

**REGULAR MEETING
GRISWOLD BOARD OF EDUCATION**

**MONDAY,
June 12, 2017**

DRAFT

A regular meeting of the Griswold Board of Education took place on Monday, June 12, 2017, in the Library Media Center, located on the 2nd floor of the Griswold Middle School. The meeting was called to order at 6:00 p.m. by BOE Chairman, Stuart Norman, Jr.

PRESENT Stuart Norman, Jr., BOE Chairman; Laurie Sorder, BOE Secretary; Yvonne Palasky; Mary Beth Malin; Dr. Theresa Madonna; and Jennifer Norman, BOE Members.

ALSO PRESENT Sean McKenna, Superintendent; Susan Rourke, GPS Director of Curriculum, Instruction & Assessment; Christopher Champlin, Director of Special Education & Pupil Services; Michele Demicco, GPS Business Manager; Erin Palonen, GHS Principal; Marceline Macrino, GHS Associate Principal; Stephen Cravinho, GPS Campus Wide Activities & Athletic Director; Michele Raynor, GMS Principal; Glenn LaBossiere, GMS Assistant Principal; Joseph Bordeau, GES Principal; and Rita Quiles-Glover, GES Assistant Principal.

ABSENT Frank Everett, BOE Vice-Chairman.

MOTION By Laurie Sorder
Seconded by Dr. Theresa Madonna
To add under New Business, Item J, review and possible action on personnel matter, which may go into executive session.
Motion unanimously carried.

The Board and the audience performed the Pledge of Allegiance.

APPROVAL OF MINUTES

MOTION By Yvonne Palasky
Seconded by Dr. Theresa Madonna
To approve the regular meeting minutes of 5/22/17, as presented.
Ayes – Stuart Norman, Jr., Laurie Sorder, Yvonne Palasky, Mary Beth Malin, Dr. Theresa Madonna
Nays –
Abstain – Jennifer Norman
Motion carried.

COMMUNICATIONS

- A. Thank you Note from Retiree – Daryl Bromley – The Board received a thank you note from retiring GES teacher, Daryl Bromley. She thanked the Board for honoring her at the 5/22/17, Board of Education meeting.
- B. Thank you Note from Retiree – Betsy Kowal - The Board received a thank you note from retiring GHS teacher, Betsy Kowal. She thanked the Board for honoring her at the 5/22/17, Board of Education meeting.
- C. Thank you Note from Student Representative to the BOE – Nathan Berardi – The Board received a thank you note from Nathan Berardi, who was acknowledged at the May 22nd Board of Education meeting for his time serving as a student representative to the Board. Nathan is a senior who will graduate on June 16th.
- D. GHS Parent Advisory Newsletter for June 2017 – The Board received their final GHS Parent Advisory newsletter for the 2016/17 school year.

HEARINGS AND REQUESTS

None

STUDENT REPRESENTATIVE REPORT

None

NEW BUSINESS

- A. Honoring our Griswold Public Schools’ June 2017 “Employees of the Month” – GMS Café Service Providers - The Board, the superintendent, administrators, and audience members were pleased to present our Griswold Middle School Café Service Providers as the choice for June 2017, “Employees of the Month.” The following staff members were honored for being instrumental in preparing the Food Service Department for a recent audit that occurred in May 2017, with very favorable results. Those honored were: Colleen Sweet, Food Service Secretary; Cynthia Ambot, Rachel Baribeault, Ann Vargo, Monica Dombrowski, Lisa Weed, and Amanda Young, Café Food Service Providers.
- B. Discussion and Possible Action on Cancelling and/or Revising BOE Meeting Dates for June, July and August, 2017 – The Board discussed and recommended giving the Superintendent, Sean McKenna, and the Board of Education Chairman, Stuart Norman, Jr., the authority to make decisions on whether or not BOE meetings will be canceled in June, July, and August.
- C. Review and Action to “Vote to Approve or Disapprove Resolution for Schools and Libraries Universal Services (E-Rate) for 2017/18. This resolution authorizes filing of the Form 471 application(s) for funding year 2017/18 and the payment of the applicant’s share upon approval of funding and receipt of services – The Board voted to approve Resolution for Schools and Libraries Universal Services (E-Rate for 2017/18).

