

Group/Team:	Waterbury School Readiness WSR Council Meeting			Prepared By: Karen Rainville
Location: United Way	Date of Meeting: November 27, 2018	Start Time: 3:05 p.m.	Finish Time 4:00 p.m.	

<p>Attendance</p> <p><i>(list names, titles of all members of team; insert X if member is in attendance for the meeting)</i></p>
--

Co-Chairs

<p>President Elizabeth Brown (BOE) Darren Schwartz (Chief Academic Officer)</p>	
---	--

Voters

Marisa Blakeslee	James O'Rourke X	Family Resource Center
William Rybczyk Josephine Bennet	Christine Bianchi X	Ellen Carter X
David Morgan	Mike Tedesco X	Abbie Calo X
Clivel Charlton Shynea Paris X	Joanne Reynolds Balanda Angela Holmes	Althea Brooks, X Or Kris Noam, BTS (Executive Director)
Joanne Reynolds Balanda X	Toni Cianciolo X	Maureen Bergin X

Guests

<p>Barbara Jones Cindy Piro Terri Masters Allison Croce Bernadette Faulkner</p>	
---	--

Waterbury School Readiness Liaison	Karen Rainville X
---	--------------------------

<p>Team Norms (subject to change; based on team decision):</p>
<ol style="list-style-type: none"> 1. All meetings will start on time. 2. Debate is defined by <u>providing solutions</u>. 3. A specific agenda will be set for all meetings. 4. All team members will agree to stay on specific agenda topics, this includes using the computer and phone 5. Share the air and contribute

<p>Purpose of Meeting – (modify based on specific intent):</p>
<p>School Readiness Council meeting</p>

Agenda Item	Time Allotted	Person Responsible
-------------	---------------	--------------------

- **Welcome/Introductions/ Public Comment**
- **Children Center Greater Waterbury**
- **2019/20 Grant Application**
- **OEC Space Survey**
- **Liaison/Monitoring Report**
- **CT DOTS**
- **New Business**

Meeting Minutes

- **Welcome: 3:05 p.m. (SR Liaison Karen Rainville) Opened with Introduction**

Public Comment- None

Children’s Center Presentation- CCGW is considering merging under the Easter Seals umbrella. This would dissolve the CCGW 501c3 and board. Timing may not happen until after the next RFP deadline. Questions were asked by Council members:

Jim O’Rourke- how would it effect CHEFA? Answer: just paperwork changes would be needed

Joanne Balanda- How will it affect staff? Answer: some HR policies will change. There will be no program or staff interruption. A new license would be needed but no interruptions of services would be needed.

Christine Bianchi- Would there be policy changes for parents. Answer: This is being worked on now- policies are very close. Intention is to make this seamless for families.

Liaison/Monitoring report-(written report submitted) Karen Rainville provided updates on utilization, and program monitoring.

Grant Application- State OEC met with Liaisons to review the last RFP for potential changes, OEC is working on eliminated duplicative questions, create a scoring rubric. Karen Rainville has reached out to Waterbury procurement office to notify them of the upcoming RFP.

OEC Space Survey- Survey was reviewed with Council members and discussed. The group discussed the high turnover of children in programs, Karen will bring a turnover report to the next Council meeting. Report was completed with the SR Council

Motion to Approve and Submit to OEC: Abby Calo, Second Christine Bianchi, All in favor.

New Business:

Jim O’Rourke spoke about the Mayor’s ECE Cabinet. Providers will be asked to provide data regarding the number of children with asthma, epi-pens, high lead count to aid in the city wide work.

Jim spoke about the importance for providers to follow up with training of staff on care plans for children.

Motion to adjourn Jim, 2nd Abbie 4:00