

**REGULAR MEETING
GRISWOLD BOARD OF EDUCATION**

**MONDAY,
September 14, 2015**

DRAFT

A regular meeting of the Griswold Board of Education took place on Monday, September 14, 2015, at the GMS Library Media Center, located on the 2nd floor of Griswold Middle School. The meeting was called to order at 6:03 p.m. by Elizabeth Dorff, Chairman of the Board.

PRESENT Elizabeth Dorff, Chairman; Stuart Norman, Jr., Vice-Chairman; Laurie Sorder, BOE Secretary; Frank Everett, Yvonne Palasky, Valerie Grills, and Mary Beth Malin, BOE Members.

ALSO PRESENT Paul K. Smith, Superintendent of Schools; Susan Rourke, GPS Curriculum Director; Erin Palonen, Director of Special Education & Pupil Services; Michele Demicco, GPS Business Manager; Dr. Mark Frizzell, GHS Principal; Marceline Macrino, GHS Associate Principal; Stephen Cravinho, District Wide Activities & Athletic Director; Michele Raynor, GMS Principal; Glenn LaBossiere, GMS Assistant Principal; Joseph Bordeau, GES Principal; and Rita Quiles-Glover, GES Assistant Principal.

ABSENT

MOTION By Stuart Norman, Jr.
Seconded by Valerie Grills
To add under Superintendent's Report, 10C, Marketing Opportunities and to move Future Agenda Items to 10D.
Motion unanimously carried.

The Board and the audience performed the Pledge of Allegiance.

APPROVAL OF MINUTES

MOTION By Laurie Sorder
Seconded by Yvonne Palasky
To approve the special meeting minutes of August 24, 2015, as presented.
Ayes – Stuart Norman, Jr., Laurie Sorder, Yvonne Palasky, Mary Beth Malin, and Val Grills.
Nays –
Abstain – Elizabeth Dorff and Frank Everett
Motion carried.

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MOTION

By Laurie Sorder

Seconded by Yvonne Palasky

To approve the regular meeting minutes of August 24, 2015, as presented.

Ayes – Stuart Norman, Jr., Laurie Sorder, Yvonne Palasky, Mary Beth Malin, and Val Grills.

Nays –

Abstain – Elizabeth Dorff and Frank Everett

Motion carried.

COMMUNICATIONS

- A. Thank You Note – Lorraine Dawley – The Board received a thank you note from Lorraine Dawley, who retired at the end of the 2014/15 school year and who was honored at the August 24th BOE meeting.
- B. Thank You Note – Katey Mann – The Board received a thank you note from Katey Mann, who retired at the end of the 2014/15 school year and who was honored at the August 24th BOE meeting.

HEARINGS AND REQUESTS

None

STUDENT REPRESENTATIVE REPORT

None

NEW BUSINESS

- A. Honoring our 2016 Teacher of the Year – John Cormier – The Board, administrators, and audience members were happy to honor John Cormier who was chosen as Griswold's 2016 Teacher of the Year. Congratulations!
- B. Honoring our 2016 Highlighted Teacher of the Year – Kristin LaLima - The Board, administrators, and audience members were happy to honor Kristin LaLima who was chosen as Griswold's 2016 Highlighted Teacher of the Year. Congratulations!
- C. Honoring our 2015 Rookie of the Year – Christopher Champlin - The Board, administrators, and audience members were happy to honor Christopher Champlin who was chosen as Griswold's 2015 Rookie of the Year. Congratulations!

Mary Beth Malin, BOE Member, excused herself at 6:20 PM from this portion of the meeting.

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- D. Review and Action on Approval of GHS Music Trip – The Board approved this year’s GHS Music Trip request to Quebec, Canada from March 10 through 13, 2016.

Discussion: Stuart Norman, Jr. wanted it noted for the record that Mary Beth Malin excused herself from this portion of the meeting and did not vote on this agenda item.

MOTION By Stuart Norman, Jr.
Seconded by Valerie Grills
To approve the GHS Music Trip to Quebec, Canada from March 10 through 13, 2016, as presented.
Motion unanimously carried.

Mary Beth Malin re-entered the BOE meeting at 6:25 PM.

- E. Review and Action on GHS Softball Trip – The Board approved a GHS softball trip request to Disney, Florida from April 17 through 21, 2016.

