



1610 Ray Thorington Road
Montgomery, Alabama 36117

Dr. Benjamin Brown, Principal
Mr. Demarius Baldwin, Assistant Principal
Mrs. Shifiya Coney, Assistant Principal
Mrs. Tamika Townsend, Assistant Principal

Main Office (334) 244-4005

Fax (334) 244-4009

MPS Board of Education (334) 223-6700

MPS Transportation (334) 284-2085

MPS' Mission

We will engage, educate, and inspire our students to succeed in college, career and beyond.

MPS' Vision

MPS is a place where every student develops love of learning, cultivates intellectual curiosity and dreams of a future full of amazing possibilities.

TABLE OF CONTENTS

| | |
|---|-----------|
| MPS 2022-2023 School Calendar | 3 |
| Student Assessment Calendar/District Links | 3 |
| Principal's Message | 4 |
| Vision Statement | 5 |
| Beliefs | |
| Directory | 6 |
| Student Arrival and Departure Procedures | 10 |
| Morning Drop-off and Security Procedures: | 10 |
| Afternoon Pick-up Procedures: | 10 |
| School Schedule | 11 |
| Transportation | 11 |
| Bus Riders | 11 |
| Attendance | 12 |
| Absences | 12 |
| Tardy Students/Check-In | 12 |
| Check-Outs | 12 |
| Make-up Work | 12 |
| Counseling Program | 13 |
| Behavior, Dress Code, and Other Rules | 13 |
| Code of Student Behavior | 13 |
| Class A Offenses | 13 |
| Dress Code | 13-14 |
| STUDENT DRESS CODE POLICY | 15 |
| Consequences | 16 |
| Backpacks/Purses/Lunchboxes | 16 |
| Outside Food | 16 |
| Confiscated Items (electronics, jewelry, or clothing) | 17 |
| Selling/Trading Items | 17 |
| Hallways and Stairways | 17 |
| Telephone Use | 17 |
| Athletics | 17 |
| Academic Eligibility | 18 |
| Conduct Eligibility | 18 |
| Dropping/Dismissal from a Sport | 18 |
| Athletic Bags/Equipment | 18 |

| | |
|--|-----------|
| Health and Safety | 19 |
| Medication | 19 |
| Immunization | 19 |
| Emergency Contact Information | 19 |
| Fire Drills | 19 |
| Elevator Use | 19 |
| Visitors | 19 |
| Other Important Information | 21 |
| Lockers | 21 |
| Locker Rules | 21 |
| Lost and Found Items | 22 |
| Textbooks | 22 |
| MPS Media Limitations | 22 |
| Cafeteria | 22 |
| Library Media Center Procedures | 23 |
| Loan Period | 23 |
| Electronic Resources | 23 |
| Fines | 23 |
| Lost Book Replacement Fee | 23 |
| Communications (Questions and Concerns) | 23 |
| Parent Conferences | 23 |
| Acknowledgement of Receipt | 24 |

[MPS 2022-2023 School Calendar](#)

[Student Assessment Calendar](#)

[Assessment and Accountability](#)

[Magnet Handbook](#)

[MPS 2022-2023 Student Conduct Manual](#)

Benjamin Brown

Principal

2022-2023

Principal's Message

Dear Parents/Guardians:

Our faculty and staff are excited to welcome everyone back to the 2022-2023 school year. We look forward to working with you, our community, and our stakeholders to provide a safe and nurturing environment that fosters academic growth and achievement for all students. We are proud to announce that we are back on track to be an IB School again having recently been accepted as an IB Candidate School along with our partner school Park Crossing High School. It is truly a great time to be a Jaguar!

We have divided each grade level into two continental teams. The sixth grade teams are Australia and Africa, seventh grade teams are North and South America, and eighth grade teams are Europe and Asia. Each team will be comprised of an English, Science, Math, Social Studies, Foreign Language, and Career Tech. Students will choose an elective or be assigned an elective based on their needs and participate in physical education.

We have high behavioral and academic expectations of ALL learners as we prepare our students to be college and career ready as Global Leaders in a 21st century world. Thank you in advance for your enthusiastic support in ensuring your child's success at Carr this year, and we look forward to meeting you soon. Please visit our website to stay up to date on upcoming events and check teachers' calendars for academic updates.

Go Jaguars!!!

Benjamin Brown, Principal

Johnnie R. Carr Middle School

Vision Statement

Johnnie R. Carr Middle School will aim to educate and prepare young people to thrive in a global society and to be responsible, caring, and community-minded citizens who create a better world.

Through a shared Vision,

| <u>Our Faculty and Staff will:</u> | <u>Our Parents will:</u> | <u>Our Students will:</u> |
|---|--|---|
| Differentiate instruction through a holistic learning experience. Create a safe and nurturing environment. | Maintain an active partnership with the school. Encourage and embrace our commitment to excellence in academics, citizenship, and extracurricular activities. | Be Responsible, Respectful, and Resourceful. Become lifetime learners who value the difference in all individuals. |

Beliefs

We believe Carr students should be:

- **Inquirers** - developing natural curiosity; research skills; independent learning
- **Knowledgeable** - exploring concepts, ideas, issues; acquiring in-depth knowledge
- **Thinkers** - exercising initiative in applying thinking skills both critically and creatively
- **Communicators** - expressing ideas confidently and creatively; use of more than one language; effectively collaborating
- **Principled** - acting with honesty, integrity and fairness; respect for the individual; tolerance
- **Open-Minded** - appreciating their own and others' cultures; respecting other points of view
- **Caring** - showing empathy, compassion and respect
- **Risk-Takers** - approaching unfamiliar situations and uncertainty with courage and forethought
- **Balanced** - understanding the importance of physical, intellectual and emotional balance
- **Reflective** - giving thoughtful consideration to their own learning experiences

