

## **WATERBURY BOARD OF EDUCATION**

### *MINUTES ~ REGULAR MEETING*

Thursday, July 15, 2021 at 6:30 p.m.

Virtual Meeting via ZOOM

*In an effort to adhere to social distancing guidelines, this meeting was held without normal in-person public access. However, the meeting was broadcasted live on the City of Waterbury's Government Access Channel (Comcast 96, Frontier 6096), streamed live on YouTube at <https://youtu.be/OpDQfJKw4ZY> or listened to via teleconference by calling 1-203-590-9756.*

**PRESENT:** President Pagano, Commissioners Brown, Harvey, Hernandez, Orso, Serrano-Adorno, Stango, Sweeney, and Van Stone.

**ABSENT:** Commissioner Nardozzi.

**ALSO PRESENT:** Superintendent Verna D. Ruffin, Chief Financial Officer Doreen Biolo, Chief Turnaround Officer Matt Brown, Assistant Superintendent Noreen Buckley, Assistant Superintendent Juan Mendoza, Director of Pupil Services Miguel Pabon, Chief Academic Officer Darren Schwartz, and Attorney Tara Shaw.

### **1. SILENT PRAYER**

President Pagano called the meeting to order at 6:30 p.m. with a moment of silence.

SCHWARTZ: In our moment of silence this evening let us remember former members of the Waterbury Public Schools education community who have passed away:

- *Jack Arisian* – retired biology and science teacher at Wilby and Kennedy High Schools. Passed away on July 1, 2021.

### **2. PLEDGE OF ALLEGIANCE TO THE FLAG**

Commissioner Stango led everyone in the Pledge of Allegiance to the Flag.

### **3. ROLL CALL**

CLERK: Commissioner Brown.

BROWN: Here.

CLERK: Vice President Harvey.

HARVEY: Here.

CLERK: Commissioner Hernandez.

HERNANDEZ: Here.

CLERK: Commissioner Nardozzi (absent). Commissioner Orso.

ORSO: Here.

CLERK: Commissioner Serrano-Adorno.

SERRANO-ADORNO: Here.

CLERK: Commissioner Stango.

STANGO: Here.

CLERK: Commissioner Sweeney.

SWEENEY: Here.

CLERK: Commissioner Van Stone.

T. VAN STONE: Present.

CLERK: President Pagano.

PAGANO: Present.

#### **4. COMMUNICATIONS**

**Upon a motion by Commissioner Sweeney and duly seconded by Commissioner Harvey, it was voted unanimously to receive and place on file the following communications:**

- a) Communication from CABE dated June 3, 2001 notifying the district it has received the CABE Board of Distinction Award.
- b) Copy of communication dated June 17, 2021 from Civil Service certifying Jessica DeJesus for the position of School Secretary.
- c) Copy of communication dated June 17, 2021 from Civil Service to Carl Torres, Jr. regarding temporary and at will employment as Temporary Maintainer I
- d) Copy of communications dated June 18, 2021 from Civil Service certifying Celestino Toucet, III and Marcie Petrucci for the position of Paraprofessional.
- e) Email communication dated June 25, 2021 from CABE regarding Policy Highlights.
- f) Email communication dated July 9, 2021 from CABE regarding Policy Highlights and Annual Due Process Notifications.

#### **5. PUBLIC ADDRESSES THE BOARD**

*The public was offered the opportunity to address the Board during the public portion of the meeting by calling 1-203-590-9756 between 6:00 and 6:15 p.m.*

*There were no public speakers.*

#### **6. SUPERINTENDENT'S ANNOUNCEMENTS**

*There were no Superintendent's Announcements.*

## **7. PRESIDENT'S COMMENTS**

*There were no President's Comments.*

## **8. STUDENT REPRESENTATIVES' COMMENTS**

*There were no student representatives present.*

PAGANO: Does anyone wish to remove an item from the Consent Calendar?

