

AGENDA

EARLE SCHOOL DISTRICT BOARD MEETING June 27th, 2018

The Commissioner of Education assumed authority over the Earle School District on November 6, 2017. The Commissioner of Education acts in lieu of a local school board until such time that a school board is reinstated.

Reports:

1. Draft minutes of Advisory Board Meeting (June 16, 2018)

Action Items:

1. Employee Resignations
2. Adoption of Sect.4 of Earle School District Policy Manual
3. Leasing of School Buses SY18-19
4. Purchase of Equipment for Commodity/Food Service
5. New Hire(s)
6. Mobile Phone Service Allowance

EARLE ADVISORY BOARD MEETING

June 16, 2018

5:00 PM

Items for discussion:

1. Requests Presented to City Council and follow-up meeting
The district has requested to partner with the City for the development of an SRO position. This would compliment the SRO position through the County Sheriff's office. The current auxiliary officer functions in an SRO role, but through a partnership with the City the auxiliary officer would be able to attend the Police Academy. The Advisory Committee supported this effort to partner with the City. In addition, the District is seeking to partner with the City to use the Community Center as the Parent Center. This would provide daily contact with parents and grandparents and other community members.
2. Dunbar Campus
The district will recommend to the Commissioner that the Dunbar Campus will be declared "unused" and listed with the Department of Public School Facilities and Transportation as a property for sale. Advisory Committee supported this recommendation.
3. Equity Lab on Wednesday at the high school
The Advisory Committee was invited to participate in the Equity Lab to be held at the high school on Wednesday June 20th.
4. Konica Copiers
Rather than pay the shipping fee to return the Konica Copiers from the expired lease, the district has purchased the equipment and will work with a regional retailer to resale the copiers.
5. Legislative Review of the Audit

The Legislative Audit Committee reviewed the Earle School District Audit. Newspaper articles were very critical of the district, but the Committee was seeking answers to “how to prevent this from reoccurring.” The news articles were not consistent with the actual meeting and review by the Legislative Committee.

6. Bus Lease for next three years

The district is moving to recommend to the Commissioner the lease of four 70 plus passenger busses for school year 2018-2019. The lease would address the ageing fleet issues and reduced significantly our costs of maintaining the current fleet. The current fleet were purchased in over a decade ago, with average miles approximately 170,000 miles.

7. Graduation of K and 6th

Students did not attend school following the K and 6th graduation. This ceremony needs to be restructured. Students and parents should not think that because of the ceremony they do not attend the last 3 to 5 days of school. It is reported that this is a widely held belief around the area.

8. Report Card

- a. Attendance the last 4 weeks of school
- b. Reading and Math Growth

The superintendent reviewed the ADE Dashboard with the Advisory Committee. Attendance in terms of percentage of staff and students that met 90 percent in the last quarter of the school year was discussed. Numbers were not reflective of a positive culture or high expectations. Similar data was discussed related to student growth in reading and math. More discussion will occur after the release of 2018 Aspire scores.

9. Board Policy Section 4: Students

- a. Dress Code

- b. Retention
- c. Corporal Punishment
- d. Use of Suspension
- e. Homework

The Superintendent will recommend that the Commissioner adopt section 4 of the District Policies. Changes to be addressed within the handbook will include changes in the items listed. Dress code will be similar for staff and students. Student retention will be processed by a committee. Corporal Punishment will not be used until the gender-equity issue in the distribution of CP as a consequence is resolved. The number of student offenses where suspension is an automatic is reduced to only those in statute. Homework policy will be revised with staff in the fall. Homework should be used as independent practice or for formative assessment. New learning or the requirement for parents to teach the child at home is eliminated.

Personnel Items

1. Staff Openings: 3 HS Openings; 2 Openings at Elementary
2. Teachers of Physical Education
3. Teachers of Special Education
4. Assistant Business Managers
5. Food Services Lead Cook and Manager
6. Fingerprints and Child Maltreatment Requirements
7. Final checks for 2017-2018
8. Positions I may be requesting depending on funds available
 - a. Professional Development and Instructional Supervision
 - b. Director of Facilities

ODDS and ENDS Updates

1. Construction Project

2. Custodial Services -- Equipment and Staff
3. Food Services and Commodities Office
4. Transportation and Repair Shop
5. How do you want to proceed with Advisory next year
 - a. Trainings from ASBA
 - b. Trainings from ADE
 - c. Review of Policy

Agenda Item # 1

Recommendation to accept the resignation of Alisha Best, 5th and 6th grade teacher at Earle Elementary School; effective 6-12-18.

