

# EARLE SCHOOL DISTRICT

## AGENDA

June 28, 2019

---

*The Commissioner of Education assumed authority over the Earle School District on November 6, 2017. The Commissioner of Education acts in lieu of a local school board until such time that a school board is reinstated.*

### Reports:

1. Superintendent's Report
2. Fiscal Report
3. Staffing Report

### Action Items:

1. Recommendation to accept Resignations
2. Recommendation to hire
3. Request to approve contract with Jumping Jelly Beans
4. Request for approval to purchase flexible furnishings
5. Request for approval of Resolution 19-02
6. Request to sell Property

Report  
Superintendent

## **Superintendent's Report**

### **Earle School District**

**June, 2019**

**Advisory Meetings:** The Advisory Board met twice in the month of June. Focus of the meetings has been to review changes that have occurred this year and to superficially evaluate if the changes resulted in improvements or positive perceptions. The second focus was to discuss changes going into next school year. The Advisory Board indicated that transparency this year, and into the future was and is the most important change that has been implemented. They like that people can disagree or challenge a decision, and that this disagreement can be discussed openly. They voiced satisfaction with the information that is provided. In November of 2019 the District will start a third year under State Authority. The Commissioner may want to consider adding two to three representatives to the Advisory Committee to broaden the community representation.

**Request by Mr. Nicks:** Mr. Nicks has retained an attorney. He asserts that when he retired in June of 2017 he was not paid for all his sick leave. Board minutes do not reflect his request for the purchase of the days. He returned to the district in August of 2017 and was removed from his position in November of 2017. He is requesting approximately \$70,000 for sick leave days per his contract. This request has been sent to the School District Attorney for review and advisement.

**Request by Mt. Beulah Church:** The district has been approached by representatives of Mt. Beulah Church regarding a section of land (approximately 1.0 acre) which was approved in 2014 for sale to the Church for \$5000 plus the cost for demolition and removal of an old building on said property. The Church has provided documentation of the removal of the building at their expense. I have submitted for approval a request to proceed to finalize the sale of this property to the Church. The district has approval from Public School Facilities to sell all of the Dunbar site. The remaining property and buildings will be listed for sale in the near future.

School Improvement Plans: The Office of Coordinated Support and Services (CS&S) brought a team to the district to review needs for FY 20. The components of the school improvement plans were reviewed and the district is making modifications to the plans based on their review and the discussion of support needs. The District will proceed now to develop the plan to support the schools inclusive of the support to be provided through the Office of CS&S.

a cloud of dust and a hearty "Hi Ho Silver!": This is my last monthly report. Soon I will be riding off into the sunset. It has been an honor and a privilege to work with the Department of Education and the Earle School District. I could not have ended my career in a more "up-beat" or satisfying manner. I want to thank the Commissioner for the trust and the opportunity.

Earle School District has many challenges. I do not believe that the fiscal and academic issues can be addressed in 5 short years. The rising salaries, the debt created by mismanagement, the physical plant needs at the high school, the declining enrollment, the need for teacher development and stabilization are creating a perfect storm of challenge. My last suggestion (request) is that the Commissioner consider, at the end of year 3 of State Authority, extending control over the district for an additional two years (for a total of seven). I believe this could be done using our request for level 5 support. While Cindy Smith can tell you that she and I have had a few heated discussions, the oversight of the Fiscal Unit (or similar arrangement) is invaluable. While the district is obtaining support from other sources, the Fiscal Unit is needed by the District. At least to continue quarterly trainings, fiscal reviews, and informal financial monitoring. This connection with the Department is critical as we in Earle weather the storm of fiscal challenge.



**MCDANIEL  
RICHARDSON  
& CALHOUN  
PLLC**

DUSTIN MCDANIEL • SCOTT RICHARDSON • BART CALHOUN

Attorneys at Law / 1020 W. Fourth St., Suite 410, Little Rock, AR 72201  
o / 501.235.8336 f / 501.588.2104

June 5, 2019

Mr. Richard Wilde  
Superintendent  
Earle School District  
P.O. Box 637  
Earle, AR 72331

Ms. Cindy Smith  
Coordinator, Fiscal Services and Support  
Arkansas Department of Education  
Four Capitol Mall, Room 15-C  
Little Rock, AR 72203  
cynthia.smith@arkansas.gov

*Re: Rickey Nicks – payment for accumulated sick leave*

Dear Ms. Smith and Mr. Wilde:

Mr. Nicks has retained me to help him negotiate payment for sums owed him under his Superintendent's Contract with the Earle School District ("ESD"). I understand that he had been corresponding with you about this matter, so I am writing you as well.

The Superintendent Contract ("Contract") between ESD and Mr. Nicks provided as follows with regard to benefits: "Upon retirement, or termination, the Superintendent shall be paid for unused sick days, personal days and vacation days at the per diem rate of this contract." Contract para. 5. The 240 day contract set an annual rate of \$149,510. Thus, we calculate the "per diem rate" to be \$622.96. Mr. Nicks resigned from the ESD on June 1, 2017, with an effective date of June 30, 2017. According to the licensed personnel policies of the ESD at the time Mr. Nicks retired, employees accrued sick leave at the rate of one sick day per contracted month. Mr. Nicks, as superintendent, was a twelve month employee.

On June 1, 2017, Mr. Nicks requested payment by the ESD for his accumulated sick days. Adolphus Hicks, the then Business Manager for the District, certified to Mr. Nicks that he had 110 days available to him at the time of his retirement. Thus, the ESD owes Mr. Nicks \$68,525.60 for the unused sick days he accumulated under the Contract.

We understand that the District may dispute the amount owed. Please provide us any documentation that the ESD or the ADE may rely on in calculating an alternative number.

Thank you for your attention to this matter. If you have any other questions about this matter, please do not hesitate to contact me.