MOTION By Stuart Norman, Jr.
Seconded by Mary Beth Malin
To approve the GHS Softball Trip to Disney, Florida from April 17 through 21, 2016, as presented.
Motion unanimously carried.

- F. Review and Action on School Officer – The Board approved a request for additional funding from the town (ECS funds that were increased) for a School Officer Program. Details of this request were reviewed by the Superintendent.

MOTION By Frank Everett
Seconded by Yvonne Palasky
To authorize the Superintendent to approach the Board of Finance to request \$35K to fund the GPS School Officer Program.
Motion unanimously carried.

- G. Enrollment Update for Start of 2015/16 School Year – The Superintendent presented the Board with an update on enrollment numbers for the first day of school. An official October 1 enrollment will be presented to the Board at its first meeting in October.

H. Gifts/Donations

1. Griswold Athletic Booster Club – The Board accepted the very generous donations of \$4,977.45 for the purchase of wolverine chairs for athletic and community events and \$1,002.45 for the purchase of an athletic training table for the training room at Griswold High School.

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MOTION

By Frank Everett

Seconded by Yvonne Palasky

To approve the gracious donations from the Griswold Athletic Booster Club of \$4,977.45 for the purchase of wolverine chairs for athletic and community events and \$1,002.45 for the purchase of an athletic training table for the training room at Griswold High School, with our thanks.

Motion unanimously carried.

UNFINISHED BUSINESS

- A. Report on Additional Funding for Instructional Assistants – Business Manager, Michele Demicco, reported to the Board that additional funding for instructional assistants, which was not part of the 2015/16 budget, but was approved by the Board at the last meeting, totals \$81,000 in overspending of this year’s budget. Ms. Demicco noted that she will ask the Board to approve line item transfers to cover this additional cost at a BOE meeting in October.

ADMINISTRATORS’ REPORTS

- A. Review of SBAC Scores – Sue Rourke, Mark Frizzell, Michele Raynor, and Joseph Boreau – Curriculum Director, Susan Rourke, and GPS Principals presented results of SBAC scores for English/Language Arts and Math. They presented highlights and reviewed focus goals moving forward.

Yvonne Palasky asked that we consider rethinking the addition of a Math Interventionist when preparing next year’s budget.

SUPERINTENDENT’S REPORT

- A. Vacancies/Appointments/Resignations – The Board approved the appointments of the following individuals: Abigail Dunbar, GES FT School Nurse, Patricia Gencarella, GES FT IA, Cassandra Edge, Debra Jadofsky, Amanda Wheeler, Lindsay Ray, and Tracy Owens, GES PT IA’s, Josh Burkhart, PT Print Shop Coordinator, Zachary Topping, GHS FT Head Custodian, Anne Ondreicka, GES Yearbook Advisor, and Russ Salvador, GES Exploratory Enrichment Coordinator.

MOTION

By Stuart Norman, Jr.

Seconded by Frank Everett

To approve the appointments, as presented.

Motion unanimously carried.

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- B. Policy Update – The Policy subcommittee participated in International Reading Day last Tuesday, September 8th and read to students rather than meeting for Policy review. The next Policy subcommittee meeting is scheduled for Tuesday, September 22, 2015 at 9 AM.
- C. Marketing Opportunities – The Superintendent requested BOE approval to move forward with a GHS marketing opportunity through the New London Day to mail home brochures to 13,000 homes and 1,000 businesses. The Superintendent will be meeting with the Jewett City Savings Bank to seek/request a donation in the amount of half the cost for the brochures with an opportunity for the bank to have a half-page sole advertisement opportunity in the brochures.

MOTION

By Valerie Grills

Seconded by Laurie Sorder

To authorize the Superintendent to seek funding for 50% of this marketing flyer project and if funding is achieved then the Superintendent is authorized to move forward with the project.

Motion unanimously carried.

- D. Future Agenda Items – None.

COMMITTEE/BOARD REPORTS

- A. Building Committee Update – Building Committee Chairman, Frank Everett, provided an update on the work of the Building Committee.

OTHER BUSINESS THAT MAY FORMERLY COME BEFORE THE BOARD

None

PUBLIC COMMENT

None

MOTION

By Stuart Norman, Jr.

Seconded by Valerie Grills

To adjourn the regular BOE meeting at 7:55 PM

Motion unanimously carried.

Minutes recorded by: Robin Drobiak