

**CHARLESTON BOARD OF EDUCATION**  
**REGULAR MEETING**  
**June 28, 2021**

The Charleston Board of Education met in regular session on June 28, 2021 at 6:00 p.m. in the Fine Arts Building. Members present were: Ms. Lacey Hewitt, Mrs. Michele Schmitz, and Mr. Brian Verkamp. Mr. Jeff Hayes and Mr. Chad Keener were not present. Also present were Mrs. Melissa Moore, Superintendent; Mr. Shane Storey, High School Principal; Mr. Bruce Womack, Elementary School Principal; Mrs. Susan Brown, Federal Coordinator and Curriculum Specialist, and Mrs. Rita Gramlich, District Treasurer. Mr. Brad Ray was also in attendance.

Mr. Brian Verkamp established a quorum and called the meeting to order at 6:00 p.m..

A motion was made by Mrs. Michele Schmitz and seconded by Ms. Lacey Hewitt to approve the consent agenda as listed. Motion carried 3-0.

Consent Agenda

- A. Approval of the May 24, 2021 Regular Minutes
- B. Approval of the Period 11 2021 Financial Statement
- C. Approval of Contract Disclosures and Resolutions
  - a. Amy Herrera, Custom T-shirts, Not to exceed \$1,000
  - b. Matt Hudson, Custodial, Not to exceed \$5,000
  - c. Rena Miesner, Yearbook Publication Assistance, Not to exceed \$600

A motion was made by Ms. Lacey Hewitt and seconded by Mrs. Michele Schmitz to approve the 2020 Fiscal Audit as prepared by Legislative Audit. Motion carried 3-0.

A motion was made by Ms. Lacey Hewitt and seconded by Mrs. Michele Schmitz to approve the Primary Disbursing Officer Resolution as presented. Motion carried 3-0. A copy of the Resolution is attached to the original board minutes.

A motion was made by Mrs. Michele Schmitz and seconded by Ms. Lacey Hewitt to approve the Electronic Fund Transfers Authorization as presented. Motion carried 3-0. A copy of the EFT is attached to the original board minutes.

A motion was made by Ms. Lacey Hewitt and seconded by Mrs. Michele Schmitz to approve the Student Transfer Policy to include language regarding Succeed Scholarship. Motion carried 3-0.

A motion was made by Mrs. Michele Schmitz and seconded by Ms. Lacey Hewitt to approve the Section One Policies as presented. Motion carried 3-0.

A motion was made by Ms. Lacey Hewitt and seconded by Mrs. Michele Schmitz to approve the Section 4 policies as presented. Motion carried 3-0.

Mrs. Melissa Moore provided the annual 2020-21 student discipline report.

The administration provided information regarding the American Rescue Plan (ESSER Funds) ESSER planning.

A motion was made by Ms. Lacey Hewitt and seconded by Mrs. Michele Schmitz to approve the 2021-22 Certified Salary Schedule Head Archery Weighting increase from .04055 to .0836. Motion carried 3-0.

Mrs. Melissa Moore reported the district is required to post to its website certain personnel policies and salary schedules, and she requested the board president's signature on signature pages for previously board approved policies and salary schedules.

Superintendent's Report

- A. Reschedule July Board Meeting, July 29, 2021
- B. Substitute Daily Salary
- C. Base Paraprofessional Daily Salary
- D. October Regional Board Meeting, Hosted at Charleston

A motion was made by Mrs. Michele Schmitz and seconded by Ms. Lacey Hewitt to approve the resignation of Jessica Holt, Head Band Director, effective June 28, 2021. Motion carried 3-0.

A motion was made by Ms. Lacey Hewitt and seconded by Mrs. Michele Schmitz to reassign Joshua Uhrich from Assistant Band Director (10 month) to Head Band Director for the 2021-22 school year. Motion carried 3-0.

A motion was made by Mrs. Michele Schmitz and seconded by Ms. Lacey Hewitt to adjourn at 7:27 p.m.. Motion carried 3-0.

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President

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Secretary