Best regards,



Scott Richardson  
Partner  
[scott@mrcfirm.com](mailto:scott@mrcfirm.com)

SPR/kaa

cc: Mr. Rickey Nicks  
Mrs. Lori Freno

# Report Fiscal

## Monthly Projection Instructions

- | Step | Description  |
|------|--|
| 1    | Enter your District name in cell B3.   |
| 2    | Enter the UNRESTRICTED funds in B4. (Ex. 1000 1240 2000 2001 2246 2265 2271 2398 4000)<br>*Utilize the restricted source of funds list to determine your unrestricted source of funds from 1000-1999, 2000-2999 and 4000-4999. |
| 3    | Using only the UNRESTRICTED funds listed in B4, run a board report to determine your actual beginning balance and enter that amount in cell B10.   |

The following details what information goes in which Revenue field:

Run Summary Revenue Status Report for funds listed in B4, for FY and Period that is trying to update run report to EXCEL, then can format to add accounts for each line listed below.

- |    |   |   |
|----|---|---|
| 4  | Line 13 - Local Tax (received July - Dec) | Account: 11110:11115  |
| 5  | Line 14 - Local Tax (received Jan-June)   | Account: 11120:11125  |
| 6  | Line 15 - Other Local revenue             | Account: 11140:19900  |
| 7  | Line 16 - Foundation Funding              | Account: 31101  |
| 8  | Line 17 - Other State Aid                 | Account: 31103 32915 32249 32248 31460 31450  |
| 9  | Line 18 - Other Revenue                   | Account: 21000:29000;31102;31200;31300;31400;31600;31610;31611;31620;31650;31700;31702;31900; 32100:32914;32916:45000;45510:45590;47000:49150 |
| 10 | Line 19 - Loan Proceeds                   | Account: 51100:51999  |
| 11 | Line 20 - Transfers                       | Account: 52300  |

The following details what information goes in which Expenditure field:

Run Summary Expenditure Status Report for funds listed in B4, for FY and Period that is updating run report to EXCEL, then can format to add accounts for each line listed below.

- |    |  |   |
|----|--|---|
| 12 | Line 24 - Salaries and Benefits          | Account: 61000:62999                              |
| 13 | Line 25 - Other Expenditures             | Account: 63000:68102, 68400:68900, 69200          |
| 14 | Line 26 - Debt Service Payments          | Account: 68300 69100                              |
| 15 | Line 27 - All Other Debt Payments        | Account: 68200                                    |
| 16 | Line 28 - Transfers to Building Fund     | Account: 69330                                    |
| 17 | Line 29 - Transfers to Food Service Fund | Account: 69380                                    |
| 18 | Line 30 - Other:                         | Enter any other account amounts not listed above. |

\*\*\*These instructions are guidelines, so if you notice an account code on your actual revenue/ expenditures not listed, be sure to add it in and let us know. We can/will make adjustments to these guidelines as needed.

**I confirm that I received, read, and understood the training and materials provided regarding Monthly Projections. If I have question(s) about the training, materials presented or policy and procedures, I understand it is my responsibility to seek clarification from the ADE - Fiscal Services and Support Unit.**

Print Name: \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Position: \_\_\_\_\_



**The Unrestricted Legal Balance consists of Teacher Salary, Operating and Debt Service funds less the restricted source of funds listed below.**

<b><u>SOF Code</u></b>	<b><u>Description</u></b>
<b>201</b>	<b>Adult Basic Education</b>
<b>202</b>	<b>Adult General Education</b>
<b>203</b>	<b>Workplace Adult Education</b>
<b>205</b>	<b>Other Adult Education</b>
<b>212</b>	<b>Isolated Funding</b>
<b>223</b>	<b>Professional Development</b>
<b>275</b>	<b>Alternative Learning Environment</b>
<b>276</b>	<b>English Language Learners</b>
<b>281</b>	<b>National School Lunch Act</b>
<b>293</b>	<b>Secondary Workforce Centers</b>
<b>320</b>	<b>Adult Center Support</b>
<b>323</b>	<b>Short-term Adult Skill Training</b>
<b>391</b>	<b>Public School Facilities Escrow</b>
<b>401</b>	<b>Academic Facilities-Immed Rep</b>
<b>402</b>	<b>Academic Facilities-Catastrophic</b>
<b>403</b>	<b>Academic Facilities-Transitional</b>
<b>404</b>	<b>Academic Facilities-Partnership</b>
<b>Bal Sheet 01915</b>	<b>Deposits-Paying Agents(QZAB)</b>

District :  
Unrestricted Funds:

Earle  
10001001121912401244136512001200120031221812240122441227122821236512373123801239212941140001

