

MINUTES OF THE MEETING
of the
SHEFFIELD CITY BOARD OF EDUCATION
5:30 p.m., April 26, 2021

Presiding: Mrs. Polly Ruggles, President

Members Present: Mrs. Christy Casiday, Vice President, Mrs. Phyllis Meade, and Mrs. Titian Scales

Members Absent: Mr. Frederick (Fred) Mason was absent.

The Board of Education of the City of Sheffield met at 5:30 p.m., Monday, April 26, 2021, in the Annex at the Sheffield City Board of Education 300 West Sixth Street, Sheffield. Dr. Keith Davis, Superintendent, kept the minutes. Others in attendance were: Julie Box, Joseph Burch, Robin Collum, Chauncey Jones, Pervis Key, Dr. Carlos Nelson, Greg Thomason, and Shannon Uptain.

The opening prayer was given by Dr. Keith Davis.

~~A review of Sheffield City Schools mission, vision, and belief statements~~

A motion to adopt the agenda for the April 26, 2021, meeting of the Board was made by Mrs. Meade, seconded by Mrs. Scales, and passed by the Board unanimously.

The meeting was open for public comments.

Presentation of Proclamation of National Children's Health Awareness – Jacqueline Johnson

Coach of the year, Pervis Key, was recognized and a plaque was presented to him.

A motion to approve minutes of the March 29, 2021, regular meeting, and the April 6, 2021, special called meeting of the Board was made by Mrs. Meade, seconded by Mrs. Scales, and passed by the Board unanimously.

Board members received copies of the monthly financial reports for the month of March 2021.

Superintendent Davis presented Board members with copies of disbursements for the month of March 2021 and recommended they be approved. The motion to approve the recommendation was made by Mrs. Scales, seconded by Mrs. Casiday, and passed by the Board unanimously.

A motion to approve the textbook adoption for mathematics was made by Mrs. Meade, seconded by Mrs. Scales, and passed by the Board unanimously.

A motion to adopt and purchase the textbook for mathematics was made by Mrs. Meade, seconded by Mrs. Scales, and passed by the Board unanimously.

A motion to approve the bid for HVAC at Sheffield Junior/Senior High Schools NOT to exceed \$410,565.00 [tabled from April 6, 2021, meeting] was made by Mrs. Casiday, seconded by Mrs. Scales, and passed by the Board unanimously.

A motion to approve an agreement of legal services for E-Cigarette litigation [tabled from March 29, 2021, meeting] was made by Mrs. Casiday, seconded by Mrs. Scales, and passed by the Board unanimously.

A motion to approve the high bids for surplus inventory of two Ford F150 trucks and two school buses was made by Mrs. Meade seconded by Mrs. Casiday, and passed by the Board unanimously.

A motion to approve the Proclamation National Children's Mental Health Awareness week was made by Mrs. Casiday, seconded by Mrs. Scales, and passed by the Board unanimously. (ATTACHED)

A change of COVID school trip procedures was discussed.

Superintendent Davis presented the following personnel recommendations

RESIGNATIONS

Certified/Professional Staff:

1. Jamey L. Grisham, Special Education teacher, Threadgill Primary School, (1.00) (9.5 months/187 days), **resignation** effective May 28, 2021, for the 2020-2021 school year. {Letter of resignation dated April 19, 2021, and received in Central Office on April 20, 2021 }

The motion to approve the recommendation was made by Mrs. Scales, seconded by Mrs. Casiday, and passed by the Board unanimously

2. Ginger Vanhorn, grade 4 teacher, Willson Elementary School, (1.00) (9.5 months/187 days), **resignation** effective May 28, 2021, for the end of the 2020-2021 school year. {Letter of resignation dated and received in Central Office on April 26, 2021 }

The motion to approve the recommendation was made by Mrs. Scales, seconded by Mrs. Casiday, and passed by the Board unanimously

Classified/Support Staff:

1. Blake Stone, Child Nutrition Program (CNP) Director/Cafeteria Manager, Systemwide, Central Office, (1.00) (10.5 months/207 days), **resignation** effective June 20, 2021, for the 2020-2021 school year. {Letter of resignation dated and received in Central Office on April 20, 2021 }

The motion to approve the recommendation was made by Mrs. Scales, seconded by Mrs. Casiday, and passed by the Board unanimously

EMPLOYMENT

Certified/Professional Staff:

1. Nicholas David Isbell, CTE/Business teacher, Sheffield Junior High School, (1.00) (9.5 months/187 days), effective August 3, 2021, for the 2021-2022 school year.

The motion to approve the recommendation was made by Mrs. Scales, seconded by Mrs. Casiday, and passed by the Board unanimously

Personnel recommendations (continued)

2. Brandon Lance McCafferty, Special Education/Inclusion teacher, Sheffield High School, (1.00) (9.5 months/187 days), effective August 3, 2021, for the 2021-2022 school year.

The motion to approve the recommendation was made by Mrs. Scales, seconded by Mrs. Casiday, and passed by the Board unanimously

3. Hannah M. Smith, Elementary teacher, Willson Elementary School, (1.00) (9.5 months/187 days), effective August 3, 2021, for the 2021-2022 school year.

The motion to approve the recommendation was made by Mrs. Scales, seconded by Mrs. Casiday, and passed by the Board unanimously

Superintendent Items that were discussed are as follows:

- a. School Board members **mandatory training: 6 hours** of training every year – 4 hours individual training and 2 hours of whole board interactive training – **to be completed by June 30**
- b. May Board meeting to be held May 24, 2021
- c. Superintendent Evaluation
- d. Other – Extra Curricular

There being no further business to come before the Board, a motion for adjournment of the meeting was made by Mrs. Casiday, seconded by Mrs. Scales, and passed by the Board unanimously.

Polly Ruggles, President

Dr. Keith Davis, Superintendent