

# RIVER HEIGHTS INTERMEDIATE SCHOOL

## Band Handbook

2018-2019

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BAND DIRECTOR



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RHIS Music Website:

[https://riverheights.cnusd.k12.ca.us/academics/electives\\_overview/hartling\\_s\\_class\\_page](https://riverheights.cnusd.k12.ca.us/academics/electives_overview/hartling_s_class_page)

Welcome to the River Heights Intermediate School Band Program! Our goal is to teach you all we can about music and help you to become the finest and most knowledgeable musician possible. We believe that if you put forth the effort, the quality will follow. The study of music can be both rewarding and fun. This handbook will be a guide to help you be successful in band and to discover the joy of music.

Please read this handbook carefully, it contains very important information. Keep it in your band folder all year as it may answer many questions that you might have.

### **Field Trip Consent Form, Music Contract, and Emergency Form**

You will find a Student Code of Conduct Contract, a transportation permit, and a medical release form on the last two pages of this handbook. The purpose of these contracts is to have emergency information available and to make certain that both you and your parents have read this handbook thoroughly and are aware of the responsibilities involved in band membership. This includes all rehearsals and performances outside the regular school day.

The Emergency Form, Music Contract, and the Field Trip Consent Forms must be signed by the student and a parent/guardian and returned within three school days of entering the class. Returning the two contracts will count as your first grade in the class. Those who turn in the contract on time will receive an A and their grade will decrease one letter grade every day that it is late. Students who fail to turn in these contracts will be taken out of the class.

### **Band Room Rules**

1. Come to rehearsal prepared with a positive, supportive, and helpful attitude.
2. Follow directions the first time they are given
3. Allow the teacher to teach and the students to learn.
4. Respect others and their belongings. (This includes instruments!)
5. Always act in a safe manner. (Never play with food or gum in your mouth, this is dangerous!)
6. Keep your surroundings clean and be organized. (Cases must be put away at all times.)
7. Only music related questions are allowed during the first 40 minutes of class.

## **REQUIRED STUDENT MATERIALS**

Please note: Beginning and Intermediate band students will be participating in a lesson on Timbre before they give their instrument preferences. Please refrain from purchasing materials specific to any instrument before the conclusion of this lesson. You are welcome to get your office supplies right away.

Essential Elements Book 1 for your instrument

1 inch hard covered black 3 ringed binder

Pencil Pouch

3 Pencils

Pen

3x5 index cards

2 highlighters of different colors

Snark Tuner (A Korg tuner with a pick-up mic is recommended for flutes. Percussionists will not be required to supply a tuner but are encouraged to do so for the timpani.)

### **Instruments**

It is expected that the band student and his/her parents or guardians provide an instrument. Music stores in the area offer several rental and/or purchase options. It is the responsibility of the band student and family to repair and maintain the instrument in proper playing condition.

All brass and woodwind players are expected to have a cleaning kit for their instrument. A cleaning kit can be purchased at the local music store.

Woodwind player are expected to provide their own reeds, cork grease, key oil. Clarinetist and Saxophonists should be playing on a Vandoren #3 reed. Students are expected to have at least THREE working reeds in their case at all times. It is recommended that students purchase their reeds by the box since this will usually be cheaper. Students should then purchase their next box when they get down to three reeds. **DON'T WAIT UNTIL YOUR LAST REED BEFORE YOU GO TO PURCHASE MORE.** Students who show up to class without a working reed will receive a participation grade of ZERO for the day.

Brass players are expected to provide their own valve oil and tuning slide grease along with any mutes that may be necessary to perform the pieces that we perform on the concerts.

Percussionists must also provide their own necessary equipment like everyone else. River Heights will have some mallets to achieve specific sounds on certain percussion instruments but each student will need to provide their own pairs of the following:

- Stick bag to store personal equipment
- Snare sticks (size 5A recommended)
- One pair of medium to hard yarn mallets
- Hard rubber headed xylophone mallets
- Medium or hard timpani mallets (Vic Firth Staccato mallets recommended).
- Drum Key
- Practice pad or drum for home practice

All percussionists will learn to play the orchestra bells and xylophone daily. They will be expected to learn to read pitches and to demonstrate scales on a regular basis. Therefore, percussion students may wish to rent or purchase a two octave student bell set for practice at home. Please call a local music vendor for more information.