2018-19	Actual July	Actual August	Actual September	Actual October	Actual November	Actual December	Actual January	Actual February	Actual March	Actual April	Actual May	Projected June	Projected Period 13	TOTAL
<b>BEGINNING BALANCE</b>	223,977.25	216,504.73	(27,416.80)	(77,986.51)	(77,032.15)	444,233.03	359,430.29	47,764.64	(69,574.81)	(169,683.41)	(144,357.89)	169,404.73	(265,342.23)	
<b>REVENUE</b>														
Local Tax (received July - December)	2,165.16	37,750.63	0.00	109,233.95	706,302.51	597.60	49,505.63	0.00	0.00	0.00	0.00	0.00	0.00	916,168.31
Local Tax (received January - June)	0.00	21.43	36,899.84	164.36	0.00	0.00	64,473.34	11,939.72	10,740.54	64,733.08	169,287.76	48,778.87	17,102.12	416,648.34
Other Local Revenue	7,779.00	6,614.60	7,733.03	-2,746.07	6,115.57	35,110.75	58,154.46	11,591.96	20,621.35	17,606.70	14,338.86	20,512.46	5.00	203,408.17
Fundation Funding	253,349.00	253,349.00	253,349.00	253,349.00	253,349.00	253,349.00	253,349.00	249,446.00	249,446.00	249,446.00	249,446.00	253,349.00	253,349.00	3,024,276.00
Other State Aids	17,603.30	0.00	0.00	0.00	0.00	0.00	130,748.00	0.00	0.00	0.00	76,336.89	0.00	0.00	298,432.19
Other Revenue	0.00	28,191.49	25,652.00	36,987.95	23,862.00	23,852.00	2,885.47	27,397.04	26,074.69	23,692.00	0.00	0.00	14,039.34	211,974.80
Loan Proceeds	0.00	0.00	0.00	500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00
Transfers (From Building Fund Only)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue	341,195.49	354,827.35	334,823.87	384,969.41	986,364.06	612,813.33	639,371.59	390,364.72	386,832.78	375,487.78	570,119.57	322,940.43	17,130.24	5,071,235.11
<b>EXPENDITURES</b>														
Salaries & Benefits	98,724.96	961,245.47	280,632.35	307,164.93	306,421.69	302,656.98	459,382.59	301,394.22	231,075.12	297,169.69	184,301.69	682,968.37	17,102.12	3,831,178.10
Other Expenditures	33,988.49	177,503.48	63,960.33	69,610.42	162,093.31	66,156.11	42,561.08	106,273.56	65,836.26	42,015.37	52,016.34	119,321.09	679.46	1,069,476.66
Debt Services Payments	208,955.47	0.00	0.00	0.00	0.00	0.00	354,014.80	0.00	0.00	0.00	0.00	0.00	0.00	550,969.35
All Other Debt Payments (all types of debt)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Transfers to Other fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Transfers to Food Service Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other - Non Expenditure	16,000.00	10,000.00	20,000.00	10,000.00	481,513.90	10,000.00	10,000.00	10,000.00	20,000.00	348,392.66	257,377.83	680,397.85	17,781.26	116,696.00
Total Expenditures	346,668.94	588,748.95	374,632.68	386,775.35	487,935.60	401,542.80	866,950.45	417,674.17	406,911.38	546,562.66	441,618.52	1,363,366.25	17,781.26	5,982,206.13
<b>ENDING BALANCE</b>	218,304.37	(27,416.80)	(77,465.81)	(77,986.51)	444,353.90	355,410.29	47,764.64	(69,574.81)	(169,683.41)	(144,357.89)	169,404.73	(265,342.23)	(265,342.23)	

SELECTION CRITERIA: orgn.fund in ('1000', '1001', '1218', '1240', '1244', '1365', '2000', '2001', '2003', '2218', '2240', '2244', '2271', '2282',

FUND/SF	FUND TITLE	BEG BALANCE	REVENUE	NON-REVENUE	NON-EXPEND	EXPENDITURES	END BALANCE
1000	TEACHER SALARY FUND	-1,689,331.22	.00	.00	.00	118,764.13	-1,808,095.35
1001	OPERATING SALARY	.00	.00	.00	.00	.00	.00
1218	DECLINING ENROLLMENT	.00	.00	.00	.00	.00	.00
1240	SP ED SUPV	.00	.00	.00	.00	.00	.00
1244	EXTENDED DAY	.00	.00	.00	.00	.00	.00
1365	ABC TEACHER SALARY	-44,177.96	.00	.00	.00	3,993.48	-48,171.44
TOTAL	TEACHER SALARY FUND	-1,733,509.18	.00	.00	.00	122,757.61	-1,856,266.79
2000	FOUNDATION FUND	-1,253,194.34	.00	.00	.00	67,290.28	-1,320,484.62
2001	OPERATING FUND	2,958,369.97	479,254.22	.00	10,000.00	40,516.59	3,387,107.60
2003	LIFE STRATEGIES/MENT	.00	.00	.00	.00	.00	.00
2218	DECLINING ENROLLMENT	78,573.65	.00	.00	.00	.00	78,573.65
2240	SP. ED. SUPERVISOR-S	9,944.48	.00	.00	.00	.00	9,944.48
2244	EXTENDED DAY	45,228.16	.00	.00	.00	.00	45,228.16
2271	GIFTED & TALENTED	193.00	.00	.00	.00	.00	193.00
2282	NSL MATCH GRANT	25,669.46	.00	.00	.00	.00	25,669.46
2365	ARKANSAS BETTER CHAN	75,345.60	.00	.00	.00	8,304.91	67,040.69
2373	HIPPY	3,322.11	.00	.00	.00	8,447.64	-5,125.53
2380	INFANT/TODDLER PROG.	350.00	.00	.00	.00	.00	350.00
2392	GEN FACILITIES FUNDS	12,166.00	.00	.00	.00	.00	12,166.00
2941	GOVS' COMPUTER SCI G	1,955,972.09	479,254.22	.00	10,000.00	124,559.42	2,300,666.89
TOTAL	FOUNDATION FUND	1,955,972.09	479,254.22	.00	10,000.00	124,559.42	2,300,666.89
4000	DEBT SERVICE FUND	-365,860.60	30,865.29	.00	.00	.00	-334,995.31
TOTAL	DEBT SERVICE FUND	-365,860.60	30,865.29	.00	.00	.00	-334,995.31
TOTAL		-143,397.69	510,119.51	.00	10,000.00	247,317.03	109,404.79

SELECTION CRITERIA: orgn.fund in ('1000', '1001', '1218', '1240', '1244', '1365', '2000', '2001', '2003', '2218', '2240', '2244', '2271', '2282',