*President Pagano proceeded to read the Consent Calendar, Items 9.1 through 9.18.*

## **9. CONSENT CALENDAR**

**Upon a motion by Commissioner Harvey and duly seconded by Commissioner Brown, it was voted unanimously to approve the Consent Calendar, items 9.1 through 9.18 as read and listed:**

- 9.1 The Committee of the Whole recommends the Waterbury Board of Education approve the revised 2021-22 school year calendar and new calendars for school years 2022-23 and 2023-2024, as attached.
- 9.2 The Committee of the Whole recommends the Waterbury Board of Education approve an Agreement with Cly-Del Manufacturing Company, for a three-year period and at no cost, for a Manufacturing Externship/Pre-Apprentice Program for Waterbury Career Academy High School.
- 9.3 The Committee on Finance recommends the Waterbury Board of Education approve an Agreement with Dumouchel Paper Company of Connecticut, Inc. to provide Green Cleaning Products.
- 9.4 The Committee on Finance recommends the Waterbury Board of Education approve to apply for the 21<sup>st</sup> Century Community Learning Centers Grant for Walsh and Driggs Schools (grades 3 – 5).
- 9.5 The Committee on Finance recommends the Waterbury Board of Education approve to apply for the 21<sup>st</sup> Century Community Learning Centers Grant for Chase Schools (grades 3-5) and Bucks Hill School (grades 1-3 tentatively).
- 9.6 The Committee on Finance recommends the Waterbury Board of Education approve to apply for the 21<sup>st</sup> Century Community Learning Centers Grant for Wallace Middle School (grades 6-8).
- 9.7 The Committee on Finance recommends the Waterbury Board of Education approve a Professional Services Agreement with Empirical Resolution, Inc. (a/k/a Quill.org), for a five-year period, to provide an Online Instruction Grammar and Writing Program.
- 9.8 The Committee on Finance recommends the Waterbury Board of Education approve an Agreement with PowerSchool Group LLC, for a five-year period, to provide an Online Grading and Data Management System.

- 9.9 The Committee on Finance recommends the Waterbury Board of Education approve of Amendment Number 2 to the Professional Services Agreement with Teaching Strategies, LLC for Early Childhood Pre-school Curriculum.
- 9.10 The Committee on Finance recommends the Waterbury Board of Education approve Amendment 2 to the Professional Services Agreement with Cormier Consulting, LLC for Teacher and Administrator Professional Development.
- 9.11 The Committee on Finance recommends the Waterbury Board of Education approve a Professional Services Agreement with AAA Nursing Care, LLC, for a three-year period, to provide nursing services to students with disabilities.
- 9.12 The Committee on Finance recommends the Waterbury Board of Education approve a Professional Services Agreement with Pediatric Services of American d/b/a Aveanna Healthcare, to provide nursing services to students with disabilities.
- 9.13 The Committee on Finance recommends the Waterbury Board of Education approve a Connecticut Community Colleges College Facility Request/Reservation Agreement, at no cost, for use of a room at Naugatuck Valley Community College for a transition program for students with disabilities.
- 9.14 The Committee on Finance recommends the Waterbury Board of Education approve an Agreement with Greater Waterbury Young Men’s Christian Association for Summer Day Camp Program at Camp Mataucha (ESSER II funded).
- 9.15 The Committee on Finance recommends the Waterbury Board of Education approve of an Agreement with Boys and Girls Club of Greater Waterbury for Summer Day Camp Program (ESSER II funded).
- 9.16 The Committee on Finance recommends the Waterbury Board of Education approve a Professional Services Agreement with Catapult Learning, LLC, for a five-year period, for tutoring services for Waterbury Non-Public Schools (Title I).
- 9.17 The Committee on Building & School Facilities recommends the Waterbury Board of Education approve the use of school facilities, at no charge, by the following school organizations and/or City departments:

<b>GROUP</b>	<b>FACILITIES and DATES/TIMES</b>
Human Resources C. Lamb	Maloney gym & classroom: Fri., July 30, 7 am – 1 pm (Police Lieutenant Oral Exam)
Park & Rec. V. Cuevas	Kennedy pool: Sat., July 10 and Saturday, July 17 11:00 am to 7:00 pm (Lifeguard Training)
*J. Ocasio	Rotella aud., café, gym: August 19 and 20 8:00am – 4:00 pm (New Teacher Orientation)
*J. Hunter Trans. Coordinator	Reed café: Monday, Aug. 16, 10:00 am to 12:00 pm (Crossing Guards meeting)