Directory

| Administration | |
|---|---------------------------------|
| Benjamin Brown, Principal | benjamin.brown@mps.k12.al.us |
| Demarius Baldwin, Assistant Principal | demarius.baldwin@mps.k12.al.us |
| Tamika Townsend, Assistant Principal | tamika.townsend@mps.k12.al.us |
| Shifiya Coney, Assistant Principal | shifiya.coney@mps.k12.al.us |
| IB Coordinator | |
| Angela Hampton | angela.hampton@mps.k12.al.us |
| Front Office | |
| Sophia Kiser, Bookkeeper | sophia.kiser@mps.k12.al.us |
| TBA, Office Assistant | TBA@mps.k12.al.us |
| Cellie Richardson, Attendance Registrar | cellie.richardson@mps.k12.al.us |
| James Chappell, Behavior Modification | james.chappell@mps.k12.al.us |
| Counseling Suite | |
| Corey Jones, Counselor (7th/8th Grade) | corey.jones@mps.k12.al.us |
| Danielle Hogan, Counselor (6th Grade) | danielle.hogan@mps.k12.al.us |
| Kirby Chambers, Counseling Aide | kirby.chambers@mps.k12.al.us |
| Custodians | |
| Manuel Nelson, Head Custodian | manuel.nelson@mps.k12.al.us |
| Tamata McGhee | tamata.mcgee@mps.k12.al.us |
| Rebecca Nobles | rebecca.nobles@mps.k12.al.us |
| Lerone Ramson | lerone.ramson@mps.k12.al.us |
| Theresa Rhodes | theresa.rhodes@mps.k12.al.us |
| Cafeteria | |
| Lashunda Rogers, Cafeteria Manager | lashunda.rogers@mps.k12.al.us |

| | |
|---|---------------------------------|
| April Battle | april.battle@mps.k12.al.us |
| Angel Grant | angel.grant@mps.k12.al.us |
| Veronica Robinson | veronica.robinson@mps.k12.al.us |
| Felecia Moss | felecia.moss@mps.k12.al.us |
| Darlene Jordan | darlene.jordan@mps.k12.al.us |
| Anita Graham | anita.graham@mps.k12.al.us |
| Library Media Center | |
| Samantha Swanigan, Library Media Specialist | samantha.swanigan@mps.k12.al.us |
| History | |
| Tiara Turner, 6th Grade | tiara.turner@mps.k12.al.us |
| , 7th Grade | @mps.k12.al.us |
| Tameeka Ellis, 8th Grade | tameeka.ellis@mps.k12.al.us |
| , 6th Grade | @mps.k12.al.us |
| Shariye Rabb, 8th Grade | shariye.rabb@mps.k12.al.us |
| Marlon Reynolds, 7th Grade | marlon.reynolds@mps.k12.al.us |
| English/Language Arts | |
| Derrick Gates, 6th Grade | derrick.gates@mps.k12.al.us |
| Talitha Lovett, 7th Grade | talitha.lovett@mps.k12.al.us |
| Harolyn Leslie-Williams, 6th Grade | harolyn.williams@mps.k12.al.us |
| Benise Provitt, 8th Grade | benise.provitt@mps.k12.al.us |
| Ife Dixon, 7th Grade | ife.dixon@mps.k12.al.us |
| Sherena Knowlton, 8th Grade | sherena.knowlton@mps.k12.al.us |
| Science | |
| Angela Cotton, 7th Grade | angela.cotton@mps.k12.al.us |
| Lindsay Sampson, 8th Grade | lindsay.sampson@mps.k12.al.us |
| Sheretha Wright, 6th Grade | sheretha.wright@mps.k12.al.us |
| Tina Houston, 6th Grade | tina.houston@mps.k12.al.us |

| | |
|---|---------------------------------|
| Dominique McQueen, 7th Grade | dominique.mcqueen@mps.k12.al.us |
| James Redden, 8th Grade | james.redden@mps.k12.al.us |
| Math | |
| Lillian Braxton, 8th Grade | lillian.braxton@mps.k12.al.us |
| Artesa Carlisle-Brown, 7th Grade | artesa.brown@mps.k12.al.us |
| Janet Rainey, 7th Grade | janet.rainey@mps.k12.al.us |
| Bethany Howard, 8th Grade | bethany.howard@mps.k12.al.us |
| Tiffany Pitts, 6th Grade | tiffany.pitts@mps.k12.al.us |
| Trina Turner, 6th Grade | trina.turner@mps.k12.al.us |
| Physical Education | |
| Dennis Barnett Jr | dennis.barnett@mps.k12.al.us |
| Diane Gauntt | diane.gauntt@mps.k12.al.us |
| Douglas Terrell | douglas.terrell@mps.k12.al.us |
| Ashli Thomas | ashli.thomas@mps.k12.al.us |
| Fine Arts/Computer Science (Elective) | |
| Susan Coleman, CS Makers 8th Grade (Computer Science) | susan.coleman@mps.k12.al.us |
| Brenda Shuford, Choir | brenda.shuford@mps.k12.al.us |
| A'Neshia Turner, Art | aneshia.turner@mps.k12.al.us |
| Ron McCall, Theater | ron.mccall@mps.k12.al.us |
| Marsha Hardy, Dance | marsha.hardy@mps.k12.al.us |
| Kenneth Roberts, Band | kenneth.roberts@mps.k12.al.us |
| Jisselle Hidalgo, Spanish 1 (Pre-Requisite Required) | jisselle.hidalgo@mps.k12.al.us |
| Foreign Language Acquisition (IB) | |
| Marie Kellie Kelly (6th Grade) Spanish Exploratory | marie.kelley@mps.k12.al.us |
| William McCoy (7th Grade) Spanish Exploratory | william.mccoy@mps.k12.al.us |
| Jisselle Hidalgo (8th Grade) Spanish Exploratory | jisselle.hidalgo@mps.k12.al.us |
| Career Tech/Design Portfolio (IB) | |

