

MINUTES OF THE MEETING  
of the  
SHEFFIELD CITY BOARD OF EDUCATION  
5:30 p.m., July 28, 2020

Presiding: Mrs. Titian Scales, served as Chairperson

Members Present: Mr. Frederick (Fred) Mason, and Mrs. Phyllis Meade

Members Absent: Mrs. Polly Ruggles, President and Mrs. Christy Casiday, Vice President were absent

The Board of Education of the City of Sheffield met at 5:30 p.m., Tuesday, July 28, 2020, in the Annex at the Sheffield City Board of Education, 300 West Sixth Street, Sheffield. Dr. Keith Davis, Superintendent, kept the minutes. Ms. Tracy Moore, AEA UniServ Director was present. A sign-in sheet was provided for those in attendance. (See Attached)

The opening prayer was given by Dr. Keith Davis.

A review of Sheffield City Schools mission, vision, and belief statements was given by Dr. Keith Davis, superintendent.

A motion to adopt the agenda for the July 28, 2020, meeting of the Board was made by Mr. Mason, seconded by Mrs. Meade, and passed by the Board unanimously.

The meeting was open for public comments.

A motion to approve minutes of the June 29, 2020, regular meeting, and July 16, 2020, special called meeting of the Board was made by Mrs. Meade, seconded by Mr. Mason, and passed by the Board unanimously.

Board members received copies of the monthly financial reports for the month of June 2020.

Superintendent Davis presented Board members with copies of disbursements for the month of June 2020, and recommended they be approved. The motion to approve the recommendation was made by Mrs. Meade, seconded by Mr. Mason, and passed by the Board unanimously.

Phyllis Meade's reappointment to the Board and signed Certificate of Affirmation of School Board Member was noted.

The approval of the 2020-2021 detailed Back to School Plan for Sheffield City Schools was **TABLED** until the August 2020 meeting of the Board.

A motion to recommend authorization for the Superintendent to execute the following items regarding the Southwest Elementary School:

- (1) Approve Resolution – between Sheffield City Board of Education and the Rescue Me Project (RMP) [to be signed by ALL Board members]
- (2) Approve Superintendent to execute a statutory warranty deed on behalf of the Sheffield City Board of Education
  - (a) EXHIBIT A Memorandum of Understanding – between Sheffield City Board of Education and the RMP
  - (b) EXHIBIT B Statutory Warranty Deed

was made by Mrs. Meade, seconded by Mr. Mason, and passed by the Board unanimously.

A motion to approve giving Superintendent Davis authority to purchase a school bus was made by Mrs. Meade, seconded by Mr. Mason, and passed by the Board unanimously.

Superintendent Davis presented the following personnel recommendations

### RESIGNATIONS

Certified/Professional Staff:

1. Devon F. Hester, chemistry/physics/biology teacher, Sheffield High School, (1.00) (9.5 months/187 days), **resignation** effective July 23, 2020 {Letter of resignation dated and received in Central Office on July 23, 2020}

The motion to approve the recommendation was made by Mr. Mason, seconded by Mrs. Meade, and passed by the Board unanimously

2. Taylor W. Sheley, sixth grade science teacher, Willson Elementary School, (1.00) (9.5 months/187 days), **resignation** effective July \_\_\_\_\_, 2020 {NO Letter of resignation received}

The motion to approve the recommendation was made by Mr. Mason, seconded by Mrs. Meade, and passed by the Board unanimously pending receipt of resignation letter. [A letter was received on July 29, 2020, with her effective date of July 23, 2020.]

### TRANSFER

Certified/Professional Staff:

1. Dena B. Askew **FROM** science teacher, Sheffield Junior High School **TO** chemistry/physics/biology teacher, Sheffield High School

The motion to approve the recommendation was made by Mr. Mason, seconded by Mrs. Meade, and passed by the Board unanimously.

### EMPLOYMENT(s)

Certified/Professional Staff:

1. Emma Lynn Clark, kindergarten teacher, Threadgill Primary School, (1.00) (9.5 months/187 days), effective August 3, 2020, for the 2020-2021 school year.

The motion to approve the recommendation was made by Mr. Mason, seconded by Mrs. Meade, and passed by the Board unanimously

2. Ella Stone Smith, science teacher, Sheffield Junior High School, (1.00) (9.5 months/187 days), effective August 3, 2020, for the 2020-2021 school year.

The motion to approve the recommendation was made by Mr. Mason, seconded by Mrs. Meade, and passed by the Board unanimously

Personnel recommendations (continued)

EMPLOYMENT(s)

Classified/Support Staff:

1. Skylar Laine Holden, PASS/in-school suspension (ISS) monitor, Sheffield Senior/Junior High Schools (SHS), (1.00) (9.5 months/187 days), effective August 3, 2020, for the 2020-2021 school year.

The motion to approve the recommendation was made by Mr. Mason, seconded by Mrs. Meade, and passed by the Board unanimously

Superintendent Items that were discussed are as follows:

- a. Budget hearing dates: August 21 noon presentation at C.O. & August 24 Bd. mtg. at 5:30 p.m.
- b. AASB's Certificate of Affirmation – signed by reappointed Board member Phyllis Meade
- c. Back-to-school district in-service, Monday, August 3, 2020 ????
- d. Handouts for 2020-2021 required training for Board members
- e. Other

There being no further business to come before the Board, a motion for adjournment of the meeting was made by Mr. Mason, seconded by Mrs. Meade, and passed by the Board unanimously.

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Titian Scales, Chairperson

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Dr. Keith Davis, Superintendent

# SIGN-IN SHEET

## SHEFFIELD CITY BOARD OF EDUCATION

Board Meeting – Tuesday, July 28, 2020

David Wood

Fiona Moore

Emma Clark

Dr. Mel

Andy Melton

Robin Gee

Nathan Syt

~~SCS~~

Stephen

Ally