

**MINUTES FROM REGULAR BOARD MEETING
OF NACO ELEMENTARY SCHOOL DISTRICT NO. 23**

Tuesday, January 21, 2020 at 5:15 P.M.

The meeting was held in the school multi-purpose Room and there were no closed sessions requested or required.

Board Members Present:

Dawn Walker-Garner
Alberto Olmos
Brisa Romero

Administration:

Tim Mayclin –Superintendent
Donna Horton

Public/School Employees:

Linda Mott
Julie Morgan
Jule Devoe
Teresa Torres

- I. OPENING OF THE MEETING
 - A. Call to Order/Pledge of Allegiance
 - B. Adoption of the Agenda – The Governing Board reserves the right to reschedule, delete, or rearrange items on the agenda to efficiently conduct its business. **Motioned by Dawn Walker & Seconded by Mr. Olmos Ayes 3-0 Nays.**
- II. CALL TO THE PUBLIC
- III. CONSENT AGENDA for Finishing up 2019 Calendar year.
 - A. APPROVAL OF THE MINUTES
 - a. Regular Board Meeting December 3, 2019
 - B. Presentation of the December Financial Report – Donna Horton
 - C. Approval of December Vouchers
Motioned by Mr. Olmos & Seconded by Brisa Romero - Ayes 3-0 Nays.
- IV. Reorganization of the School Board for the 2020 Calendar Year
 - A. Election of Officers- My recommendation would be to have a President and a Vice President on the Board * **Motioned by Brisa Romero & Seconded by Mr. Olmos to nominate Mr. Olmos for President of the Board for the 2020-2021 calendar year with no other officers. Ayes 3-0 Nays.**
- V. CONSENT AGENDA - Part 2
 - A. Approve Reading Volunteers Joan Reichel & Larry Safedy & Chaperones Alexis Thomas, Yvette Hernandez & Mario Flores

- B. Approval of Authorized Signatories for District Checking Accounts Policy DGA and Authorizing Washington National Bank as the Bank Safeguarding School Auxiliary funds and Revolving funds. Policy DG.

Motioned by Dawn Walker & Seconded by Mr. Olmos Ayes 3-0 Nays.

VI. ACTION ITEMS

- A. Presentation, Discussion and possible vote on program offered by Cochise County. The Cochise County Health and Social Services is offering a free abstinence plus teen pregnancy prevention program to county schools and youth organizations. Attached you will find a listing of the various age appropriate curriculums that are approved by the Arizona Department of Health Services, the National Association of School Nurses and The National Campaign to Prevent Teen and Unplanned Pregnancy. These Curriculums are available for delivery in your organization. Each curriculum provides medically accurate material as reviewed by the Office of Adolescent Health and are facilitated by Cochise County health educators. Programs are delivered with fidelity and sensitivity to cultural back grounds and beliefs. **Motioned by Mr. Olmos & Seconded by Brisa Romera Ayes 3-0 Nays.**
- B. Presentation, Discussion and vote on the contract with Dobridge company P.C. They are the auditing firm recommended for a contract for the next 5 years including the 2018-2019, 2019-2020, 2020-2021, 2021-2022, 2022-2023 school years. **Motioned by Brisa Romera & Seconded by Dawn Walker Ayes 3-0 Nays.**
- C. Presentation, Discussion and possible vote relating to policy DK (Payment Procedures) This is to allow vouchers for salary and expenses to be signed between Governing Board meetings as long as those orders are ratified (approved) at the next regular or special board meeting. **Motioned by Dawn Walker & Seconded by Mr. Olmos Ayes 3-0 Nays.**
- D. Presentation, Discussion and possible vote on restructuring the front office and some assignments of personnel. **Motioned by Mr. Olmos & Seconded by Brisa Romero Ayes 3-0 Nays.**
- E. Presentation, Discussion and possible vote on following recommendations from ASBA Policy GCO-RA- Evaluation of Professional Staff. If we have staff who can be required to have 2 evaluations in a school year but are performing at one of the two highest performing areas after their first evaluation, the governing board may waive the second evaluation. This would only happen if the individual or individuals score in the two top categories and there is no need for remediation or a plan of improvement. This would be left up to an administrative decision and for the remainder of the 2019-2020 school year. **Motioned by Mr. Olmos & Seconded by Dawn Walker Ayes 3-0 Nays.**
- F. Presentation, Discussion and possible vote on a calendar change for February 12th and 13th as recommended by Mr. Mayclin. Rationale and the recommended changes are as follows: On February 12th and 13th we have conferences scheduled and in February we only have 1 staff development day. **What I am proposing is an early release at 12:45 on Wednesday the 12th of February and we hold conferences from 1:00-7:00 P.M. and we do the early release on Thursday @ 12:45 to avoid confusion by parents picking up students on**

February the 13th and have PD from 1:00-3:00. Motioned by Brisa Romero & Seconded by Dawn Walker Ayes 3-0 Nays.

- G. Presentation, Discussion and possible vote on approving the use of the consultant to help finish preparation for the Auditor General re-audit for 2017-2018 and working through the CAP put in place by the Auditor General's office and working with the district to self-audit 2018-2019 prior to our Audit for the 2018-2019 school year. The proposed cost would be for up to but not to exceed \$10,500.00 for the time period of January 15th through March 15th in 2020. **Motioned by Mr. Olmos & Seconded by Brisa Romera Ayes 3-0 Nays.**

H. SUPERINTENDENT'S REPORT

- I. **ADJOURNMENT at 6:17 motioned by Dawn Walker seconded by Ms. Romero. Ayes: 3, Nays: 0.**

Dated this 21st day of January, 2020 for the next Regular Meeting to be held on Tuesday, February 11, 2020 at 5:15 P.M.

