

**BERRYESSA UNION SCHOOL DISTRICT
CERTIFICATED POSITION DESCRIPTION**



JOB TITLE: TEACHER - ELEMENTARY DUAL LANGUAGE IMMERSION

Job Purpose Statement/s: Under the immediate direction of the Site Principal, the teacher is responsible for the academic, social and psychological growth of students in the classroom. Collaborates with school personnel, parents and community agencies to provide quality instructional programs and to perform other duties directly related to this position description.

Essential Job Functions:

- Teaches core content subjects, including but not limited to reading, language arts, social studies, mathematics, science, art, health, physical education, music and other appropriate learning activities to students in a classroom, utilizing course of study adopted by the Governing Board
- Instructs students in citizenship, communication skills, and other general elements of the course of study specified in state law, administrative regulations, procedures and the Mission Statement of the School District
- Teaches elementary content in two languages, integrates the teaching of content areas and translates curriculum and materials as needed
- Models oral fluency and literacy in English and target language required (reads, writes, and speaks).
- Understands the core purposes of the dual immersion program and research behind the program's effectiveness
- Works collaboratively with students and their parents who are culturally, racially and linguistically diverse
- Is familiar with or is willing to acquire knowledge of language immersion models and curriculum
- Provides planned learning experiences in order to motivate students and best utilize the available time for instruction
- Integrates technology in the instructional program
- Assesses student test performance results and develops lesson plans and instructional materials for the class including individualized and small group instruction as necessary in order to adapt the curriculum performance standards to the needs of each students
- Establishes and maintains standards of students' behavior needed to achieve a functional learning atmosphere in the classroom
- Evaluates academic and social growth of students, keep appropriate records, prepares progress reports, and communicates with parents on the individual students' progress
- Creates a functional and attractive environment for learning through such things as displays, bulletin boards and interest centers
- Maintains professional competence through participation in in-service education activities provided by the District and/or self-selected professional growth activities
- Selects and requisitions books, instructional aids, and instructional supplies: maintains required inventory records.
- Supervises students during the assigned working day

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Job Requirements – Qualifications

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Education and Experience Requirements:

- Must possess a valid California teaching credential and qualifications appropriate to the specific assignment
- Three years of successful classroom teaching experience is desirable
- Master’s Degree in Education or related field preferred
- Must have experience with diverse student and community populations
- Must have experience in and understanding of second language acquisition theory and teaching and learning in multilingual settings

Knowledge and Abilities:

KNOWLEDGE OF:

- Principles, theories, practices, methods, and techniques used in curriculum and classroom instruction
- Classroom procedures which promote appropriate student conduct and motivation for student learning
- Current trends and research concerning the growth and development of children.

ABILITY TO:

- Adapt plans to meet different needs, learning rates, and instruction levels of students
- Create an instructional program and a classroom environment favorable to learning and personal growth
- Establish effective rapport with students
- Motivate students to develop skills, attitudes, and knowledge needed to provide a solid foundation for elementary education, in accordance with each student’s ability
- Display the use of good judgement in making decisions
- Maintain professional relationships with students, parents, colleagues, and supervising staff members
- Exchange information and make presentations
- Stand, sit and circulate for extended periods of time
- Communicate effectively with students, parents, and colleagues

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Working Conditions:

ENVIRONMENT:

The work environment characteristics here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- In/Out of classroom/school environment
- Office environment
- Subject to driving to off-site locations to conduct work

The noise in these environments is quiet to loud depending upon the activity in the particular part of the day.

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Hearing and speaking to exchange information in person and on the telephone; seeing to read, prepare, and proofread documents, perform assigned duties; sitting and standing for extended periods of time; dexterity of hands and fingers to operate a computer keyboard and other office equipment; kneeling, bending at the waist, and reaching overhead, above the shoulders and horizontally, to retrieve and store files and supplies, and ability to lift/carry up to 25 pounds

Licenses, Certifications, Bonding, and/or Testing Requirements:

- Criminal Justice Fingerprint Clearance
- Valid California Driver's License
- Tuberculosis Clearance
- Holds a BCLAD, or equivalent in the target language
- Pass an oral, written and reading assessment in English and targeted second language
- First Aid and CPR certification

Reports to: School Site Principal

Work Year: 183 Days

Salary Placement: Appropriate placement on the Certificated Salary Schedule

Evaluation: Performance of this position will be evaluated in accordance with the provisions of the Board's Policy on Evaluation of Certificated Teachers.

Board Approved: April 10, 2018