

BEAVER CREEK SCHOOL DISTRICT #26
4810 E. BEAVER CREEK RD.
RIMROCK, AZ 86335
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Karin Ward, Superintendent



MINUTES
 REGULAR GOVERNING BOARD MEETING
 TRUTH IN TAXATION HEARING
 FY23 BUDGET HEARING
 MONDAY, JULY 14, 2022

Board members in attendance:

Brandi Bateman
 Jackie Harshman
 Perry Krowne
 Lincoln Thomasson
 Raymond Michalowski-Zoom

1. The meeting was called to order at 6:02 PM by Brandi Bateman.
2. The Pledge of Allegiance was recited and was followed by a Moment of Silence.
3. Perry Krowne made the motion to adopt the Agenda. The motion was seconded by Jackie Harshman and the Agenda was adopted with a unanimous vote.

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| Jackie Harshman | Brandi Bateman | Raymond Michalowski | Lincoln Thomasson | Perry Krowne |
| Aye | Aye | Aye | Aye | Aye |

4. Lincoln Thomasson noted that the June 13, 2022 minutes had a clerical error in the roll call. Ms. Womack will correct.
5. Information Only Items:
 - a. Summary of Current Events:
 - i. Superintendent Ward shared a photo of the Rock the Creek Summer Camp happening this month. This is funded through grant funds from the Governor's office.
 - ii. Superintendent Ward gave her Legislative update. Noting that the new budget forms have a calculation for Free and Reduced Lunch numbers.
 - iii. The next regular Governing Board Meeting will August 15, 2022 contingent on Board approval of the amended calendar. The request to amend the calendar at this meeting is only for the remainder of the year. It will be revisited at the Organizational Meeting in January.
 - b. Reports:

- i. Operations Specialist and Food Service Director, Karen DuFresne, reported on how the kitchen is used as a commissary under our facility use guidelines.
- 6. Public Comments:
 - b. None to Report.
- 7. The meeting was moved to the **Public Hearing on Truth in Taxation** by Brandi Bateman at 6:19PM. Perry Krowne requests a motion to discuss. The motion was seconded by Lincoln Thomasson and the vote was unanimous.

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| Jackie Harshman | Brandi Bateman | Raymond Michalowski | Lincoln Thomasson | Perry Krowne |
| Aye | Aye | Aye | Aye | Aye |

Ray Michalowski asked when the assessment values were determined; Superintendent Ward responded that the assessments are from February 2022. She continued by speaking on the conversations that had taken place at the April, May, and June meetings on the Adjacent Way tax levy request. The funds will be used to chip seal our fire lane to stop the erosion that is taking place on the property. Included in the original bid is chip sealing of the parking lot, which will not be paid for with the tax levy but out of the district’s budget. The Adjacent Ways project links to additional projects that are being funded by the School Facilities Board to address Grading and Drainage issues on the property.

Perry Krowne suggested lowering the tax levy request to \$100,000 instead of the requested \$200,000.

Jackie Harshman wanted to make it clear that this is a onetime levy; the request will only result in one year of increased taxes to assist the school in the Adjacent Ways project.

Community Member Bonnie Reay requested to speak. She does not believe it is time to ask for a raise in taxes. Is this a project that could be put off as the economic situation is getting worse? Superintendent Ward directed back to the Adjacent Ways Project linking up to additional state funded projects revolving around Grading and Drainage that are currently taking place.

Community Member Jim Andres requested to speak. He is a local business man who has seen a large reduction in business. He is a strong supporter of education but believes there is confusion in the community. He is concerned that this is not the right time and what this would mean for the school districts goodwill and public appearance. President Bateman and Superintendent Ward acknowledge the timing, however this is the only time the school district may request these funds. The community does not vote on Adjacent Ways it is a Governing Board decision.

The board continued to weigh both sides of the request. Perry Krowne agrees that this is not the time for an additional tax, Jackie Harshman has not heard any negative community conversation and acknowledges that the district has not asked for additional funds for some time. The project was quoted at \$186,000 months ago; if any additional funds remain from the project they would stay in the bank for other Adjacent Ways Projects in the future. The district anticipates an increase in cost from the original quote due to the rise in fuel costs and does not believe there will be any remaining funds.

The public meeting was closed by Brandi Bateman at 6:54PM.

8. The meeting was moved to the **Public Hearing on the FY 23 Adopted Budget** by Brandi Bateman at 6:54PM. Perry Krowne requests a motion to discuss. The motion was seconded by Lincoln Thomasson and the vote was unanimous.