MOTION

By Dr. Theresa Madonna

Seconded by Mary Beth Malin

To vote to approve Resolution for Schools and Libraries Universal Services (E-Rate) for 2017/18. This resolution authorizes filing of the Form 471 application(s) for funding year 2017/18 and the payment of the applicant's share upon approval of funding and receipt of services.

Motion unanimously carried.

- D. Update on Memorandum of Understanding between Family and Community First Griswold and Griswold Public Schools – The Board discussed the Memorandum of Understanding between Family and Community First Griswold and Griswold Public Schools and recommended tabling this item. They would like the Superintendent to amend the contract as discussed this evening. BOE member, Jennifer Norman, asked if Family and Community First Griswold could provide a presentation to the Board about who they are and what they do.
- E. Quarterly Review of Student Activity Accounts for GES, GMS, and GHS - The Board reviewed the internal student activity accounts for GES, GMS and GHS.
- F. Review and Action on Adoption of Restraint and Seclusion Plan – The Board reviewed the Restraint and Seclusion Plan and approved it, as presented.

MOTION

By Dr. Theresa Madonna

Seconded by Laurie Sorder

To adopt the Restraint and Seclusion Plan, as proposed.

Motion unanimously carried.

G. Gifts/Donations

- 1. Surrell's Pizza and Pub – The Board accepted, with gratitude, a \$2,000 donation from Surrell's Pizza and Pub, to support the special education student activity fund.

MOTION

By Laurie Sorder

Seconded by Yvonne Palasky

To accept, with gratitude, a donation of \$2,000 from Surrell's Pizza and Pub to support the special education student activity fund.

Motion unanimously carried.

- 2. Allstate Foundation Helping Hands - The Board accepted, with gratitude, a donation of \$1,000 from Allstate Foundation, on behalf of Allstate representative and community member, Ted Gasparino, to support the Griswold High School girls' Lacrosse team.

MOTION

By Laurie Sorder

Seconded by Yvonne Palasky

To accept, with gratitude, a donation of \$1,000 from Allstate Foundation and community member, Ted Gasparino, to support the Griswold High School girls' Lacrosse team.

Motion unanimously carried.

3. United Way of Southeastern Connecticut – The Board accepted, with gratitude, a donation from the United Way of Southeastern Connecticut, of fifty snack packs, for students in need.

MOTION

By Laurie Sorder

Seconded by Yvonne Palasky

To accept, with gratitude, the generous donation from the United Way of Southeastern CT, of fifty snack packs, to be distributed by Food Service Director, Tom O'Connor, to students in need.

Motion unanimously carried.

- H. *Discussion and Possible Action on Waiving Policy and Regulation #5111.1 – Students – Foreign Exchange Students – This item was referred to the end of this meeting for discussion in executive session.
- I. *Discussion on Confidential Student Records– This item was referred to the end of this meeting for discussion in executive session.
- J. *Review and Possible Action on Personnel Matter – This item was referred to the end of this meeting for discussion in executive session.

UNFINISHED BUSINESS

- A. *Budget Deliberations, 2017/18 – This item was referred to the end of this meeting for discussion in executive session.
- B. Review and Possible Action on Revised Budget Proposal for 2017/18 – This item will be addressed following executive session at the end of this meeting.

ADMINISTRATORS REPORTS

- A. Update on Senior Privileges – GHS Principal, Erin Palonen, and two GHS seniors, Ryan Rondeau and Shirley Yeung, provided an update to the Board on the first year of senior privileges and how it benefited students.

SUPERINTENDENT'S REPORT

- A. Vacancies/Appointments/Resignations – The Board accepted the resignations of the following individuals: Michele Raynor, GMS Principal, effective July 1, 2017; Rita Quiles-Glover, GES Assistant Principal, effective July 1, 2017; Russell Laitres, GES Custodian, full-time, effective June 2, 2017; Christopher Rourke, GHS head Baseball coach, effective June 8, 2017; and Kelsey Nixon, GMS Transportation Monitor, part-time, effective June 16, 2017, with regret.

