

MINUTES OF THE MEETING
of the
SHEFFIELD CITY BOARD OF EDUCATION
5:30 p.m., May 23, 2022

Presiding: Mrs. Christy Casiday, President

Members Present: Mrs. Titian Scales, Vice President, Mrs. Phyllis Meade, Mr. Steve Nix, and Mrs. Polly Ruggles

Members Absent: No member was absent.

The Board of Education of the City of Sheffield met at 5:30 p.m., Monday, May 23, 2022, in the Annex at the Sheffield City Board of Education 300 West Sixth Street, Sheffield. Dr. Keith Davis, Superintendent, kept the minutes. Others in attendance were: Julie Box, Heather Collum, Robin Collum, Andrew Franck, Jill Johnson, Dr. Carlos Nelson, Maurice Shingleton, Shannon Uptain, and Stephanie Wieseman.

The opening prayer was given by Dr. Keith Davis.

A review of Sheffield City Schools mission, vision, and belief statements was given by Dr. Keith Davis, superintendent.

A motion to adopt the agenda for the May 23, 2022, meeting of the Board was made by Mrs. Ruggles, seconded by Mrs. Scales, and passed by the Board unanimously.

The meeting was open for public comments.

Andrew Franck was recognized as a 2022 Alabama Teacher of the Year Finalist.

A motion to approve minutes of the April 25, 2022, regular meeting of the Board and the May 9, 2022, special called meeting of the Board was made by Mrs. Scales, seconded by Mrs. Ruggles, and passed by the Board unanimously.

Election of officers of the Board (president and vice president) was made by Mrs. Ruggles, seconded by Mr. Nix, and passed by the Board unanimously. The new officers of the Board will be Mrs. Titian Scales, president, and Mrs. Phyllis Meade, vice president.

Board members received copies of the monthly financial report for the month of April 2022.

Superintendent Davis presented Board members with copies of disbursements for the month of April 2022 and recommended they be approved. The motion to approve the recommendation was made by Mrs. Ruggles, seconded by Mrs. Scales, and passed by the Board unanimously.

A motion to approve Budget Amendment 1 was made by Mrs. Ruggles, seconded by Mr. Nix, and passed by the Board unanimously.

Shannon Uptain reported on ACAP results for Grades 1 and 2.

A motion to approve acceptance of public works estimate with 3C Land Design in the amount of \$16,271.88 for retaining wall project at the Sheffield High School softball field was made by Mrs. Ruggles, seconded by Mrs. Scales, and passed by the Board unanimously.

A motion to approve out-of-state travel to Starkville, Mississippi, grades 8-12 softball students for the Mississippi State University 2-Day Team Camp, June 14, 2022, through June 15, 2022, was made by Mrs. Scales, seconded by Mrs. Ruggles, and passed by the Board unanimously.

A motion to approve the 2022-2023 salary schedules [4% raise plus used extra state formula for teachers (raise to take effect at the beginning of the contract period)] was made by Mrs. Scales, seconded by Mrs. Ruggles, and passed by the Board unanimously.

A motion to amend the agenda was made by Mrs. Scales, seconded by Mrs. Ruggles, and passed by the Board unanimously.

A motion for the Board to go into executive session was made by Mrs. Meade, seconded by Mrs. Scales, and passed by the Board unanimously. The Board entered into executive session at approximately 6:30 p.m.

A motion for the Board to come out of executive session was made by Mrs. Ruggles, seconded by Mrs. Scales and passed by the Board unanimously. The Board came out of executive session at approximately 6:50 p.m.

Superintendent Davis presented the following personnel recommendations.

PROBATIONARY TEACHERS ATTAINING CONTINUING SERVICE STATUS

(Acknowledgement of Attainment)

Classified/Support Staff:

1. Kasey C. Isbell, custodian (Systemwide), Sheffield Junior High School

The motion to approve the above recommendation was made by Mrs. Ruggles, seconded by Mrs. Scales, and passed by the Board unanimously.

NON-RENEWAL

Classified/Support Staff:

1. Terra G. Franks, CNP cafeteria worker, (1.00) (9.5 months/186 days/5.5 hours/day) Systemwide, (Willson Elementary Cafeteria), effective May 27, 2022, end of the 2021-2022 school year

The motion to approve the above recommendation was made by Mrs. Ruggles, seconded by Mrs. Scales, and passed by the Board unanimously.

RESIGNATION

Certified/Professional Staff:

1. Earnest Smith, Jr., mathematics teacher/football, varsity 2nd assistant coach/ track, head coach (boys), (1.00) (9.5 months/187 days), Sheffield High School, **resignation** effective May 27, 2022, end of the 2021-2022 school year. {Letter of resignation received in Central Office on May 11, 2022}

The motion to approve the above recommendation was made by Mrs. Ruggles, seconded by Mrs. Scales, and passed by the Board unanimously.