**ADVANCED BAND WILL HAVE NO MORE THAN 5 PERCUSSIONISTS. BEGINNING AND INTERMEDIATE BAND WILL NOT HAVE MORE THAN 5 PERCUSSIONIST BETWEEN THE TWO CLASSES. STUDENTS MUST HAVE A 3.0 GPA OR BETTER AND NO N's OR U's ON THEIR REPORT CARD TO PLAY A PERCUSSION INSTRUMENT. A LOTTERY SYSTEM WILL BE USED IF THERE ARE MORE STUDENTS INTERESTED, WHO QUALIFY, THAN SPOTS. ANY PERCUSSIONIST WHO DOES NOT HAVE THEIR EQUIPMENT BY THE TIME THE DIRECTOR ASSIGNS WILL BE TAKEN OFF PERCUSSION AND REQUIRED TO PLAY A DIFFERENT INSTRUMENT. THERE WILL BE NO EXCEPTIONS!**

### **School Owned Instruments**

A limited amount of school instruments are available for use by some band students. The following priorities are used to assign school instruments.

- Students who are not able to rent at this time due to financial strain (PLEASE NOTIFY THE DIRECTOR IMMEDIATELY IN WRITING).
- Students who play a large or unusual instrument that are sometimes not available to rent (tuba, baritone, French horn, etc.).

Qualifying students and parents are financially responsible for any damage and all maintenance needed to keep the instrument in proper playing condition.

In the event that there are more students than instruments qualifying for a school instrument, a lottery system will be utilized to ensure fair distribution.

### **Instrument Upgrades**

Upgrading an instrument can greatly increase ease of playing and drive motivation. Just like anything else, there are many different brands and quality levels from which to choose. An instrument of poor quality will be harder to play, will often result in loss of motivation for the student and result in frequent high repair bills. There are also some great deals on used instruments on EBay and online garage sales

that have high resale value. I encourage every student (and parent) to see me if you are thinking about an upgraded new or used instrument so that I can assist you in finding a quality instrument at a good price.

## **RECOMMENDED MATERIALS**

Metronome  
Music Stand  
Smart Music [www.smartmusic.com](http://www.smartmusic.com)  
Ear Training Program ([eartraininghq.com](http://eartraininghq.com))

## **GRADES**

Class Participation 5 points per day (includes having materials and equipment)  
Practice Records 15 points per week  
After school concerts, activities, and rehearsals 100 points  
Tests, homework, classwork and paperwork usually 10 points

**Students who are failing band at the time of a field trip will not be permitted to go on the field trip unless a parent or guardian accompanies them.**

## **Practicing**

Students should expect to devote 30 minutes per day, 6 days a week to practicing their instrument. (3 hours total)

## **Extra Credit**

Students can attend concerts and recitals for extra credit. To receive credit, you must bring a program signed by one of your parents/guardian the next school day. Off campus performances need to be approved by the band director ahead of time to make sure that it will count for extra credit.

## **Concerts and Activities**

Attendance of all dress rehearsals, concerts, and activities is required of every student. Students who cannot attend an activity, need to give the director a written note from a parent or legal guardian excusing them at least one week before the date of the concert. Late excuses cannot be accepted! Alternate assignments will be given to those students who cannot attend the concert or dress rehearsal. Students who become sick enough at the last minute that they cannot attend the activity need to bring a doctor's note. Students are also expected to attend the entire concert until everyone has finished performing. This is the appropriate etiquette for concerts. Most groups average about one after school activity per month.

