

Group/Team:	Waterbury School Readiness WSR Council Meeting			Prepared By: Karen Rainville
Location: United Way	Date of Meeting: Jan 28,2020	Start Time: 3:00 p.m.	Finish Time 4:30 p.m.	

Attendance
(list names, titles of all members of team; insert X if member is in attendance for the meeting)

Co-Chairs

President Elizabeth Brown (BOE) Darren Schwartz (Chief Academic Officer) X	
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Voters

Marisa Blakeslee	James O'Rourke X	Family Resource Center
William Rybczyk X	Christine Bianchi X	Ellen Carter X
David Morgan X	Rebecca Demaida X	Abbie Calo X
Clivel Charlton	Joanne Reynolds Balanda X	Althea Brooks, X BTS
Shynea Paris	Angela Holmes	Maureen Bergin X
Joanne Reynolds Balanda X	Toni Cianciolo X	Camiecia AnthonyX

Guests

Waterbury School Readiness Liaison	Karen Rainville X

- Team Norms (subject to change; based on team decision):
1. All meetings will start on time.
 2. Debate is defined by providing solutions.
 3. A specific agenda will be set for all meetings.
 4. All team members will agree to stay on specific agenda topics, this includes using the computer and phone
 5. Share the air and contribute

Purpose of Meeting – (modify based on specific intent):
School Readiness Council meeting

Agenda Item	Time Allotted	Person Responsible
<ul style="list-style-type: none"> • Welcome/Introductions/ Public Comment • Welcome / Introductions /Public Comment • Minutes From October 22, 2019 • Presentation: STRIVE Work • Updated OEC Policies • Liaison/Monitoring Report • New Business 		
Meeting Minutes		
<ol style="list-style-type: none"> 1. Introductions; New Council members: Camecia Anthony, parent Rebecca Demaida provider rep 2. Minutes: October 22, 2019 Motion-Jim O'Rourke , Second- Clivel Charlton- all approved 3. Motion to accept new members- Jim, 2nd Ellen 4. Resignation: Mike Tedesco, YMCA; Motion to accept resignation; David, Jim 5. Public Comments: Cindy Piro-Children's Center now merged with Easter Seals, Jan. 1; State has all required documentation. New reports to be cumulative for all sites 6. Minutes 10/2/19- motion to accept- David, 2nd Jim 7. Updated OEC Policies: B-05: Quality Assurance: new language that talks about satellite sites; New pilot sites may not be accredited with the original purposes of funding. Sites would have to go through their own Accred. Process. SR Liaisons met with OEC and offered suggestion to allow a satellite site to have an ECERS until the next full re-accreditation. full statewide liaison meeting next week to discuss concerns 8. B0-2- Fees: added language around parent fees. Parent fees in May and June can carry over into the next year however you now need approved by SR Council and OEC. 9. Presentation: Strive: Looking at Root Cause factors affecting children of color readiness for K 10. Absenteeism: Medical piece is very important; Educate families/guardians on asthma, when to send a child to school; safety of child at school-relationship to family. 11. Lever Foundation will be supporting a data specialist to break down all providers to look compare with state data on the KEI 12. Enrollment- 4 openings; may change again; spaces have been moved around; March is the funding allocation month. Please monitor attendance so we don't lose spaces. 13. Consultant has been out to almost every site for quality control. Second round to start in a few weeks. 14. RE-program on improvement plan- meetings have been held with Co-Chairs & program reviewing monitoring results. Progress monitoring is in place. 15. Year 2 grant. We have the option to go out to bid to solicit new interest. Current programs would not have to complete full bid unless they plan to use a new site. Vote to go to bid: Ellen 2nd Christine 16. QE- BCBA has been very valuable. 402 hours to 25 children. Money has been expended. Programs can continue with ES. Marcia is writing final plans to use with EIS. ES to present final report next month an analysis of work completed this year. ES will continue to provide data to help us in planning for future years. Cindy Piro- Parents are always encouraged to bring information to their pediatrician. Darren- concern that now support is being pulled from students who require continued BT support. Possible need to start looking for additional funding that can be used for BCBA; State sets the QE rate. This does not include programs at BHA or TEAM. 17. For consideration: One site leader with shared providers to apply for funding. JR will talk to grant writer and try to get a grant written for this. Needs consensus from providers at next provider meeting. 18. DS- Are we looking at the Root Cause? Are there trends seen in the numbers/sites having BCBA services? 19. Pyramid cohort for Admin working well; Question for Providers group-Are admins finding Pyramid being implemented with fidelity? 20. New Business: 21. Campership; Application out March 3 		

22. Sparkler being launched in the community. BTS to work with TEAM and WIC ; Jessica going out to the provider meeting and conduct demonstration. Pilot extended through May; 62 families consistently using Sparkler. Althea to find out if a provider can get a copy of the Sparkler
23. 4:25 Meeting closed – Motion Jim, Rebecca.