- 9.18 The Committee on Building & School Facilities recommends the Waterbury Board of Education approve the use of school facilities by groups and organizations subject to fees and insurance as required:

**GROUP FACILITIES AND DATES/TIMES**

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**REQUESTING WAIVERS:**

Hoops 4 Life D. Fryer	West Side gym: Saturdays, 7/10 – 8/7, 10 am – 2 pm (basketball program)	(\$1,050.)
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**GROUPS NOT SUBJECT TO FEES OR WAIVER DUE TO TIME OF USE OR PREVIOUS WAIVER:**

Hoops 4 Life D. Fryer	West Side gym: weekdays, 7/7 – 8/10, 5 pm – 9 pm (basketball program)
	Reed gym: weekdays, 7/6 – 8/11, 5 pm – 9 pm (basketball program)
Rivera Memorial J. Ocasio	Duggan gym & health room: 7/5 – 8/13, Mon. – Fri. (youth sports program)
Waterbury Ballers T. Lott	Wilby gym: 7/5 – 8/13, 5 pm – 9 pm, Mon. – Fri. (basketball program)
Waterbury Ballers Phil Lott	Career Academy gym: 7/5 – 8/13, Mon. – Fri., 5:30 – 8:00 PM (basketball program)

**10. ITEMS REMOVED FROM CONSENT**

*There were no items removed from the Consent Calendar.*

**11. COMMITTEE ON FINANCE**

- 11.1 Upon a motion by Commissioner Orso and duly seconded by Commissioner Harvey, it was voted unanimously to approve the following transfers in the 2020/2021 budget totaling \$1,585,000.00:

**FROM:**

Unit	Account	Description	Amount
87510301	511212	Curriculum Instruction – Substitutes	(\$900,000)
87520005	511107	DW Athletics - Coaches	(\$150,000)
88031006	511226	Operation & Maint - Custodians	(\$95,000)
88031006	511227	Operation & Maint - Outside Activity Overtime	(\$200,000)
88510001	511228	Special Education - Paraprofessionals	(\$120,000)
88510002	511110	Special Education - Speech Pathologists	(\$120,000)

**TO:**

88031006	591002	Operation & Maint- Transfer to Sinking Fund	\$1,585,000
<b>TOTAL</b>			<b>\$1,585,000    \$1,585,000</b>

- 11.2 Upon a motion by Commissioner Orso and duly seconded by Commissioner Harvey, it was voted unanimously to approve an Agreement with SLAM Collaborative for a Long Range Infrastructure Facilities Planning Study.

- 11.3 Upon a motion by Commissioner Orso and duly seconded by Commissioner Harvey, it was voted unanimously to approve a Maintenance

**& On-Call Service Agreement with Sarracco Mechanical Services, Inc. for city-wide on-call HVAC services.**

**12. COMMITTEE ON POLICY & LEGISLATION**

- 12.1 Upon a motion by Commissioner Sweeney and duly seconded by Commissioner Serrano-Adorno, it was voted unanimously to approve the submittal of the following Resolution Proposal to CABE:**

CABE urges the State Department of Education and the General Assembly to take action to provide flexibility to comprehensive high schools to employ individuals in career and trade fields as instructors, similar to that provided to the Connecticut Technical and Education Career System.

Rationale: Boards of education are working to provide career preparation opportunities within the comprehensive high school system but are finding it very difficult to employ individuals with both certification and trade experience. Our students will benefit greatly from learning from current practitioners in the trades. The opportunity to explore career pathways, combining education and training prepare students for a full range of postsecondary education options, including apprenticeships, fits Connecticut's educational goals.