| | |
|----------------------------------|--------------------------------|
| Brenda Edwards, 6th Grade | brenda.edwards@mps.k12.al.us |
| Amelia Farrior, 7th Grade | amelia.farrior@mps.k12.al.us |
| Susan Coleman, 8th Grade | susan.coleman@mps.k12.al.us |
| Collaborative Education | |
| Fatina Jackson, SPED Facilitator | fatina.jackson@mps.k12.al.us |
| Gregory McBride, PALS | gregory.mcbride@mps.k12.al.us |
| Quinnice Watts, Language | quinnice.watts@mps.k12.al.us |
| Norman Staggs, 6th Grade | norman.staggs@gmail.com |
| Evelyn Ware, 7th Grade | evelyn.ware@mps.k12.al.us |
| Theodis Jones, 8th Grade | theodis.jones@mps.k12.al.us |
| ESL | |
| Catherine Craig | catherine.craig@mps.k12.al.us |
| Paraprofessionals | |
| Joseph Caver | joseph.caver@mps.k12.al.us |
| James Milner | james.milner@mps.k12.al.us |
| Henry Orum | henry.orum@mps.k12.al.us |
| TBD | TBD@mps.k12.al.us |
| Marla Washington | marla.washington@mps.k12.al.us |

Student Arrival and Departure Procedures

The school will not be responsible for students who arrive on campus before the first bus. This excludes students who ride the early magnet school bus. Students exit their cars and buses at 7:05 a.m. Students must be picked up by 3:05 p.m. Any students left after 3:05 p.m. will be brought inside to a classroom and parent/guardian will have to come in and sign them out. Three late pick-ups could result in administrators contacting the Montgomery Police Department or Department of Human Resources.

Morning Drop-off and Security Procedures:

Sixth grade students will walk through the metal detector at the side door and report to their homeroom. **Seventh and Eighth graders** will enter through the tunnel by the gym and report to their homeroom.

Bookbags must be clear or mesh

All athletes will go through a security check at the side door of the gym and leave their athletic equipment and bags in the concession stand. This room will remain locked throughout the day. Student athletes may also have lockers. Student athletes are not to hang out in the locker rooms when dropping off their equipment.

Car riders will be dropped off in front of the building and the students will walk to their designated areas along the sidewalk (not through the building). **Automobiles are prohibited in the bus drop-off and/or pick-up zone.**

Bus riders will exit the bus and walk to their designated spots.

Students must be in dress code upon exiting their car or bus with shirts tucked in and belts on. They will stay in their designated areas until the bell rings to enter the building.

Afternoon Pick-up Procedures:

At dismissal, **6th grade** car riders will exit the building through the end of the hallway by car line and line up on the sidewalk outside. **7th grade** car riders will exit the building at the end of the hallway by car line and line up on the sidewalk outside. **8th grade** car riders will exit the building through the main entrance and line up on the sidewalk by the flagpole. Bus riders will walk to the back of the school through the courtyard and load their buses. Late buses will report to the cafeteria.

School Schedule

Bell Schedule

| | |
|-----------------|-------------|
| 1st Period | 7:35-7:45 |
| 2nd Period | 7:45-8:35 |
| 3rd Period | 8:40-9:30 |
| 4th Period | 9:35-10:25 |
| 5th Period | 10:30-11:50 |
| 8th Grade Lunch | 10:35-11:00 |
| 7th Grade Lunch | 11:00-11:25 |
| 6th Grade Lunch | 11:25-11:50 |
| 6th Period | 11:55-12:45 |
| 7th Period | 12:50-1:40 |
| 8th Period | 1:45-2:35 |

Transportation

The driver is in charge of the school bus in the same manner a teacher is in charge of a classroom. The bus is considered an extension of the classroom. Students shall conduct themselves in an orderly and respectful manner. Poor conduct is not tolerated in the classroom nor will it be tolerated on the bus. Failure to do so endangers the driver and students. **Riding the bus is a privilege, not a right. Loss of bus transportation may occur if the bus rules are not followed.**

Bus Riders

Students are required to be at the bus stop at the designated time. Students are to board the bus quietly and in an orderly manner. For the safety of all, students must be seated while the bus is in motion and must be reasonably quiet. The bus driver is responsible for the passengers' safety and welfare. Bus drivers are to be obeyed at all times. Any student receiving a misconduct report will have a conference with the principal or designee. Repeated offenses will result in the student being suspended from the bus, and in extenuating circumstances, possibly from the school. Bus rules, classifications, and consequences can be found in the MPS Student Conduct Manual.

