

MINUTES OF THE MEETING  
of the  
SHEFFIELD CITY BOARD OF EDUCATION  
5:30 p.m., July 13, 2021 – Special Called – Personnel

Presiding: Mrs. Christy Casiday, President

Members Present: Mrs. Titian Scales, Vice President, Mrs. Phyllis Meade, and Mr. Steve Nix

Members Absent: Mrs. Polly T. Ruggles was absent

The Board of Education of the City of Sheffield met at 5:30 p.m., Tuesday, July 13, 2021, in the administrative offices Annex, 300 West Sixth Street, Sheffield. Dr. Keith Davis, superintendent, kept the minutes. Others in attendance were: Julie Box, Robin Collum, Maurice Shingleton, Matthew Syesta, Shannon Uptain, and Stephanie Wieseman.

The opening prayer was given by Dr. Keith Davis.

A motion to adopt the agenda for the July 13, 2021, special called meeting of the Board was made by Mrs. Meade, seconded by Mr. Nix, and passed by the Board unanimously.

A motion to approve a bid for HVAC at L. E. Willson Elementary School was made by Mrs. Scales, seconded by Mr. Nix, and passed by the Board unanimously.

A motion to approve a REVISION to the Alternative Education Teacher job description was made by Mrs. Scales, seconded by Mr. Nix, and passed by the Board unanimously.

A motion to approve a REVISION to the 2021-2022 school calendar to include two student virtual days was made by Mrs. Scales, seconded by Mrs. Meade, and passed by the Board unanimously.

A motion to approve Superintendent Davis to award the bid for two Ford F150 trucks (April 26, 2021, Board meeting) to next highest bidder [first bidder never took possession] was made by Mrs. Scales, seconded by Mr. Nix, and passed by the Board unanimously.

Superintendent Davis presented the following personnel recommendations.

RESIGNATION (s)

Certified/Professional Staff:

1. F. Leo Burnett, physical education teacher, Willson Elementary School, **resignation** effective July 12, 2021, with **retirement** effective September 1, 2021, for the 2021-2022 school year. {Letter of resignation dated July 11, 2021, and received in the Central Office July 12, 2021 }

A motion to the approve the recommendation was made by Mr. Nix, seconded by Mrs. Scales and approved by the Board unanimously.

2. Pamela M. Collier, grade 2 teacher, Threadgill Primary School, **resignation** effective July 6, 2021, for the 2021-2022 school year. {Letter of resignation dated July 6, 2021, and received in the Central Office July 7, 2021 }

A motion to the approve the recommendation was made by Mr. Nix, seconded by Mrs. Scales and approved by the Board unanimously.

3. Bradley Kimbrough, social studies teacher, Sheffield High School, **resignation** effective July 5, 2021, for the 2021-2022 school year. {Letter of resignation dated and received in the Central Office July 5, 2021 }

A motion to the approve the recommendation was made by Mr. Nix, seconded by Mrs. Scales and approved by the Board unanimously.

4. Leah Cayson Norman, English Language Arts teacher, Sheffield High School, **resignation** effective July 6, 2021, for the 2021-2022 school year. {Letter of resignation dated and received in the Central Office July 8, 2021}.

A motion to the approve the recommendation was made by Mr. Nix, seconded by Mrs. Scales and approved by the Board unanimously.

Classified/Support Staff:

1. Brandy R. Sanders, CNP worker (1.00) (9.5 months/186 days/5.5 hours/day), Systemwide, Threadgill Primary School Cafeteria, **resignation** effective July 1, 2021, for the 2021-2022 school year. [Letter of resignation received in the Central Office on July 12, 2021]

A motion to the approve the recommendation was made by Mr. Nix, seconded by Mrs. Scales and approved by the Board unanimously.

#### EMPLOYMENT(s)

Certified/Professional Staff:

1. Tiffany S. Flippo, grade 2 teacher (1.00) (9.5 months/187 days), Threadgill Primary School, effective August 3, 2021, for the 2021-2022 school year.

A motion to the approve the recommendation was made by Mrs. Scales, seconded by Mr. Nix and approved by the Board unanimously.

2. Savannah C. Morgan, kindergarten teacher (1.00) (9.5 months/187 days), Threadgill Primary School, effective August 3, 2021, for the 2021-2022 school year.

A motion to the approve the recommendation was made by Mrs. Scales, seconded by Mr. Nix and approved by the Board unanimously.

3. Dustin Timothy Ponders, social studies and health teacher (1.00) (9.5 months/187 days), Sheffield High School, effective August 3, 2021, for the 2021-2022 school year. [**Alabama certification Expired. To be reinstated**]

A motion to the approve the recommendation was made by Mrs. Scales, seconded by Mr. Nix and approved by the Board unanimously.

4. Penelope W. Sims, behavioral specialist (1.00) (10 months/202 days), Systemwide (SJHS), effective August 3, 2021, for the 2021-2022 school year. [**ESSER funded**]

A motion to the approve the recommendation was made by Mrs. Scales, seconded by Mr. Nix and approved by the Board unanimously.

Approval of teachers who are eligible for the TEAMS act

1. Dena B. Askew, chemistry/physics/biology teacher, Sheffield High School [**pending issuance of her interim employment certificate**]
2. Robyn Cosby, mathematics teacher, Sheffield High School

A motion to the approve the recommendation was made by Mrs. Scales, seconded by Mr. Nix and approved by the Board unanimously.

There being no further business to come before the Board, a motion for adjournment of the meeting was made by Mrs. Meade, seconded by Mrs. Scales, and passed by the Board unanimously.

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Christy Casiday, President

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Dr. Keith Davis, Superintendent