EMPLOYMENT

Certified/Professional Staff:

1. Zachary C. Bruce, mathematics teacher, secondary, (1.00) (9.5 months/187 days), Sheffield High School, effective August 1, 2022, for the 2022-2023 school year [Employment is contingent upon issuance of Professional Educator Certificate from the Alabama State Department of Education]

The motion to approve the above recommendation was made by Mrs. Ruggles, seconded by Mrs. Scales, and passed by the Board unanimously.

2. Jacob Danley, physical education teacher, (1.00) (9.5 months/187 days), Willson Elementary School, effective August 1, 2022, for the 2022-2023 school year

The motion to approve the above recommendation was made by Mrs. Ruggles, seconded by Mrs. Scales, and passed by the Board unanimously.

3. Margaret Katherine Freeman, English language arts teacher, secondary, (1.00) (9.5 months/187 days), Sheffield High School, effective August 1, 2022, for the 2022-2023 school year

The motion to approve the above recommendation was made by Mrs. Ruggles, seconded by Mrs. Scales, and passed by the Board unanimously.

4. Ashley Hargett, Alabama Reading Initiative (ARI) specialist, (1.00) (9.5 months/187 days), Willson Elementary School, effective August 1, 2022, for the 2022-2023 school year

The motion to approve the above recommendation was made by Mrs. Ruggles, seconded by Mrs. Scales, and passed by the Board unanimously.

5. Bailey Wix Rice, **FROM** grade 5 teacher, Willson Elementary School, **TO** mathematics coach, Threadgill Primary School/Willson Elementary School, (1.00) (9.5 months/187 days), effective August 1, 2022, for the 2022-2023 school year

The motion to approve the above recommendation was made by Mrs. Ruggles, seconded by Mrs. Scales, and passed by the Board unanimously.

6. Jessica Underwood, **FROM** grade 3 teacher, Willson Elementary School, **TO** technology elementary/primary teacher, Threadgill Primary School/Willson Elementary School, (1.00) (9.5 months/187 days), effective August 1, 2022, for the 2022-2023 school year

The motion to approve the above recommendation was made by Mrs. Ruggles, seconded by Mrs. Scales, and passed by the Board unanimously.

Classified/Support Staff:

1. Vincent Jackson, teacher aide with coaching responsibilities, (1.00) (9.5 months/187 days), Systemwide (Sheffield High School), effective August 1, 2022, for the 2022-2023 school year

The motion to approve the above recommendation was made by Mrs. Ruggles, seconded by Mrs. Scales, and passed by the Board unanimously.

PRINCIPAL CONTRACT APPROVAL

Administrative/Certified/Professional Staff:

1. Maurice Shingleton, school principal, Sheffield Jr. High School, 3-year Principal contract, July 1, 2022 – June 30, 2025

The motion to approve the above recommendation was made by Mrs. Ruggles, seconded by Mrs. Scales, and passed by the Board unanimously.

OTHER

Certified/Professional Staff:

1. Traci Thompson, Jr. High cheer coach, Sheffield Jr. High School, resignation of duties as Jr. High cheer coach, effective May 27, 2022, end of the 2021-2022 school year.
{Resignation letter received in Central Office on May 2, 2022}

The motion to approve the above recommendation was made by Mrs. Scales, seconded by Mrs. Ruggles, and passed by the Board unanimously.

Superintendent Items that were discussed are as follows:

- a. School Board members **mandatory training: 6 hours** of training every year – 4 hours individual training and 2 hours of whole board interactive training – **to be completed by June 30**
- b. AASB 2022 Summer Conference: June 17-19, 2022 (Mrs. Meade and Dr. Nelson attending)
- c. SSA 2022 Summer Conference – June 19-22, 2022
- d. SHS Graduation, May 26, 2022 – Graduation Gowns have been cleaned
- e. June Board meeting to be held June 27, 2022
- f. Other

There being no further business to come before the Board, a motion for adjournment of the meeting was made by Mrs. Titian Scales, seconded by Mrs. Phyllis Meade, and passed by the Board unanimously.

Christy Casiday, President

Dr. Keith Davis, Superintendent

NO BOARD ACTION TAKEN – REASSIGNMENT(S)

Certified/Professional Staff:

1. Scott Hames, FROM interventionist teacher, Willson Elementary School, TO grade 6 teacher
2. Kizzy Lane, FROM grade 2 teacher, Threadgill Primary School, TO grade 1 teacher
3. Jacob Rager, FROM kindergarten teacher, Threadgill Primary School, TO PreK teacher
4. Amy Uptain, FROM grade 6 teacher, Willson Elementary School, TO grade 4 teacher