Attendance

Absences

Regular school attendance is required by Alabama law for all children who are ages six through seventeen. When a student is absent, written documentation of the reason for the absence must be submitted within **3 days** of the student returning to school. If the documentation is not received, the absence will remain unexcused. **Seven unexcused absences** within a school year constitute a student being truant. Affidavits may be filed with the juvenile court with 10 unexcused absences during the academic school year.

- A faxed or emailed note from the parent or doctor's office is not acceptable
- If a student is absent for three (3) consecutive school days, a doctor's excuse may be required
- **Parental excuses are limited to 8 per school year**
- After 15 days of unexcused absences, Alabama Law Enforcement Agency will be contacted to suspend driving privileges if applicable.

All Prior Approval Absence Forms must be hand-delivered to the Office of Student Social Services or mailed via U.S. Postal Service within TWO (2) WEEKS PRIOR to the date requested. Faxed or emailed forms will not be accepted. Please be sure to have with you or include a copy, if mailed, a valid photo identification.

Tardy Students/Check-In

Students arriving after 7:35 a.m. will be marked tardy. **If a student arrives after 7:40 a.m., he/she must obtain a check-in pass through the front office. A parent or guardian must accompany students into the office to check in.**

Check-Outs

To ensure the safety of the students, no one will be allowed to check a student out except those whose name(s) is/are listed on the registration card. The school principal or designated representative must grant any exception to this procedure. Individuals checking students out will be required to show a picture ID.

Note: Students will NOT be allowed to check out thirty-five minutes prior to the final bell. As a rule, students will not be checked out after 2:00 p.m.

Make-up Work

The administration and teachers at Johnnie Carr Middle School will work with parents and students to complete make-up work for **excused absences**. If the student fails to turn in the missed work by the deadline, the student will receive a **zero** for the missed work. Suspensions from school are also counted as excused absences. **Students WILL be given the opportunity to do make-up work.** Students will receive a zero for assignments missed for an unexcused absence. It is the responsibility of the parent to provide transportation for students to stay after school or arrive early to make up missed assignments from an excused absence. Teachers will work with students/parents to determine when make-up work will be done.

More detailed policies on school attendance/truancy can be found in the MPS Student Conduct manual.

Counseling Program

The counselors in our school are available to help students, parents, and teachers. The program consists of a variety of services and activities which include, but are not limited to: individual and group counseling, parent and teacher consultation, referral assistance to other programs, student scheduling, 504 coordination, and student testing. Other areas that are managed by the counseling office are:

- Student Records/Transcripts
- Registration
- Course Selection Forms
- Withdrawal Forms
- Academic Counseling

Student Withdrawal

Parents are asked to notify the school's counseling office at least one day in advance of a student's withdrawal. Parents will be informed of any damaged or lost books, materials, or any other outstanding debts. Upon completion of the withdrawal form, a transfer form will be issued. The student's records will be forwarded to the new school upon that school's request.

Behavior, Dress Code, and Other Rules

Student Conduct Manual

Johnnie Carr Middle School is governed by Montgomery Public Schools' Student Conduct Manual. It is the responsibility of each parent and student to read the Student Conduct Manual and be familiar with its contents. Violators of school rules and procedures will be dealt with accordingly.

Class A Offenses

Class A offenses will be handled by the teacher; however, an accumulation of Class A offenses may be upgraded to a Class B or C offense. Consequences for Class A offenses:

1. Teacher-student conference
2. Telephone conference to the parent (may be denied opportunity in the next PBIS event)
3. Team Isolation Program (TIP)
4. Teacher Led Intervention (Refer to the problem solving team) (may be denied the opportunity to participate in the next PBIS event)
5. Office Referral (may be denied the opportunity to participate in the next PBIS event)

Dress Code

Johnnie Carr Middle School students are expected to be clean, neat, and appropriately dressed for school.

Parents: The following is the dress code for Carr Middle School. The uniform guidelines of the school coincide with MPS dress code, but can be more detailed and specific for individual sites. Dress and appearance must not be disruptive or present safety or health problems. Clothing extremely tight or revealing that provokes or distracts other students is disruptive, thus, improper and unacceptable. Some hairstyles/cuts may also be considered disruptive. Students will be unexcused from classes missed as a result of inappropriate dress or grooming. The following are guidelines students are expected to adhere to:

| | |
|-------------------------|--|
| Sixth graders: | Wear a solid black polo-type uniform shirt with a collar, sleeves that stop at the middle of biceps, and no more than three (3) buttons. |
| Seventh graders: | Wear a solid gold polo-type uniform shirt with a collar, sleeves that stop at the middle of biceps, and no more than three (3) buttons. |
| Eighth graders: | Wear a solid white polo-type uniform shirt with a collar, sleeves that stop at the middle of biceps, and no more than three (3) buttons. |
| Shirts: | Shirts will be tucked in at the natural waistline. If an undershirt is worn, it may not be another collared shirt. Uniform shirts, jackets, and/or sweaters should not have any emblems on them (i.e. <i>Aeropostale, Izod, or Polo. They may have Johnnie Carr embroidered on them.</i>) If you are wearing a sweatshirt, it must match the uniform collared shirt underneath. No hoodies or pullovers are allowed. Jackets or sweaters may be any color, but must be completely unzipped or unbuttoned when entering the building and remain throughout the duration of the school day. Uniform shirts must be visible. No Park Crossing, Jeff Davis or other high school attire can be worn at any time. |
| Shoes: | Matching shoes must cover the entire foot. Although there is no specific color for socks and shoestrings, the left sock and left shoe string must match the right. It is preferred for students to wear athletic shoes that can be worn during their physical education classes. (No slippers, sandals, boots, crocs or thin-soled shoes) |
| Bottoms: | Bottoms should be khaki colored pants, shorts, jumpers, or skirts. No black colored pants. No stretch pants (includes leggings, jeggings, and tights) unless worn under a skirt and only black in color. Shorts, skirts, and jumpers must be knee length all the way around (no pencil skirts, button up skirts or form fitting). A belt must be worn at all times. Students must wear only one belt. No oversized belt buckles are permitted. Belts must be buckled. Pants must be worn at the waist with no open holes. Elastic style pants may be worn but shirts must remain tucked in. There will be absolutely NO SAGGING! No shredded clothing will be allowed. Oversized or undersized clothing will not be allowed. No clothing will be worn inside out. Overalls are also not allowed. |
| Accessories: | No bracelets to include large or bulky jewelry (See MPS Student Conduct Manual). Earrings cannot be longer than a quarter in diameter. No hats, caps, sunglasses, sweatbands, or bandannas are to be worn. |
| Exceptions: | Cheer team members will be allowed to wear a cheer shirt but not uniform top on game days only. Athletes will be allowed to wear their jerseys on game days only. Students may wear Carr spirit shirts on Fridays with Khaki bottoms. Jeans can <u>ONLY</u> be worn on days when special permission is granted. No holes are permitted. No Park Crossing, Jeff Davis or other high school attire can be worn at any time. Athletic wear can only be worn during the season. |

The official school uniform with the logo may be purchased at Southern School Uniforms (1721 Eastern Blvd), next to Brunswick Bowling. The phone number is 334-215-1000. Uniforms may also be purchased at any local store that meets the guidelines listed above.

STUDENT DRESS CODE POLICY

Please use this link [Student Conduct Manual](#) beginning on page 33 to go to MPS' website for additional information on the Student Dress Code.

Attire that is considered disruptive or that seriously distracts from the learning environment or that could present a health or safety problem is not appropriate in an educational setting. With this in mind, the following rules concerning dress and grooming are mandatory for all students attending Montgomery Public Schools.

All Montgomery Public Schools students are required to wear uniforms. Colors of uniforms (top and bottom) will be determined by each school. Only one belt may be worn with attire. Standard belt buckles only (no oversized belt buckles).

Shorts, skirts and skorts must be no higher than knee length from the crease in the back of the knee. Slits in skirts and dresses must meet the knee length regulation.

Students must wear shoes that cover their feet. Athletic shoes in the colors of white, black, or a combination of white and black are preferred. Each school may permit other colors of shoes as deemed appropriate. No bedroom slippers, flip flops, stilettos, slides, boots with chains, steel toes or other metal reinforcement, thigh high boots or athletic slides will be allowed.

On special occasions, principals may designate days when dress for students may be adjusted.

Hats, caps, sweatbands, bandanna, visors, sunglasses and hoodies must be removed and placed in the locker or designated area and remain there during the school day (except for health and/or religious reasons, which must be approved in advance by the administration).

Students are not to wear jewelry, ornaments, or accessories which distract from the learning environment. Facial and or tongue jewelry is not allowed for males or females. For safety reasons, visual piercing jewelry is limited to ears only. Hoops larger than one inch will not be allowed. Jewelry which includes long necklaces, accessories with spikes or chains, heavy medallions, removable dental grills, heavy bracelets and large finger rings will not be allowed.

Students must wear clothing that fits properly and is clean. Pants must be worn at the waist, and may not be sagging. Oversized or undersized clothing, including pants, skirts, blouses, dresses, pants, or shirts, will not be allowed. Pant legs must be uniform length and may not drag on the floor. No pajamas or sleepwear are allowed. Clothing may not be shredded or with open holes. No clothing shall be worn inside out. Suspenders/braces shall be fastened and belts buckled.

Students are not to wear clothing that reveals the body in an inappropriate manner. Examples include clothing which is too tight, too short and bare at the midriff. Undergarments must be worn in an appropriate manner and not be visible.

All students are expected to be well groomed and exhibit proper hygiene at all times in efforts to promote and maintain a clean and sanitary learning environment.

Tattoos, insignias, and buttons which promote alcohol, tobacco, drugs, vulgarities, violence, illegal activity, or are demeaning to other persons may not be worn at school.

Students shall not be permitted to wear clothing, accessories or regalia that conveys membership or affiliation with a “gang” or other similarly oriented group or association prone to violence or criminal acts.

Consequences

First Violation: Parent/guardian will be contacted and required to take corrective action. The parents will be asked to bring appropriate apparel/shoes to school.

Second violation: Students will receive a one-day detention and/or in school suspension. The parent/guardian will be asked to bring appropriate apparel/shoes to school.

Third or subsequent violations: will be upgraded to B10: Persistent/Willful Disobedience and consequences will be issued accordingly.

Opt-out provision - If a sincerely held religious belief, disability or medical condition, financial hardship, or other special extenuating circumstance prevents a child from following the dress code policy, the parent/guardian shall seek an exemption from the Associate Superintendent of Student Services. The school principal may also give students permission not to wear uniforms for curricular or extracurricular purposes.

Backpacks/Purses/Lunchboxes

Students are **allowed** to have clear or mesh bookbags. Purses are to be no bigger than a half sheet of paper. Students are allowed to bring a purse and lunch box. Lunch cannot be brought in grocery bags and cannot be bigger than a sheet of paper. Snack is part of lunch.