## **Upcoming Band Activities 2018-2019**

### **August**

Mandatory Parent and Student Music Information Night Meeting Tuesday August 28<sup>th</sup>, 2018 -6:00 MPR

### **September**

Advanced Band Patriot Day Assembly at Eastvale – September 11<sup>th</sup>, 2018 7:15-11:00

ERHS Football Game – All Bands – Friday September 28<sup>th</sup>, 2018 5:00pm-9:30ish

**All students and parents need to be at our information night on August 28th, 2018 at 6:00pm so that we can discuss our activities for the rest of the year and how we are going to fund them. Attendance is extremely important!**

## **Performance Attire**

All members of a River Heights band will need a River Heights Music Department Shirt for performances. For all performances, the shirts will be worn with:

- Long black dress pants (must be dark and a solid black - gray or faded pants, and black jeans are not acceptable)
- Black socks, and
- Black dress shoes.

If you cannot meet these expectations due to financial hardship, please notify the director immediately so that assistance can be arranged. No student will be permitted to perform without the described uniform. An informal music department shirt will be made available for purchase that students can wear for certain concerts. Students who do not purchase the shirt will be expected to wear their formal band uniform.

## **Periodic Maintenance of Instruments**

It is highly recommended that those students who own or rent their instrument take it to a professional technician periodically for maintenance, just as you would maintain your car. Students should do this at least once a year. The technician can inform you of any work to be done and the cost for such service. The student may not suspect that anything is wrong with the instrument, but may simply be accustomed to compensating for its problems. *WHENEVER A STUDENT IS UNABLE TO PARTICIPATE DUE TO THE REPAIR OF HIS/HER INSTRUMENT, A NOTE FROM THE PARENT/GUARDIAN MUST BE PRESENTED TO THE DIRECTOR. STUDENTS WHO CANNOT PARTICIPATE IN CLASS WILL LOSE PARTICIPATION POINTS.*

## **Private Lessons**

Every student is highly encouraged to take PRIVATE LESSONS. **Nothing** can match the benefits of this type of individualized attention and expertise. You will be surprised at how much faster your skills will improve after just a few short weeks! Mr. Hartling can assist you in locating a private teacher if you need some guidance in finding one.

## **Student Leadership**

There will be several opportunities for students to get leadership experience in band. We will be electing a president, a vice president, treasurer, secretary, and quartermasters. Student leaders will meet after school 3:15-4:15 on most Thursdays. Section leaders in each group will be appointed by the director.



# River Heights Intermediate School Code of Conduct Contract

Student's Name (Please Print) \_\_\_\_\_

By signing below, we agree with the policies and procedures set forth by the RHIS Band Program. We acknowledge that the purpose of these procedures and regulations is to create and enhance a successful learning environment. I promise to:

Please initial each of the rules verifying that you have read them.

- \_\_\_ 1. Come to rehearsal prepared with a positive, supportive, and helpful attitude.
- \_\_\_ 2. Follow directions the first time they are given
- \_\_\_ 3. Allow the teacher to teach and the students to learn.
- \_\_\_ 4. Respect others and their belongings. (This includes instruments!)
- \_\_\_ 5. Always act in a safe manner. (Never play with food or gum in your mouth, this is dangerous!)
- \_\_\_ 6. Keep my surroundings clean and be organized. (Cases must be put away at all times.)
- \_\_\_ 7. Only music related questions are allowed during the first 40 minutes of class.

every single day!

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent or Guardian's Signature

\_\_\_\_\_  
Date

By signing on the line below you are verifying that you have received and read this handbook cover to cover and are aware of all the concerts and activities listed in it.

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent or Guardian's Signature

\_\_\_\_\_  
Date

**By working together we can achieve excellence!**

## Permission Slip

I give my child \_\_\_\_\_ permission to attend all of the activities associated with the RHIS music program.

\_\_\_\_\_  
Parent signature

\_\_\_\_\_  
Date

CORONA-NORCO UNIFIED SCHOOL DISTRICT  
**TRANSPORTATION PERMIT**

Student \_\_\_\_\_ School \_\_\_\_\_

Dear Parent/Guardian:

Your consent is required to permit your child to be transported for extra-curricular activities such as band performances, athletic activities, student body or school sponsored club activities. No student will be permitted to participate in these activities when they occur off campus without a signed permission slip.

