

**BOARD OF EDUCATION  
FEBRUARY 6, 2017  
MINUTES**

**OPENING ACTIVITIES**

A. Call to Order

The Board of Education of Morgan County School District Re-3 met in regular session on February 6, 2017, at 7:03 p.m. in the Board Room at the District Support Center with the following members present: Mr. Derek Gerken, Mr. David Keller, Mrs. Trish McClain, Mr. Todd Schneider, Mr. Loren Sharp, Dr. Melissa Smits and Mrs. Connie Weingarten. Also present were Mr. Ron Echols, Superintendent, Mr. Ron Pflug, Assistant Superintendent Personnel; Dr. Rena Frasco, Assistant Superintendent Curriculum/Assessment; Mr. Mike Lee, CFO; and Board Secretary, Mrs. Karen Temple.

B. Approval of Previous Minutes

Mr. Gerken made a motion to approve the minutes from the January 9, 2017 regular meeting as presented. Mrs. McClain seconded the motion. On Roll Call vote, "AYE" 7; "NAY" 0; "ABSENT" 0; "ABSTAIN" 0. Motion carried.

C. Approval of Previous Minutes

Mr. Sharp made a motion to approve the minutes from the January 31, 2017 special meeting as presented. Mr. Schneider seconded the motion. On Roll Call vote, "AYE" 7; "NAY" 0; "ABSENT" 0; "ABSTAIN" 0. Motion carried.

D. Agenda Changes; Review of Table File; Approval of Agenda

Mr. Keller made a motion to approve the agenda, as presented. Dr. Smits seconded the motion. On Roll Call vote, "AYE" 7; "NAY" 0; "ABSENT" 0. Motion carried.

**SPECIAL PRESENTATIONS/RECOGNITIONS**

A. Employee of Month – February

Courtney Zahn from Baker Elementary school. Ms. Zahn is a 5<sup>th</sup> grade teacher at Baker. She supervises the Baker Student Leaders, runs the school store, is in charge of the school social committee, and has hosted several game nights for the Baker staff. She is enthusiastic in her day to day interactions with students and staff. She puts in the extra time to make sure her students have a positive experience at Baker Elementary.

B. Head Start Construction – Mr. Ron Echols

We had a meeting today to continue the work on a well-designed plan that will benefit Head Start and Sherman EEC. The group is very active in finishing the required paperwork to complete the grant award. Mr. Lee and Mr. Echols will be meeting with the Regional Head Start Director in Denver next week and then the group intends to present the suggested design to the Board at the March 6<sup>th</sup> board meeting.

C. Dual Language Immersion Program – Dr. Rena Frasco

Dr. Frasco along with Stacey Gorman, Allie Howe, Adrianna Villalobos presented information about a dual language immersion program for Re-3.

Trescott Elementary School in Loveland has a program the district would like to see implemented at Re-3. The group presented a video from Trescott Elementary.

Immersion instruction is bi-lingual instruction at its best. The instruction is delivered in both languages. Students tend to be confident in the immersion process. Dual language is a tool to deliver content instruction through immersion.

This committee is recommending starting the program at the First grade and second language would be Spanish. DLI would be available for all students, not just GT students. The program helps students to have a higher level of critical thinking skills and helps to gain insight into other cultures among other things.

The committee sent out surveys to Sherman Kindergarten parents and received 75 back. The committee wants the students to feel learning another language can make students proud and helps to build their confidence.

Mrs. Allie Howe is on the committee as a parent and really loves the community of Ft. Morgan and the diversity of the community. She would love for her child to be in the program and feels this would be a family project that would help her child to be better equipped when she reaches the marketplace. Mrs. Howe is excited about the advanced thinking of the Board to add additional programs to our curriculum.

Dr. Frasco and Mr. Echols presented the DLI highlights to all staff at all the different buildings. Most staff is very excited about this prospect. They surveyed the staff upon exiting the presentations. We are currently looking for qualified staffing for our open teaching positions and this would be no different, we would just need to recruit in a wider realm.

Dr. Frasco also talked about the Professional Development of the staff. The state of Utah offers a summer week long training program for staff involved in DLI programs. This summer training program would probably be something we would take advantage of. There would be additional follow-up and additional training as well.