Outside Food

The principal also has the authority to prohibit outside food/drink, and any outside items that may be hazardous to others (i.e. aerosol sprays and perfumes). Students cannot sell/distribute any snacks, drinks, food or any item to other students under any circumstances. Any items confiscated will be disposed of by school administration.

In order to prevent a spread of food-borne illness and to promote safety, consistency and equal access for the growing number of children who have life threatening food allergies, the following guidelines will take effect beginning with the 2021-2022 school term:

- All foods and snacks provided to students as a shared snack during school hours must be store bought and display an ingredient label for food allergen verification. Food should be unopened and in a sealed package.
- Homemade or home-baked food **will not** be allowed at school parties or brought to school to be shared with other students.
- Parents may still provide homemade or home-baked foods for their child’s snack or lunch. These items **MAY NOT** be shared with other students.

No large bags of chips, single bags of chips, candy, soft drinks, gatorade, or any drink other than a sealed water bottle will be allowed. Students are provided free breakfast and lunch. Lunch can be brought in lunch boxes that are no larger than a sheet of paper. Items in the lunchbox can only be consumed at lunchtime. Any lunch boxes that are stuffed with bags of chips and/or candy will be confiscated.

Confiscated Items (electronics, jewelry, or clothing)

Bags of chips, candy, drinks (other than sealed water bottles), backpacks/book bags or any other items beyond what is contained in the designated lunch container will be confiscated. All confiscated items will be released **to the parent** before or after school. These items will be locked up in a safe and secure place in the front office. **The school is not liable for confiscated items not picked up within three (3) school days. Spray perfumes, colognes, and deodorants are not allowed. Only compact umbrellas without a point are allowed. Fidget toys are not allowed unless prior approval is given by the administration.**

Selling/Trading Items

Students may not sell or trade any items at school. This includes money, candy, gum, valuables (such as electronic games, iPods), and fundraising items (even if sponsored by church organizations or charitable groups.)

Hallways and Stairways

Students must have a pass to be in the hall after the tardy bell. During class changes, students must walk on the right side of the hall or stairway. Loitering outside of classrooms is not allowed. Students are not permitted to be on another grade level hallway.

Telephone Use

The principal has the authority to develop an individual school cell phone procedure. The cell phone/telecommunications device guidelines of the school coincide with MPS policy, but in a more detailed and school specific form. Students may use the office phone with a pass granting permission by a teacher. **Upon arrival at school and throughout the remainder of the day (until they leave MPS property, this includes the school bus) , cell phones should not be visible (cell phones and smart watches should be placed in a locker with backpack/book bag at the beginning of the school day). Cell phones will be confiscated, secured in a safe location in the office, and returned to the parent.** On the third offense, the child will be suspended. If a violation of this rule also violates other Class B and/or C offenses, other consequences will be imposed. **No earbuds should be worn at any time. If a student is in possession of them, they will be confiscated, secured in a safe location in the office, and returned to the parent.** *Grade level teams may hold phones in a box and return them to the students at the end of the school day.*

Athletics

**Student-athlete refers to any student participating in school sponsored sporting events and cheering*

The student-athlete is expected to be a positive addition to the Johnnie Carr Athletic Department. If a student-athlete must discuss an issue with the coach, he/she must communicate in a respectful manner to try and find a solution. If a situation cannot be resolved, the Athletic Director may assist.

Student-athletes will be representing Johnnie Carr Middle School on and off the playing court/field and are expected to conduct themselves in a manner that will reflect positively upon our program and school. Student-athletes are expected to be respectful and exhibit good behavior in class, in practice, in games and in the community. If a student-athlete fails to conduct himself/herself in a manner that will bring honor and respect to our teams and school, he/she may be subject to penalties which may include game suspensions, ineligibility, or dismissal from the team.

Carr Middle School believes that at all levels playing time in competition is earned in practice and is not an entitlement. Regardless of the subjective nature of the process and the potential for disagreement, the coach is the only one in a position to make team selections and decisions about playing time. **Coaches WILL NOT discuss playing time with parents.**

Academic Eligibility

Student-athletes are expected to maintain passing grades in all classes. When a student-athlete receives a grade average below “70” in one class, that student will be placed on academic probation for a period of three weeks. Student-athletes who are placed on academic probation may practice with the team but may not play in games. They will be expected to seek tutoring from the appropriate teacher. If a student-athlete maintains failing grades, he/she may be declared ineligible from competition by the principal and he/she may not practice or travel with the team during the period of ineligibility. If the student-athlete does not improve the failing grade after the three week probationary period, then he/she may be removed from the team.

Conduct Eligibility

Student-athletes are expected to maintain satisfactory conduct in all classes, transitions, and adherence to dress code policies. Any student-athlete who does not maintain satisfactory conduct in a class will be subject to a behavioral probation that will follow the same three week guidelines as the academic probation.

Students must attend a minimum of one-half of the instructional day to be counted present and to participate in extracurricular activities. An early dismissal before one-half of the school day (three and one-half hours) or a check-in after one-half of the school day is counted as an absence.

Dropping/Dismissal from a Sport

There will be times when some student-athletes make the decision to leave a sport before, during or after the season, although we highly discourage it. Whatever the reason, a student-athlete must follow the steps listed below:

1. The student-athlete must talk to the coach to see if a solution can be reached. A conference with the parents, student-athlete, coach, and athletic director or any combination thereof, may be required and is highly recommended before a student-athlete leaves the sport.
2. If a student-athlete leaves the sport, he/she must check out of the sport just as he/she would check out of any academic class. In addition, all equipment must be turned in clean and undamaged. The student-athlete must pay for any equipment not turned in.
3. A student-athlete will not be permitted to participate in the next season's sport if they leave the team of a previous season. For example, if the student-athlete quits basketball to join Track and Field, then they will not be permitted to participate in Track and Field.