Background Information:

Mr. Alisha Best has been an employee of Earle School District for 1 year. She is resigning due to family medical issues.

Attachment(s) Yes No

Superintendent's Recommendation:

It is recommended that the Commissioner accept the resignation of Alisha Best, effective 6-12-18.

Commissioner's Decision:

Approve Recommendation

Deny Recommendation

Return item for more information

Signature



Date

7/12/18

Agenda Item # 2

Recommendation to accept the resignation of Billy Murray, P.E. teacher; effective school year 2018-2019.

Background Information:

Billy Murray has been an employee of Earle School District for 14 years. In anticipation of retirement Billy Murray is submitting his resignation effective school year 2018-2019.

Attachment(s) Yes No

Superintendent's Recommendation:

It is recommended that the Commissioner accept the resignation of Billy Murray now to be effective school year 2018-2019.

Commissioner's Decision: *Clarify effective date to be end of 2018-19 school year, per Mr. Murray's letter.*

Approve Recommendation

Deny Recommendation

Return item for more information

Signature *John Ky* Date 7/12/18

Agenda Item # 3

Recommendation to adopt "Section 4-Students".

Background Information:

The Personnel Policy Committee has reviewed the ASBA "Section 4" recommended policies with administration. The committee and administration personalized this section of the recommended policies to Earle School District. Administration and the PPC mutually agreed upon the options available within this.

Attachment(s) Yes No

Superintendent's Recommendation:

It is recommended to adopt Section 4 of the policy as presented and effective July 1, 2018.

Commissioner's Decision:

Approve Recommendation

Deny Recommendation

Return item for more information

Signature



Date

7/12/18

Agenda Item # 4

School Bus Lease SY 2018-2019

Background Information:

Earle School District received two quotes for bus leasing. One quote from Central State and the other from Mid-West. Both quotes were approximately \$60,000 per year. The district chose Central State as the vendor because of the location in conjunction with the district. The lease will be for a total of 3 years.

Attachment(s) Yes No

Superintendent's Recommendation:

It is recommended that the Commissioner accepts the decision to lease with Central State for the 2018-2019 school year.

Commissioner's Decision:

Approve Recommendation

Deny Recommendation

Return item for more information

Signature



Date

7/12/18

Agenda Item # 5

Equipment purchases for the Food Service Department – Commodities Area

Background Information:

The Earle School District would like to purchase 2 reach in freezers and 1 reach in refrigerator for the sole use of the commodity food items. The district is required to keep all commodity items in a separate facility from district purchased items. The freezers and refrigerator will be housed in the Food Service Commodity Area and price will not exceed \$10,000.

Attachment(s) Yes No

Superintendent's Recommendation:

It is recommended that the Commissioner approve the purchase of 2 reach in freezers and 1 reach in refrigerator for the district commodity food items. The total cost of the equipment shall not exceed \$10,000.

Commissioner's Decision:

Approve Recommendation

Deny Recommendation

Return item for more information

Signature



Date

7/12/18

Agenda Item # 6

Recommendation to hire Bonnie Lester Callahan as Manager/Lead Cook for the Food Service Department.

Background Information:

The Food Service Director has recommended the hire of Bonnie Lester Callahan as Manager/Lead Cook for both kitchen sites. Ms. Callahan is a certified food service director with 20 years' experience in the school system.

Attachment(s) Yes No

Superintendent's Recommendation:

It is recommended that the Commissioner approves the hire of Bonnie Lester Callahan as Manager/Lead Cook.


Commissioner's Decision:

Approve Recommendation

Deny Recommendation

Return item for more information

Signature



Date

7/12/18

Agenda Item #7

Mobile Phone Service Allowance

Background Information:

The ADE Fiscal Unit, in support of the district, discussed with staff in possession of district phones or those in need of a district phone as determined by the Superintendent, to receive a monthly stipend. The amount approved for school year 2017-2018 was \$50 per month. The district is seeking to establish the monthly stipend at \$75. The stipend would permit the individual to upgrade the service on their own phone, and thus the employees would only have one phone, and the district would save approximately \$75 to \$100 per month.

Attachment(s) Yes No

Superintendent's Recommendation:

It is recommended that the Commissioner approve the use of private phones in lieu of district phones with a monthly stipend of \$75.

Commissioner's Decision:

Approve Recommendation

Deny Recommendation

Return item for more information

Signature



Date

7/12/18