MOTION

By Yvonne Palasky

Seconded by Mary Beth Malin

To accept the resignations of Michele Raynor, GMS Principal; Rita Quiles-Glover, GES Assistant Principal, Russell Laitres, GES Custodian, full-time; Christopher Rourke, GHS head Baseball coach, and Kelsey Nixon, GMS Transportation Monitor, part-time, with regret.

Ayes – Stuart Norman, Jr., Yvonne Palasky, Mary Beth Malin, Dr. Theresa Madonna and Jennifer Norman.

Nays –

Abstain – Laurie Sorder

Motion carried.

The Board approved the appointments of the following staff members: Jessica Simoneau, GPS School Counselor, 1.0 FTE, effective August 28, 2017; Jessica Bednarcik, GPS Language Arts Teacher, 1.0 FTE, effective August 28, 2017; Kaitlin Murphy, GPS Language Arts Teacher, 1.0 FTE, effective August 28, 2017; Hannah McNeil, GPS History/Social Studies Teacher, 1.0 FTE, effective August 28, 2017; and Danielle Edwards, GPS Special Education Teacher, 1.0 FTE, effective August 28, 2017.

MOTION

By Yvonne Palasky

Seconded by Mary Beth Malin

To approve the appointment of Jessica Simoneau, GPS School Counselor, 1.0 FTE, effective August 28, 2017; Jessica Bednarcik, GPS Language Arts Teacher, 1.0 FTE, effective August 28, 2017; Kaitlin Murphy, GPS Language Arts Teacher, 1.0 FTE, effective August 28, 2017; Hannah McNeil, GPS History/Social Studies Teacher, 1.0 FTE, effective August 28, 2017; and Danielle Edwards, GPS Special Education Teacher, 1.0 FTE, effective August 28, 2017.

Motion unanimously carried.

- B. *Superintendent's Evaluation, 2016/17 – The Board decided to table this item this evening and would like to add it to the next regularly scheduled meeting of the Griswold Board of Education for review.

MOTION

By Dr. Theresa Madonna
Seconded by Mary Beth Malin
To table the Superintendent Evaluation review until the next scheduled meeting of the Griswold Board of Education.
Motion unanimously carried.

COMMUNITY /BOARD REPORTS

- A. Building Committee Report – No report.
- B. Policy Committee Update – No report.

OTHER BUSINESS THAT MAY PROPERLY COME BEFORE THE BOARD

None

PUBLIC COMMENT

Mr. Jim Barnie of Hopeville Road expressed his concern for the extension of executive session items on this evening’s BOE agenda.

MOTION

By Laurie Sorder
Seconded by Yvonne Palasky
To move into executive session at 7 PM to discuss items 7H, 7I, 7J, and 10B, inviting Sean McKenna, Superintendent of Schools, Susan Rourke, Curriculum Director, Michele Demicco, Business Manager, and Christopher Champlin, Director of Special Education & Pupil Services.
Motion unanimously carried.

The Board came out of executive session at 8:49 PM

**7H
MOTION**

By Laurie Sorder
Seconded by Mary Beth Malin
That we waive tuition for two, foreign exchange students that will be residing in Canterbury and attending Griswold High School.
Ayes – Laurie Sorder, Mary Beth Malin, Jennifer Norman
Nays – Dr. Theresa Madonna
Abstain – Yvonne Palasky
Motion carried.

7I

No action taken.

7J

MOTION

By Laurie Sorder

Seconded by Mary Beth Malin

To authorize the Superintendent to appoint an Interim Principal for GMS.

Motion unanimously carried.

8A

MOTION

By Dr. Theresa Madonna

Seconded by Mary Beth Malin

That we approve the \$290,000 cuts, as proposed, by our Superintendent and Administration, with the exception that the Spanish Teacher be restored and that deduction will be moved to insurance runoff.

Motion unanimously carried.

MOTION

By Dr. Theresa Madonna

Seconded by Mary Beth Malin

To adjourn the meeting at 8:55 PM.

Motion unanimously carried.

Minutes prepared by: Robin Drobiak