

**CHARLESTON BOARD OF EDUCATION  
REGULAR MEETING  
SEPTEMBER 28, 2015**

The Charleston Board of Education met in regular session on Monday, September 28, 2015 at 6:00 p.m. in the Fine Arts Building. Members present were: Mr. Trey Gage, Mr. Jeff Hayes, Mr. Joel McDonald, Mrs. Michele Schmitz, and Mr. Brian Verkamp. Also present were Mr. Jeff Stubblefield, Superintendent; Mrs. Melissa Moore, Middle School Principal; Mrs. Susan Brown, Federal Coordinator and Curriculum Specialist; Mrs. Rita Gramlich, District Treasurer, and Mr. Bill Ross.

Mr. Trey Gage called the meeting to order at 6:00 p.m..

A motion was made by Mr. Jeff Hayes and seconded by Mrs. Michele Schmitz to elect board positions: Trey Gage, President; Brian Verkamp, Vice-President; Joel McDonald, Secretary; Michele Schmitz, Primary Disbursing Officer, and Jeff Hayes, ASBA Delegate. Motion carried 5-0. The established regular meeting time is the 4<sup>th</sup> Monday of each month at 6:00 p.m..

A motion was made by Mrs. Michele Schmitz and seconded by Mr. Jeff Hayes to approve the consent agenda as listed. Motion carried 5-0.

- A. Approve the August 25, 2015 minutes
- B. Approve the Period 2 2016 Fiscal Year Financial Statements
- C. Approve the transfer of Liliann McClain from Lavaca to Charleston

Bill Ross is the district's representative working to implement a new RAVE Panic Button system. He was in attendance to answer questions and demonstrate this state-wide system which was approved and funded by the Arkansas 2015 General Assembly.

The administration and board agreed to schedule the Class of 2016 graduation on May 15, 2016 at 2:00 p.m..

A motion was made by Mr. Brian Verkamp and seconded by Mrs. Michele Schmitz to approve policies 3.28 and 8.22 Personnel Computer Use and Virtual Private Network Policy as presented. Motion carried 5-0.

Mr. Jeff Hayes excused himself from the meeting prior to discussing this item. After review of applicable documentation, a motion was made by Mr. Brian Verkamp and seconded by Mr. Joel McDonald to approve the Susan and Jeff Hayes disclosure forms and resolution regarding the millwork contract for the Charleston School Based Health Clinic. Motion carried 4-0. A copy of the forms and resolution are attached to the original board minutes.

Mr. Jeff Hayes returned to the meeting.

The bids to replace internet cabling at the elementary school were submitted to the district through the e-Rate process. A motion was made by Mr. Joel McDonald and seconded by Mrs. Michele

Schmitz to approve the dispersal of \$7,695.90 to Arkansas Automatic Sprinklers/United Fire Suppression. Motion carried 5-0.

A motion was made by Mrs. Michele Schmitz and seconded by Mr. Brian Verkamp to approve the bid from Moore Contracting for the sum of \$15,500 to pave the entry into the baseball and softball fields. Motion carried 5-0. Copies of the bids are attached to the original board minutes.

A motion was made by Mr. Brian Verkamp and seconded by Mrs. Michele Schmitz to approve the 2015-16 Fiscal Budget as presented. Motion carried 5-0.

A motion was made by Mrs. Michele Schmitz and seconded by Mr. Joel McDonald to approve the 2015-16 Special Education Budget Application Page as presented. Motion carried 5-0.

A motion was made by Mr. Jeff Hayes and seconded by Mrs. Michele Schmitz to approve the set of assurances stated at this meeting held on September 28, 2015 and further authorize the Superintendent to sign such assurances as required by Section 9306 and to submit an Arkansas Comprehensive School Improvement Plan (application) to the Arkansas Department of Education as required by Section 9305. Motion carried 5-0.

Mr. Stubblefield provided information regarding the summer lunch program, AAA Athletic Classification District Alignments, school based health clinic, and preliminary bond sale information. He also said homecoming is scheduled for October 9<sup>th</sup>, ASBA New Board Member Institute will be held October 13<sup>th</sup>, and the ASBA Region 4 Meeting located at Van Buren will be held October 27<sup>th</sup>.

A motion was made by Mr. Brian Verkamp and seconded by Mr. Joel McDonald to employ Deborah Cearley, Food Service, effective September 29, 2015. Motion carried 5-0.

A motion was made by Mrs. Michele Schmitz and seconded by Mr. Joel McDonald to adjourn at 7:36 p.m.. Motion carried 5-0.

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President

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Secretary