FUND/SF	FUND TITLE	BEG BALANCE	REVENUE	NON-REVENUE	NON-EXPEND	EXPENDITURES	END BALANCE
1000	TEACHER SALARY FUND	-1,523,767.65	.00	.00	.00	165,563.57	-1,689,331.22
1001	OPERATING SALARY	.00	.00	.00	.00	.00	.00
1218	DECLINING ENROLLMENT	.00	.00	.00	.00	.00	.00
1240	SP ED SUPV	.00	.00	.00	.00	.00	.00
1244	EXTENDED DAY	.00	.00	.00	.00	.00	.00
1365	ABC TEACHER SALARY	-40,184.48	.00	.00	.00	3,993.48	-44,177.96
TOTAL	TEACHER SALARY FUND	-1,563,952.13	.00	.00	.00	169,557.05	-1,733,509.18
2000	FOUNDATION FUND	-1,124,185.82	.00	.00	.00	129,008.52	-1,253,194.34
2001	OPERATING FUND	2,654,474.82	336,867.08	.00	.00	32,991.93	2,958,369.97
2003	LIFE STRATEGIES/MENT	.00	.00	.00	.00	.00	.00
2218	DECLINING ENROLLMENT	78,575.65	.00	.00	.00	.00	78,575.65
2240	SP. ED. SUPERVISOR-S	9,944.48	.00	.00	.00	.00	9,944.48
2244	EXTENDED DAY	45,228.16	.00	.00	.00	.00	45,228.16
2271	GIFTED & TALENTED	195.00	.00	.00	.00	.00	195.00
2282	NSL MATCH GRANT	25,069.46	.00	.00	.00	.00	25,069.46
2365	ARKANSAS BETTER CHAN	67,642.49	15,552.00	.00	.00	7,848.89	75,345.60
2373	HIPPY	5,067.78	8,050.00	.00	.00	9,795.67	3,322.11
2380	INFANT/TODDLER PROG.	.00	.00	.00	.00	.00	.00
2392	GEN FACILITIES FUNDS	12,166.00	.00	.00	.00	.00	12,166.00
2391	GOVS. COMPUTER SCI G	.00	.00	.00	.00	.00	.00
TOTAL	FOUNDATION FUND	1,775,128.02	360,489.08	.00	.00	179,645.01	1,955,972.09
4000	DEBT SERVICE FUND	-380,779.30	14,918.70	.00	.00	.00	-365,860.60
TOTAL	DEBT SERVICE FUND	-380,779.30	14,918.70	.00	.00	.00	-365,860.60
TOTAL		-169,603.41	375,407.78	.00	.00	349,202.06	-143,397.69

# Report Staffing

## **STAFFING REPORT:**

The high school, as of May 1, had the following open positions:

- a. Math (2.0 FTE),
- b. English Language Arts (2.0 FTE),
- c. Special Education Resource Room (1.0 FTE),
- d. Social Studies (1.0 FTE),
- e. Instructional Facilitator (1.0 FTE),
- f. CTE FACS (1.0 FTE),
- g. CTE Business (1.0 FTE),
- h. ALE teacher (1.0 FTE),
- i. Counselor (1.0 FTE),
- j. Music (1.0 FTE).

The elementary school, as of May 1, had the following open positions:

- a. Art (0.5 FTE),
- b. Physical Education (0.5 FTE),
- c. Music (0.6 FTE),
- d. Instructional Facilitator (1.0 FTE),
- e. K-4 Classroom Teachers (3.0 FTE),
- f. 5-6 Classroom Teachers (4.0 FTE),
- g. Special Education (1.0 FTE).

The district level, as of May 1, had the following open positions:

- a. PBIS Behavior Coach (1.0 FTE),
- b. Administrative Assistant (1.0 FTE classified salary schedule),
- c. Student Success Coordinator/School Improvement Support (1.0 FTE),
- d. Tech Support/Repair (1.0 FTE classified salary schedule),
- e. Technology Integration Coach (0.5 FTE).

RIF or Partial RIF notices were provided prior to May 1, 2019. Budget expenditure reductions resulted in the elimination of the following positions:

- a. Core Teachers (4.0 FTE; 1 math, 1 English, 1 social studies, 1 science),
- b. Dean of Students High School (1.0 FTE),
- c. Dean of Students Elementary (1.0 FTE),
- d. Technology Director (0.5 FTE reduction),
- e. Special Education Elementary (1.0 FTE),
- f. Computer Science Instructional Facilitator (0.6 FTE),

- g. PE Elementary (0.5 FTE),
- h. Art (0.5 FTE).

Assignment of staff is the responsibility of the superintendent. The following reassignments were made following the approval of the District Staffing Worksheet by ADE Fiscal Support Unit:

- a. Mr. Coleman (previously high school Dean of Students) was assigned to the PBIS Behavior Coach position.
- b. Ms. Watson (previously part-time high school counselor part-time Student Success Coordinator) was assigned full-time to the Student Success Coordinator position, assuming the duties of the School Improvement Support position.
- c. Mr. Lockett was assigned to the 0.5 Technology Integration Coach (he will remain 0.5 as Technology Director).
- d. Ms. Henderson (previously part-time Computer Science Instructional Facilitator) was assigned to Instructional Facilitator at the High School.
- e. Ms. Duncan (previously special education at the elementary) was assigned to the 5-6 grade level as teacher.
- f. Mr. Bowles (previously elementary Dean of Students) was assigned to the 5-6 grade level as teacher.
- g. Ms. Brasfield (previously on ALP for special education) was assigned to the 5-6 grade level as teacher.
- h. Ms. Thompson (previously ALP for special education at high school) was assigned to elementary special education (creating an opening for special education at the high school).
- i. Tish Knowles (previously School Improvement Support) will be assigned by the Commissioner as Superintendent.

Assignments pending Licensure:

Zandra Johnson 7<sup>th</sup> and 8<sup>th</sup> Grade Math and Algebra 1

LaFealle Long, CTE Business

# Action Items:



## Action Item 1:

**Recommendation to  
accept Resignations**

Action Item #1

Recommendation to accept the resignations of the following:

1. Delores Bodry - Elementary Music
2. Frederick Miller - Elementary 4th grade
3. Sophia Hughes - High School ELA
4. Annette Thompson - High School FACS
5. Mary Craft - 7th and 8th Math
6. Natasha Clay - Elementary Instructional Facilitator

Background Information:

The following employees have turned in a letter of resignation.

Attachment(s)  Yes  No

Fiscal Impact/Debt Request

N/A

Superintendent's Recommendation:

It is recommended that the Commissioner approve the aforementioned resignations.