There is a cost for DLI arts programs. This would be a cost we would need to add to our curriculum budget.

The timeline will include next steps of contacting the parents that stated they were interested in having their child attend this kind of a classroom to talk about what a class schedule would look like. To start with, we would be looking at 50 students, 25 in each classroom. If we have more than 50 students interested, we most likely would have to do a lottery to determine which students would be involved in the program.

Mr. Echols talked about some areas of concern. We are already listing DLI positions as we are heading to job fairs. Mr. Echols is recommending we start with 1<sup>st</sup> grade instead of Kindergarten. There are some logistics problems with starting at Sherman. We will still need to determine which elementary building would be selected to have this program.

There could be approximately \$6000-\$7000 for curriculum. This cost could be made up by getting just one out of district student. Dr. Frasco is looking at content that is designed for DLI programs, which contains English and Spanish content. We will search out the best available curriculum.

The best data concerning test scores has come from Utah, especially long term data. 83% of the students from Utah passed the AP exam at the 8<sup>th</sup> grade to be college ready. Trescott Elementary school is only in the second year and so that data is not readily available. Mr. Gerken would really like to see some data on test scores. Dr. Frasco will get some data gathered and share with the Board.

There is no additional endorsement required for a teaching certificate for DLI program in Colorado. We will look at a staff member who would be proficient in teaching the content in both languages.

Right now we would like to do a group of students in grades 1-5. The district plan is to get the program developed all the way to the 12<sup>th</sup> grade eventually. There are probably less than 100 schools in Colorado that have a DLI program, with some being in a rural area.

D. National School Counseling Week – Ms. Amy Prouty and Mr. Matthew McClain  
Dr. Frasco thanked this group for the way they mobilized themselves last week when there was a crisis. The Counselors also thanked the Board and Administrators for the flexibility to be able to respond in a crisis time.

Dr. Frasco read the proclamation for National School Counseling Week. The group of counselors meet on a monthly basis to make sure they are well organized and keep on track with the district priorities.

### **OPPORTUNITY FOR AUDIENCE**

We had some high school students in attendance for the American Government class. They introduced themselves and talked about their plans after graduation. It was great to see these students in the audience.

### **REPORTS**

A. Board

None

B. Superintendent

- None

C. Other (report information included in this packet)

- Ron
  - Vacancies and Hires

Report was in the Board packet.

- Mike
  - None
- Rena
  - None

**DISCUSSION ITEMS**

- A. Policy First Reading –
  1. BBA, Board Powers and Responsibilities
  2. KDDA, Official Spokespersons
- B. Policy Second Reading –
  1. KHC-R, Distribution Posting of Noncurricular Materials
- C. Policy Tenth Reading –
  1. DB, Annual Budget
  2. DAB, Financial Administration
  3. DAB-E, Financial Administration
  4. DBD, Determination of Budget Priorities
  5. DBG, Budget Adoption Process
  6. DFA/DFAA, Revenues from Investments/Use of Surplus Funds
  7. DG, Banking Services and Revenues from Investments
  8. DH, Bonded Employees and Officers

**CONSENT AGENDA**

- A. Personnel Actions
- B. Claims and Accounts

Mrs. McClain made a motion to approve the consent agenda as presented. Mr. Gerken seconded the motion. On Roll Call vote, "AYE" 7; "NAY" 0; "ABSENT" 0. Motion carried.

**ACTION ITEMS**

- A. Consideration to Approve Policies upon Fourth Reading –
  1. KHC, Distribution/Posting of Promotional Materials
  2. IKF, Graduation Requirements

Dr. Smits made a motion to approve the policies upon fourth reading as presented. Mrs. McClain seconded the motion. On Roll Call vote, "AYE" 7; "NAY" 0; "ABSENT" 0. Motion carried.