**13. COMMITTEE ON CURRICULUM**

- 13.1 Upon a motion by Commissioner Van Stone and duly seconded by Commissioner Serrano-Adorno, it was voted unanimously to approve the following revised High School Science courses:**

- a) Environmental Science
- b) Forensics
- c) Human Biology
- d) Human Biology with CPR/First Aid

- 13.2 Upon a motion by Commissioner Van Stone and duly seconded by Commissioner Serrano-Adorno, it was voted unanimously to approve the following new High School CTE courses:**

- a) Introduction to Management Post
- b) NELTA: New England Laborers Training Association
- c) Drone Technology
- d) Drone Operator Prep Honors
- e) Manufacturing 3 Honors
- f) Foundations of Leadership Post
- g) Financial Accounting Post
- h) Managerial Accounting Post
- i) Principles of Marketing Post
- j) Social Media Marketing Post
- k) If You Love It, Teach It UConn
- l) Intro to Special Education UConn

- m) Software Development 1
- n) Software Development 2
- o) Conceptual Engineering Milestones
- p) Engineering Design Project Honors
- q) Robotics 3 Honors

**13.3 Upon a motion by Commissioner Van Stone and duly seconded by Commissioner Harvey, it was voted unanimously to approve the following new Middle School CTE courses:**

- a) Computer Science Explorations 1
- b) Computer Science Explorations 2
- c) Computer Science Explorations 3

### **EXECUTIVE SESSION**

**Upon a motion by Commissioner Sweeney and duly seconded by Commissioner Serrano-Adorno, it was voted unanimously convene into executive session at 6:49 p.m. for discussion concerning the appointment, employment, performance, evaluation, health, or dismissal of a public officer or employee.**

PRESENT: Commissioners Brown, Harvey, Hernandez, Orso, Pagano, Serrano-Adorno, Stango, Sweeney and Van Stone.

ALSO PRESENT: Dr. Ruffin, Mr. Mendoza, and Mr. Schwartz.

**Upon a motion by Commissioner Sweeney and duly seconded by Commissioner Serrano-Adorno, it was voted unanimously to return to the regular order of business at 7:05 p.m. with no votes taken.**

### **14. COMMITTEE ON SCHOOL PERSONNEL**

**14.1 Upon a motion by Commissioner Stango and duly seconded by Commissioner Harvey, it was voted unanimously, by roll call vote, to approve the appointment of Karlyn Fitzpatrick as Vice Principal, Kennedy High School, effective immediately.**

**14.2 Upon a motion by Commissioner Stango and duly seconded by Commissioner Serrano-Adorno, it was voted unanimously, by roll call vote, to approve the appointment of Jason Martinez as Vice Principal, Wilby High School, effective immediately.**

### **15. SUPERINTENDENT'S NOTIFICATION TO THE BOARD**

**Upon a motion by Commissioner Sweeney and duly seconded by Commissioner Serrano-Adorno, it was voted unanimously to receive and place on file items 15.1 through 15.11, Superintendent's Notification to the Board, as listed:**

15.1 Athletic appointments:

DiPietro, Aline – Assistant Swimming Coach, WSMS, effective 11/01/21.

Piccolo, Carla – Assistant Volleyball Coach, WHS, effective 08/23/21.

15.2 Summer Elementary Reading & Language Arts Curriculum Committee appointments:

Chiucarello, Lindsay	Fengler, Kelly	Johnson, Koral
Kirchberger, Alison	Marques, Lauren	Meaney, Susan
Mulhern, Jacqueline	Rhinesmith, Wendy	Rock, Stefanie
Rodrigues, Nicole	Steffero, Melissa	

15.3 Waterbury Math & Science Fellowship Committee appointments:

Della Calce, Anthony	Kumar, Usha	LaBarba, Louis
Munoz, Angela	Pedalino, Rachel	Pelosi, Emily
Purnawasi, Muniram	Seltzer, Mark	Stowe, Eileen
Trumbley, Lori Ann	Vostinak, Julie	Wainwright-Staton, Karen

15.4 Crosby High School Early College High School (ECHS) Summer Science and English appointments:

Angela Munoz – Science  
 Nicholas Stefanie – Reading/English LA  
 Cassie Danay – Substitute

15.5 EAS High School, EAS Middle School, EAS Elementary School, and STEM Camp Teacher & Support Staff appointments and corrections:

*EAS High School Additional Hires:*

Last Name	First Name	Assigned School	Proposed EAS HS Position
Demirs	Matthew	WAMS	Substitute Teacher
Ortiz	Alyson	WAMS	Science Teacher
Reyes	Maximina	WAMS	HS Secretary
Robalino	Alexandra	WAMS	Spanish
Sawyers	Hillary	WAMS	Math Teacher
Stokes	Blair	WAMS	Science Teacher

*EAS Middle School Additional Hires:*

Last Name	First Name	Assigned School	Proposed EAS MS Position
Brown	Cara	NEMS	Math Teacher
Cordero	Jose	WSMS	Bil. Math
Garcia	Zulma	WSMS	Bil. Interdisciplinary
Jackson	Margaret	NEMS	Interdisciplinary
Kalach	Kevin	WSMS	ELA (replacing Lena Pratt)
Teulings	Catherine	NEMS	Interdisciplinary

*EAS Middle School External Hires:*

Last Name	First Name	Assigned School	Proposed EAS MS Position
Acre	Dianne	WSMS	Math
Cuttino-Dortch	LaDevis	WSMS	Math
LaBonte	Arthur	NEMS	Math
Poulin	Gina	NEMS	ELA
Zeolla	Michelle	WSMS	Interdisciplinary

*EAS Elementary School Additional Hires:*

Last Name	First Name	Assigned School	Proposed EAS Position
Atkinson	Jennifer	Carrington	Elem. Secretary
Bayouth	Betzaida	Gilmartin/Carrington	ESL





Morrow, Olivia –Edgenuity Teacher  
 Zappone, Evette – Administrator

Porco, Abigail – Sub. Edgenuity Teacher

15.8 Waterbury Career Academy Summer Transition Program Appointments:

DeFrancesco, Nora – ELA  
 Johnson, Tennyson – Technology Educ.  
 Riley, Kara – Program Administrator

Freitas, Ashley – Math  
 Kollchaku, Nikoleta – Math

15.9 Voluntary Teacher Transfers effective 2021/22 school year:

Last Name	First	From	To
Cruz	Maria	Hopeville Bilingual Gr 1	International Dual Language School Gr 1 Spanish
Garcia	Nilsa	Hopeville Bilingual Gr K	International Dual Language School Gr K Spanish
Martinez	Kristina	Sprague Gr 1	Bucks Hill Title I Literacy
Rizzo	Lisa	Bucks Hill Reading Teacher	Wendell Literacy Facilitator
Sullivan	Mariannina	Washington Title I Literacy	Regan Literacy Facilitator

15.10 Retirements:


Byron, Louise – PreK, Bunker Hill, effective 06/16/21.  
 Deer, Patricia – School Counselor, CHS, effective 06/30/21 (correction).  
 Glass, Rosalyn – Vice Principal, KHS, effective 06/30/21 (date change).  
 Hudobenko, Filomena – Vice Principal, Bucks Hill, effective 08/31/21.

15.11 Resignations:

DellaVolpe, Erica – WAMS, PE/Health, effective 07/01/21.  
 Epperson, Janice – Assistant Superintendent, effective 07/09/21.  
 Galvin, Dina – Art, Chase, effective 06/16/21.  
 Medina, Yasmin – Kindergarten, Chase, effective 07/09/21.  
 Milo, Maria – Elementary Vice Principal, Chase, effective 06/15/21.  
 Moore, Megan – WAMS, PE/Health, effective 06/24/21.  
 Morse, Joseph – Math, WCA, effective 07/08/21.  
 Paolino, Ellen – Elementary Principal, Walsh, effective 07/23/21.  
 Pinho, Kelly – Vice Principal, Driggs, effective 07/09/21.  
 Toussaint, Danielle – SMS, Grade 5, effective 07/29/21.  
 Zeskand, Vanessa – Literacy Title I, CHS, effective 06/16/21.

**ADJOURNMENT**

**Upon a motion by Commissioner Orso and duly seconded by Commissioner Serrano-Adorno, it was voted unanimously to adjourn at 7:13 p.m.**

ATTEST:   
 Carrie A. Swain, Clerk  
 Board of Education