Commissioner's Decision:

Approve Recommendation

Deny Recommendation

Return item for more information

Signature John Ky Date 7/1/19

**Action Item 2:**  
**Recommendation to**  
**hire**

Action Item 2:

Recommendation to hire the following staff:

Licensed Staff recommended pending proof of certification eligibility

- 1. Kimberly Peoples – Secondary ELA
- 2. Kaiesha McGruder – Elem. Instructional Facilitator
- 3. David Knight – 5<sup>th</sup> and 6<sup>th</sup> Grade Teacher
- 4. Jannie Tackett – Elem. Art & P.E.

Classified recommended based on current documentation

- 1. Flora Tate – Technology Support
- 2. Melissa Swanson – Administrative Assistant

Background:

Based on the ADE approved SY 19-20 staffing worksheet the district posted vacant positions. Interviews were conducted. Applicants were selected based on qualifications and in accordance with the district equity plan. Applicants are recommended pending proof of appropriate certification and/or clearance by Child Maltreatment and Law Enforcement.

Fiscal Impact:

As presented in projected budget

Attachment(s)  Yes  NO

See previously approved district staffing worksheet.

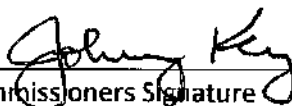
Superintendent's Recommendation:

It is recommended that the Commissioner approve the recommendations to hire.

Commissioner's Decision:

Approve Recommendation  Deny Recommendation

Return item for more information

  
Commissioner's Signature

7/1/19  
Date

## Action Item 3:

Request to approve  
contract with Jumping  
Jelly Beans

Action Item #3

Request to approve contract with Jumping Jelly Beans to provide speech, occupational, and physical therapy per IEP in FY 20.

Background information:

Students will receive speech, occupational, and physical therapy during the school day per their Individualized Educational Plan (IEP).

Attachment(s)  Yes  No

Jumping Jelly Beans contract

Fiscal Impact/Debt Request

\$18.75 per unit for services rendered by a Speech Therapist, Occupational Therapist, and Physical Therapist and \$15.00 per unit for services rendered by a Physical Therapist Assistant, Occupational Therapist Assistant only when a student does not have insurance to cover services.

Superintendent's Recommendation:

It is recommended that the Commissioner approve the Jumping Jelly Beans contract as written and for FY 20.

Commissioner's Decision:

Approve Recommendation

Deny Recommendation

Return item for more information

Signature



Date

7/1/19



Phone: 870-939-0273  
Fax: 870-277-2335

**Contract to Provide Speech, Occupational, and Physical Therapy Services 2019-2020 School Year**

This Agreement is made and entered into on July 1, 2019 by and between Earle School District, hereinafter referred to as the "Facility" and Jumping Jelly Beans Pediatric Therapy, 906 East Matthews, Jonesboro, AR 72401, hereinafter referred to as "Speech Therapist, Physical Therapist, Physical Therapist Assistant, Occupational Therapist, Occupational Therapy Assistant," and

WHEREAS, Therapist and Facility desire to cooperate in the provision of speech, occupational, and physical therapy services to students of Facility.

The parties agree to the following:

1. This Agreement shall become effective on the above stated date and shall remain in effect for a period of one (1) year unless either party shall request, in writing, renegotiation of the Agreement. Until such time as a mutually agreed upon revised agreement has been signed by both parties, the terms and conditions of this Agreement shall control. Notwithstanding the forgoing, either party may terminate this Agreement, with or without cause, upon giving the other party at least thirty (30) days prior written notice of intent to terminate this Agreement.
2. The Speech Therapist, Physical Therapist/Physical Therapist Assistant, Occupational Therapist/Occupational Therapy Assistant agrees that the services to be provided will be those services as set out by the scope of objective for physical therapy services. The Physical Therapist/Physical Therapist Assistant shall submit monthly statements to Facility for services rendered for children who do not currently have insurance services under Medicaid.
3. The Facility shall be solely responsible for the initial screening of all the Facility's students to determine if a need exists for a referral for evaluation and determination of therapy services needed, if any.
4. The Speech Therapist, Physical Therapist/Physical Therapist Assistant, Occupational Therapist/Occupational Therapist Assistant agrees that he/she will be responsible for providing his own malpractice insurance coverage in such amounts and under such terms that are acceptable to the Facility and to provide proof of such insurance to the Facility.
5. The Speech Therapist, Physical Therapist/Physical Therapist Assistant, Occupational Therapist/Occupational Therapist Assistant agrees he/she is licensed to practice in the State of Arkansas and will provide proof of Arkansas State Medical Board registration card.
6. The Speech Therapist, Physical Therapist/Physical Therapist Assistant, Occupational Therapist/Occupational Therapist Assistant further acknowledges and agrees the he/she is not an employee of the Facility or of Earle School District but rather is an independent Contractor, and as





## Action Item 4:

Request to purchase  
flexible furnishings

**Action Item #4**

**Request for approval to purchase flexible furnishings for new Earle Elementary School**

**Background Information:**

**Flexible furniture permits for multiple arrangements and enhanced student learning activities. Professional development in teaching with flexible furniture will be provided to staff prior to the start of school. The cost of the furniture exceeds \$10,000 which requires Board approval. A separate order for student storage units and teacher work stations is under review.**

Attachment(s)  Yes  No

► Quotes from Lakeshore Learning Materials per TIPS/TAPS Contract Pricing Region 8 - 180401

► Debt request in the amount of \$145,675.02

Fiscal Impact/Debt Request

\$145,675.02

Superintendent's Recommendation:

It is recommended that the Commissioner approve the request for furnishings for Earle Elementary School.