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| Jackie Harshman | Brandi Bateman | Raymond Michalowski | Lincoln Thomasson | Perry Krowne |
| Aye | Aye | Aye | Aye | Aye |

Superintendent Ward explained that the legislature allowed for an increase from the proposed budget due to the changes made in June. We have received more money per student which resulted in an increase. However, the legislature did take away TEI along with the other adjustments.

Community Member Jim Andres requested to speak. He requested an explanation of what the M/O budget meant. It was explained the Maintenance and Operations budget is mostly used for salaries and operational costs. The legislature sets what parameters we have and what can be purchased with these funds. We are required to have so much money that is used for classroom instruction. Business Manager, Ori Womack, explained that the additional amount will be placed in salaries to fund staffing for the classrooms, therefore keeping the funds in the classroom.

The public meeting was closed by Brandi Bateman at 7:11PM.

9. Action Items:

- c. Perry Krowne made the motion to approve the Consent Agenda. The motion was seconded by Jackie Harshman. The vote to approve the Consent Agenda was unanimous.

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| Jackie Harshman | Brandi Bateman | Raymond Michalowski | Lincoln Thomasson | Perry Krowne |
| Aye | Aye | Aye | Aye | Aye |

- d. Lincoln Thomasson motioned to discuss the request for review of Governing Board Meeting Dates and approval of the amended calendar. The motion was seconded by Perry Krowne and the vote was unanimous.

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| Jackie Harshman | Brandi Bateman | Raymond Michalowski | Lincoln Thomasson | Perry Krowne |
| Aye | Aye | Aye | Aye | Aye |

Due to Board Member conflict, it is requested to move meetings to the third Monday of the month through December. In January at the Organizational meeting it will be revisited.

Perry Krowne motioned to approve the amended calendar. The motion was seconded by Lincoln Thomasson and the vote was unanimous.

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| Jackie Harshman | Brandi Bateman | Raymond Michalowski | Lincoln Thomasson | Perry Krowne |
| Aye | Aye | Aye | Aye | Aye |

- e. Lincoln Thomasson motioned to discuss the approval of annual resolution for execution of warrants. The motion was seconded by Jackie Harshman and the vote was unanimous.

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| Jackie Harshman | Brandi Bateman | Raymond Michalowski | Lincoln Thomasson | Perry Krowne |
| Aye | Aye | Aye | Aye | Aye |

- f. Lincoln Thomasson motioned to discuss the request for approval to exceed M/O subsections. The motion was seconded by Perry Krowne and the vote was unanimous.

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| Jackie Harshman | Brandi Bateman | Raymond Michalowski | Lincoln Thomasson | Perry Krowne |
| Aye | Aye | Aye | Aye | Aye |

Ori Womack explained that this form allows money to move through different program codes (100, 200, etc.) as long as we do not exceed the bottom line of the budget. We typically do not see this being an issue, but we are allowed to if needed

Raymond Michalowski motioned to approve the request to exceed M/O subsections. The motion was seconded by Lincoln Thomasson and the vote was unanimous.

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| Jackie Harshman | Brandi Bateman | Raymond Michalowski | Lincoln Thomasson | Perry Krowne |
| Aye | Aye | Aye | Aye | Aye |

- g. Jackie Harshman motioned discuss the one time Adjacent Ways Levy of \$200,000 to pace the fire lane. The motion was seconded by Perry Krowne and the vote was unanimous.

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| Jackie Harshman | Brandi Bateman | Raymond Michalowski | Lincoln Thomasson | Perry Krowne |
| Aye | Aye | Aye | Aye | Aye |

Jackie Harshman noted that we have been working on this Adjacent Ways Levy conversation for a while. Brandi Bateman agreed, it is project driven and if we wait we may see cost increase both in the project but also in the tax levy. Ray Michalowski suggested we reach out to the community as to why this project is important. Lincoln Thomasson knows it is not an easy decision but it needs to be done. There are multiple safety concerns with the fire lane that are affecting the campus and the buildings. The public participation at this meeting is greatly appreciated.

Jackie Harshman motioned to approve the one time Adjacent Ways Levy of \$200,000 to pave the Fire Lane. The motion was seconded by Lincoln Thomasson and the vote was 4 Aye to 1 Nay.

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| Jackie Harshman | Brandi Bateman | Raymond Michalowski | Lincoln Thomasson | Perry Krowne |
| Aye | Aye | Aye | Aye | Nay |

h. Lincoln Thomasson motioned to discuss the request for approval of the FY23 Budget. The motion was seconded by Raymond Michalowski and the vote was unanimous.