Athletic Bags/Equipment

Students will place their athletic bags and equipment in the concession stand in the morning as they arrive. No athletic equipment will be accepted during the school day. If left at home, equipment can be brought to school after 2:30 p.m.

Health and Safety

Medication

Students must have a medication form on file in the main office if medication is to be administered at school. Only medications prescribed by a physician can be dispensed by the school's designee. **Note:** students may carry inhalers only after a medical form has been filed in the main office. Parents are encouraged to report any medical problems or conditions to school officials at the beginning of each school term. If a student becomes ill during the school day, he/she must report to the assigned teacher and obtain a pass to go to the health room. Parents will be contacted if he/she needs to go home.

Immunization

All students must have an up-to-date shot record on file at the start of the school year. If you have questions about your child's shot record, please contact the Counseling Office.

Emergency Contact Information

It is necessary to have your correct address, zip code, and telephone number as part of your child's record. Two emergency names and numbers must be on file in case the parent cannot be contacted. If there are any changes, please notify the school as soon as possible.

Fire Drills

Fire drills and emergency drills will be held frequently as well as bus evacuation drills.

Elevator Use

Students who have a serious physical injury or condition which prohibits them from using the stairway may use the elevator. A written request, preferably from a physician, must be presented to the main office and approved by an administrator.

Visitors

SCHOOL VISITORS (BOARD OF EDUCATION POLICY)

Parents/guardians and community members are encouraged to visit the school. To ensure the safety of students, staff and visitors, ALL PERSONS (PARENTS, COMMUNITY MEMBERS, VOLUNTEERS, BOARD EMPLOYEES, ETC.) VISITING THE SCHOOL ARE REQUIRED TO ENTER THROUGH THE DESIGNATED MAIN ENTRANCE TO SIGN IN AT THE SCHOOL OFFICE AND PRESENT PROPER IDENTIFICATION, INCLUDING AT LEAST ONE PHOTO ID.

A visitor's pass will then be issued by office personnel. All school visitors must comply at all times with Board of Education policies, administrative rules, and school regulations. Any person entering a Montgomery Public

School building is subject to a routine hand-held search or walk through a metal detector. This is to include any school sponsored activity on or off school property, and non-school sponsored activities on school property.

Raptor System- All school visitors must be prepared to show a valid government issued picture ID- i.e., state issued driver's license. Visitors will not be allowed on school property without proper identification.

Sex Offender Status-Under the *Code of Alabama 15-20A-17 (2019)*

No adult sex offender, after having been convicted of a sex offense involving a minor, shall enter onto the property of a K-12 school while school is in session or attend any K-12 school activity unless the adult sex offender does ALL of the following:

1. Notifies the principal of the school, or his or her designee, before entering onto the property or attending the K-12 school activity.
2. Immediately reports to the principal of the school, or his or her designee, upon entering the property or arriving at the K-12 school activity.
3. Complies with any procedures established by the school to monitor the whereabouts of the sex offender for the duration of his or her presence on the school property or attendance at the K-12 school activity.

For the purposes of this subsection, a K-12 school activity is an activity sponsored by a school in which students in grades K-12 are the primary intended participants or for whom students in grades K-12 are the primary intended audience, included, but not limited to, school instructional time, after school care, after school tutoring, athletic events, field trips, school plays, or assemblies.

ANY PERSON WHO KNOWINGLY VIOLATES THE ABOVE SHALL BE GUILTY OF A CLASS C FELONY.

PLEASE NOTE THAT THE CODE STIPULATES THAT THE LOCAL SCHOOL BOARD SHALL ADOPT A POLICY TO EFFECTUATE THIS SECTION OF THE CODE

1. Parents/guardians are asked to plan a scheduled visit and arrive at the beginning of classes. The purpose of the visit is to observe. Therefore, parents/guardians should not interact with their child, other students, and/or attempt to have a conference with the teacher. The school may have a designated area in the classroom for visitors.
2. The principal and school administration will reserve the right to limit the number of visitors to a classroom. More than one visitor or a parent with other children could distract students and hinder the learning process. The principal must approve the visit and set the maximum time period for the visit.
3. Students on suspension from any school are not allowed on any MPS campus or to attend any MPS functions, and will be considered trespassing.
4. Students from other schools will be allowed on campus only with the permission of school administration.
5. Parent/guardian conferences with the teacher and/or principal must be scheduled in advance and concluded in a timely manner.
 - a. Mutual courtesy and respect should be shown during the conference. Visits may be prohibited at certain times such as: the first and last week of school, immediately before or after vacations and other breaks, and while standardized testing or other assessments are being conducted.