The transportation will be necessary for:

- Athletic Activities       Student Body Club Activities  
 Band Activities       Other (Identify) \_\_\_\_\_

Please indicate your desire by checking and signing ONE (1) of the statements below:

\_\_\_\_\_ I **DO** permit my child to be transported by the Corona-Norco Unified School District or District approved charter bus service. \*Other \_\_\_\_\_  
 I hereby grant permission for the District to allow emergency medical treatment if required and accept liability for such treatment.

\_\_\_\_\_ I **DO NOT** permit my child to be transported by the Corona-Norco Unified School District.

\_\_\_\_\_  
 PARENT SIGNATURE

I can be reached at: \_\_\_\_\_  
 ADDRESS \_\_\_\_\_ PHONE \_\_\_\_\_

In the event of an emergency. (Emergency #) \_\_\_\_\_

After signing, please return to your child's teacher. (Note: This form should remain in the possession of the authorized district employee during all trips.)

All persons making the field trip or excursion shall be deemed to have waived all claims against the District or the State of California for injury, accident, illness, or death occurring during or by reason of the field trip or excursion.

Paper Copy-CUM Folder / Card Copy-Teacher

\*Modifications  
 P.S.#215(2036/47)

W.H.#504-75 (Rev. 1/91)

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CORONA-NORCO UNIFIED SCHOOL DISTRICT  
**AUTHORIZATION FOR EMERGENCY MEDICAL CARE (WAIVER)**

For Office Use Only

*Use ballpoint pen. Press hard so last copy is clear.*

PURPOSE: To enable parents and guardians to authorize the provision of emergency treatment for student-athletes who become ill or injured while under school authority, when parents or guardians cannot be easily reached.

- STUDENT NAME: (last) \_\_\_\_\_ (first) \_\_\_\_\_ (m.i.) \_\_\_\_\_ GRADE: \_\_\_\_\_ DATE: \_\_\_\_\_  
 ADDRESS: \_\_\_\_\_ SEX: \_\_\_\_\_ AGE: \_\_\_\_\_ DATE OF BIRTH: \_\_\_\_\_  
 CITY: \_\_\_\_\_ ZIP: \_\_\_\_\_ PHONE: \_\_\_\_\_ SOCIAL SEC.#: \_\_\_\_\_
- FATHER'S NAME: \_\_\_\_\_ PHONE: \_\_\_\_\_  
 EMPLOYER: \_\_\_\_\_ PHONE: \_\_\_\_\_
- MOTHER'S NAME: \_\_\_\_\_ PHONE: \_\_\_\_\_  
 EMPLOYER: \_\_\_\_\_ PHONE: \_\_\_\_\_
- Name of person, other than parent or guardian, who is authorized to approve emergency medical treatment. \_\_\_\_\_  
 PHONE: \_\_\_\_\_
- FAMILY DOCTOR: \_\_\_\_\_ PHONE: \_\_\_\_\_  
 FAMILY DENTIST: \_\_\_\_\_ PHONE: \_\_\_\_\_  
 HEALTH INSURANCE CO.: \_\_\_\_\_ POLICY I.D. #: \_\_\_\_\_  
 AGENT: \_\_\_\_\_ PHONE: \_\_\_\_\_

In the event reasonable attempts to contact members at the above locations, or other person(s) named in item 4 above fail, full authorization is given for (1) the administration of any treatment deemed to be necessary by a medical practitioner; and (2) the transfer of son/daughter or ward to any medical practitioner; and (3) the transfer of son/daughter or ward to any licensed hospital or emergency clinic reasonably accessible. It is understood that this authorization is given in advance of any specific diagnosis, treatment, or hospital care being required and given to provide Authority and Power on the part of school authorities and aforesaid agent(s) to give reasonable care. Facts are given below concerning the student's medical history which a medical practitioner should know.

Blood Type: \_\_\_\_\_ Allergies: \_\_\_\_\_ Allergies to Specific Medication(s): \_\_\_\_\_

Glasses or Contacts: \_\_\_\_\_ False Teeth or Bridgework: \_\_\_\_\_ Last Tetanus Booster: \_\_\_\_\_

Any previous significant medical problems: \_\_\_\_\_

\_\_\_\_\_  
 SIGNATURE OF PARENT OR GUARDIAN

\_\_\_\_\_  
 DATE