

**Alabama School of Fine Arts  
Duty Description**

**Title:** LONG TERM SUBSTITUTE TEACHER: Algebra I & II, Math 8  
August 8 – October 28, 2022

**Reports to:** Director of Curriculum and Instruction

**Job Description:** Qualified and knowledgeable Mathematics Instructor. Ability to teach multiple levels of math at secondary level

**Job Goal:** To help students learn subject matter and skills that will contribute to their development as mature, able, and responsible members of society.

**Performance Responsibilities:**

- ❖ Determines individual and class needs.
- ❖ Implements activities using a variety of techniques that utilize instructional time and meet objectives.
- ❖ Establishes and maintains standards of student behavior to achieve a functional learning atmosphere.
- ❖ Exhibits positive human relation skills.
- ❖ Evaluates the educational program and/or student progress.
- ❖ Communicates with parents/guardians, colleagues, and community groups.
- ❖ Demonstrates proficiency in written and oral communication.
- ❖ Maintains and submits records and reports
- ❖ Supports the mission and goals of the school
- ❖ Integrates instructional technologies into the classroom
- ❖ Works with Academic Support Coordinator to identify and support the development of struggling students
- ❖ Works with Student Support Services to facilitate learning in all areas of the student's life
- ❖ Works with all other instructors to facilitate flexible test dates and class attendance to benefit students.
- ❖ Adheres to school system rules, administrative procedures, local board, state and federal rules and regulations.
- ❖ Engages in personal professional growth and demonstrates professional ethics and leadership.
- ❖ Utilizes and communicates with internal technology such as, e-mail, grade reporting, etc.

**Salary:** Negotiable Based on Degree and Experience

**Application and deadline:** School must receive letter of interest, detailed resume, and three references no later than May 27, 2022. Please send to Jamie Plott, CFO / COO, Alabama School of Fine Arts at [jplott@asfa.k12.al.us](mailto:jplott@asfa.k12.al.us) . Please only apply to the job in one place or format.

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access to benefits and training. Inquiries or complaints regarding compliance with applicable laws may be directed to Dr. Martin Mitchell, President.