- B. Consideration to Approve Policies upon Eighth Reading –
  1. DIE, Audits/Financial Monitoring
  2. DJ/DJA, Purchasing/Purchasing Authority
  3. DJB, Purchasing Procedures - Eliminate
  4. DJB-R, Purchasing Procedures - Eliminate
  5. DJC, Petty Cash - Eliminate

6. DJE, Bidding Procedures
7. DJE-R, Bidding Procedures – Eliminate
8. DJF, Local/Competitive Purchasing
9. DJG, Vendor Relations
10. DK, Payment Procedures – Eliminate
11. DKA, Payroll Procedures/Schedules
12. DKB, Salary Deductions
13. DKC, Expense Authorization/Reimbursement
14. DKC-R, Expense Authorization
15. DN, School Properties Disposition – Eliminate
16. DN-R, School Properties Disposition – Eliminate

Dr. Smits made a motion to approve the policies upon eighth as presented. Mr. Schneider seconded the motion. On Roll Call vote, "AYE" 7; "NAY" 0; "ABSENT" 0. Motion carried.

C. Consideration to Approve Policies upon Tenth Reading –

1. DBC, Budget Planning, Preparation and Schedules – eliminate
2. DBE-E, Deadlines in Budgeting Process Set by Statute
3. DBE/DBF, Communication of Budget Recommendations/Budget Hearings and Reviews - eliminate
4. DBGA, Budget Referenda
5. DBI, Budget Information - eliminate
6. DBJ, Budget Transfers
7. DEA, Funds from Local Tax Sources
8. DC, Taxing and Borrowing – eliminate
9. DEB, Loan Programs
10. DG-R, Banking Services (And Deposit of Funds) - eliminate
11. DGA/DGB, Authorized Signatures/Check Writing Services - eliminate
12. DI, Fiscal Accounting and Reporting
13. DIC, Financial Reports and Statements - eliminate
14. DID, Inventories

Mrs. McClain made a motion to approve the policies upon tenth reading, as presented. Mr. Sharp seconded the motion. On Roll Call vote, "AYE" 7; "NAY" 0; "ABSENT" 0. Motion carried.

D. Consideration to Approve FMHS Registration Guide

Mr. Gerken made a motion to approve the FMHS Registration Guide, as presented. Mr. Keller seconded the motion. The High School will still need to address the ESL classes for next year, so that will be an add-on to the Guide. They will need to determine if the students will all receive credits for all the classes. There may also be some slight changes when the new Graduation Guidelines are determined. The changes to the guide were all outlined in the Memo to the Board. Band/Symphony has been deleted since that class has not been taught together for a long time. Both subjects are taught individually now. Mr. Bauman thanked Debbie Fowler for all her hard work in getting the Guide done. There were several AP course offerings that were eliminated since we don't have the qualified staff to teach those subjects. On Roll Call vote, "AYE" 7; "NAY" 0; "ABSENT" 0. Motion carried.

E. Consideration to Approve Donation – FMHS Wrestling Team

Mr. Sharp made a motion to approve the donation from Alexis Sanchez for the FMHS wrestling program, as presented. Mr. Schneider seconded the motion. Mr. Keller requested more information on why an individual is giving a donation to the HS wrestling team. On Roll Call vote, "AYE" 6; "NAY" 1; "ABSENT" 0. Motion carried.

F. Consideration to Approve Donation – FMMS Wrestling Team

Mrs. McClain made a motion to approve the donation from Prairie Rattlers Wrestling for FMMS wrestling program, as presented. Mr. Keller seconded the motion. On Roll Call vote, "AYE" 7; "NAY" 0; "ABSENT" 0. Motion carried.

G. Consideration to Approve FMHS Forensics Team Trip

Dr. Smits made a motion to approve the FMHS Forensics team trip, as presented. Mr. Sharp seconded the motion. On Roll Call vote, "AYE" 7; "NAY" 0; "ABSENT" 0. Motion carried.

**INFORMATION ITEMS**

A. Monthly Reports

- Sherman Early Childhood Center
- Columbine Elementary
- Baker Elementary
- FMMS
- FMMS

B. Newsletters

- After School Program
- After School Program
- Baker Elementary

**ADVANCED PLANNING**

- A. Next Regular Meeting – March 6, 2017 – 7:00 pm – DSC
- B. District Accountability Committee – February 9, 2017 – 6:30 pm – DSC
- C. CASB Winter Legislative Conference – February 23-24, 2017 – Denver
- D. NSBA Annual Conference – March 25-27, 2017 – Denver

**ADJOURNMENT**

The regular meeting adjourned at 8:14 p.m.

Respectfully submitted,

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Karen Temple, Secretary

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Connie Weingarten, Board President