**Commissioner's Decision:**

Approve Recommendation

Deny Recommendation

Return item for more information

Signature John Key Date 7/1/19



**QUOTE 45692**

Lakeshore Learning Materials  
2695 E. Dominguez Street Carson, CA 90895  
(310) 537-8600 (800) 421-5354  
FAX: (310) 900-2189  
[www.lakeshorelearning.com](http://www.lakeshorelearning.com)

**Bill-to:** 49709  
EARLE PUBLIC SCHOOL  
ACCTS PAYABLE  
PO BOX 637  
EARLE AR 72331  
(870)  
**Billto Email:**

**Ship-to:** 88317  
EARLE SCHOOL DISTRICT  
1401 3RD ST  
  
EARLE AR 72331  
**Shipto Email:**

**Entry Date:** 06/12/2019      **Your Reference No.:**K-2 INTERVENTION ROOM

**Comment**  
DELIVER 7-10 BUSINESS DAYS ARO  
PRICES GOOD FOR 90 DAYS.

FOB DESTINATION:FREE SHIPPING  
DISCOUNT REFLECTED IN PRICES.

PLEASE REFERENCE QUOTE NUMBER  
45692 ON YOUR PURCHASE ORDER.

\_\_\_\_\_  
MARY HOBEL - QUOTE AGENT  
  
PLEASE VERIFY SHIPPING ADDRESS  
WHEN PLACING YOUR ORDER.  
  
PER TIPS/TAPS CONTRACT PRICING  
REGION 8 - 180401

Line Item	Qty	Description	Price	Extended
1	LC663	1 FLEX-SPACE W-W MBL RECT TABL	\$474.05	\$474.05
		Which consists of:		
	1A	LCL23344 1 4EA 23-34IN TABLE LEGS-CASTERS	\$0.00	\$0.00
	1B	LCD663 1 W-W DESKTOP FOR LC663	\$0.00	\$0.00
2	LC664	2 FLX-SPC W-W MBL TRAPZOID TBL	\$464.55	\$929.10
		Which consists of:		
	2A	LCL23344 2 4EA 23-34IN TABLE LEGS-CASTERS	\$0.00	\$0.00

3	CN411	1	48X72 IN TEACHING TABLE	\$341.05	\$341.05
	Which consists of:				
3A	CCT4872TT	1	48X72 HORSESHOE MAPLE TABLETOP	\$0.00	\$0.00
3B	CCL2130X5	1	21X30 INCH LEGS-SET OF 5	\$0.00	\$0.00
4	LC680	1	FLX-SPACE 42IN RND FLOOR TBL	\$265.05	\$265.05
	Which consists of:				
4A	LCT42B	1	TABLE, BOX, GUIDE FOR LC680	\$0.00	\$0.00
4B	LCL1116	1	4EA - 11-16IN TABLE LEGS	\$0.00	\$0.00
5	LC764GR	4	FLX-SPC 14IN PREM WOB CHR-GR	\$75.99	\$303.96
6	LC405BU	2	FLEX-SPACE COMFY FLR SEAT-BU	\$52.24	\$104.48
7	LC528BU	6	FLEX-SPACE 17IN BALL SEAT-BU	\$18.99	\$113.94
8	LC511GR	2	FLEX-SPACE WOBBLE CUSHION-GR	\$16.14	\$32.28
9	LC513BU	2	FLEX-SPACE 13.5IN CHAIR-BU	\$37.99	\$75.98
10	LC515BU	2	FLEX-SPACE 15.5IN CHAIR-BU	\$47.49	\$94.98

---

<b>Subtotal:</b>	\$2,734.87
<b>Freight Amount:</b>	\$0.00
<b>11.25% Tax:</b>	\$307.67
<b>Total:</b>	\$3,042.54

---

**Action Item 5:**

**Request for approval  
of Resolution 19-02**

**Action Item #5**

Request for approval of Resolution 19-02 for the Earle School District to utilize Federal Aid Transportation Alternatives Program Funds

**Background Information:**

The City of Earle and the Earle School District collaborated to apply for Transportation Alternatives Program Funds. The Commissioner has previously approved the MOU for this collaborative effort. The funds will be utilized to extend the sidewalk on the new elementary school site and to repair the flashing caution light on Highway 64 in front of the high school. The Department of Transportation, based on a resolution by the Local School Board, will permit the Earle School District to be the grant sponsor and fiscal agent. This will reduce paperwork between the school district and city.

Attachment(s)  Yes  No

Debt Request and Resolution

Fiscal Impact/Debt Request

\$5000 matching funds required; \$20,000 in grant funds provided

Superintendent's Recommendation:

It is recommended that the Commissioner approve Resolution 19-02.

**Commissioner's Decision:**

Approve Recommendation

Deny Recommendation

Return item for more information

Signature Johnny Key Date 7/1/19

## Arkansas Department of Education Debt Request Form for Non-Personnel Contracts & Services

District Name Earle School District  
 District LEA # 1802-000

**Email form to:**  
 Fiscal Services and Support Division  
 ade.fiscal@arsde.arkansas.gov

Place an "X" in one of the following boxes:

New Contract/Service       Replacing Contract/Service       Renewal of Contract/Service

Information	New Information	Existing Information
Fiscal Year of Expenditure	2018-2019	
Name of Vendor	TAP Grant	
Type of Contract/Service <small>(Construction, Technology, Cleaning, etc)</small>	Grant	
Time Period of Contract/Service <small>(if applicable)</small>	1/29/2019	
FTE   Budget Unit <small>(0000-0000-000-000-00 00000)</small>	1.00	1.00
FTE   Budget Unit <small>(0000-0000-000-000-00 00000)</small>		
FTE   Budget Unit <small>(0000-0000-000-000-00 00000)</small>		
Amount of Contract <small>(Check here if it is the Net Excess Amount)</small>	<b>\$25,000.00</b>	

**Comments Box**

Please provide description contract/service which includes title and justification of need.

Earle School District is requesting to pay to have the safety lights near the highway of the high school campus and elementary campus replaced or added. This district must pay the fee and then be reimbursed through the TAP Grant for the grant amount.

