
  - **Train their talent!** Supplemental rehearsals and private lessons will be expected.
  - **Develop** their ability to read music and learn how to create a quality vocal tone ("standing or singing" or dancing).
  - **Sing** many different styles of music.
  - **Purchase Performance Attire** - see below.
  - **Purchase Choir T-shirt and jacket - \$50, payable to Norco High School Choirs.**
  - **Rehearse:** All scheduled after school rehearsals for which they have a call or responsibility are required.
  - **Volunteer:** Volunteering is required at fundraising events.
  - **Perform:** The performance list found later in this handbook is not final or exhaustive. All performances are required.
    - With the teacher's approval, they will be missing some school days in order to perform or practice for some of these events. Grades must be kept at a C or above.
    - A significant level of time commitment is expected for members of this choir. Mandatory out-of-school rehearsals will be expected to take priority over other after school activities.
  - **COMPETE! Required.** Competition dates will be announced as quickly as possible.
  - **Donate and/or Fund Raise:**
    - For costumes, transportation, music, instrumentalists, choreographers, rehearsal times, performance facilities, etc.
    - Rest assured that no student will be prevented from participating because of the inability to donate funds. Please contact Mrs. Randeem at [rachelle.randeem@cnusd.k12.ca.us](mailto:rachelle.randeem@cnusd.k12.ca.us) to schedule a discrete discussion.

## Madrigal guys will need:

- Tux Combination (black tux pants & jacket, white tux shirt, black cummerbund & bow tie)
  - Style ENSA - \$96 + tax (\$8) / shipping (\$10) = \$110 payable to Norco High School Choirs
  - <https://sepapparel.com/mens-full-tuxedo-ensemble-package-bow-tie.html>
- Black Performance shoes
  - *"Mostly" black sport type shoes will not be acceptable on stage.*
  - Ask Mrs. Randeem if you would like to borrow a pair of recycled performance shoes.
- Black Dress socks, mid-calf - short socks of any color are not acceptable on stage.
  - Keep a couple extra pairs in your garment bag.
- White t-shirt to wear underneath the tux shirt.
  - Something similar to Hanes Classic 3-pack Comfort Soft V-neck Tees (Kohls).
- White pants / jeans - unripped; purchase on your own. Check Walmart!

## Madrigal girls will need:

- **Gemini Dress** - \$74 + tax / shipping
  - <https://www.stageaccents.com/women-s/formal-dresses/gemini.html>
- **Black Character Shoes** - 1.5" or 2" black (For example: Capezio Jr. Footlight 550 OR Danshuz Adult Comfort Dancesport - BR-44; 1 ½ inch heel, in good shape.)
  - Capezio Store: <http://www.styleleaderinc.com/>
    - 2" Character shoes - \$29.95 + tax/shipping
    - [https://www.discountdance.com/dancewear/style\\_THP320.html?pid=22724&shop=Style&rfilter=Category%23Shoes%3ASubCategory%23Shoes%21Character+Shoes%3AAge%23Adult%3A&SID=1288497632](https://www.discountdance.com/dancewear/style_THP320.html?pid=22724&shop=Style&rfilter=Category%23Shoes%3ASubCategory%23Shoes%21Character+Shoes%3AAge%23Adult%3A&SID=1288497632)
  - 1.5" Black Character Shoes - \$34.63 + tax/shipping
    - [https://www.discountdance.com/dancewear/style\\_CH50.html?pid=5844&Shop=Style&rfilter=Category%23Shoes%3ASubCategory%23Shoes%21Character+Shoes%3AAge%23Adult%3A&SID=1288497964](https://www.discountdance.com/dancewear/style_CH50.html?pid=5844&Shop=Style&rfilter=Category%23Shoes%3ASubCategory%23Shoes%21Character+Shoes%3AAge%23Adult%3A&SID=1288497964)
  - We encourage the recycling of character shoes! Trade with friends or purchase from those who have grown out of their performance shoes. Ask Mrs. Randeem if you would like to borrow a pair of character shoes.
- Transitional Caramel Tights - Capezio Style N14 (about \$15.75 w/tax). Purchase on your own.
- Black AND White pants / jeans - unripped; purchase on your own. Check Walmart!

## Assistance

Rest assured, no student will be denied the right to participate due to a lack of funds regarding fees or donations. We want to ensure you that your participation is necessary and desired – please do not drop out of this marvelous program and personal growth experience because of donation concerns. We will find a way to discreetly work together to create the best performance opportunities possible.