

**CHARLESTON BOARD OF EDUCATION**  
**REGULAR MEETING**  
**January 25, 2021**

The Charleston Board of Education met in regular session on January 25, 2021 at 5:30 p.m. in the Fine Arts Building. Members present were: Mr. Jeff Hayes, Ms. Lacey Hewitt, Mr. Chad Keener, Mrs. Michele Schmitz, and Mr. Brian Verkamp. Also present were Mrs. Melissa Moore, Superintendent; Mr. Alan Anderson, Middle School Principal; Mr. Bruce Womack, Elementary School Principal; Mrs. Susan Brown, Federal Coordinator and Curriculum Specialist, and Mrs. Rita Gramlich, District Treasurer.

Mr. Brian Verkamp established a quorum, called the meeting to order at 5:30 p.m. and immediately announced the board would go into executive session.

After returning to regular session at 7:20 p.m., the following action was taken:

A motion was made by Mr. Jeff Hayes and seconded by Ms. Lacey Hewitt to add the 2022-23 and 2023-24 school years to the contract of Mrs. Melissa Moore, Superintendent. Motion carried 5-0.

A motion was made by Mr. Chad Keener and seconded by Mrs. Michele Schmitz to approve the consent agenda as listed. Motion carried 5-0.

Consent Agenda

- A. Approval of the December 14, 2020 minutes
- B. Approval of the Period 6 2021 Financial Statement
- C. Approval to transfer Dawson and Haven Miller from Booneville to Charleston

Mrs. Melissa Moore reminded board members to file a Statement of Financial Interest in the Franklin County Clerk's office by January 31<sup>st</sup>.

Mrs. Melissa Moore reported that the district is required to compensate teachers who are teaching more than the maximum students allowed per day. A motion was made by Mrs. Michele Schmitz and seconded by Mr. Chad Keener to approve the contract addendum for Missy Stubblefield as presented. Motion carried 5-0.

A motion was made by Mr. Jeff Hayes and seconded by Mrs. Michele Schmitz to approve the preparation of an application and to submit an application to participate in the DHS Summer Food Service Program. Motion carried 5-0.

A motion was made by Mrs. Michele Schmitz and seconded by Ms. Lacey Hewitt to approve the Proposed 2022-2023 Budget of Expenditures prior to the annual school election. Motion carried 5-0. A copy is attached to the original board minutes.

Mrs. Melissa Moore provided information regarding the School Based Health Clinic.

A motion was made by Mr. Chad Keener and seconded by Mrs. Michele Schmitz to approve the bid from VIG Solutions to purchase computers as listed. Motion carried 5-0. Copies of the quotes are attached to the original board minutes.

Mrs. Melissa Moore provided a written report listing board member professional development hours for calendar year ending 2020. A copy is attached to the original board minutes.

Mrs. Melissa Moore reported the total amount of federal funding the district expects to receive due to COVID. Proposed uses of ESSER II funds and the deadline(s) to fully expend this money was also discussed.

- A. ESSER I—\$152,782
- B. ESSER II—\$559,631

Mrs. Melissa Moore reported information as listed:

- A. COVID Leave Update: \$23,526—Received / \$14,167—Anticipated
- B. School Election Filing Period, February 22—March 1, 2021
- C. Election, May 18, 2021
- D. Basketball Tournaments
- E. High School Graduation, May 21 @ 7:30 pm

A motion was made by Mrs. Michele Schmitz and seconded by Mr. Jeff Hayes to adjourn at 8:05 p.m.. Motion carried 5-0.

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President

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Secretary