- b. Conferences can only be held with a parent/guardian. Parents/guardians may invite the participation of an attorney or other advocate; Please note that an attorney representing the school system may attend as well. The principal must be notified in advance if they are requesting that additional persons attend. The principal will have the final decision whether or not additional persons may attend conferences. If special accommodations are needed for a conference, call the school to make arrangements prior to the visit.
6. Disruptive Visitors — Montgomery Public Schools expects mutual respect, civility and orderly conduct from all individuals on school property or at school sponsored activities, no matter his or her status or the purpose of his or her presence. Any person who becomes physically or verbally disruptive on school property may be subject to criminal prosecution as well as termination of visiting privileges. Disruptive conduct includes, but is not limited to, using a raised voice, using profanity, uttering verbal or written threats or employing threatening gestures or otherwise engaging in an action deemed inappropriate by the building administrator. In the event a person visiting school property is deemed to be disruptive, the person will be instructed to leave school property and law enforcement may be called for assistance, if necessary. The superintendent may issue a no-trespass notice against any person who is deemed to have created a disruption while on school property or at a school-sponsored event. The no-trespass notice shall be in force until such time as the superintendent deems appropriate to lift that order.
7. All visitors' cell phone calls should be completed prior to entering the building. All electronic devices should be turned off. Visitors should follow all school rules regarding telecommunication devices for students.
8. To maintain a safe and healthy school environment, MPS is requesting that all visitors adhere to a standard of dress that is appropriate and non-offensive. Clothing that has profanity, sexual content or any negative message displayed, reveals body parts, sleepwear, and/or underclothing will not be allowed. This guideline will apply on all MPS properties and at MPS sponsored events.

Other Important Information

Lockers

If students are assigned a locker for their personal use during the school year, then each student is held responsible for the condition of their locker. The school cannot be held responsible for thefts or losses from lockers. A donation of \$5.00 for hallway and PE lockers is requested. Lockers are the property of Montgomery Public Schools and may be opened and inspected at any time by appropriate school personnel. **Students are not permitted to share lockers or share their locker combination.**

Locker Rules

1. Lockers should always be locked when not in use.
2. Do not give your combination to anyone except your homeroom teacher.
3. Do not share your locker with any student.
4. Combinations must be given to the homeroom teacher.
5. Report damaged lockers to the homeroom teacher and/or assistant principal.

Lost and Found Items

Found articles should be turned in to the main office. Items with identification will be returned to students; other items will be placed in the lost and found box in the office. Unclaimed items will be given to a charitable agency at the end of each nine-week period.

Textbooks

Board-approved textbooks are provided free of charge for each subject or class. Books must be treated with care. Textbooks should be covered, and covers must not be glued or pasted. There will be a charge for damaged or lost books.

MPS Media Limitations

In order to protect the safety of all students, Parents/Guardians or Visitors should refrain from including other students in pictures that are taken at any school sponsored events (on or off-campus). Furthermore, Parents/Guardians or Visitors are prohibited from posting pictures of any other student on any non-MPS media platform.

Cafeteria

Breakfast is served in the cafeteria each morning starting at 7:05 a.m. At 7:25 a.m. the breakfast line will be capped off to allow for those in line to get their food and eat without being late to class. We will make accommodations only for late school buses.

All students will eat lunch in the school cafeteria during their scheduled lunch period with their teacher unless permission is given by the principal to eat in the classroom. All student breakfasts and lunches are free of charge.

Breakfast Prices

| Adult Visitor | Student Visitor |
|---------------|-----------------|
| \$2.00 | \$2.00 |

Lunch Prices

| Adult Visitor | Student Visitor |
|---------------|-----------------|
| \$4.00 | \$3.75 |

Library Media Center Procedures

Loan Period

Books may be checked out for two (2) weeks. Students may renew books for additional time.

Electronic Resources

All electronic resources are a part of the Alabama Virtual Library (AVL). Students are taught to research using AVL. Students can get an AVL card at Carr's Media Center or any Montgomery Public Library.

Fines

Overdue books are \$0.10 per day. All fines and overdue items must be cleared before students are allowed to check out other books.

Lost Book Replacement Fee

The librarian will notify students of the cost of lost/damaged library books. The fee must be paid before students are allowed to check out other books.

Parent, Teacher, Student Association (PTSA)

All parents and students are encouraged to join and take an active part in the Parent, Teacher, Student Association (PTSA). The PTSA sponsors several fundraisers and activities each year, and supports teacher classroom projects and school improvement initiatives. Please contact the school office for membership information and for meeting dates and times.

Communications (*Questions and Concerns*)

The Johnnie Carr Middle School faculty and staff strive very hard to communicate with parents on a regular basis to avoid problems. Sometimes questions or problems do occur. We encourage you to call or talk to the teacher, assistant principal, or principal if you have questions, concerns, or problems. Email is the preferred method of contacting teachers and staff members. You may send email by using the member's name (john.doe@mps.k12.al.us).

Parent Conferences

Conferences will be scheduled through the main office. Students will be assigned to a team of teachers, therefore, conferences will be held with the entire core team. Other teachers may be included. Teacher conferences are scheduled after school. There will be no conferences held during class time. Monday afternoons are reserved for faculty meetings, thus, conferences cannot be scheduled for Monday afternoons.

We strongly suggest that concerns about grades be addressed prior to the end of the reporting period.

Note: Two tools to keep you informed are Progress Reports and PowerSchool App. PIN numbers can be obtained from the school office. Parent logins will only be given to the parent after showing ID. Student logins will be given to students in the first week of school.

Acknowledgement of Receipt

Dear Parents:

Please read and review the Johnnie Carr Middle School Student/Parent Handbook with your child.

It is important that parents and students understand the expectations and rules for the school. Your signatures will indicate that you have reviewed and discussed the handbook together and that you join with Car administrators, faculty, and staff in a TEAM effort to keep our school safe and orderly.

Parent/Guardian Signature: _____ **Date:** ____ / ____ / ____

Student Signature: _____ **Date:** ____ / ____ / ____

Print Student's Name _____

Upon Receipt: Remove, sign, and return to the homeroom teacher within three (3) days.