**Questions**

Is this contract/service necessary to meet standards?       Yes     No     N/A

Did the district exhaust all other options prior to this contract/service request?       Yes     No

Is this contract/service funded with restricted funds?       Yes     No

    If yes, is it approved in applicable plan? Ex: ARFA, ACSIP, etc.       Yes     No     N/A

Is this contract over \$20,000?       Yes     No

    If yes, please attach 3 bids to the debt request.

Is this contract over \$20,000?       Yes     No

    If yes, provide proof of advertising.

Is this contract/service included in the current year budget?       Yes     No

**Checklist Items (If Applicable)**

- Attach 3 bids
- Attach copy of contract
- Attach proof of advertising (if applicable)

My signature below certifies the information above is correct and this form does not constitute a waiver of state or federal laws governing school districts.

Signature of Superintendent

*Charles W. [Signature]*

Date

1/29/19

**ADE Office Use Only**

Approved       Denied       More Information Needed

ADE Coordinator Signature

Date

Comments:

\_\_\_\_\_

RESOLUTION NO. 19-02

A RESOLUTION EXPRESSING THE WILLINGNESS OF

EARLE SCHOOL DISTRICT

TO UTILIZE FEDERAL-AID TRANSPORTATION ALTERNATIVES PROGRAM FUNDS

**WHEREAS**, Earle School District understands Federal-aid Transportation Alternatives Program Funds are available at 80% federal participation and 20% local match to develop or improve student safety in walking or driving to school.

**WHEREAS**, Earle School District understands that Federal-aid Funds are available for this project on a reimbursable basis, requiring work to be accomplished and proof of payment prior to actual monetary reimbursement, and

**WHEREAS**, this project, using federal funding, will be open and available for use by the general public and maintained by the applicant for the life of the project.

**NOW THEREFORE, BE IT RESOLVED BY EARLE SCHOOL BOARD THAT:**

**SECTION I:** Earle School District will participate in accordance with its designated responsibility, including maintenance of this project.

**SECTION II:** The Superintendent is hereby authorized and directed to execute all appropriate agreements and contracts necessary to expedite the construction of the above stated project.

**SECTION III:** Earle School Board pledges its full support and hereby authorizes the Arkansas Department of Transportation to initiate action to implement this project.

**THIS RESOLUTION** adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

Signed: \_\_\_\_\_

  
BOARD PRESIDENT

Signed: \_\_\_\_\_

SUPERINTENDENT



**RESOLUTION NO. 19-02**

**A RESOLUTION EXPRESSING THE WILLINGNESS OF**

**EARLE SCHOOL DISTRICT**

**TO UTILIZE FEDERAL-AID TRANSPORTATION ALTERNATIVES PROGRAM FUNDS**

**WHEREAS**, Earle School District understands Federal-aid Transportation Alternatives Program Funds are available at 80% federal participation and 20% local match to develop or improve student safety in walking or driving to school.

**WHEREAS**, Earle School District understands that Federal-aid Funds are available for this project on a reimbursable basis, requiring work to be accomplished and proof of payment prior to actual monetary reimbursement, and

**WHEREAS**, this project, using federal funding, will be open and available for use by the general public and maintained by the applicant for the life of the project.

**NOW THEREFORE, BE IT RESOLVED BY EARLE SCHOOL BOARD THAT:**

**SECTION I:** Earle School District will participate in accordance with its designated responsibility, including maintenance of this project.

**SECTION II:** The Superintendent is hereby authorized and directed to execute all appropriate agreements and contracts necessary to expedite the construction of the above stated project.

**SECTION III:** Earle School Board pledges its full support and hereby authorizes the Arkansas Department of Transportation to initiate action to implement this project.

**THIS RESOLUTION** adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

Signed: \_\_\_\_\_  
  
**BOARD PRESIDENT**

Signed: \_\_\_\_\_  
**SUPERINTENDENT**

**Action Item 6:**  
**Request to sell**  
**Property**

Action Item 6: Request to sell Property.

Background: The Earle School District Board Meeting on July 24, 2014 started with the sale of the sixth grade building at the Old Dunbar Campus. A state insurance adjuster came to inspect the sixth grade building at the Old Dunbar Campus and concluded that the building was not up to code in order to be insured. That resulted with the Earle School District having a building with no coverage or liability protection at all. Thus, it was recommended to be torn down or listed for sale. The Board agreed unanimously to open up bids to sell the sixth grade building on the Old Dunbar Campus. During the scheduled Board Meeting on September 27, 2014 it was documented that it was only one bid from Mt. Beulah Church for the amount of \$5,000 plus the cost of demolition and removal of the building. It was recommended that the Board accept it with a motion to do so. So, therefore the bid was accepted. The District is recommending to continue with the sale of the property.

Fiscal Impact: \$5,000 credit

Attachment: Yes, board minutes, and receipts for demolition and removal

Recommendation: The Superintendent recommends to sell the property.

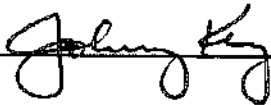
Commissioner's Decision:

Approve Recommendation

Deny Recommendation

Return item for more information

Signature



Date

7/1/19

**Earle School District  
REGULAR BOARD MEETING  
Central Office Boardroom  
July 24, 2014  
5:00 PM**

The Earle School Board of Directors held their regular monthly meeting Thursday, July 24, 2014, at the Central Office Boardroom.

*(Board President, Mr. E. Cox, called the meeting to order and a quorum was established with these members present: Mr. E. Cox, Mr. A. Berry, Mrs. S. Johnson, Mrs. A. Weatherspoon. Also present were Mr. Nicks, Superintendent and Mr. Hicks, Business Manager.*

Mr. E. Cox: "We have a quorum. Has everyone had an opportunity to review the minutes from our last meeting to see if there were any additions or corrections to be made? *(There were no questions or additions).*"

Mr. E. Cox: "If there aren't any questions, we will have the financial report from Mr. Hicks."

