

MINUTES OF THE MEETING  
of the  
SHEFFIELD CITY BOARD OF EDUCATION  
5:30 p.m., October 26, 2020

Presiding: Mrs. Polly Ruggles, President

Members Present: Mrs. Christy Casiday, Vice President, and Mrs. Titian Scales

Members Absent: Mr. Frederick (Fred) Mason and Mrs. Phyllis Meade

The Board of Education of the City of Sheffield met at 5:30 p.m., Monday, October 26, 2020, in the Annex at the Sheffield City Board of Education, 300 West Sixth Street, Sheffield. Dr. Keith Davis, Superintendent, kept the minutes. Others in attendance were: Julie Box, Robin Collum, Skyler Holden, David McBride, and Greg Thomason.

The opening prayer was given by Dr. Keith Davis.

A review of Sheffield City Schools mission, vision, and belief statements was given by Dr. Keith Davis, superintendent.

A motion to adopt the agenda for the October 26, 2020, meeting of the Board was made by Mrs. Casiday, seconded by Mrs. Scales, and passed by the Board unanimously.

The meeting was open for public comments.

A motion to approve minutes of the September 28, 2020, meeting of the Board was made by Mrs. Casiday, seconded by Mrs. Scales, and passed by the Board unanimously.

~~Monthly financial reports for September 2020~~ [*NOT available until November meeting*].

Superintendent Davis presented Board members with copies of disbursements for the month of September 2020, and recommended they be approved. The motion to approve the recommendation was made by Mrs. Scales, seconded by Mrs. Casiday, and passed by the Board unanimously.

A motion to approve supplement payments of \$500.00 each to three (3) UNA social worker interns for the 2020-2021 school year was made by Mrs. Casiday, seconded by Mrs. Scales, and passed by the Board unanimously. [**tabled from September 28, 2020, meeting**]

Superintendent Davis presented the following personnel recommendations

OTHER

Certified/Professional Staff:

1. Leah-Elizabeth Hargett, grade 4 ELA/Social Studies teacher, Willson Elementary School, requests Family Medical Leave Act (FMLA) due to the birth of her child. FMLA is being requested to begin October 26, 2020, and ending approximately February 1, 2021. {Letter of request dated and received in the Central Office on October 1, and revised October 23, 2020}. [Approval pending receipt of signed documentation from doctor]

The motion to approve the recommendation was made by Mrs. Casiday, seconded by Mrs. Scales, and passed by the Board unanimously

Superintendent Items that were discussed are as follows:

- a. Audit Report – handouts from Sparks CPA Firm
- b. AASB Delegate Selection – Virtual on December 3, 2020 – **forms due no later than October 30**
- c. AASB 2020 Annual Convention December 3-5; and School Board Member Academy & training
- d. November Board meeting – Monday, November 30<sup>th</sup> at 5:30 p.m.
- e. Other

There being no further business to come before the Board, a motion for adjournment of the meeting was made by Mrs. Casiday, seconded by Mrs. Scales, and passed by the Board unanimously.

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Polly Ruggles, President

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Dr. Keith Davis, Superintendent