

# **Information Guide**

Frank A. Berry School

Anna H. Rockwell School

2020-2021

"Our Primary Purpose is to Improve Student Achievement"

## WHEN IS THE FIRST DAY OF SCHOOL?

The first day of school is scheduled to be Tuesday, September 8, 2020 and is a full day of school for all students in Grades K-3. Our school day starts at 8:45 am. Dismissal time is 3:20 PM at both Berry and Rockwell school.

Each school will have a kindergarten orientation before the first day of school. Date and time To Be Determined. There is a flyer in this packet regarding this day. You will receive a reminder regarding the details of this day over the summer from your child's school via email. \*\* Subject to change based on COVID19 reopening plans\*\*

# WHAT ARE THE SCHOOL HOURS FOR MY KINDERGARTENER?

Regular School Day - 8:45 A.M. to 3:20 P.M. Early Dismissal Day - 8:45 A.M. to 12:30 P.M. Emergency Early Dismissal Day – 8:45 A.M. to 11:50 P.M. Parent/Teacher Conference days – 8:45A.M. to 12:50 PM. 2 Hour Delay – 10:45 A.M. to 3:20 P.M.

3 Hour Delay - 11:45 P.M. to 3:20 P.M.

# HOW DO I KNOW WHAT DAYS SCHOOL IS NOT IN SESSION OR WHAT DAYS ARE EARLY DISMISSAL DAYS?

The district calendar can be found on the web-site – www.bethel.k12.ct.us

### WHEN WILL I KNOW WHO MY CHILD'S TEACHER IS?

You will be notified by mail over the summer of the teacher assignment.

### **HOW DO I KNOW WHAT BUS MY CHILD WILL TAKE?**

All bus runs will be posted on our website before the first day of school. Our web-site is <a href="www.bethel.k12.ct.us">www.bethel.k12.ct.us</a> If you have any bus related questions, please contact the bus company at 203-748-8091. Your child's teacher will convey other bus details to you during orientation.

The bus company routes your child to and from school from the vicinity of his/her home address. If your child will be going to or from school from a daycare provider/facility, it is *imperative* that you notify the bus company, First Student, at 748-8091 *IMMEDIATELY* to have your child placed on the correct bus. You must then contact the school office, Mrs. Barese at Berry 203-794-8680 or Mrs. Rowe at Rockwell 203-794-8690, to give them the information and follow up with a <u>Dismissal Note</u> (found on our web site and in your welcome packet) to your child's teacher on the first day of school.

Per BOE policy 3541C – "Single day changes of bus assignments will not be permitted from grades pre-K through 3 unless the change is necessitated by an emergency. In these cases, parents/guardians must notify the school and the bus company of the change."

Students will not be allowed to change buses for "play dates."

# **NEWSLETTERS:**

Both Berry and Rockwell schools send weekly newsletters via email to all households. These newsletters contain important information and are our link between home and school. If you do not receive your school's newsletter when the school year begins, please notify the office (Berry – 203-794-8680 or Rockwell – 203-794-8690).

# IF I NEED TO PICK MY CHILD UP FROM SCHOOL INSTEAD OF HIM/HER TAKING THE BUS THEN WHAT IS THE PROCEDURE?

We encourage all parents to have their child take the bus to and from school daily. If something comes up and you need to pick your child up please send him/her in with a Dismissal Note. (Dismissal Note Forms can be printed off each school's web site or purchased at the school store.) If you forget to send in a note, please contact the office (Berry 203-794-8680 / Rockwell 203-794-8690) before 1:45 PM. \*\* Subject to change based on COVID19 reopening plans\*\*

## DO I NEED TO CALL THE SCHOOL IF MY CHILD WILL BE ABSENT OR TARDY?

Yes, each school has a designated 24 hour attendance only phone number for absences and tardies. Berry School – 203-794-8684 / Rockwell School – 203-794-8692. Please call before 8:20 A.M. Please contact us or send in a note when your child returns to school explaining the reason for the absence. You can find the Absent Note on our websites and included in your welcome packets.

### WHAT SCHOOL SUPPLIES WILL MY CHILD NEED?

A general list of school supplies for both Berry and Rockwell is in your welcome packet. They will also be posted on our schools websites @ www.bethel.k12.ct.us Click Berry or Rockwell School.

## SHOULD I PACK A SNACK FOR MY CHILD EACH DAY?

Yes, students will have a daily snack in their classroom. Please pack a healthy, **no nut** snack that your child can manage independently.

## **HOW DOES MY CHILD BUY A HOT LUNCH FROM SCHOOL?**

Our district uses the online system, **mySchoolBucks**, for parents to make deposits to manage their child's lunch account online! Make payments! View account balances! No more forgotten lunch money! Get through the serving line faster! Spend more time with friends and have more time to enjoy meals! You will receive your child's student ID# to set up the account over the summer along with your teacher assignment.

Please visit the website at: www.myschoolbucks.com.

Money deposited into **mySchoolBucks.com** will typically arrive at the school the same day. You can set your low balance settings to remind when it's time to add more money.

Should you encounter any problems with **mySchoolBucks.com** and need online support, you may dial 855-832-5226. You may also contact Amanda Riley, General Manager, at <a href="mailto:rileya@bethel.k12.ct.us">rileya@bethel.k12.ct.us</a> or (203) 794-8722, for questions about the Food Service Program.

### **BACKPACKS:**

Each day your child may have notes or projects to transport to and from school. It is essential that your child have a backpack to ensure that things get to the proper place. Label backpacks on the inside with your child's name. A large backpack allows the children to get projects and media books home without being damaged. Wheeled backpacks are a safety and storage problem and are prohibited.

### **Nondiscrimination Statement**

The Bethel Public Schools do not discriminate in any employment practice, education program, or educational activity on the basis of race, color, religion, sex, age, national origin, ancestry, marital status, sexual orientation, gender identity or expression, disability, genetic information, protected veteran status or any other basis prohibited by law. The Bethel Public Schools provide equal access to the Boy Scouts and other designated youth groups. Inquiries regarding the Bethel Public Schools nondiscrimination policies should be directed to:

Title IX District Coordinator
Dr. Kristen Brooks
Assistant Superintendent
1 School Street
Bethel, CT 06801
Phone: (203) 794-8613
email: brooksk@bethel.k12.ct.us
Section 504 District Coordinator

Dr. Christine Sipala Director of Special Education and Pupil Services 1 School Street Bethel, CT 06801 Phone: (203) 794-8616

email: sipalac@bethel.k12.ct.us