

CHARLESTON BOARD OF EDUCATION
REGULAR MEETING
June 20, 2022

The Charleston Board of Education met in regular session on Monday, June 20, 2022 at 6:00 p.m.. Members present were: Mr. Jeff Hayes, Mr. Chad Keener, Mrs. Lauren Robinson, Mrs. Michele Schmitz, and Mr. Brian Verkamp. Also present were Mrs. Melissa Moore, Superintendent; Mr. Bruce Womack, Elementary School Principal; Mr. Shane Storey, High School Principal; Mrs. Susan Brown, Federal Coordinator and Curriculum Specialist; Mrs. Rita Gramlich, District Treasurer, and Mr. Cody Parks, Technology Coordinator.

Mr. Brian Verkamp established a quorum and called the meeting to order at 6:00 p.m..

Due to redistricting, a drawing was held to determine school board term lengths. Numbers 1-5 were drawn by each board member, with the number drawn coinciding with the board member's term length:

- A. Chad Keener—One-year term
- B. Jeff Hayes—Two-year term
- C. Lauren Robinson—Three-year term
- D. Brian Verkamp—Four-year term
- E. Michele Schmitz—Five-year term

Documentation of the drawing is attached to the original board minutes.

Board members agreed to regular board meeting time and location

- A. 4th Monday of each month at 6:00 p.m.
- B. 125 West Main, Charleston, AR

A motion was made by Mr. Chad Keener and seconded by Mrs. Lauren Robinson for officers to remain in the same positions as listed. Motion carried 5-0.

- A. Mr. Brian Verkamp, President
- B. Mr. Jeff Hayes, Vice-President
- C. Mrs. Michele Schmitz, Secretary

A motion was made by Mr. Jeff Hayes and seconded by Mr. Chad Keener to approve the Resolution designating Mrs. Michele Schmitz as the district's Primary Disbursing Officer. Motion carried 5-0. A copy of the Resolution is attached to the original board minutes.

A motion was made by Mrs. Michele Schmitz and seconded by Mr. Jeff Hayes to approve the consent agenda as listed. Motion carried 5-0.

Consent Agenda

- A. Approval of the May 23, 2022 minutes
- B. Approval of the 2022 Period 11 financial statements
- C. Approval of School Choice Application
 - 1. Alisa Rogers from Charleston to Booneville

A motion was made by Mr. Chad Keener and seconded by Mrs. Michele Schmitz to approve the annual Authorization of Electronic Transfer of Funds for the 2023 fiscal year as presented. Motion carried 5-0. A copy of the authorization is attached to the original board minutes.

A motion was made by Mrs. Michele Schmitz and seconded by Mr. Jeff Hayes to approve Disclosures and Resolutions as presented. Motion carried 5-0.

- A. Rita Gramlich, Paul David Gramlich—Board Election Consultant
- B. Kelsey Noble, Main Street BBQ—Meals
- C. Dana Rainwater, Dales Service Station—Miscellaneous Automotive Service

A motion was made by Mrs. Lauren Robinson and seconded by Mr. Chad Keener to amend Purchase and Procurement Policy 7.5 to increase the purchase price threshold to \$20,000 for purchases requiring board approval and further increase the purchase price threshold for bidding per Ark. Code Ann., effective July 1, 2022. Motion carried 5-0. The administration will provide a monthly report of purchase service expenditures and commodities/supply expenditures costing between \$10,000 and \$20,000.

Mrs. Melissa Moore requested the board president's signature on the signature page for previously board approved Licensed and Non-Licensed Personnel Policies for the 2022-23 school year.

The administration presented information regarding school security.

A motion was made by Mr. Chad Keener and seconded by Mrs. Michele Schmitz to approve the Teacher and Administrator Recruitment Plan. Motion carried 5-0.

Superintendent's Report

- A. July Board Meeting Date, July 18, 2022
- B. Entry Level Driver Training

Mr. Brian Verkamp announced the board would go into executive session at 7:20 p.m.. After returning to regular session at 7:43 p.m., the following action was taken:

A motion was made by Mr. Chad Keener and seconded by Mrs. Michele Schmitz to approve compensating Marilyn Moore \$500 per person's training in Vector Solution (Entry Level Driver Training for Commercial Driver's License). Motion carried 5-0.

A motion was made by Mrs. Michele Schmitz and seconded by Mr. Jeff Hayes to increase the salary of Mark Scott, Maintenance, to \$46,000 for the 2022-23 school year. Motion carried 5-0.

A motion was made by Mr. Jeff Hayes and seconded by Mrs. Michele Schmitz to accept the resignation of Lora Cloyde, Reading Interventionist, effective May 26, 2022. Motion carried 5-0.

A motion was made Mr. Chad Keener and seconded by Mrs. Michele Schmitz to accept the resignation of Ryan Meyers, Certified Teacher/Coach, effective June 30, 2022. Motion carried 5-0.

A motion was made by Mrs. Michele Schmitz and seconded by Mrs. Lauren Robinson to accept the resignation of Brad Ray, Middle School Principal, effective June 30, 2022. Motion carried 5-0.

A motion was made by Mr. Jeff Hayes and seconded by Mr. Chad Keener to accept the resignation of Kim Matejek, Certified Teacher, effective May 26, 2022. Motion carried 5-0.

A motion was made by Mr. Chad Keener and seconded by Mrs. Michele Schmitz to employ Bryson May, Certified Teacher/Coach, for the 2022-23 school year. Motion carried 5-0.

A motion was made by Mrs. Lauren Robinson and seconded by Mr. Jeff Hayes to reassign Rachel Fisher to the position of Middle School Principal for the 2022-23 school year. Motion carried 5-0.

A motion was made by Mrs. Michele Schmitz and seconded by Mrs. Lauren Robinson to employ Lora Cloyde, Certified Teacher, for the 2022-23 school year. Motion carried 5-0.

A motion was made by Mr. Chad Keener and seconded by Mrs. Michele Schmitz to adjourn at 7:46 p.m.. Motion carried 5-0.

President

Secretary