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| Jackie Harshman | Brandi Bateman | Raymond Michalowski | Lincoln Thomasson | Perry Krowne |
| Aye | Aye | Aye | Aye | Aye |

No further discussion was needed after the public hearing.

Lincoln Thomasson motioned to approve the FY23 Budget. The motion was seconded by Perry Krowne and the vote was unanimous.

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| Jackie Harshman | Brandi Bateman | Raymond Michalowski | Lincoln Thomasson | Perry Krowne |
| Aye | Aye | Aye | Aye | Aye |

i. Lincoln Thomasson motioned to approve the annual contract with RISE. The motion was seconded by Jackie Harshman and the vote was unanimous.

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| Jackie Harshman | Brandi Bateman | Raymond Michalowski | Lincoln Thomasson | Perry Krowne |
| Aye | Aye | Aye | Aye | Aye |

- j. Brandi Bateman motion to approve annual sole source contracts with vendors as presented. The motion was seconded by Perry Krowne and the vote was unanimous.

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| Jackie Harshman | Brandi Bateman | Raymond Michalowski | Lincoln Thomasson | Perry Krowne |
| Aye | Aye | Aye | Aye | Aye |

- k. Jackie Harshman motioned to discuss the Return to Learn Plan update. The motion was seconded by Lincoln Thomasson and the vote was unanimous.

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| Jackie Harshman | Brandi Bateman | Raymond Michalowski | Lincoln Thomasson | Perry Krowne |
| Aye | Aye | Aye | Aye | Aye |

Principal Wheeler addressed the changes to the return to learn plan. This is a requirement that must be uploaded to the state and reviewed every six months.

Jacki Harshman motioned to approve the Return to Learn plan as presented. The motion was seconded by Perry Krowne and the vote was unanimous.

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| Jackie Harshman | Brandi Bateman | Raymond Michalowski | Lincoln Thomasson | Perry Krowne |
| Aye | Aye | Aye | Aye | Aye |

- l. Lincoln Thomasson motioned to approve the annual IGA with Yavapai County Education Service Agency for nursing services. The motion was seconded by Perry Krowne and the vote was unanimous.

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|-----------------|----------------|---------------------|-------------------|--------------|
| Jackie Harshman | Brandi Bateman | Raymond Michalowski | Lincoln Thomasson | Perry Krowne |
| Aye | Aye | Aye | Aye | Aye |

- m. Jackie Harshman motioned to approve the following:

- i. Request to approval an updated classified salary determination chart of fy23
- ii. Request for approval of amended contract for teachers and agreements for classified staff due to additional funds allocated by the legislature.
- iii. Request for approval of the following job descriptions for FY 23:
 1. Assistant Information Technologist
 2. Information Technology Coordinator
- iv. Request to Accept Resignations :

1. Tim Marston- Roving Certified Substitute
- v. Request to Hire pending background check and fingerprint clearance:
 1. Heather Harris- Food Service Aide
 2. Juliana Baer- Health Aide (moving from Food Service Aide Position for FY 23)
 3. Samantha Anderson- Custodian
 4. Candace Smith – Bus Driver

The motion was seconded by Lincoln Thomasson and the vote was unanimous.

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|-----------------|----------------|---------------------|-------------------|--------------|
| Jackie Harshman | Brandi Bateman | Raymond Michalowski | Lincoln Thomasson | Perry Krowne |
| Aye | Aye | Aye | Aye | Aye |

10. Information Items:

Superintendent Ward spoke on the following information items:

- a. Congratulations to Karen DuFresne and Ana Felix for completion of the Food Service Review including the Food Service Flexibility Request
- b. Annual Conflict of Interest Statement by Board Members
- c. Goals Review and Updates
- d. Fire Alarm Plans with School Facilities Board
- e. Water Plans
- f. :Signatures Finalized:
 - i. Policy Subscription Agreement
 - ii. 100th Day Grant approval
 - iii. Rock the Creek Grant

11. Request for future Agenda items:

- a. None to Report

12. Perry Krowne made the motion to adjourn the meeting. The motion was seconded by Lincoln Thomasson. The meeting was adjourned at 7:38 PM with a unanimous vote.

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|-----------------|----------------|---------------------|-------------------|--------------|
| Jackie Harshman | Brandi Bateman | Raymond Michalowski | Lincoln Thomasson | Perry Krowne |
| Aye | Aye | Aye | Aye | Aye |

Respectfully submitted,

Ori Womack

Perry Krowne

Raymond Michalowski

Jackie Harshman

Brandi Bateman

Lincoln Thomasson