Mr. Hicks: "We ended the month of June and the year 2013-14 with a legal balance of one million, eighteen thousand dollars."

Mr. E. Cox: "Does anybody have any questions for Mr. Hicks?" *(There were no questions concerning the financial report).*

Mr. E. Cox: "The remainder of the topics for discussion will be brought to you by Mr. Nicks."

Mr. Nicks: "You should have in your packets a list of items we'll go over - starting with the sale of the old sixth grade building at the Dunbar campus. Let me tell you the history of that building and why it has to go." "Last fall a State insurance adjuster came by here and went around and looked at our buildings. At that time, it became known that that building is no longer able to be insured, which means that we are now in possession of a building that has no coverage, no liability protection at all. So, we have to tear it down or sell it." "My recommendation is that we sell it. If we don't sell it, we're going to incur the expense of tearing it down and hauling it off." *(There was a brief discussion of the advisability of selling the building. The Board agreed with the Superintendent's recommendation to put the building up for sale. Mr. E. Cox called for a motion to solicit bids for the sale of the old 6<sup>th</sup> grade building. Mrs. A. Weatherspoon motioned and Mrs. Johnson seconded the motion. The motion carried unanimously to accept bids for the sale).*

**Earle School District**  
**REGULAR BOARD MEETING**  
**Central Office Boardroom**  
**September 27, 2014**  
**6:00 PM**

The Earle School Board of Directors held their regular monthly meeting Saturday, September 27, 2014, at the Central Office Boardroom.

*(Board President, Mr. E. Cox, called the meeting to order and a quorum was established with all members present: Mr. E. Cox, Mr. A. Berry, Mr. C. Cox, Mrs. S. Johnson, and Mrs. A. Weatherspoon. Also present were Mr. Nicks, Superintendent and Mr. Hicks, Business Manager. For the purpose of Board re-organization, Mr. E. Cox briefly turned the meeting over to Mr. Nicks. All positions were declared vacant. Then, in successive order of positions, the Board members accepted motions and unanimously voted to have positions remain occupied by current members that hold them. The meeting was then returned to Mr. E. Cox to continue presiding).*

**Mr. E. Cox:** "Now that we have completed our Board re-structuring and established a quorum, has everyone had an opportunity to review the minutes from our last meeting to see if there were any corrections to be made, or does anyone have any questions? *(There were no questions or additions).*

**Mr. E. Cox:** "If not, we will have the financial report from Mr. Hicks."

**Mr. Hicks:** "We are projecting a year-end balance of around \$800,000."

**Mr. Nicks:** "There has been a massive loss of revenue due to declining enrollment. We don't want to project over a million and then come up short. We don't want to turn in an amount to the State Department and not have it accurate." "Right now, we're at 616 K-12. We're in good shape if we can stay there. We'll try to improve as school goes on."

**Mr. E. Cox:** "Are there any questions for Mr. Hicks?" "For the sake of our guests, I don't know if you're aware of how our revenue works, but there are certain times of the year when we get certain funding, so that's reflected in our balances."

**Mr. E. Cox:** "The next topics for discussion will be brought by Mr. Nicks, the superintendent."

**Mr. Nicks:** "We're working to get our budget submitted by the 30<sup>th</sup>, so first thing Monday we'll have that ready to go."

**Mr. Nicks:** "Another thing is the sale of the 6<sup>th</sup> grade building. We have one bid from Mt. Beulah Church in the amount of \$5,000. I recommend that we accept it and I'll need a motion to do so." *(Mrs. Johnson motioned and Mr. Berry seconded. The motion*

Copy | Select All

*carried unanimously – with Mr. E. Cox abstaining – and the bid from Mt. Beulah Church was accepted for the sale of the old Dunbar 6<sup>th</sup> grade building).*

**Mr. Nicks:** “The final thing is Homecoming. There will be no parade. We’re still in school improvement at the high school. We don’t want the hassle of trying to get the State Department to approve getting out to have a parade. There’s also a safety hassle. We can’t get assurance of keeping cars from entering at any point in the route. We’ll have Homecoming activities that Friday with dignitaries, parents and visitors in attendance. So, that’s how we’ll handle that.” That’s all I have unless you have something further.”

*(At this point, the Board President deferred to Ms. Branda Morris and Ms. Carolyn Jones to present their justification for having a parade. A discussion ensued with regard to the possibility of having a Homecoming Parade this year. Ms. Morris stated that the parade was an event looked forward to by the community and suggested that everyone collaborate to come up with a viable solution so that the parade could be continued annually. Ms. Jones concurred with Ms. Morris’ sentiments. Mr. Nicks replied with reasons why, at this time, it is not feasible for the school to host a parade. He remarked that perhaps next year we’ll be further along in our improvement status and the situation might lend itself to change. The decision to not hold a parade stood).*

**Mr. Nicks:** “I’d like a brief Executive Session.” *(Mr. E. Cox called for a motion to go into Executive Session. Mrs. Weatherspoon motioned and Mr. C. Cox seconded. The Board went into Executive Session.)*

\*\*\*EXECUTIVE SESSION\*\*\*

**Mr. E. Cox:** “If there is nothing further, can we get a motion to adjourn?” *(Mrs. Johnson motioned and Mr. Berry seconded. The motion carried unanimously. The Board meeting adjourned at 5:40 PM).*

\_\_\_\_\_  
Board President

\_\_\_\_\_  
Board Secretary

10-3-14  
Date

NT BEULAH BAPTIST CHURCH  
330 LYN AVE  
CANTON, MS 38921

3734  
11/17/14

DATE 11/17/14

Check # 3734

TO THE ORDER OF  
*Cherise White*

\$ 19,000.00



FOR  
*Donnie Chess*  
*Margaret Chess*

REGIONS  
*Travis Chess*  
*Banking*

⑆00003734⑆ ⑆08 2000109⑆ 8821109995⑆

Check# 3734

11/17/2014

\$6000.00