



## Request for Competitive Proposal September 1, 2020

- If there are any questions regarding this RFP, please contact Andrew Click via email at [click.andrew@lee.k12.al.us](mailto:click.andrew@lee.k12.al.us)
- **Description: Lee County Schools is seeking quotes from qualified Vendors to provide warranty coverage for our existing Lenovo Chromebooks and iPads. – Total Quantity of Devices = 8,222 (Device List: <https://bit.ly/LeeCoDeviceList>)**
- Bid Document Due Date: Friday, September 4, 2020 by 4:30 PM Central Time at 2410 Society Hill Road, Opelika, AL 36804 OR email to [click.andrew@lee.k12.al.us](mailto:click.andrew@lee.k12.al.us)  
**Envelope/Subject Line of Email “Lee County Schools – Device Warranty Bid”**
- Warranty Coverage Requested:
  - Payment Options: One time or up to a 4-year term with annual payments
  - \$0 deductible
  - Hardware failure including chargers and cords
  - Replacement parts provided for on-site repair (as desired)
  - Advance Warranty Device Exchange
  - Accidental Damage Protection (ADP)
  - Unlimited ADP claims
  - Free shipping both ways for off-site repairs
  - Theft / Loss replacement devices (Up to 2% of total devices purchased)
- Terms:
  - Lee County Schools reserves the right to accept and/or deny any or all items on the proposal at the unit price submitted.
  - Prospective vendor’s employees must always have a background check before entering schools during school attendance periods.
  - All prices submitted on the bid are to be “delivered prices” and shall be inclusive of all charges and fees. They shall not include any state or local tax. Tax-exempt information is available upon request.
  - The Lee County Schools’ Technology Director shall be notified immediately regarding any price decrease affecting a bid item. Furthermore, Lee County Schools shall receive the benefit of the decrease as soon as possible in accordance with the written notification from the contract vendor.
  - No invoice will be paid until all purchase order items have been delivered to the school district’s satisfaction.
  - Lee County Schools reserves the right to cancel the contract with the vendor for non-performance.
  - Vendor must be an established business for a minimum of five (5) continuous years and must have handled orders for the same or similar products.

- **Equivalency:** All items must be of equal or greater specification regarding the listed below. No consideration is to be implied regarding manufacturer or model as all quotes will be considered equally in accordance to the bid requirements.
  
- **Evaluation Details:**
  - Each proposal will be evaluated based on criteria and priorities defined by Lee County Schools. Lee County Schools will award the bid based on the vendor submission that best meets the needs of the school system in terms of the current technology plan, future growth, and RFP specifications. Price will be a priority factor, but not necessarily the determining factor.
  - The bid will be awarded as a collective grand total and not by individual items. Lee County Schools may elect to award all, some, or none of the services bid.
  - Lee County Schools reserves the right to:
    - reject any or all of the bids or any items in any of the bids,
    - to waive any informalities in bids received
    - to waive technical errors
  - The best interest of Lee County Schools will be promoted

**Proposal Opening: A proposal opening will be held at the Lee County Schools Technology Center on Monday, September 7, 2020, at 10:30 AM Central Time. Attendance is not mandatory.**

Location: Lee County Schools Technology Center  
2410 Society Hill Road  
Opelika, AL 36804  
334.705.4210

Please deliver your proposal to:

Lee County Schools  
Attn: Andrew Click, Technology Director  
2410 Society Hill Road  
Opelika, AL 36804

OR

Email to [click.andrew@lee.k12.al.us](mailto:click.andrew@lee.k12.al.us) – Subject: “Lee County Schools – Device Warranty Proposal”